

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES - July 25, 2018
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARD ROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Absent
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
Claims Service	AmeriHealth Casualty Services Denise Hall Steve Andrick Huguette Atherton Paulette Kelly (<i>via teleconference</i>)
	Conner Strong & Buckelew
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	Laura J. Paffenroth, Esq.
Treasurer	David McPeak
Safety Director	J.A. Montgomery Risk Control Glenn Prince
Auditor	Bowman & Company LLP
Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti (<i>via teleconference</i>)

ALSO, PRESENT:

Lou DiAngelo, Camden County
Ed Hill, Camden Board of Social Services
Karl McConnell, Camden College (*via teleconference*)
Bob Cornforth, Camden County MUA
Rachel Chwastek, PERMA Risk Management Services
Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JUNE 28, 2018 – TABLED

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on 7/18. The Committee discussed the new OSHA Silica rule, hydration and heat related issues, distributed a flyer on summer safety tips and discussed future training. The next meeting is scheduled to meet on 8/15. Mr. Prince asked if there were any questions and concluded his report.

CLAIMS COMMITTEE: Executive Director reported the claims committee met on 7/3 and advised there was no report for open session.

EXECUTIVE DIRECTOR REPORT:

CERTIFICATE OF INSURANCE ISSUANCE REPORT – Included in the agenda was a copy the certificate of insurance issuance report from the NJCE listing those certificates issued for the month of June. There were 16 certificates issued for the month.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Williams
Second:	Commissioner Angilella
Vote:	2 Ayes, 0 Nays

NJ Counties Excess Insurance Fund (NJCE) – During the June meeting the Executive Director provided a verbal summary of the NJCE meeting of June 28, 2018. Included in the agenda was a written summary of that meeting. The NJCE is scheduled to meet again on September 27, 2018 at 1:00 PM.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of May 31, 2018. The report indicates the Commission has a surplus of \$20,797,641. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$3,287,193.

NJCE Property and Casualty Financial Fast Track - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of May 31, 2018. The report indicates the Fund has a surplus of \$10,876,473.

2019 Renewal – The Fund Office recently sent the 2019 Renewal Data Schedules and Ancillary Renewal Applications to all of the member entities for completion. The updated documents should be returned by e-mail to Cathy Dodd no later than Friday, August 24, 2018. Since the budget process is dependent on the timely receipt of the renewal data we ask your cooperation in meeting the due dates.

NJCE Dividend – PERMA anticipates the NJ CEL will be able to declare a dividend for the 2013 Fund Year. If so, the Camden Commission will share in this dividend. An eventual declaration of a dividend is subject to the completion of the NJCE 2017 audit. The Fund Office will provide an update in September.

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August Commission Meeting – As a reminder, the Commission will not be meeting in August. The Commission previously passed Resolution 15-18 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Our next meeting is scheduled for September 27, 2018 at 2:00 PM.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak reviewed the July Bill Lists and the Treasurer's Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 36-18 JULY BILL LIST IN THE AMOUNT OF \$1,987,249.34

Motion	Commissioner Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

ATTORNEY: Commission Attorney advised she had nothing further to report at this time.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for the month of June which was included in the agenda along with last year's reports. Ms. Hall advised the total billed for the month of June was \$59,870.00 and the total paid was \$28,894.00 with a savings of \$28,551.00 or 50.50%. Ms. Hall advised the net savings was \$22,840.80 and network utilization was 99.30%.

SAFETY DIRECTOR: Mr. Prince reviewed the June – July 2018 Risk Control Activity Report which was included in the agenda. Additionally, the municipal JIFs had been offered the program, under 100, a nationally recognized program, that encourages and stresses safety and accident reduction. This program will be offered to the county including the metro, sheriff's department and the prosecutor's office. An EPL Managers and Supervisors program for police is also available and the Safety Director's office is also planning to offer this to the county. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Williams
Second:	Commissioner Angilella
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Commissioner Angilella
Second: Commissioner Williams
Vote: 2 Ayes, 0 Nays

CLOSED SESSION: Commissioner Williams read Resolution 37-18, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 37-18 FOR CLOSED SESSION

Motion Commissioner Angilella
Second: Commissioner Williams
Vote: 2 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion Commissioner Angilella
Second: Commissioner Williams
Vote: 2 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
2058	\$ 74,404.20	PAR
0975	\$ 62,143.16	PAR/SAR
7559	\$ 46,681.00	PAR
8630	\$ 128,652.00	PAR
7766	\$ 8,473.52	PAR

Motion Commissioner Angilella
Second: Commissioner Williams
Vote: 2 Ayes, 0 Nays

Chairman Angilella advised the next meeting is scheduled for Thursday September 27, 2018, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion Commissioner Angilella
Second: Commissioner Williams
Vote: 2 Ayes, 0 Nays

MEETING ADJOURNED: 2:31 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary