

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
REORGANIZATION MEETING – March 22, 2018
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARD ROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
--------------------	---

Claims Service	AmeriHealth Casualty Services Denise Hall Steve Andrick Huguette Atherton
----------------	---

	Conner Strong & Buckelew Michelle Leighton
--	--

CEL Underwriting Manager	Conner Strong & Buckelew
--------------------------	--------------------------

Attorney	Laura J. Paffenroth, Esq.
----------	----------------------------------

Treasurer

Safety Director	J.A. Montgomery Risk Control Glenn Prince
-----------------	---

Auditor	Bowman & Company LLP
---------	----------------------

Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti (<i>via teleconference</i>)
-----------------------------------	--

ALSO, PRESENT:

Lou DiAngelo, Camden County
Ed Hill, Camden Board of Social Services
Bob Cornforth, Camden County MUA
Rachel Chwastek, PERMA Risk Management Services

Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF JANUARY 25, 2018

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays, 1 Abstention

APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF FEBRUARY 22, 2018

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays, 1 Abstention

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on February 21st, as March's meeting was cancelled due to weather. The March meeting will take place on Monday, March 26th. Mr. Prince asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Mr. Stokes advised Ms. Leighton would be late to the meeting, and advised there was no report for open session.

EXECUTIVE DIRECTOR REPORT:

2018 Actuary Request for Price Quotes – As discussed at last month's meeting, the Fund Office solicited quotations for the services of an Actuary for 2018. There were two vendors that provided a quotation. The responses received were from the current Actuary, The Actuarial Advantage, Inc., and SGRISK Actuaries Consultants. Copies of the responses were previously sent to the Commission Attorney, Commissioners, and Commission Treasurer for their review. The Commission decided to hold off until next month for more review time.

Certificate of Insurance Issuance Report – Included in the agenda was a copy the certificate of insurance issuance report from the NJCE listing those certificates issued for the month of January. There were 87 certificates of insurance issued for the month.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

NJ Excess Counties Insurance Fund (NJCE) – The NJCE held its Reorganization meeting on February 22, 2018 and adopted the respective reorganization resolutions. A summary report of the meeting was included in the agenda. Of note, Mr. Gerry White has retired and he will be missed. The NJCE is scheduled to meet again on April 26, 2018 at 1:00 PM.

Payroll Audits – The Executive Committee of the NJ Excess Counties Insurance Fund awarded a contract to Bowman & Company, LLP to perform each member's 2017 workers' compensation exposure audit verification. Members should start to receive correspondence from Bowman &

Company, LLP for 2017 payroll information shortly and your timely cooperation is appreciated. This audit will assist in calculating each member's 2019 workers' compensation insurance assessment.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of January 31, 2018. The report indicates the Commission has a surplus of \$19,258,075 Line 10 of the report, "Investment in Joint Venture" is the Camden County Insurance Commission's share of the equity in the NJCE. CCIC's current equity in the NJCE is \$3,197,045.

NJCE Property and Casualty Financial Fast Track - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of January 31, 2018. The report indicates the Fund has a surplus of \$10,485,901.

2018-2019 Limit Schematics – Included in the agenda was a copy of the 2018-2019 Limit Schematics for the Camden County Insurance Commission. A copy of the Limit Schematics will also be available on the Conner Strong & Buckelew website along with the policies.

2018 Property & Casualty Assessments – The first assessment payment was due on March 15, 2018. We are checking with the Treasurer for an update on the payments received.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. Angilella advised that Mr. McPeak reviewed the March Bill Lists and the Treasurer's Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 19-18 MARCH BILL LIST IN THE AMOUNT OF \$62,818.41

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

ATTORNEY: Commission Attorney advised she had nothing to report at this time.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for the month of February which was included in the agenda along with last year's reports. Ms. Hall advised the total billed for the month of February was \$85,255.00 and the total paid was \$35,058.00 with a savings of \$49,171.00 or 58.40%. Ms. Hall advised the net savings was \$39,337.00 and network utilization was 96.00%.

SAFETY DIRECTOR: Mr. Prince reviewed the February - March 2018 Risk Control Activity Report which was included in the agenda. Included in the report was a Safety Director's Bulletin – Comprehensive Playground Inspection Programs. Arrangements have been made to escort the parks department around the playgrounds to show them what is inspected for safety and compliance. The Department of Corrections has also submitted a quote for body worn cameras to the BRIT, hopefully to be approved for grant funding. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 20-18, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 20-18 FOR CLOSED SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

CLAIM #	AMOUNT	SAR/PAR
1745	\$ 35,346.00	PAR/SAR
1656	\$ 79,450.00	PAR/SAR
1688	\$ 299,914.61	PAR
1793	\$ 47,099.22	PAR
6927	\$ 75,000.00	PAR
0369	\$ 31,843.95	PAR/SAR
6941	\$ 12,500.00	PAR
1351	\$ 48,930.38	PAR
7393	\$ 8,832.50	PAR
7433	\$ 15,461.66	PAR

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting was scheduled for April 26, 2018, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion Chairman Angilella
Second: Commissioner Williams
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 2:45 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary