

RESOLUTION NO. 22-16

**CAMDEN COUNTY INSURANCE FUND COMMISSION
RESOLUTION AUTHORIZING AN AGREEMENT, PURSUANT TO A
PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN
THE COMMISSION AND PERMA RISK MANAGEMENT SERVICES FOR
EXECUTIVE DIRECTOR/ADMINISTRATOR SERVICES**

WHEREAS, the CAMDEN COUNTY INSURANCE FUND COMMISSION (hereinafter the Commission) is duly constituted as a joint insurance fund and is subject to certain requirements of the Local Public Contracts Law; and;

WHEREAS, the Commission requires the services of an Executive Director/Administrator; and

WHEREAS, the Commission conducted a publicly advertised Request For Proposals process for this professional service pursuant to New Jersey law and the County of Camden Request For Proposals Policy, as adopted by the Commission; and

WHEREAS, one proposal was received and the evaluation committee for this Request for Proposals has reviewed the response and has recommended that an agreement be awarded to PERMA Risk Management Services as set forth below, and

WHEREAS, the term of the agreement authorized hereby shall commence February 25, 2016 through re-organization of the Commission in February, 2019, as permitted by N.J.S.A. 40A:11-5(1)(m) and N.J.S.A. 40A:11-15; and

WHEREAS, funding for these services is available in the Commission's 2016 permanent budget, and as may be amended, with the balance of funding contingent upon the adoption of the Fund's 2017, 2018 and 2019 budgets; now, therefore,

BE IT RESOLVED by the Camden County Insurance Fund Commission, that the proper Commission officials be and are hereby authorized to execute an agreement by and between the Commission and PERMA Risk Management Services as provided herein for the period February 25, 2016 through re-organization of the Commission in February, 2019, in accordance with the Commission's fair and open process and consistent with the County of Camden Request For Proposals Policy and N.J.S.A. 40A:11-5(1)(m) and N.J.S.A. 40A:11-15:

Executive Director

Name of Firm: PERMA Risk Management Services, a division of
Conner Strong & Buckelew Companies, Inc.
Address: 401 Rt 73 North Marlton, NJ 08053
Office: 9 Campus Drive, Suite 216, Parsippany, NJ 07054

Compensation: \$175,000.00 annual fee for 2016 based on the commission's current members, plus reimbursable costs as indicated in its proposal on page 9; 2% increase for each of year 2017 and 2018.

BE IT FURTHER RESOLVED that the members of the Commission shall be charged a fee in proportion to the services provided.

BE IT FURTHER RESOLVED that the above firm shall serve pursuant to a Professional Services Contract, which will be entered into and copies of which will be on file in the Commission's office.

BE IT FURTHER RESOLVED that notice of this action shall be advertised in the Commission's official newspapers in accordance with law and that notice of this action along with completed contracts shall be filed with the New Jersey Department of Banking and Insurance and the New Jersey Department of Community Affairs.

ADOPTED: 2-25-16

BY:



CHAIRPERSON

ATTEST:



VICE-CHAIRPERSON