

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – July 27, 2017
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARD ROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present (via teleconference)

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	AmeriHealth Casualty Services Denise Hall Steve Andrick Paulette Kelly
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	Conner Strong & Buckelew Michelle Leighton Greg Hunt
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CEL Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura J. Paffenroth, Esq.
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Treasurer

Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti, (via teleconference)
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Director noted Mr. Miles presented the draft 2016 audit and AmeriHealth Casualty Services was re-appointed as the TPA. Executive Director advised the next meeting of the Fund is scheduled for September 28th.

CCIC FINANCIAL FAST TRACK – Executive Director advised the May Financial Fast Track was included in the agenda. Executive Director advised as of May 31, 2017 the Commission had a surplus of \$14,849,626. Executive Director referred to line 10 of the report, “Investment in Joint Venture” and indicated \$2,355,294 of the surplus was the CCIC’s share of the CELJIF equity.

NJ CEL PROPERTY AND CASUALTY FINANCIAL FAST TRACK: Executive Director reported the May Financial Fast Track was included in the agenda. Executive Director advised as of May 31, 2017 the Fund had a surplus of \$7,476,557. Executive Director noted for 2017 there was a deficit however it was early in the year and advised this would be monitored closely. Executive Director asked if anyone had any questions regarding the Financial Fast Tracks.

CLAIMS TRACKING REPORT: Included in the agenda was the Claims Activity Report as of June 30, 2017. The Claims Activity Report monitors open and closed claims each month. The Executive Director reviewed the report with the Commission.

2018 RENEWAL: Executive Director reported the Fund Office recently sent out the NJCE FY 2017 Renewal Data Schedules to the member entities. Executive Director advised the completed documents should be returned to Ms. Dodd by Friday, August 25, 2017. Executive Director reported the Underwriting Manager also sent out the renewal applications for completion as respects to the ancillary lines of insurance. Executive Director was please to announce the Pollution Control Financing Authority already completed their application and return. Executive Director advised the ancillary applications should be returned to Alex DeLuccia of Conner Strong & Buckelew.

2016 AUDIT: Executive Director reported Mr. Jim Miles of Bowman & Company, LLP was starting the 2016 Commission Audit and expected he would attend the September meeting to present the 2016 draft audit.

AUGUST COMMISSION MEETING: Executive Director reminded the Commission there was no meeting scheduled in August. Executive Director noted the Commission previously passed Resolution 15-17 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Payments would be ratified at the September. Executive Director advised the meeting date for September was on the 28th.

Executive Director's Report Made Part of Minutes.

TREASURER: Chairman Angilella advised the July Dividend Bill List, July Bill List and the Treasurer’s Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 38-17 JULY DIVIDEND BILL LIST IN THE AMOUNT OF \$1,000,000

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	Unanimous

MOTION TO APPROVE RESOLUTION 39-17 JULY BILL LIST IN THE AMOUNT OF \$1,955,399.53

Motion Commissioner Wright
Second: Commissioner Williams
Vote: Unanimous

ATTORNEY: Commission Attorney advised she had nothing to report at this time.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for the month of June which was included in the agenda. Ms. Hall advised the total billed for the month of June was \$57,471 and the total paid was \$56,199 with a savings of \$24,005 or 42.70%. Ms. Hall advised the net savings was \$19,204 and network utilization was 97.50%.

SAFETY DIRECTOR: Mr. Prince reviewed the June - July 2017 Risk Control Activity Report which was included in the agenda. Included in the agenda was a Safety Director's Bulletin on Ladder Safety, which should be used in all departments for all members. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

CLOSED SESSION: Chairman Angilella read Resolution 40-17, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 40-17 FOR CLOSED SESSION

Motion Chairman Angilella
Second: Commissioner Wright

Vote: Unanimous

MOTION TO RETURN TO OPEN SESSION

Motion: Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

CLAIM #	AMOUNT	SAR/PAR
1239	\$ 17,263.42	PAR
1222	\$ 19,863.42	PAR
0813	\$ 29,293.46	PAR
1851	\$ 34,269.94	PAR
2460	\$ 70,000.00	PAR
6501	\$ 10,102.50	PAR
6578	\$ 11,857.50	PAR
3188	\$ 10,000.00	PAR
6321	\$ 11,530.00	PAR

Motion: Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

Chairman Angilella advised the next meeting is scheduled for September 28, 2017, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion: Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

MEETING ADJOURNED: 2:29 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary