

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES - September 27, 2018
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARD ROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Absent

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	AmeriHealth Casualty Services Denise Hall Steve Andrick Huguette Atherton Paulette Kelly
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	Conner Strong & Buckelew Michelle Leighton Christine Baroudi
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CEL Underwriting Manager	Conner Strong & Buckelew Edward Cooney
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Attorney	Laura J. Paffenroth, Esq.
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Treasurer

Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Auditor	Bowman & Company LLP Jim Miles
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Danielle Colaianni (via teleconference) Jennifer Olson (via teleconference)
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ALSO PRESENT:

Lou DiAngelo, Camden County
Carol Fario, Camden County
Ed Hill, Camden Board of Social Services
Karl McConnell, Camden College (via teleconference)
Bob Cornforth, Camden County MUA
Nancy Ghani, PERMA Risk Management Services
Rachel Chwastek, PERMA Risk Management Services
Joseph Hrubash, PERMA Risk Management Services (via teleconference)
Cathy Dodd, PERMA Risk Management Services (via teleconference)

APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF JUNE 28, 2018

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

OPEN AND CLOSED MINUTES OF JULY 25, 2018 – TABLED

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on 9/19. The Committee discussed PEOSHA citations and training. The next meeting is scheduled to meet on 10/17. Mr. Prince asked if there were any questions and concluded his report.

CLAIMS COMMITTEE: Ms. Leighton reported the claims committee met on 8/8 and 9/7. Ms. Leighton introduced Christine Baroudi, a new team member of Conner Strong and reminded the committee that the Best Practices workshop is scheduled for October 31, 2018. This year’s topics include an overview of controlled insurance programs, body worn cameras in law enforcement and topics related to the opioid epidemic.

EXECUTIVE DIRECTOR REPORT:

2017 Audit Report as of December 31, 2017 - The Auditor’s Report as of December 31, 2017 has been sent under separate cover to the Fund Commissioners. The Commission Auditor, Mr. Jim Miles, of Bowman & Company, LLP presented the audit. Included in the agenda was Resolution 38-18, Certification of Annual Audit Report for Period ending December 31, 2017 along with the Group Affidavit Form.

Motion to approve Resolution 38-18 Certification of Annual Audit Report for Period Ending December 31, 2017

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

CERTIFICATE OF INSURANCE ISSUANCE REPORT – Included in the agenda was a copy the certificate of insurance issuance report from the NJCE listing those certificates issued for the month of July and August. There were 11 certificates issued for the period.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

NJ Counties Excess Insurance Fund (NJCE) – The NJCE held a special meeting on August 16, 2018 to approve 3 PARS. The NJCE met prior to the Commission meeting and the Executive Director provided a report at the meeting. The NJCE will introduce the 2019 Budget on October 25, 2018 and Budget Adoption is scheduled for November 15, 2018.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of July 31, 2018. The report indicates the Commission has a surplus of \$22,598,123. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$4,155,169.

NJCE Property and Casualty Financial Fast Track - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of July 31, 2018. The report indicates the Fund has a surplus of \$13,888,552.

2018 Property & Casualty Assessments – The third and final assessment payments for 2018 were due on September 15, 2018. The statements of accounts were e-mailed on August 13, 2018 to the member entities. If you have not remitted your payment yet please make your check payable to the Camden County Insurance Commission and send to the Treasurer, David McPeak.

2019 Renewal Application and Updated Exposure Information – The 2019 property and casualty budget is reliant on a number of factors including updated renewal applications and exposure data. We want to thank everyone involved for their efforts with this project and submitting the information.

NJCE Membership – Camden County’s 3 year membership in the NJCE is expiring. The NJCE has mailed out the applicable resolution to the County Administrator for execution.

Entity Membership in the Insurance Commission – The three year membership for the Camden County Insurance Commission is also due to expire. The Fund Office mailed the applicable Indemnity and Trust Agreement to the member entities for execution. Each member entity will need to pass a resolution authorizing its participation in the Camden County Insurance Commission.

The Underwriting Director advised the renewal is overall positive. The only significant item is the property insurance, the CEL will be taking a layer of the property insurance as the deductible increases.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. Angilella reviewed the July Bill Lists and the Treasurer’s Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 39-18 AUGUST BILL LIST IN THE AMOUNT OF \$67,236.91 AND RESOLUTION 40-18 SEPTEMBER BILL LIST IN THE AMOUNT OF \$146,568.78

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

ATTORNEY: Commission Attorney advised she had nothing further to report at this time.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for the month of August which was included in the agenda. Ms. Hall advised the total billed for the month of August was \$293,515.00 and the total paid was \$108,886.00 with a savings of \$180,165.00 or 62.30%. Ms. Hall advised the net savings was \$144,132.00 and network utilization was 94.30%.

SAFETY DIRECTOR: Mr. Prince reviewed the July – September 2018 Risk Control Activity Report which was included in the agenda. Included in the agenda were the following safety bulletins: Fixed Ladder, Seatbelts and Distracted Driving. Additionally, the Safety Director and Mr. DiAngelo are following up on the Department of Corrections purchase of body worn cameras for the BRIT safety grant. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

CLOSED SESSION: Commissioner Williams read Resolution 41-18, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 41-18 FOR CLOSED SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

MOTION TO RETURN TO OPEN SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

CLAIM #	AMOUNT	SAR/PAR
2087	\$ 58,791.00	PAR
2090	\$ 37,347.00	PAR
1416	\$ 23,833.44	PAR
2614 & 2613	\$ 294,573.85	PAR
1366	\$ 10,500.00	PAR
0632	\$ 24,371.20	PAR
7699	\$ 125,000.00	PAR
7922	\$ 8,832.50	PAR
7915	\$ 8,761.50	PAR
1760	\$ 36,653.62	PAR
1528	\$ 250,000.00	PAR
2072	\$ 121,893.00	PAR
1584	\$ 66,686.00	PAR
2003	\$ 170,017.34	PAR
7288	\$ 170,000.00	PAR
4457	\$ 87,500.00	PAR
9129	\$ 175,000.00	PAR
0646	\$ 238,384.00	PAR
0647	\$ 230,610.00	PAR

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

Chairman Angilella advised the next meeting is scheduled for Thursday October 25, 2018, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

MEETING ADJOURNED: 3:00 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary