

**CAMDEN COUNTY INSURANCE COMMISSION  
AGENDA AND REPORTS  
THURSDAY, JUNE 22, 2017**

**CAMDEN COUNTY COLLEGE REGIONAL  
EMERGENCY TRAINING CENTER  
BOARD ROOM  
420 WOODBURY-TURNERSVILLE ROAD  
BLACKWOOD, NJ 08102  
2:00 PM**

**To attend the meeting via teleconference please dial 1- 866-921-5493  
and enter passcode 6364276#**

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- I. Advertising the notice in the Courier Post;**
- II. Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk and the Regional Emergency Training Center**



**CAMDEN COUNTY INSURANCE COMMISSION**

9 Campus Drive, Suite 216, Parsippany, NJ 07054

Telephone (201) 881-7632

Fax (201) 881-7633

Date: June 22, 2017

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

---

- ❑ **Certificate of Insurance Issuance Report (Pages 4-6)** – Attached on pages 4-6 is the certificate of issuance report from the CEL listing the certificates issued for the period of 5/1/17 to 5/31/17. There were 11 certificate of insurances issued during this period.
  - ❑ **Motion to approve the certificate of insurance report**
- ❑ **CCIC Dividend** – As reported last month, there is a dividend available to the member entities for the 2013 Fund Year. We will be working with the Fund Attorney to implement the process to issues the checks.
- ❑ **NJ Excess Counties Insurance Fund (CELJIF)** – The CELJIF met prior to the Commission meeting. The Executive Director will provide a verbal summary of the meeting. The next meeting of the Fund is scheduled for September 28.
- ❑ **CCIC Financial Fast Track (Page 7)** – Included in the agenda on page 7 is a copy of the Financial Fast Track Report as of **April 30, 2017**. The report indicates the Commission has a surplus of **\$14,746,245**. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the CEL. CCIC’s current equity in the CEL is **\$2,350,256**.
- ❑ **NJ CEL Property and Casualty Financial Fast Track (Page 8)** - Included in the agenda on page 8 is a copy of the NJ CEL Financial Fast Track Report as of **April 30, 2017**. The report indicates the Fund has a surplus of **\$7,476,092**.
- ❑ **Claims Tracking Report (Page 9)** – Included in the agenda on page 9 is the Claims Activity Report as of May 31, 2017. The Claims Activity Report monitors open and closed claims each month. The Executive Director will review the report with the Commission.
- ❑ **2017 Property & Casualty Assessments** – The second Property & Casualty Assessment payment was due on May 15, 2017. We are working with the Treasurer to ensure all payments were received.

- ❑ **2016 Audit** – The Commission Auditor, Mr. Jim Miles of Bowman & Company, LLP will attend the July meeting to present the 2016 audit.
  
- ❑ **2018 Renewals** – The Fund office will start the data collection process for the 2018 renewal in order to provide the relevant information to the underwriters. The Fund Office will work with the Member Entities to collect the data.

# Camden County Insurance Commission Certificate Of Insurance Monthly Report

Wednesday, June 7, 2017

From 5/1/2017 To 5/31/2017

Holder (H) / Insured Name (I)	Holder / Insured Address	Holder Code	Description of Operations	Issue Date	Coverage
<b>CCIC</b>					
H- Camden County College I- County of Camden	200 College Drive Blackwood, NJ 08102 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	1516	All operations usual to County Governmental Entity including certificate holder as additional insured for General Liability but only with respects to the negligent acts of the named insured as respects to (while engaging in) Subject to the terms, conditions, limitations and exclusions of the policy as respects Workshops/Training events that the Department of Children's Services is scheduling for May, June and July.  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4054261	5/16/2017	GL EX AU WC
H- Township of Gloucester I- County of Camden	1261 Chews Landing-Clementon Rd, at Hider Ln PO Box 8 Blackwood, NJ 08012 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	1762	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Basketball League from June 7-August 9, 2017 7pm - 10pm.  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4054261	5/22/2017	GL EX AU WC
H- Eastern Regional High School WC I- County of Camden	1401 Laurel Oak Road Voorhees Township, NJ 08043 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	1836	Evidence of insurance. All operations usual to County Governmental Entity as respects Camden County Board of Freeholders High School Senior All-Star Softball Game on June 14, 2017. (see page 2)  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4054261	5/15/2017	GL EX AU
H- Camden County Dept. of Events & Community Outreach I- County of Camden	1301 Park Blvd. Cherry Hill, NJ 08002 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	1921	Evidence of insurance. All operations usual to County Governmental Entity as respects to Camden County Board of Freeholders Town Hall Meeting being held at Timber Creek High School in Gloucester Twp. On Monday, 05/15/2017.  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379	5/2/2017	GL EX AU WC

H- Camden County Dept. of Events & Community Outreach I- County of Camden	1301 Park Blvd. Cherry Hill, NJ 08002 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	1921	Evidence of insurance. All operations usual to County Governmental Entity as respects to Camden County Board of Freeholders Town Hall Meeting being held at Timber Creek High School in Gloucester Twp. On Monday, 05/15/2017.  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379	5/2/2017	GL EX AU WC
H- NJ Department of Environmental Protection I- Camden County Municipal Utilities Authority	Water Resources Management Office of Water Resources Mgmt Coord PO Box 420 MC401-02A Trenton, NJ 08625 1645 Ferry Avenue Camden, NJ 08104	1983	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Camden County Board of Freeholders WMP Grant Agreement Resolution #17:5-71, WMP Grant #WR17-014.  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379	5/19/2017	GL EX AU WC
H- Camden County I- County of Camden	Department of Events and Community Outreach 1301Park Boulevard Cherry Hill, NJ 08002 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	1987	Evidence of insurance. All operations usual to County Governmental Entity as respects to Camden County Board of Freeholders Town Hall Meeting being held at Pine Hill Middle, 1100 Turnersville Road, Pine Hill, NJ 08021 on Monday, 07/10/2017.  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4054261	5/23/2017	GL EX AU WC
H- LEAP Academy University Charter School I- Camden County College	639 Cooper Street Camden, NJ 08102 ATT: Manuel Delgado PO Box 200 Blackwood, NJ 08021	2001	Certificate holder is additional insured where obligated by virtue of a5/24/2017GL EX AU WC written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement.		
H- Sterling High School District I- County of Camden	801 Preston Avenue, Suite B Somerdale, NJ 08083 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	2002	All operations usual to County Governmental Entity including certificate holder as additional insured for General Liability but only with respects to the negligent acts of the named insured as respects to (while engaging in) Subject to the terms, conditions, limitations and exclusions of the policy.  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4054261	5/26/2017	GL EX AU WC
H- Martin Aaron Superfund Site I- County of Camden	Settling Performing Defendants c/o DeMaximis, Inc. 1550 Pond Road, Suite 120 Allentown, PA 18104 Division of Insurance, County Courthouse 520 Market Street, 9th Floor Camden, NJ 08102	2003	Martin Aaron Superfund Site Settling Performing Defendants and its Members (The Dow Chemical Company, Brenntag Northeast Inc., Ashland Inc., E. I. duPont de Nemours & Co., ExxonMobil Corporation, Dryden, American Standard Inc., Quaker City Chemicals, Inc., Crown Cork & Seal Company, Inc., Atlantic Richfield Company, The Chemours Company, & Clean Earth of North Jersey), the United States, the State of New Jersey, (see page 2)City of Camden, United Water Camden and de maximis, Inc., are additional insured	5/31/2017	GL EX AU WC

where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement with respects to security. Additional Insured on a primary and non-contributory basis in regard to the above Liability coverage(s) when required by executed written contract. A Waiver of Subrogation is included when required by executed contract.

Company E: XS Worker Compensation Statutory x \$1,000,000  
XS Employers Liability \$5,000,000 x \$1,000,000  
Policy Term 1/1/17 to 1/1/18 Policy # SP4054261

H- New Jersey Department of Health, Division of HIV, nd TB Services PO Box 363 Trenton, NJ 08625 2006  
STD,  
I- County of Camden Division of Insurance, County Courthouse 520 Market  
Street, 9th Floor Camden, NJ 08102

Evidence of Insurance as respects the Sexually Transmitted 5/31/2017 GL EX AU WC  
Disease (STD) grant.

Company E: XS Worker Compensation Statutory x \$1,000,000  
XS Employers Liability \$5,000,000 x \$1,000,000  
Policy Term 1/1/17 to 1/1/18 Policy # SP4054261

***Total # of Holders = 11***

CAMDEN COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
AS OF April 30, 2017				
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1. UNDERWRITING INCOME	1,396,110	5,584,439	84,835,632	90,420,071
2. CLAIM EXPENSES				
Paid Claims	329,784	1,428,225	15,626,611	17,054,836
Case Reserves	66,235	505,517	6,287,072	6,792,589
IBNR	281,621	324,872	13,376,338	13,701,210
Discounted Claim Value	(13,531)	3,076	(440,536)	(437,460)
<b>TOTAL CLAIMS</b>	<b>664,109</b>	<b>2,261,691</b>	<b>34,849,484</b>	<b>37,111,175</b>
3. EXPENSES				
Excess Premiums	532,832	2,131,288	34,806,312	36,937,600
Administrative	58,132	315,334	4,104,151	4,419,485
<b>TOTAL EXPENSES</b>	<b>590,965</b>	<b>2,446,622</b>	<b>38,910,463</b>	<b>41,357,085</b>
4. UNDERWRITING PROFIT (1-2-3)	141,036	876,127	11,075,684	11,951,811
5. INVESTMENT INCOME	5,447	21,292	210,371	231,662
6. PROFIT (4 + 5)	146,484	897,419	11,286,055	12,183,473
7. CEL APPROPRIATION CANCELLATION	0	0	212,516	212,516
8. DIVIDEND INCOME	0	0	189,456	189,456
9. DIVIDEND EXPENSE	0	0	(189,456)	(189,456)
10. INVESTMENT IN JOINT VENTURE	2,382	(242,308)	2,592,564	2,350,256
<b>11. SURPLUS (6 + 7 + 8)</b>	<b>148,866</b>	<b>655,110</b>	<b>14,091,135</b>	<b>14,746,245</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>				
2010	147	(1,066)	(85,288)	(86,353)
2011	572	5,599	1,014,828	1,020,426
2012	857	(122,926)	1,265,866	1,142,940
2013	1,239	153,081	4,459,111	4,612,193
2014	924	(14,983)	4,628,305	4,613,322
2015	935	426,478	2,379,574	2,806,052
2016	938	(216,698)	428,736	212,038
2017	143,253	425,625		425,625
<b>TOTAL SURPLUS (DEFICITS)</b>	<b>148,866</b>	<b>655,110</b>	<b>14,091,133</b>	<b>14,746,243</b>
<b>TOTAL CASH</b>				<b>26,229,394</b>
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2010</b>				
Paid Claims	675	3,420	2,652,151	2,655,571
Case Reserves	(676)	6,660	98,149	104,808
IBNR	1	(2,080)	24,662	22,582
Discounted Claim Value	0	37	(2,383)	(2,345)
<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>8,037</b>	<b>2,772,579</b>	<b>2,780,617</b>
<b>FUND YEAR 2011</b>				
Paid Claims	23,674	30,269	1,975,390	2,005,659
Case Reserves	(13,894)	(12,485)	211,080	198,595
IBNR	(9,779)	(7,784)	17,825	10,041
Discounted Claim Value	0	91	(3,718)	(3,627)
<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>10,091</b>	<b>2,200,578</b>	<b>2,210,668</b>
<b>FUND YEAR 2012</b>				
Paid Claims	2,901	8,362	1,689,157	1,697,519
Case Reserves	(2,901)	(8,413)	288,318	279,906
IBNR	0	(23,499)	60,179	36,680
Discounted Claim Value	0	907	(7,776)	(6,868)
<b>TOTAL FY 2012 CLAIMS</b>	<b>0</b>	<b>(22,643)</b>	<b>2,029,879</b>	<b>2,007,236</b>
<b>FUND YEAR 2013</b>				
Paid Claims	13,940	158,038	2,631,775	2,789,814
Case Reserves	(25,964)	(247,085)	884,340	637,255
IBNR	12,024	(102,792)	806,981	704,189
Discounted Claim Value	0	7,036	(35,957)	(28,920)
<b>TOTAL FY 2013 CLAIMS</b>	<b>0</b>	<b>(184,802)</b>	<b>4,287,140</b>	<b>4,102,337</b>
<b>FUND YEAR 2014</b>				
Paid Claims	74,339	270,426	3,466,854	3,737,280
Case Reserves	(33,116)	121,241	1,142,433	1,263,674
IBNR	(41,223)	(391,057)	1,594,587	1,203,529
Discounted Claim Value	0	4,615	(50,202)	(45,587)
<b>TOTAL FY 2014 CLAIMS</b>	<b>(0)</b>	<b>5,225</b>	<b>6,153,671</b>	<b>6,158,896</b>
<b>FUND YEAR 2015</b>				
Paid Claims	115,543	229,434	1,621,938	1,851,372
Case Reserves	68,166	326,018	1,581,229	1,907,247
IBNR	(183,709)	(1,005,924)	4,648,257	3,642,333
Discounted Claim Value	0	16,794	(131,936)	(115,142)
<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>(433,679)</b>	<b>7,719,489</b>	<b>7,285,810</b>
<b>FUND YEAR 2016</b>				
Paid Claims	93,524	740,478	1,589,345	2,329,823
Case Reserves	(24,724)	95,156	2,081,523	2,176,679
IBNR	(68,800)	(657,430)	6,223,847	5,566,417
Discounted Claim Value	0	28,702	(208,565)	(179,863)
<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>206,907</b>	<b>9,686,149</b>	<b>9,893,056</b>
<b>FUND YEAR 2017</b>				
Paid Claims	5,189	(12,202)		(12,202)
Case Reserves	99,344	224,425		224,425
IBNR	573,107	2,515,439		2,515,439
Discounted Claim Value	(13,531)	(55,106)		(55,106)
<b>TOTAL FY 2017 CLAIMS</b>	<b>664,109</b>	<b>2,672,555</b>	<b>0</b>	<b>2,672,555</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>664,109</b>	<b>2,261,691</b>	<b>34,849,484</b>	<b>37,111,175</b>



NEW JERSEY COUNTIES EXCESS JIF				
FINANCIAL FAST TRACK REPORT				
AS OF April 30, 2017				
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1. UNDERWRITING INCOME	1,746,449	6,985,788	97,465,900	104,451,689
2. CLAIM EXPENSES				
Paid Claims	68,142	208,283	2,721,199	2,929,482
Case Reserves	(67,621)	1,345,452	2,624,454	3,969,906
IBNR	310,472	635,401	9,575,203	10,210,604
Discounted Claim Value	(12,669)	(114,357)	(715,004)	(829,360)
TOTAL CLAIMS	298,324	2,074,780	14,205,852	16,280,632
3. EXPENSES				
Excess Premiums	1,308,257	5,233,026	67,102,915	72,335,941
Administrative	132,906	531,642	7,163,639	7,695,281
TOTAL EXPENSES	1,441,162	5,764,668	74,266,554	80,031,223
4. UNDERWRITING PROFIT (1-2-3)	6,962	(853,660)	8,993,494	8,139,834
5. INVESTMENT INCOME	3,991	14,589	229,221	243,810
6. PROFIT (4+5)	10,953	(839,071)	9,222,714	8,383,643
7. Dividend	0	0	300,000	300,000
8. Cancelled Appropriations	0	0	607,551	607,551
9. SURPLUS (6-7-8)	10,953	(839,071)	8,315,163	7,476,092
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>				
2010	181	10,701	722,132	732,833
2011	311	30,073	921,187	951,260
2012	324	(415,752)	554,609	138,857
2013	574	(111,910)	1,277,188	1,165,278
2014	684	(51,170)	2,048,737	1,997,567
2015	803	(45,775)	989,944	944,169
2016	873	(66,262)	1,801,366	1,735,104
2017	7,204	(188,976)		(188,976)
<b>TOTAL SURPLUS (DEFICITS)</b>	<b>10,953</b>	<b>(839,071)</b>	<b>8,315,163</b>	<b>7,476,092</b>
<b>TOTAL CASH</b>				<b>20,195,055</b>
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2010</b>				
Paid Claims	0	0	164,355	164,355
Case Reserves	0	0	1	1
IBNR	0	(10,000)	164,999	154,999
Discounted Claim Value	0	15	(2,805)	(2,790)
<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>(9,985)</b>	<b>326,550</b>	<b>316,565</b>
<b>FUND YEAR 2011</b>				
Paid Claims	2,960	13,320	396,667	409,987
Case Reserves	(2,960)	(41,095)	407,372	366,277
IBNR	0	(2,225)	380,961	378,736
Discounted Claim Value	0	1,131	(39,146)	(38,015)
<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>(28,869)</b>	<b>1,145,854</b>	<b>1,116,985</b>
<b>FUND YEAR 2012</b>				
Paid Claims	1,910	266,128	1,132,971	1,399,099
Case Reserves	(2,127)	231,368	430,462	661,831
IBNR	217	(69,999)	844,069	774,070
Discounted Claim Value	0	(10,409)	(69,604)	(80,013)
<b>TOTAL FY 2012 CLAIMS</b>	<b>(0)</b>	<b>417,089</b>	<b>2,337,897</b>	<b>2,754,986</b>
<b>FUND YEAR 2013</b>				
Paid Claims	0	(278,204)	516,427	238,223
Case Reserves	0	473,411	623,730	1,097,141
IBNR	0	(55,207)	1,009,843	954,636
Discounted Claim Value	0	(26,024)	(86,001)	(112,026)
<b>TOTAL FY 2013 CLAIMS</b>	<b>0</b>	<b>113,976</b>	<b>2,063,999</b>	<b>2,177,974</b>
<b>FUND YEAR 2014</b>				
Paid Claims	5,178	146,337	268,119	414,456
Case Reserves	(4,470)	19,851	141,719	161,571
IBNR	(708)	(119,542)	1,750,161	1,630,619
Discounted Claim Value	0	7,160	(101,570)	(94,409)
<b>TOTAL FY 2014 CLAIMS</b>	<b>(0)</b>	<b>53,806</b>	<b>2,058,430</b>	<b>2,112,237</b>
<b>FUND YEAR 2015</b>				
Paid Claims	0	481	242,661	243,142
Case Reserves	8	222,086	1,021,082	1,243,168
IBNR	(8)	(172,567)	2,311,258	2,138,691
Discounted Claim Value	0	(1,163)	(204,420)	(205,583)
<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>48,837</b>	<b>3,370,580</b>	<b>3,419,417</b>
<b>FUND YEAR 2016</b>				
Paid Claims	0	0	0	0
Case Reserves	9	250,029	88	250,117
IBNR	(9)	(179,029)	3,113,912	2,934,883
Discounted Claim Value	0	(1,462)	(211,458)	(212,920)
<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>69,538</b>	<b>2,902,542</b>	<b>2,972,080</b>
<b>FUND YEAR 2017</b>				
Paid Claims	58,094	60,221		60,221
Case Reserves	(58,081)	189,801		189,801
IBNR	310,980	1,243,971		1,243,971
Discounted Claim Value	(12,669)	(83,604)		(83,604)
<b>TOTAL FY 2017 CLAIMS</b>	<b>298,324</b>	<b>1,410,389</b>	<b>0</b>	<b>1,410,389</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>298,324</b>	<b>2,074,780</b>	<b>14,205,852</b>	<b>16,280,632</b>

**Camden County Insurance Commission  
CLAIM ACTIVITY REPORT**

AS OF		May 31, 2017								
<b>COVERAGE LINE- PROPERTY</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		0	0	0	0	0	0	1	0	1
May-17		0	0	0	0	0	0	1	0	1
<b>NET CHGE</b>		0	0	0	0	0	0	0	0	0
Limited Reserves										<b>\$390</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		-	-	-	-	190.00	90.00	100.00	-	\$380
May-17		-	-	-	-	190.00	100.00	100.00	-	\$390
<b>NET CHGE</b>		\$0	\$0	\$0	\$0	\$0	\$10	\$0	\$0	\$10
Ltd Incurred		\$49,949	\$33,320	\$0	\$15,727	\$87,935	\$33,100	\$99,237	\$2,678	\$321,947
<b>COVERAGE LINE- GENERAL LIABILITY</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		0	4	1	6	12	23	16	4	66
May-17		0	4	1	6	12	23	13	10	69
<b>NET CHGE</b>		0	0	0	0	0	0	-3	6	3
Limited Reserves										<b>\$5,907</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		14,674.60	58,867.89	10,921.00	86,313.31	22,180.16	99,979.86	13,536.66	700.00	\$307,173
May-17		14,674.60	58,867.89	10,921.00	173,569.54	25,865.41	109,580.86	12,835.66	1,300.00	\$407,615
<b>NET CHGE</b>		\$0	\$0	\$0	\$87,256	\$3,685	\$9,601	(\$701)	\$600	\$100,441
Ltd Incurred		\$517,399	\$305,580	\$291,519	\$318,986	\$26,850	\$120,215	\$41,493	\$1,369	\$1,623,413
<b>COVERAGE LINE- AUTO LIABILITY</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		0	0	0	0	3	2	1	0	6
May-17		0	0	0	0	3	2	1	0	6
<b>NET CHGE</b>		0	0	0	0	0	0	0	0	0
Limited Reserves										<b>\$7,214</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		5,241.78	3,657.01	-	-	36,786.05	400.00	100.00	-	\$46,185
May-17		5,241.78	3,657.01	-	-	34,087.05	200.00	100.00	-	\$43,286
<b>NET CHGE</b>		\$0	\$0	\$0	\$0	(\$2,699)	(\$200)	\$0	\$0	(\$2,899)
Ltd Incurred		\$115,207	\$46,030	\$45,000	\$0	\$42,773	\$10,341	\$139	\$0	\$259,490
<b>COVERAGE LINE- WORKERS COMP.</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		4	8	9	13	15	19	58	26	152
May-17		4	9	8	12	14	19	55	35	156
<b>NET CHGE</b>		0	1	-1	-1	-1	0	-3	9	4
Limited Reserves										<b>\$22,802</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		84,891.40	136,071.17	268,984.98	337,957.52	348,991.62	1,187,059.00	1,122,608.71	73,401.51	\$3,559,966
May-17		47,275.40	170,551.28	255,606.87	291,680.91	337,050.60	1,119,193.63	1,147,742.26	188,002.96	\$3,557,104
<b>NET CHGE</b>		(\$37,616)	\$34,480	(\$13,378)	(\$46,277)	(\$11,941)	(\$67,865)	\$25,134	\$114,601	(\$2,862)
Ltd Incurred		\$2,091,812	\$1,846,256	\$2,136,785	\$1,714,671	\$2,064,138	\$2,397,180	\$2,493,014	\$240,278	\$14,984,134
<b>TOTAL ALL LINES COMBINED</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		4	12	10	19	30	44	76	30	225
May-17		4	13	9	18	29	44	70	45	232
<b>NET CHGE</b>		0	1	-1	-1	-1	0	-6	15	7
Limited Reserves										<b>\$17,278</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
April-17		\$104,808	\$198,596	\$279,906	\$424,271	\$408,148	\$1,287,529	\$1,136,345	\$74,102	\$3,913,704
May-17		\$67,192	\$233,076	\$266,528	\$465,250	\$397,193	\$1,229,074	\$1,160,778	\$189,303	\$4,008,395
<b>NET CHGE</b>		(\$37,616)	\$34,480	(\$13,378)	\$40,980	(\$10,955)	(\$58,454)	\$24,433	\$115,201	\$94,690
Ltd Incurred		\$2,774,367	\$2,231,187	\$2,473,305	\$2,049,384	\$2,221,696	\$2,560,836	\$2,633,883	\$244,325	\$17,188,983

**CAMDEN COUNTY INSURANCE COMMISSION  
BILLS LIST**

**Resolution No. 33-17**

**JUNE 2017**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

**BE IT RESOLVED** that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**BE IT FURTHER RESOLVED**, that this authorization shall be made a permanent part of the records of the Commission.

**FUND YEAR 2016**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
<b>000500</b>			
000500	BOWMAN & COMPANY LLP	AUDITOR FEE 6/9/2017 - FOR FY 2016	3,000.00
			<b>3,000.00</b>
		TOTAL PAYMENTS FY 2016	3,000.00

**FUND YEAR 2017**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
<b>000501</b>			
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 5/31/17	623.80
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 5/31/17	5,790.35
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 5/31/17	911.97
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 5/31/17	3,110.92
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 4/30/17	4,134.66
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 4/30/17	6,164.74
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 5/31/17	39.00
000501	BROWN & CONNERY, LLP	LEGAL SERV FOR ANCILLARY COV - 5/31/17	830.51
			<b>21,605.95</b>
<b>000502</b>			
000502	SELECTIVE INSURANE COMPANY	CCMUA FLOOD POLICY 7/17-7/18 FLD1750482	2,114.00
			<b>2,114.00</b>
<b>000503</b>			
000503	SELECTIVE INSURANE COMPANY	CCMUA FLOOD POLICY 7/17-7/18 FLD1751375	2,661.00
			<b>2,661.00</b>
<b>000504</b>			
000504	SELECTIVE INSURANE COMPANY	CCMUA FLOOD POLICY 7/17-7/18 FLD1751379	2,661.00
			<b>2,661.00</b>
<b>000505</b>			
000505	SELECTIVE INSURANE COMPANY	CCMUA FLOOD POLICY 7/17-7/18 FLD1751384	2,661.00
			<b>2,661.00</b>
<b>000506</b>			
000506	SELECTIVE INSURANE COMPANY	CCMUA FLOOD POLICY 7/17-7/18 FLD1751388	2,661.00
			<b>2,661.00</b>
<b>000507</b>			
000507	SELECTIVE INSURANE COMPANY	CCMUA FLOOD POLICY 7/17-7/18 FLD1751392	1,865.00
			<b>1,865.00</b>
<b>000508</b>			
000508	SELECTIVE INSURANE COMPANY	CCMUA FLOOD POLICY 7/17-7/18 FLD1750482	2,661.00
			<b>2,661.00</b>
<b>000509</b>			

000509	COMPSERVICES, INC.	CLAIMS ADMIN - 06/2017 - CCPD	11,416.00
000509	COMPSERVICES, INC.	CLAIMS ADMIN - 06/2017 - CCIC	18,616.00
			<b>30,032.00</b>
<b>000510</b>			
000510	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 05/2017	3.29
000510	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 06/2017	14,875.00
			<b>14,878.29</b>
<b>000511</b>			
000511	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 06/2017 - CCPD	549.33
000511	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 06/2017 - CCIC	317.67
			<b>867.00</b>
<b>000512</b>			
000512	COURIER-POST	ACCT: CHL-091698 - 6/1/17 - AWARDS	26.40
000512	COURIER-POST	ACCT: CHL-091698 - 05/2017 - INS COMM	16.72
			<b>43.12</b>
		TOTAL PAYMENTS FY 2017	84,710.36

**TOTAL PAYMENTS ALL FUND YEARS \$ 87,710.36**

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_ Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**CAMDEN COUNTY INSURANCE COMMISSION**  
**SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

<b>Current Fund Year: 2017</b>								
<b>Month Ending: April</b>								
	<b>Property</b>	<b>Liability</b>	<b>Auto</b>	<b>Worker's Comp</b>	<b>NJ CEL</b>	<b>Admin</b>	<b>POL/EPL</b>	<b>TOTAL</b>
OPEN BALANCE	1,838,067.54	7,197,910.78	963,804.56	15,397,653.81	(710,031.39)	701,201.88	1,045,589.04	26,434,196.21
RECEIPTS								
Assessments	2,463.60	32,004.31	3,232.02	112,863.65	151,250.68	(78,334.54)	0.00	223,479.73
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	108.64	1,921.06	552.91	2,456.24	40.32	366.99	1.27	5,447.43
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	108.64	1,921.06	552.91	2,456.24	40.32	366.99	1.27	5,447.43
Other *	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
TOTAL	2,572.24	33,925.37	3,784.93	115,319.89	151,291.00	(77,942.55)	1.27	228,952.16
EXPENSES								
Claims Transfers	2,520.79	34,916.11	2,205.62	316,452.89	0.00	0.00	0.00	356,095.41
Expenses	0.00	0.00	0.00	0.00	0.00	58,683.33	0.00	58,683.33
Other *	0.00	0.00	0.00	17,677.99	1,298.05	0.00	0.00	18,976.04
TOTAL	2,520.79	34,916.11	2,205.62	334,130.88	1,298.05	58,683.33	0.00	433,754.78
<b>END BALANCE</b>	<b>1,838,118.99</b>	<b>7,196,920.04</b>	<b>965,383.87</b>	<b>15,178,842.82</b>	<b>(560,038.43)</b>	<b>564,576.00</b>	<b>1,045,590.31</b>	<b>26,229,393.59</b>

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS							
CAMDEN COUNTY INSURANCE COMMISSION							
ALL FUND YEARS COMBINED							
CURRENT MONTH	April						
CURRENT FUND YEAR	2017						
	Description:	Ins Comm General A/C	Workers Comp Claims	Liability Claims	CCPD - WC	CCPD - Liability	
	ID Number:						
	Maturity (Yrs)						
	Purchase Yield:						
	TOTAL for All Accts & instruments						
Opening Cash & Investment Balance	\$26,434,196.24	26105020.61	\$ 92,449.33	\$ 219,626.78	\$ 40,567.30	-\$ 23,467.78	
Opening Interest Accrual Balance	\$0.00	0	\$ -	\$ -	\$ -	\$ -	
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$5,447.45	\$5,330.21	\$39.52	\$53.83	\$15.22	\$8.67
6	Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Net Investment Income	\$5,447.45	\$5,330.21	\$39.52	\$53.83	\$15.22	\$8.67
9	Deposits - Purchases	\$740,775.18	\$222,181.68	\$317,026.91	\$37,725.48	\$74,282.58	\$89,558.53
10	(Withdrawals - Sales)	-\$951,025.23	-\$577,251.83	-\$272,299.99	-\$4,680.74	-\$61,830.89	-\$34,961.78
	Ending Cash & Investment Balance	\$26,229,393.64	\$25,755,280.67	\$137,215.77	\$252,725.35	\$53,034.21	\$31,137.64
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Plus Outstanding Checks	\$265,030.77	\$30,899.00	\$165,522.93	\$3,713.72	\$41,332.77	\$23,562.35
	(Less Deposits in Transit)	-\$843.00	\$0.00	\$0.00	\$0.00	-\$843.00	\$0.00
	Balance per Bank	\$26,493,581.41	\$25,786,179.67	\$302,738.70	\$256,439.07	\$93,523.98	\$54,699.99



**MEDICAL SAVINGS REPORT BY MONTH  
CAMDEN COUNTY INSURANCE COMMISSION**

<b>2017</b>								
<b>Month</b>	<b>Provider Billed Amount</b>	<b>Usual Customer Rate (UCR)80th percentile</b>	<b>Paid Amount</b>	<b>Gross Savings</b>	<b>% of Savings</b>	<b>ACS Network Fee</b>	<b>Net Savings</b>	<b>Network Utilization</b>
January	301,129.50	\$299,261.96	\$163,306.71	\$135,955.25	45.43%	\$27,191.05	\$108,764.20	99.50%
February	224,813.45	\$214,327.20	\$127,065.48	\$87,261.72	40.71%	\$17,452.34	\$69,809.38	97.10%
March	104,888.00	\$104,345.00	\$63,031.00	\$41,315.00	39.60%	\$8,263.00	\$33,052.00	97.70%
April	217,387.00	\$210,181.00	\$110,832.00	\$99,348.00	47.30%	\$19,869.60	\$79,478.40	98%
May	254,549.00	\$219,561.00	\$106,748.00	\$112,813.00	51.40%	\$22,562.60	\$90,250.40	97.10%
June								
July								
August								
September								
October								
November								
December								
<b>Totals:</b>								
<b>Total Bills Received</b>		<b>868</b>						

## CAMDEN COUNTY INSURANCE COMMISSION

### SAFETY DIRECTOR'S REPORT

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Risk Control, Safety Director  
**DATE:** June 13, 2017

---

### CCIC SERVICE TEAM

David McHale, Public Sector Director <a href="mailto:dmchale@jamontgomery.com">dmchale@jamontgomery.com</a> Office: 732-736-5213 Cell: 732-673-4802	Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Executive Assistant <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738
---	---	---

### May - June 2017 RISK CONTROL ACTIVITIES

#### MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **May 17:** Attended the CCIC Safety Committee Meeting in Blackwood.
- **May 18:** Conducted loss control surveys of the Parks and Playgrounds maintained by the County Parks Department.
- **May 24:** Conducted a loss control survey of the Camden County MUA.
- **May 25:** Attended the CCIC Meeting in Blackwood.
- **June 6:** Attended the CCIC Claims Committee Meeting in Blackwood.
- **June 7:** Attended a client meeting at the CCIC-DOC with the Warden and Director.
- **June 9:** A Special Events Management training class was conducted for CCIC Sheriffs Department.
- **June 13:** A Forklift Certification training class was conducted for Camden County College.



### **UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED**

- **June 21:** Plan to attend the CCIC Safety Committee Meeting in Blackwood.
- **June 22:** Plan to attend the CCIC Meeting in Blackwood.

### **CEL MEDIA LIBRARY**

No Videos have been utilized in 2017.

### **SAFETY DIRECTOR BULLETINS**

- Stationary Work Zones – June 5.

## SHORT-TERM STATIONARY WORK ZONES



A Short-term stationary work zone is defined by the 2009 edition of the Manual on Uniform Traffic Control Devices (MUTCD) as “daytime work that occupies a location for more than 1 hour within a single daylight period”. Typical tasks that last from one hour to one daytime work shift include: roadway paving, repairing ruptured underground water lines, repairing storm water catch basins, trimming roadside trees, and parking work vehicle(s) on the shoulder of the road for extended periods. This Bulletin will discuss the minimum traffic control planning and devices needed to safely guide motorists, bicyclists, and pedestrians around workers and work vehicles *during daylight hours*. Night operations require additional planning and devices that will not be discussed in this Bulletin.

Planning for effective temporary traffic control (TTC) begins with understanding the characteristics of the road being worked on. Factors include:

- Posted speed limit and the speed that can realistically be expected
- Traffic volume and volume variations during the day; such as morning and afternoon commutes, school hours, and possible lunch or shopping traffic
- Topography of the road; curves, hills, sun glare or shadows, street width, shoulder characteristics are a few factors that can impact the effectiveness of TTC plans

Using the local knowledge of the road and anticipated conditions, planners of TTC will develop a plan in accordance with the MUTCD for the 4 areas of a work zone:

- The *Advance Warning Area* is the section where motorists are informed they are approaching an area where work will impact the normal paths of travel. This is accomplished using typically one to three signs, possibly in conjunction with amber warning lights or arrow boards.
- The *Transition Area* contains devices that move traffic from the lane(s) in which work is being conducted into open lanes for traffic. For Short-term Stationary Work Zones, this would normally include a line of cones, called a Taper.
- The *Activity Area* includes space needed for the work to be completed, parking and moving space for work vehicles, staging areas for supplies and other materials, buffer spaces, and open lanes for traffic.
- The *Termination Area* is optional and should be utilized when motorists would benefit from a visual cue that they have passed the Activity Area and the original lane is now available.

*This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.*

A flagging operation may also be necessary for One-Lane, Two-Way Traffic operations. Flaggers are needed when motorists can not safely determine on their own whether it is appropriate to proceed past workers in the shared lane. Conditions that would typically require flagging include work zones that are longer in length, on curves or hills, on roads with high volume of traffic or higher speed limits, and near intersections.

It is important to remember **only uniformed law enforcement officers can direct traffic against a traffic control signal**, such as a traffic light. Public works or utility workers can only flag to direct traffic in conjunction with traffic control signals.

This Bulletin provides a summary of the considerations and requirements for setting up a proper and effective temporary traffic control work zone. While New Jersey does not require certification for individuals who plan and set-up TTC, they must be trained and knowledgeable. The complete MUTCD should be available, either hard-copy or electronically. The official version of the MUTCD is available at [https://mutcd.fhwa.dot.gov/pdfs/2009r1r2/pdf\\_index.htm](https://mutcd.fhwa.dot.gov/pdfs/2009r1r2/pdf_index.htm). Part 6 - Temporary Traffic Control is the relevant section for working on a roadway. The MUTCD should be consulted before establishing a work zone. The 2009 edition has been adopted as the regulation for setting-up work zones on all public roadways.

J.A. Montgomery Risk Control offers a 4-hour class, *Flagger and Work Zone Safety*, which uses lecture, work sheets, and a quiz to demonstrate training.

Rutgers University's Center for Advanced Infrastructure and Transportation offers several classes for temporary work zones and engineering issues. Visit their website, [www.cait.rutgers.edu](http://www.cait.rutgers.edu), for more information.

#### Summary for planning a Short-term Stationary Work Zone

- Review characteristics of the road where work will be conducted; included speed limit, traffic volume, curves and hills, and other visual obstructions.
- Determine how much of the roadway must be closed to traffic for work space, vehicle parking space, staging areas, and buffer zones. Calculate how many traffic cones will be needed by dividing the length of the area (in feet) by twice the speed limit. Load cones.
- Determine the proper taper(s) to close and re-open lanes in which work will be conducted. Calculate the lengths of the taper(s) using Tables 6C-3 and 6C-4 in the MUTCD. Calculate the number of traffic cones needed by dividing the lengths of the taper(s) (in feet) by the speed limit. Load cones.
- Determine the number and messages of advance warning signs. Determine sign spacing with Table 6C-1.
  - Will a "End Work Zone" sign be needed?
  - Will an Arrow Board be needed?
- Will a flagging operation be needed or is the Work Zone configured to permit traffic to self-regulate? If flagging will occur, load one or two STOP / SLOW paddles.
- Review the plan with workers who will be involved with the work being planned. Remind them to wear the proper level of ANSI high-visibility apparel and other personal protective equipment for the type of work being performed.
- Drive through the work zone before and during the work to verify TTC is effective.

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**CONTRACTS:**

**LITIGATION: 0501, 5639, 6563**

**PERSONNEL:**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED:**

---

**CHAIRPERSON**

**ATTEST:**

---

**VICE-CHAIRPERSON**

## **APPENDIX I**

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – May 25, 2017  
CAMDEN COUNTY COLLEGE REGIONAL  
EMERGENCY TRAINING CENTER  
BOARD ROOM  
420 WOODBURY-TURNERSVILLE ROAD  
BLACKWOOD, NJ 08102  
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford C. Stokes</b>
Claims Service	AmeriHealth Casualty Services <b>Denise Hall</b> <b>Steve Andrick</b> <b>Jaclyn Lyndsey</b> ( <i>via teleconference</i> )
	Conner Strong & Buckelew <b>Gregory Hunt</b>
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	<b>Laura J. Paffenroth, Esq.</b>
Treasurer	
Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>

Auditor

Bowman & Company LLP

Risk Management Consultant (CCIA)

Hardenbergh Insurance Group  
**Christina Violetti**, (*via  
teleconference*)

**ALSO, PRESENT:**

Lou DiAngelo, Camden County (*via teleconference*)

Howard Goldberg, Esq. Camden County Counsel

Edward H. Hill, Camden County Board of Social Services

Rachel Chwastek, PERMA Risk Management Services

Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

**APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF APRIL 27, 2017**

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays, 1 Abstention

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee last met on May 17<sup>th</sup>. There were a few training requests, one for CCMUA regarding fall protection and one for defensive driving for members of the PCFA. Mr. Prince asked if there were any questions and then concluded his report.

