

**CAMDEN COUNTY INSURANCE COMMISSION  
AGENDA AND REPORTS  
THURSDAY, JUNE 28, 2018**

**CAMDEN COUNTY COLLEGE REGIONAL  
EMERGENCY TRAINING CENTER  
BOARD ROOM  
420 WOODBURY-TURNERSVILLE ROAD  
BLACKWOOD, NJ 08102  
2:00 PM**

**To attend the meeting via teleconference please dial 1- 866-921-5493  
and enter passcode 6364276#**

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- I. Advertising the notice in the Courier Post;**
- II. Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk and the Regional Emergency Training Center**

**CAMDEN COUNTY INSURANCE COMMISSION  
AGENDA  
OPEN PUBLIC MEETING: JUNE 28, 2018  
CAMDEN COUNTY COLLEGE REGIONAL  
EMERGENCY TRAINING CENTER  
CONFERENCE ROOM  
420 WOODBURY-TURNERSVILLE ROAD  
BLACKWOOD, NJ  
2:00 PM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- PLEDGE OF ALLEGIANCE**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES:** May 24, 2018 Open .....Appendix I  
May 24, 2018 Closed .....Handout
  
- CORRESPONDENCE – None**
  
- COMMITTEE REPORTS**
  - Safety Committee: ..... Verbal
  - Claims Committee: ..... Verbal
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA ..... Pages 2-8**
  
- TREASURER – David McPeak**
  - Resolution 31-18 June Bill List ..... Pages 9-10
  - Resolution 32-18 June Bill List .....Page 11
  - April Monthly Treasurer Reports ..... Pages 12-13
  
- ATTORNEY – Laura J. Paffenroth, Esq..... Verbal**
  
- CLAIMS SERVICE –AmeriHealth Casualty Services**
  - Medical Savings Report – 2018 .....Page 14
  - Medical Savings Report – 2017 .....Page 15
  
- NJCE SAFETY DIRECTOR – J.A. Montgomery Risk Control**
  - Monthly Report..... Pages 16-17
  - Safety Director Bulletin – Preparing for the 2018 Hurricane Season .....Page 18
  
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- CLOSED SESSION- PARS**
  - Resolution 33-18 Closed Session .....Page 19
  - Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)
- APPROVAL OF PARS/SARS**
- APPROVAL OF RESOLUTIONS 34-18 & 35-18.....Pages 20-21**
- MEETING ADJOURNMENT**
- NEXT SCHEDULED MEETINGS: July 26, 2018 Camden County College Regional  
Emergency Training Center, 420 Woodbury-Turnersville Road, Blackwood, NJ 08102, 2:00 PM**

**CAMDEN COUNTY INSURANCE COMMISSION**

9 Campus Drive, Suite 216, Parsippany, NJ 07054

Telephone (201) 881-7632

Fax (201) 881-7633

Date: June 28, 2018

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

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- Certificate of Insurance Issuance Report (Pages 3-4)** – Attached on pages 3-4 is the certificate of issuance report from the NJCE for the month of May. There were 9 certificates issued for the month.
  - Motion to approve the certificate of insurance report**
- NJ Counties Excess Insurance Fund (NJCE)** – The NJCE met prior to the Commission Meeting. The Executive Director will provide a verbal update at the meeting. The NJCE is scheduled to meet again on September 27, 2018 at 1:00 PM.
- CCIC Financial Fast Track (Pages 5-6)** – Included in the agenda on pages 5-6 is a copy of the Financial Fast Track Report as of **April 30, 2018**. The report indicates the Commission has a surplus of **\$20,667,401**. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is **\$3,271,357**.
- NJCE Property and Casualty Financial Fast Track (Pages 7-8)** - Included in the agenda on pages 7-8 is a copy of the NJCE Financial Fast Track Report as of **April 30, 2018**. The report indicates the Fund has a surplus of **\$10,812,288**.
- 2018 Property & Casualty Assessments** – The second Property & Casualty Assessment payments were due on May 15, 2018. The Treasurer advises payment was received from all of the member entities.
- 2019 Renewals** – The Fund office will start the data collection process for the 2019 renewal in order to provide the relevant information to the underwriters. The Fund Office will work with the Member Entities to collect the data.
- Automated External Defibrillator** – Mr. DiAngelo has requested a discussion about purchasing AED’s for additional County locations.

# Camden County Insurance Comm.

## Certificate of Insurance Monthly Report

From 5/1/2018 To 5/31/2018

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Camden County Department of I - County of Camden, Division Of Insurance	Events and Community Outreach 1301 Park Boulevard Cherry Hill, NJ 08002	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/18 to 1/1/19 Policy # SP4056379 Evidence of insurance with respects to Camden County Board of Freeholders Screening of the Film/Documentary The Age of Love, Collingswood Grand Ballroom, 315 White Horse Pike, Collingswood, NJ 08107	5/9/2018 #1896992	GL AU EX WC OTH
H - Interstate Aerials I - County of Camden, Division Of Insurance	313 Borelli Blvd Paulsboro, NJ 08066	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/18 to 1/1/19 Policy # SP4056379 Evidence of insurance with respect equipment coverage	5/11/2018 #1897602	GL AU EX WC OTH
H - Camden County Department of I - County of Camden, Division Of Insurance	Events and Community Outreach 1301 Park Boulevard Cherry Hill, NJ 08002	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/18 to 1/1/19 Policy # SP4056379 Camden County Board of Freeholders Older Americans Month Polish American String Band Reception/Concert 05/31/18, Bellmawr Ballroom, 29 Lewis Avenue, Bellmawr, NJ 08031.	5/11/2018 #1897639	GL AU EX WC OTH
H - Taylor Care at Berlin I - Camden County College	147 Jackson Road Berlin, NJ 08009	Evidence of insurance with respects to Camden County College providing cultural sensitivity and prevocational services training to Taylor Care employees.	5/14/2018 #1897862	GL AU EX OTH
H - Salvation Army Kroc Center I - County of Camden, Division Of Insurance	1865 Harrison Avenue Camden, NJ 08105	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/18 to 1/1/19 Policy # SP4056379 Evidence of insurance with respects to Pedestrian Safety Event & Bicycle Rodeo event being held on Thursday 06/28/2018, 6 p.m. - 8 p.m.	5/17/2018 #1899155	GL AU EX WC OTH

# Camden County Insurance Comm.

## Certificate of Insurance Monthly Report

From 5/1/2018 To 5/31/2018

<p>H - Subaru, Attn: Keith Metzger I - County of Camden, Division Of Insurance</p>	<p>Subaru, 1 Subaru Drive Camden, NJ 08103</p>	<p>Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/18 to 1/1/19 Policy # SP4056379 The Subaru is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to overflow parking for Rowing Regatta at Cooper River Park</p>	<p>5/17/2018 #1899164</p>	<p>GL AU EX WC OTH</p>
<p>H - Echelon Towers I - County of Camden, Division Of Insurance</p>	<p>219 Laurel Rd Voorhees, NJ 08043</p>	<p>Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/18 to 1/1/19 Policy # SP4056379 Evidence of insurance with respects to Echelon Towers Management to add Camden County as a vendor for inspections performed and invoiced Echelon Housing, Echelon Towers, and Edgewood Management Corporation</p>	<p>5/23/2018 #1903655</p>	<p>GL AU EX WC OTH</p>
<p>H - Ray &amp; Joan Kroc Corps Community I - Camden County Board of Social Services</p>	<p>Center 1865 Harrison Ave Camden, NJ 08105</p>	<p>Evidence of insurance with respects to equipment rental for Partners Meeting Event on June 13, 2018 from 9:00am - 12:00pm.</p>	<p>5/24/2018 #1903730</p>	<p>GL AU EX OTH</p>
<p>H - Rowan University Stratford I - County of Camden, Division Of Insurance</p>	<p>Campus 1 Medical Center Drive Stratford, NJ 08084</p>	<p>Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/18 to 1/1/19 Policy # SP4056379 Evidence of insurance with respects to Stratford Campus as a polling location for three districts</p>	<p>5/25/2018 #1904019</p>	<p>GL AU EX WC OTH</p>
<p><b>Total # of Holders: 9</b></p>				

CAMDEN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	April 30, 2018		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	1,300,262	5,197,550	101,588,950	106,786,500
2.	CLAIM EXPENSES				
	Paid Claims	218,971	1,143,187	20,624,987	21,768,174
	Case Reserves	652,139	79,500	6,042,133	6,121,633
	IBNR	(166,264)	257,442	12,607,289	12,864,731
	Discounted Claim Value	(20,174)	11,436	(432,593)	(421,158)
	<b>TOTAL CLAIMS</b>	<b>684,672</b>	<b>1,491,565</b>	<b>38,841,816</b>	<b>40,333,381</b>
3.	EXPENSES				
	Excess Premiums	566,050	2,237,937	41,316,536	43,554,473
	Administrative	59,004	234,411	4,783,492	5,017,903
	<b>TOTAL EXPENSES</b>	<b>625,054</b>	<b>2,472,348</b>	<b>46,100,028</b>	<b>48,572,375</b>
4.	UNDERWRITING PROFIT (1-2-3)	(9,464)	1,233,637	16,647,106	17,880,744
5.	INVESTMENT INCOME	7,672	28,595	274,189	302,784
6.	PROFIT (4 + 5)	(1,792)	1,262,232	16,921,296	18,183,528
7.	CEL APPROPRIATION CANCELLATION	0	0	212,516	212,516
8.	DIVIDEND INCOME	0	0	307,333	307,333
9.	DIVIDEND EXPENSE	0	0	(1,307,333)	(1,307,333)
10.	INVESTMENT IN JOINT VENTURE	8,800	78,788	3,192,569	3,271,357
11.	<b>SURPLUS (6 + 7 + 8)</b>	<b>7,007</b>	<b>1,341,021</b>	<b>19,326,380</b>	<b>20,667,401</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	2010	179	(3,280)	(222,904)	(226,184)
	2011	728	13,068	1,041,038	1,054,107
	2012	(28,670)	25,165	1,435,427	1,460,592
	2013	(28,057)	(40,369)	4,128,024	4,087,655
	2014	(13,262)	117,049	5,248,839	5,365,888
	2015	(9,623)	34,939	4,422,157	4,457,096
	2016	(2,882)	592,743	1,918,585	2,511,328
	2017	5,508	271,311	1,355,212	1,626,524
	2018	83,086	330,394		330,394
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>7,007</b>	<b>1,341,021</b>	<b>19,326,379</b>	<b>20,667,399</b>
	<b>TOTAL CASH</b>				<b>15,488,055</b>

CAMDEN COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
AS OF April 30, 2018				
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2010</b>				
Paid Claims	0	352	2,715,045	2,715,397
Case Reserves	0	(13,384)	33,572	20,188
IBNR	0	22,893	14,345	37,238
Discounted Claim Value	0	351	(744)	(393)
<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>10,212</b>	<b>2,762,218</b>	<b>2,772,431</b>
<b>FUND YEAR 2011</b>				
Paid Claims	506	12,138	2,076,354	2,088,492
Case Reserves	(506)	(18,755)	163,876	145,121
IBNR	0	(4,555)	13,066	8,511
Discounted Claim Value	0	631	(3,800)	(3,169)
<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>(10,541)</b>	<b>2,249,496</b>	<b>2,238,956</b>
<b>FUND YEAR 2012</b>				
Paid Claims	7,198	19,968	1,751,626	1,771,594
Case Reserves	(14,258)	(74,012)	169,055	95,043
IBNR	36,919	33,692	15,616	49,309
Discounted Claim Value	0	1,320	(3,478)	(2,157)
<b>TOTAL FY 2012 CLAIMS</b>	<b>29,859</b>	<b>(19,031)</b>	<b>1,932,820</b>	<b>1,913,788</b>
<b>FUND YEAR 2013</b>				
Paid Claims	6,148	54,088	3,328,279	3,382,367
Case Reserves	10,845	(30,204)	393,852	363,648
IBNR	12,366	9,269	91,063	100,332
Discounted Claim Value	0	1,484	(10,220)	(8,737)
<b>TOTAL FY 2013 CLAIMS</b>	<b>29,359</b>	<b>34,637</b>	<b>3,802,974</b>	<b>3,837,610</b>
<b>FUND YEAR 2014</b>				
Paid Claims	49,123	177,459	4,752,490	4,929,949
Case Reserves	31,707	(180,222)	577,673	397,451
IBNR	(66,212)	(130,051)	259,037	128,987
Discounted Claim Value	0	5,262	(14,654)	(9,392)
<b>TOTAL FY 2014 CLAIMS</b>	<b>14,618</b>	<b>(127,551)</b>	<b>5,574,546</b>	<b>5,446,995</b>
<b>FUND YEAR 2015</b>				
Paid Claims	(44,047)	102,864	2,363,444	2,466,307
Case Reserves	41,494	71,020	1,534,322	1,605,342
IBNR	13,128	(264,260)	1,914,505	1,650,245
Discounted Claim Value	0	6,868	(64,734)	(57,866)
<b>TOTAL FY 2015 CLAIMS</b>	<b>10,576</b>	<b>(83,508)</b>	<b>5,747,537</b>	<b>5,664,028</b>
<b>FUND YEAR 2016</b>				
Paid Claims	23,044	125,930	2,927,065	3,052,996
Case Reserves	10,205	(260,998)	1,724,248	1,463,250
IBNR	(28,923)	(437,565)	3,779,157	3,341,591
Discounted Claim Value	0	19,144	(122,093)	(102,949)
<b>TOTAL FY 2016 CLAIMS</b>	<b>4,326</b>	<b>(553,490)</b>	<b>8,308,377</b>	<b>7,754,888</b>
<b>FUND YEAR 2017</b>				
Paid Claims	159,575	614,615	710,684	1,325,299
Case Reserves	518,548	267,615	1,445,534	1,713,149
IBNR	(681,464)	(1,101,187)	6,520,500	5,419,313
Discounted Claim Value	0	35,580	(212,870)	(177,290)
<b>TOTAL FY 2017 CLAIMS</b>	<b>(3,341)</b>	<b>(183,377)</b>	<b>8,463,848</b>	<b>8,280,471</b>
<b>FUND YEAR 2018</b>				
Paid Claims	17,424	35,773		35,773
Case Reserves	54,103	318,439		318,439
IBNR	547,922	2,129,207		2,129,207
Discounted Claim Value	(20,174)	(59,205)		(59,205)
<b>TOTAL FY 2018 CLAIMS</b>	<b>599,275</b>	<b>2,424,214</b>	<b>0</b>	<b>2,424,214</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>684,672</b>	<b>1,491,565</b>	<b>38,841,816</b>	<b>37,560,950</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	April 30, 2018		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	<b>UNDERWRITING INCOME</b>	<b>1,762,787</b>	<b>7,012,385</b>	<b>118,535,964</b>	<b>125,548,349</b>
2.	<b>CLAIM EXPENSES</b>				
	Paid Claims	101,265	188,406	3,142,296	3,330,702
	Case Reserves	(27,164)	281,510	3,560,908	3,842,418
	IBNR	238,329	536,513	10,479,791	11,016,304
	Discounted Claim Value	(17,461)	(19,246)	(777,744)	(796,990)
	<b>TOTAL CLAIMS</b>	<b>294,968</b>	<b>987,184</b>	<b>16,405,251</b>	<b>17,392,434</b>
3.	<b>EXPENSES</b>				
	Excess Premiums	1,295,960	5,145,079	82,005,406	87,150,485
	Administrative	140,628	558,129	8,815,738	9,373,868
	<b>TOTAL EXPENSES</b>	<b>1,436,588</b>	<b>5,703,208</b>	<b>90,821,144</b>	<b>96,524,352</b>
4.	<b>UNDERWRITING PROFIT (1-2-3)</b>	<b>31,231</b>	<b>321,993</b>	<b>11,309,569</b>	<b>11,631,562</b>
5.	<b>INVESTMENT INCOME</b>	6,299	24,685	263,592	288,277
6.	<b>PROFIT (4+5)</b>	<b>37,530</b>	<b>346,677</b>	<b>11,573,162</b>	<b>11,919,839</b>
7.	<b>Dividend</b>	<b>0</b>	<b>0</b>	500,000	500,000
8.	<b>Cancelled Appropriations</b>	0	0	607,551	607,551
9.	<b>SURPLUS (6-7-8)</b>	<b>37,530</b>	<b>346,677</b>	<b>10,465,611</b>	<b>10,812,288</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	2010	210	10,626	487,880	498,506
	2011	364	930	986,002	986,932
	2012	407	5,767	670,408	676,175
	2013	728	(27,697)	1,684,539	1,656,842
	2014	879	(57,978)	2,114,583	2,056,605
	2015	979	(233,503)	1,304,973	1,071,470
	2016	1,122	154,753	2,228,683	2,383,435
	2017	1,962	364,178	988,542	1,352,720
	2018	30,878	129,602		129,602
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>37,530</b>	<b>346,677</b>	<b>10,465,610</b>	<b>10,812,287</b>
	<b>TOTAL CASH</b>				<b>26,722,826</b>



NEW JERSEY COUNTIES EXCESS JIF				
FINANCIAL FAST TRACK REPORT				
AS OF		April 30, 2018		
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2010</b>				
Paid Claims	0	990	165,365	166,355
Case Reserves	(48,645)	(49,635)	84,636	35,001
IBNR	48,645	38,645	224,999	263,644
Discounted Claim Value	0	254	(12,655)	(12,400)
<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>(9,746)</b>	<b>462,345</b>	<b>452,599</b>
<b>FUND YEAR 2011</b>				
Paid Claims	2,960	14,020	435,147	449,167
Case Reserves	2,040	(8,324)	341,117	332,793
IBNR	(5,000)	(5,696)	238,736	233,040
Discounted Claim Value	0	591	(31,362)	(30,772)
<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>591</b>	<b>983,638</b>	<b>984,228</b>
<b>FUND YEAR 2012</b>				
Paid Claims	3,881	14,719	1,466,690	1,481,410
Case Reserves	16,420	17,076	180,069	197,145
IBNR	(20,301)	(36,796)	623,240	586,444
Discounted Claim Value	0	903	(45,106)	(44,203)
<b>TOTAL FY 2012 CLAIMS</b>	<b>0</b>	<b>(4,097)</b>	<b>2,224,893</b>	<b>2,220,796</b>
<b>FUND YEAR 2013</b>				
Paid Claims	64,199	93,108	306,969	400,076
Case Reserves	(136,689)	(116,357)	752,266	635,909
IBNR	72,490	53,250	680,765	734,015
Discounted Claim Value	0	732	(78,671)	(77,939)
<b>TOTAL FY 2013 CLAIMS</b>	<b>0</b>	<b>30,732</b>	<b>1,661,329</b>	<b>1,692,061</b>
<b>FUND YEAR 2014</b>				
Paid Claims	5,372	27,844	401,039	428,883
Case Reserves	(5,293)	122,652	410,814	533,466
IBNR	(79)	(90,496)	1,268,147	1,177,651
Discounted Claim Value	0	1,643	(81,671)	(80,028)
<b>TOTAL FY 2014 CLAIMS</b>	<b>0</b>	<b>61,643</b>	<b>1,998,329</b>	<b>2,059,972</b>
<b>FUND YEAR 2015</b>				
Paid Claims	25,020	37,879	345,381	383,260
Case Reserves	43,164	384,823	1,255,154	1,639,977
IBNR	(68,184)	(187,701)	1,619,464	1,431,763
Discounted Claim Value	0	2,585	(157,891)	(155,306)
<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>237,585</b>	<b>3,062,109</b>	<b>3,299,694</b>
<b>FUND YEAR 2016</b>				
Paid Claims	0	0	0	0
Case Reserves	198	192	250,120	250,312
IBNR	(198)	(165,192)	2,394,880	2,229,688
Discounted Claim Value	0	12,765	(162,270)	(149,505)
<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>(152,235)</b>	<b>2,482,730</b>	<b>2,330,495</b>
<b>FUND YEAR 2017</b>				
Paid Claims	(167)	(154)	21,705	21,551
Case Reserves	101,038	(70,126)	286,733	216,606
IBNR	(101,038)	(319,887)	3,429,559	3,109,672
Discounted Claim Value	0	31,184	(208,119)	(176,935)
<b>TOTAL FY 2017 CLAIMS</b>	<b>(167)</b>	<b>(358,984)</b>	<b>3,529,878</b>	<b>3,170,894</b>
<b>FUND YEAR 2018</b>				
Paid Claims	0	0		0
Case Reserves	603	1,210		1,210
IBNR	311,994	1,250,387		1,250,387
Discounted Claim Value	(17,461)	(69,902)		(69,902)
<b>TOTAL FY 2018 CLAIMS</b>	<b>295,135</b>	<b>1,181,694</b>	<b>0</b>	<b>1,181,694</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>294,968</b>	<b>987,184</b>	<b>16,405,251</b>	<b>17,392,434</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

**CAMDEN COUNTY INSURANCE COMMISSION  
BILLS LIST**

Resolution No. 31-18

JUNE 2018

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

**BE IT RESOLVED** that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**BE IT FURTHER RESOLVED**, that this authorization shall be made a permanent part of the records of the Commission.

**FUND YEAR 2018**

<b><u>Check Number</u></b>	<b><u>Vendor Name</u></b>	<b><u>Comment</u></b>	<b><u>Invoice Amount</u></b>
<b>000589</b>	BROWN & CONNERY, LLP	INVOICE #218287 _ 0618	1,091.58
000589	BROWN & CONNERY, LLP	INVOICE # 216502 _ 0618	1,891.12
000589	BROWN & CONNERY, LLP	INVOICE # 218320 _ 0618	400.00
000589	BROWN & CONNERY, LLP	INVOICE # 216189 _ 0618	2,809.42
000589	BROWN & CONNERY, LLP	INVOICE # 216190 _ 0618	7,205.24
000589	BROWN & CONNERY, LLP	INVOICE # 216196 _ 0618	3,271.40
000589	BROWN & CONNERY, LLP	INVOICE # 216191 _ 0618	1,377.30
			<b>18,046.06</b>
<b>000599</b>			
000599	SELECTIVE INSURANE COMPANY	FLOOD POL RENEW FLD1750482	2,133.00
			<b>2,133.00</b>
<b>000600</b>			
000600	SELECTIVE INSURANE COMPANY	FLOOD POL RENEW FLD1851400	2,774.00
			<b>2,774.00</b>
<b>000601</b>			
000601	SELECTIVE INSURANE COMPANY	RENEW FLOOD POL FLD1851392	2,774.00
			<b>2,774.00</b>
<b>000602</b>			
000602	SELECTIVE INSURANE COMPANY	FLOOD POL RENEW FLD1851388	2,774.00
			<b>2,774.00</b>
<b>000603</b>			
000603	SELECTIVE INSURANE COMPANY	FLOOD POL RENEW FLD1851384	2,774.00
			<b>2,774.00</b>
<b>000604</b>			
000604	SELECTIVE INSURANE COMPANY	FLOOD POL RENEW FLD1851379	2,774.00
			<b>2,774.00</b>
<b>000605</b>			
000605	SELECTIVE INSURANE COMPANY	FLOOD POL RENEW FLD1851375	2,774.00
			<b>2,774.00</b>
<b>000606</b>			
000606	COMP SERVICES, INC.	CLAIMS ADMIN SERV #1806- 83	11,416.00
000606	COMP SERVICES, INC.	ADMIN FEE FOR WC #1806-80	18,983.33
			<b>30,399.33</b>

<b>000607</b>			
000607	PERMA RISK MANAGEMENT SERVICES	EXEC DIREC FEE JUNE	15,172.50
			<b>15,172.50</b>
<b>000608</b>			
000608	THE ACTUARIAL ADVANTAGE	FEE FOR 2018 POLICE DEPART	1,795.20
000608	THE ACTUARIAL ADVANTAGE	FEE FOR 2018 CCIC	1,038.12
			<b>2,833.32</b>
<b>000609</b>			
000609	COURIER-POST	CAMDEN COUNTY AWARDS 0618	25.52
			<b>25.52</b>
<b>000610</b>			
000610	HARDENBERGH INSURANCE GROUP	2018 2ND RMC FEE	2,666.67
			<b>2,666.67</b>
		<b>Total Payments FY</b>	<b>87,920.40</b>

**TOTAL PAYMENTS ALL FUND YEARS \$87,920.40**

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**CAMDEN COUNTY INSURANCE COMMISSION  
BILLS LIST**

Resolution No. 32-18

JUNE 2018

WHEREAS, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

BE IT RESOLVED that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

BE IT FURTHER RESOLVED, that this authorization shall be made a permanent part of the records of the Commission.

**FUND YEAR**  
**2018**

<b><u>Check Number</u></b>	<b><u>Vendor Name</u></b>	<b><u>Comment</u></b>	<b><u>Invoice Amount</u></b>
000611			
000611	KEVIN PRATT AND COSTELLO AND MAINS,LLC,his attorne	PORTION OF SETTLEMENT	81,776.83
			<b>81,776.83</b>
		<b>Total Payments FY</b>	<b>81,776.83</b>

**TOTAL PAYMENTS ALL FUND YEARS \$81,776.83**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

<b>CAMDEN COUNTY INSURANCE COMMISSION</b>								
<b>SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED</b>								
<b>Current Fund Year: 2018</b>								
<b>Month Ending: April</b>								
	<b>Property</b>	<b>Liability</b>	<b>Auto</b>	<b>Worker's Comp</b>	<b>NJ CEL</b>	<b>Admin</b>	<b>POL/EPL</b>	<b>TOTAL</b>
OPEN BALANCE	1,647,430.66	4,856,491.93	245,077.81	13,009,214.30	(2,055,071.54)	(102,441.36)	1,045,620.80	18,646,322.59
RECEIPTS								
Assessments	1,018.55	11,323.91	2,396.59	50,208.64	93,177.13	10,202.74	0.00	168,327.56
Refunds	0.00	0.00	0.00	69,385.44	0.00	0.00	0.00	69,385.44
Invest Pymnts	149.31	2,684.62	826.86	3,592.04	106.14	317.79	2.69	7,679.45
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	149.31	2,684.62	826.86	3,592.04	106.14	317.79	2.69	7,679.45
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1,167.86</b>	<b>14,008.53</b>	<b>3,223.45</b>	<b>123,186.12</b>	<b>93,283.27</b>	<b>10,520.53</b>	<b>2.69</b>	<b>245,392.45</b>
EXPENSES								
Claims Transfers	13,297.89	55,901.99	8,036.51	244,617.53	0.00	0.00	0.00	321,853.92
Expenses	0.00	0.00	0.00	0.00	0.00	68,894.46	0.00	68,894.46
Other *	0.00	0.00	0.00	119,340.52	0.00	0.00	0.00	119,340.52
<b>TOTAL</b>	<b>13,297.89</b>	<b>55,901.99</b>	<b>8,036.51</b>	<b>363,958.05</b>	<b>0.00</b>	<b>68,894.46</b>	<b>0.00</b>	<b>510,088.90</b>
<b>END BALANCE</b>	<b>1,635,300.63</b>	<b>4,814,598.46</b>	<b>240,264.75</b>	<b>12,768,442.37</b>	<b>(1,961,788.27)</b>	<b>(160,815.29)</b>	<b>1,045,623.49</b>	<b>18,381,626.14</b>

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS							
CAMDEN COUNTY INSURANCE COMMISSION							
ALL FUND YEARS COMBINED							
CURRENT MONTH	April						
CURRENT FUND YEAR	2018						
Description:		Ins Comm General A/C	Workers Comp Claims	Liability Claims	CCPD - WC	CCPD - Liability	
ID Number:							
Maturity (Yrs)							
Purchase Yield:							
TOTAL for All Accts & instruments							
Opening Cash & Investment Balance	\$18,664,415.57	18363634.16	\$ 116,495.98	\$ 167,185.91	\$ 40,567.30	-\$ 23,467.78	
Opening Interest Accrual Balance	\$0.00	0	\$ -	\$ -	\$ -	\$ -	
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$7,679.41	\$7,459.17	\$62.63	\$112.28	\$27.30	\$18.03	
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8 Net Investment Income	\$7,679.41	\$7,459.17	\$62.63	\$112.28	\$27.30	\$18.03	
9 Deposits - Purchases	\$560,915.46	\$237,713.00	\$63,769.50	\$105,799.96	\$80,027.76	\$73,605.24	
10 (Withdrawals - Sales)	-\$833,291.36	-\$392,096.92	-\$254,852.74	-\$59,000.30	-\$109,105.31	-\$18,236.09	
Ending Cash & Investment Balance	\$18,381,626.10	\$18,216,709.41	-\$74,524.63	\$214,097.85	\$5,772.84	\$19,570.63	
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$354,015.68	\$66,394.46	\$185,154.67	\$46,647.95	\$47,776.85	\$8,041.75	
(Less Deposits in Transit)	-\$843.00	\$0.00	\$0.00	\$0.00	-\$843.00	\$0.00	
Balance per Bank	\$18,734,798.78	\$18,283,103.87	\$110,630.04	\$260,745.80	\$52,706.69	\$27,612.38	



**MEDICAL SAVINGS REPORT BY MONTH  
CAMDEN COUNTY INSURANCE COMMISSION**

<b>2018</b>								
<b>Month</b>	<b>Provider Billed Amount</b>	<b>Usual Customer Rate (UCR)80th percentile</b>	<b>Paid Amount</b>	<b>Gross Savings</b>	<b>% of Savings</b>	<b>ACS Network Fee</b>	<b>Net Savings</b>	<b>Network Utilization</b>
January	152,204.00	\$117,915.00	\$45,780.00	\$72,347.00	61.80%	\$14,469.40	\$57,877.60	97.40%
February	85,255.00	\$84,228.00	\$35,058.00	\$49,171.00	58.40%	\$9,834.20	\$39,337.00	96.00%
March	108,947.00	\$105,095.00	\$51,054.00	\$54,041.00	51.40%	\$10,808.20	\$43,232.80	99.00%
April	256,183.00	\$253,586.00	\$139,907.00	\$113,682.00	44.80%	\$22,736.40	\$90,945.60	92%
May	208,118.00	\$197,828.00	\$105,077.00	\$92,752.00	46.90%	\$18,550.40	\$74,201.60	98.40%
June								
July								
August								
September								
October								
November								
December								
<b>Totals:</b>								
<b>Total Bills Received</b>		<b>741</b>						



**MEDICAL SAVINGS REPORT BY MONTH  
CAMDEN COUNTY INSURANCE COMMISSION**

<b>2017</b>								
<b>Month</b>	<b>Provider Billed Amount</b>	<b>Usual Customer Rate (UCR)80th percentile</b>	<b>Paid Amount</b>	<b>Gross Savings</b>	<b>% of Savings</b>	<b>ACS Network Fee</b>	<b>Net Savings</b>	<b>Network Utilization</b>
January	301,129.50	\$299,261.96	\$163,306.71	\$135,955.25	45.43%	\$27,191.05	\$108,764.20	99.50%
February	224,813.45	\$214,327.20	\$127,065.48	\$87,261.72	40.71%	\$17,452.34	\$69,809.38	97.10%
March	104,888.00	\$104,345.00	\$63,031.00	\$41,315.00	39.60%	\$8,263.00	\$33,052.00	97.70%
April	217,387.00	\$210,181.00	\$110,832.00	\$99,348.00	47.30%	\$19,869.60	\$79,478.40	98%
May	254,549.00	\$219,561.00	\$106,748.00	\$112,813.00	51.40%	\$22,562.60	\$90,250.40	97.10%
June	57,471.00	\$56,199.00	\$32,194.00	\$24,005.00	42.70%	\$4,801.00	\$19,204.00	97.50%
July	121,389.00	\$118,868.00	\$61,885.00	\$49,983.00	44.70%	\$9,996.60	\$39,986.40	98.20%
August	216,629.00	\$205,301.00	\$113,113.00	\$92,188.00	44.90%	\$18,437.60	\$73,750.40	99.00%
September	71,536.00	\$71,048.00	\$42,857.00	\$28,191.00	39.70%	\$5,638.20	\$22,554.80	100.00%
October	374,636.00	\$334,837.00	\$193,052.00	\$141,785.00	42.30%	\$28,357.00	\$113,428.00	100.00%
November	69,071.00	\$63,031.00	\$34,400.00	\$28,630.00	45.50%	\$5,726.00	\$22,904.00	96.80%
December	81,755.00	\$79,756.00	\$32,319.00	\$49,553.00	62.10%	\$9,910.60	\$39,642.40	96%
<b>Totals:</b>	<b>2,095,253.95</b>	<b>\$1,976,716.16</b>	<b>\$1,080,803.19</b>	<b>\$891,027.97</b>	<b>45.20%</b>	<b>\$178,205.59</b>	<b>\$712,824.38</b>	<b>98%</b>
<b>Total Bills Received</b>		<b>1990</b>						





**CAMDEN COUNTY INSURANCE COMMISSION  
SAFETY DIRECTOR'S REPORT**

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Risk Control, Safety Director  
**DATE:** June 19, 2018

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**CCIC SERVICE TEAM**

<p>Paul Shives, Vice President Public Sector Director <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213</p>	<p>Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949</p>	<p>Natalie Dougherty, Executive Assistant <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738</p>
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**May - June 2018**

**RISK CONTROL ACTIVITIES**

**MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED**

- **May 23:** One session of Bloodborne Pathogens training was conducted for CCIC County Library.
- **May 24:** Attended the CCIC Safety Committee Meeting in Blackwood.
- **June 1:** Conducted loss control surveys of CCIC County Playgrounds
- **June 5:** Attended the CCIC Claims Committee Meeting via conference call.
- **June 11:** One session of Playground Safety Inspections training was conducted for CCIC.

### **UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED**

- **June 20:** Plan to conduct loss control surveys of CCIC County Playgrounds.
- **June 20:** Plan to attend the CCIC Safety Committee Meeting in Blackwood.
- **June 20:** One session of Flagger Workzone Safety training is scheduled for CCIC.
- **June 28:** Plan to attend the CCIC Meeting in Blackwood.

### **CEL MEDIA LIBRARY**

No Videos have been utilized in 2018.

### **SAFETY DIRECTOR BULLETINS**

- Preparing for the 2018 Hurricane Season – June 5.

### Prepare Now for Hurricane Season

The Atlantic hurricane season runs from June 1 to November 30, with the peak activity during September through November. Effective planning is the key to maintaining your organization's operations and being able to provide for your community. Everyone has a role to play to prepare for a hurricane. Public-sector employers play an essential role in helping individuals and the community as a whole to be more prepared. This Bulletin will concentrate on better preparing your employees, facilities, and operations so you can continue to serve your community before, during and immediately after a hurricane.

One of the most effective ways to share information about personal and organizational preparedness is to talk to your staff. Add preparedness discussions to the agenda of your staff meetings ahead of the storm season. Consider the following discussion points, as provided in FEMA's booklet, *Prepare your Organization for a Hurricane Playbook*.

[https://www.fema.gov/media-library-data/1409933369110-5d82e4e75ba272f6cef656ff190c422/prepareathon\\_playbook\\_hurricane\\_final\\_090414\\_508.pdf](https://www.fema.gov/media-library-data/1409933369110-5d82e4e75ba272f6cef656ff190c422/prepareathon_playbook_hurricane_final_090414_508.pdf)

- Share the potential impact of hurricanes – New Jersey has recently had to deal with a series of hurricanes and a superstorm and we have learned a lot. But as the years pass, those with the experience and firsthand knowledge are leaving. It is important to share the lessons learned with newer leaders in the organization. Even more effective is to write them down. These notes become the genesis of a response and recovery plan that is tailored to your community.
- Review the National Weather Service terms; advisory, watch and warning. Relate them in terms of timelines and severity of approaching storms.
- Outline your organization's emergency communication plan. Routine lines of authority and communication often need to be modified during emergencies as people and electronic communication modes are unavailable. Lines of authority and communication can further change when an official state of emergency is declared. Review routine, emergency, and back-up plans for communications now.
  - Inventory routine, emergency and back-up equipment. Evaluate on-hand inventory against your needs assessment.
  - Test emergency and back-up equipment. Ensure they are in operational readiness.
  - Verify contact information of all responders. Distribute updated information to stakeholders.
- Review your organization's preparation, response, and recovery procedures with elected officials and department leaders. Consensus, cooperation, and coordination between leaders are needed for effective preparation, response, and recovery operations. Get them now. Focus on priorities and capabilities.
  - Distribute any written plans and discuss past operations' successes and challenges
  - Adjust plans and procedures according to lessons-learned and changes in your community
  - Encourage department leaders to continue the discussions with their supervisors and employees. Readiness starts with the employee. If he or she has not made preparations for their families and homes, they cannot be ready to serve their community. Consider distributing the Red Cross's Family Disaster Plan fillable form to assist with their planning.

[http://www.redcross.org/images/MEDIA\\_CustomProductCatalog/m12140360\\_ARC\\_Family\\_Disaster\\_Plan\\_Template\\_r083012.pdf](http://www.redcross.org/images/MEDIA_CustomProductCatalog/m12140360_ARC_Family_Disaster_Plan_Template_r083012.pdf)

*This bulletin is intended for general information purposes only. It should not be construed as legal advice or legal opinion regarding any specific or factual situation. Always follow your organization's policies and procedures as presented by your manager or supervisor. For further information regarding this bulletin, contact your Safety Director at 877.398.3046.*

**RESOLUTION NO. 33-18**

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**CONTRACTS:**

**LITIGATION: 0531, 0369, 2345, 7485, 7728, 9762, 7809, 1658, 1653**

**PERSONNEL:**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED:**

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**CHAIRPERSON**

**ATTEST:**

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**VICE-CHAIRPERSON**

**RESOLUTION NO. 34-18**

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
AUTHORIZING SETTLEMENT WITH JOSE REYES**

**WHEREAS**, Jose Reyes filed a civil lawsuit against the County of Camden, et als, in the Superior Court-Law Division, Camden County New Jersey, Civil Docket No.: CAM-L-1498-15; and

**WHEREAS**, the matter has been amicably settled and resolved in a manner which is agreeable to all parties; and

**WHEREAS**, funding is available for this purpose; now, therefore,

**BE IT RESOLVED**, by the Camden County Insurance Fund Commission that disposition of the state lawsuit filed by the above-referenced individual is authorized as follows:

\$250,000.00, which includes the Plaintiff's counsel fees and costs, as full and final settlement; and

**BE IT FURTHER RESOLVED**, the proper Commission officials and/or their agents, be and are hereby authorized to execute such documents as shall be necessary to affect the disposition set forth above; and

**BE IT FURTHER RESOLVED** that the aforesaid monetary sum shall be paid in full and final satisfaction of all claims the Plaintiff has against the Defendants, County of Camden, et als. This settlement is not an admission of liability, but is made for the purpose of amicably settling this litigation.

**ADOPTED: 6-28-18**

**BY:** \_\_\_\_\_  
Chairperson

**ATTEST:**

\_\_\_\_\_  
Vice-Chairperson

**RESOLUTION NO. 35-18**

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
AUTHORIZING SETTLEMENT WITH KEVIN PRATT**

**WHEREAS**, Kevin Pratt filed a civil lawsuit against the County of Camden, et als, and which is pending in the Superior Court-Law Division, Camden County New Jersey, Civil Docket No.: CAM-L-1436-15; and

**WHEREAS**, the matter has been amicably settled and resolved in a manner which is agreeable to all parties; and

**WHEREAS**, funding is available for this purpose; now, therefore,

**BE IT RESOLVED**, by the Camden County Insurance Fund Commission that disposition of the state lawsuit filed by the above-referenced individual is authorized as follows:

\$81,776.83, which includes the Plaintiff's counsel fees and costs, as full and final settlement; and

**BE IT FURTHER RESOLVED**, the proper Commission officials and/or their agents, be and are hereby authorized to execute such documents as shall be necessary to affect the disposition set forth above; and

**BE IT FURTHER RESOLVED** that the aforesaid monetary sum shall be paid in full and final satisfaction of all claims the Plaintiff has against the Defendants, County of Camden, et als. This settlement is not an admission of liability, but is made for the purpose of amicably settling this litigation.

**ADOPTED: 6-28-18**

**BY:** \_\_\_\_\_  
Chairperson

**ATTEST:**

\_\_\_\_\_  
Vice-Chairperson

**APPENDIX I**  
**MINUTES**

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – May 24, 2018  
CAMDEN COUNTY COLLEGE REGIONAL  
EMERGENCY TRAINING CENTER  
BOARD ROOM  
420 WOODBURY-TURNERSVILLE ROAD  
BLACKWOOD, NJ 08102  
2:00 PM**

Meeting was called to order by Ross Angilella, Chairman. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present ( <i>arrived at 2:13PM</i> )

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford C. Stokes</b>
Claims Service	AmeriHealth Casualty Services <b>Denise Hall</b> <b>Steve Andrick</b>
	Conner Strong & Buckelew <b>Michelle Leighton</b>
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	<b>Laura J. Paffenroth, Esq.</b>
Treasurer	
Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
Auditor	Bowman & Company LLP
Risk Management Consultant (CCIA)	Hardenbergh Insurance Group <b>Christina Violetti</b> ( <i>via teleconference</i> )



**ALSO, PRESENT:**

Lou DiAngelo, Camden County  
Ed Hill, Camden Board of Social Services  
Karl McConnell, Camden College (*via teleconference*)  
Bob Cornforth, Camden County MUA  
Rachel Chwastek, PERMA Risk Management Services  
Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee last met on 5/16 and is scheduled to meet again on 6/20. The Committee discussed summer seasonal training, which they are encouraging the department of parks to participate in with their seasonal hires. Mr. Prince asked if there were any questions and concluded his report.

**CLAIMS COMMITTEE:** Ms. Leighton reported the claims committee met on 5/1 and advised there was no report for open session.

**EXECUTIVE DIRECTOR REPORT:**

**2018 ACTUARY REQUEST FOR PRICE QUOTES** – As discussed at prior meetings, the Fund Office solicited quotations for the services of an Actuary for 2018. There were two vendors that provided pricing; both vendors were given the opportunity to provide their lowest and best pricing. The incumbent, Actuarial Advantage quote was \$8,500; SG Risk quote was \$9,000. Based on the proposed fee and experience with the Insurance Commission, we recommend awarding a contract to Actuarial Advantage.

**MOTION TO APPROVE THE FEE QUOTE FOR ACTUARIAL SERVICES FOR 2018**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**2018 BUDGET AMENDMENT** – There is a need to amend the 2018 Budget to reflect an increase in fees for the Risk Manager of the Improvement Authority. The fee was increased after we adopted our budget. The revised budget amount will be \$5,891 which is an increase of \$2,109 over the adopted budget. This amount will be added to the Improvement Authority’s assessment bill.

**MOTION TO AMEND THE 2018 BUDGET TO INSERT A RISK MANAGEMENT CONSULTANT FEE INCREASE**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**CERTIFICATE OF INSURANCE ISSUANCE REPORT** – Included in the agenda was a copy the certificate of insurance issuance report from the NJCE listing those certificates issued for the month of April. There were 10 certificates of insurance issued for the month.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**NJ EXCESS COUNTIES INSURANCE FUND (NJCE)** – The NJCE met on April 26, 2018. A summary report of the meeting was included in the agenda. The NJCE is scheduled to meet again on June 28, 2018 at 1:00 PM.

**CCIC FINANCIAL FAST TRACK** – Included in the agenda was a copy of the Financial Fast Track Report as of March 31, 2018. The report indicates the Commission has a surplus of \$20,660,393.

Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$3,262,557.

**NJCE PROPERTY AND CASUALTY FINANCIAL FAST TRACK** - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of March 31, 2018. The report indicates the Fund has a surplus of \$10,774,758.

**LEGAL DEFENSE PANEL CONTRACTS**– Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Responses were due on May 17, 2018 at 11:00 AM. Resolution 26-18 was distributed at the meeting.

The Commission Attorney advised she had sent this information to the Commissioners prior to the meeting and if they had any questions to please let her know.

**MOTION TO ADOPT RESOLUTION 26-18 AUTHORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW FIRMS FOR INCLUSION IN THE LEGAL DEFENSE PANEL AND FOR THE PROVISION OF SPECIAL/CONFLICTS COUNSEL SERVICES**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**EXCESS CYBER LIMITS** - Included in the agenda was a memorandum from the NJCE Underwriting Manager regarding Excess Cyber Limits. The Commission Attorney and Executive Director reviewed the memorandum at the meeting.

**MOTION TO AUTHORIZE THE NJCE UNDERWRITING MANAGER TO BIND COVERAGE FOR THE CAMDEN COUNTY COLLEGE IN CCIC'S CYBER PROGRAM EFFECTIVE 6/30/18 FOR AN ANNUALIZED COST OF \$3,500**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**MOTION TO AUTHORIZE THE NJCE UNDERWRITING MANAGER TO PURCHASE AN ADDITIONAL \$4,000,000 LIMITS OF CYBER COVEARGE FOR AN ADDITIONAL PREMIUM OF \$22,762.00**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

Executive Director's Report Made Part of Minutes.

**TREASURER:** Commissioner Angilella reviewed the May Bill List and the Treasurer's Reports were included in agenda.

**MOTION TO APPROVE RESOLUTION 27-18 MAY BILL LIST IN THE AMOUNT OF \$113,779.10**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

**ATTORNEY:** Commission Attorney advised she had nothing further to report at this time.

**CLAIM SERVICE:** Ms. Hall reviewed the Medical Savings Report for the month of April which was included in the agenda along with last year's reports. Ms. Hall advised the total billed for the month of April was \$256,183.00 and the total paid was \$139,907.00 with a savings of \$113,682.00 or 44.80%. Ms. Hall advised the net savings was \$90,945.60 and network utilization was 92.00%.

**SAFETY DIRECTOR:** Mr. Prince reviewed the April – June 2018 Risk Control Activity Report which was included in the agenda. Mr. Prince advised a variety of training had taken place around the county. In addition, haz-com/right to know training will be held for the Board of Social Services. Mr. Prince asked if there were any questions and then concluded his report.

**APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF APRIL 26, 2018**

Motion Commissioner Wright  
Second: Commissioner Williams  
Vote: 2 Ayes, 0 Nays, 1 Abstention (Angilella)

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**MOTION TO OPEN MEETING TO PUBLIC**

Motion Commissioner Angilella  
Second: Commissioner Williams  
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Commissioner Angilella moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

Motion Commissioner Angilella  
Second: Commissioner Williams  
Vote: 3 Ayes, 0 Nays

**CLOSED SESSION:** Commissioner Angilella read Resolution 28-18, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 28-18 FOR CLOSED SESSION**

Motion Commissioner Angilella  
Second: Commissioner Williams  
Vote: 3 Ayes, 0 Nays

**MOTION TO RETURN TO OPEN SESSION**

Motion Commissioner Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

**MOTION TO APPROVE THE FOLLOWING PARS/SARS**

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
1966	\$ 103,011.00	PAR
1694	\$ 130,000.00	PAR
3759	\$ 80,000.00	PAR
7106	\$ 150,000.00	PAR/SAR
1822	\$ 41,925.00	PAR/SAR

Motion Commissioner Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting was scheduled for June 28, 2018, 2:00 PM, at the Camden County College Regional Emergency Training Center.

**MOTION TO ADJOURN:**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

**MEETING ADJOURNED: 2:33 PM**

Minutes prepared by: Rachel Chwastek, Assisting Secretary