**CLAIMS COMMITTEE:** Mr. Hunt advised the claims committee met on May 2<sup>nd</sup> and there were six PARS for review in closed session. Mr. Hunt asked if there were any questions and then concluded his report.

**EXECUTIVE DIRECTOR REPORT:**

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director reported on the Certificate of Insurance Report for the period of 4/1/17 to 4/30/17. There were 12 certificates issued during this period.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE  
REPORT**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

**NJ EXCESS COUNTIES INSURANCE FUND (CELJIF):** Executive Director advised the CEL met on April 27, 2017 and a summary report of the meeting was included in the agenda. He advised the CEL coverage committee met for the first time and was well attended. Executive Director advised the CEL was scheduled to meet again on June 22<sup>nd</sup>.

**CCIC FINANCIAL FAST TRACK:** Executive Director advised the March Financial Fast Track was included in the agenda. Executive Director advised as of March 31, 2017 the Commission had a surplus of \$14,597,379. He then advised that the Commission may want to look into dividends for its members.

**NJ CEL PROPERTY AND CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the March Financial Fast Track was included in the agenda. Executive Director advised as of March 31, 2017 the Fund had a surplus of \$7,466,329. Executive Director asked if anyone had any questions regarding the Financial Fast Tracks.

**CLAIMS TRACKING REPORT:** Executive Director advised the agenda included the Claims Activity Report as of April 30, 2017. The Claims Activity monitors open and closed claims each month.

**2017 PROPERTY & CASUALTY ASSESSMENTS:** Executive Director advised the second Property & Casualty Assessment were due on May 15, 2017. Payments should be sent to the Commission Treasurer, Dave McPeak.

**LEGAL DEFENSE PANEL CONTRACTS:** Fund Attorney advised she had prepared a report and sent it via email to the Commissioners. The panel consists of 20 firms, 2 of which are new.

**MOTION TO ADOPT RESOLUTION 30-17, AUTHORIZING  
AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY  
ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN  
THE CAMDEN COUNTY INSURANCE FUND COMMISSION  
AND VARIOUS LAW FIRMS FOR THE INCLUSION IN THE  
LEGAL DEFENSE PANEL AND FOR THE PROVISION OF  
SPECIAL/CONFLICTS COUNSEL SERVICES**

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	Unanimous

**CAREER SURVIVAL TRAINING:** Executive Director advised a few meetings ago the Commission had approved some training from Keith Hummel for police. He advised there was a very good turnout for the training.

Executive Director advised that concluded his report unless anyone had questions.



Executive Director's Report Made Part of Minutes.

**TREASURER:** Chairman Angilella advised the May Bill List and Treasurer's Reports were included in agenda.

**MOTION TO APPROVE RESOLUTION 31-17 MAY BILL LIST IN THE AMOUNT OF \$65,230.76**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

**ATTORNEY:** Commission Attorney advised she had no further report at this time.

**CLAIM SERVICE:** Ms. Hall reviewed the Medical Savings Report for the month of April which was included in the agenda. Ms. Hall advised the total billed for the month of April was \$217,387.00 and the total paid was \$110,832.00 with a savings of \$99,348.00 or 47.30%. Ms. Hall advised the net savings was \$79,478.40 and network utilization was 98%.

**SAFETY DIRECTOR:** Mr. Prince reviewed the April - May 2017 Risk Control Activity Report which was included in the agenda. Mr. Prince advised the police trainer for Career Survival training is now a full time member of JA Montgomery's staff and there will be no additional cost to the Commission for his services. Mr. Prince advised he had also begun his county playground inspections and overall they are in decent shape, and any deficiencies have been reported to the parks department. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**MOTION TO OPEN MEETING TO PUBLIC**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

Motion Chairman Angilella  
Second: Commissioner Williams  
Vote: Unanimous

**CLOSED SESSION:** Chairman Angilella read Resolution 32-17, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 32-17 FOR CLOSED SESSION**

Motion Chairman Angilella  
Second: Commissioner Williams  
Vote: Unanimous

**MOTION TO RETURN TO OPEN SESSION**

Motion Chairman Angilella  
Second: Commissioner Williams  
Vote: Unanimous

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

**MOTION TO APPROVE THE FOLLOWING PARS/SARS**

<u>CLAIM #</u>	<u>AMOUNT</u>
1745	\$ 51,298.00
1739	\$ 78,155.92
1795	\$ 64,051.00
7199	\$ 137,817.00
0470	\$ 211,820.00
6702	\$ 102,500.00

Motion: Chairman Angilella  
Second: Commissioner Williams  
Vote: Unanimous

Chairman Angilella then amended the last PAR to also include SAR.

Motion:	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

Commissioner Wright then advised she had new business. She wished Chairman Angilella a happy birthday and those in attendance sang Happy Birthday.

Chairman Angilella advised the next meeting was scheduled for June 22, 2017, 2:00 PM, at the Camden County College Regional Emergency Training Center.

**MOTION TO ADJOURN:**

Motion:	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

**MEETING ADJOURNED: 2:37 PM**

Minutes prepared by: Rachel Chwastek, Assisting Secretary