

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING –April 25, 2019
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARDROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	AmeriHealth Casualty Services Denise Hall Paulette Kelly Stephen Andrick Linda Tinsley- Page
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Conner Strong & Buckelew
Christine Baroudi

CEL Underwriting Manager	Conner Strong & Buckelew Alex Deluccia
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Attorney

Treasurer

Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti (<i>via teleconference</i>)
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ALSO, PRESENT:

Josh Friedman, Camden County
Bob Cornforth, Camden County MUA

Ed Hill, Camden County Board of Social Services
Karl McConnell, Camden County College (*via teleconference*)
Rachel Chwastek, PERMA Risk Management Services
Cathy Dodd, PERMA Risk Management Services (*via teleconference*)
Brandon Tracy, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MARCH 29, 2019

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CORRESPONDENCE: None.

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on April 17th and is scheduled to meet again on May 8th. They discussed a variety of requests for training which are being scheduled, including forklift training. Mr. Prince asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Ms. Baroudi advised the claims committee met on April 2nd and will discuss the claims for approval in closed session, asked if there were any questions and then concluded her report.

EXECUTIVE DIRECTOR:

Certificate of Insurance Issuance Report – Included in the agenda was the certificate of issuance report from the NJCE listing the certificates issued for the month of March. There were 14 certificates issued during this month of February.

MOTION TO APPROVE CERTIFICATE OF ISSUANCE REPORT

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Claims Committee Charter – The Claims Committee is recommending a revision to the Claims Committee Charter to provide for handling instructions related to all forms of surveillance. Included in the agenda was Resolution 29-19, Amending Resolution No. 17-10 Claims Committee Charter prepared by the Commission Attorney. Included in the agenda was a copy of the section titled Surveillance which is added to the Charter.

MOTION TO ADOPT RESOLUTION 29-19, AMENDING RESOLUTION 17-10 CLAIMS COMMITTEE CHARTER

Motion	Commissioner Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

Insurance Commission Dividend - The Executive Director's office has been reviewing available dividend options with the Actuary and Auditor for the member entities. A

\$1,500,000 dividend is being recommended out of Fund Years 2011, 2012 & 2013. Each member entity will need to pass a resolution authorizing the release of funds. A sample resolution will be sent to each member; the breakdown of the member shares appeared in the agenda.

NJ Excess Counties Insurance Fund (NJCE) – The NJCE did not meet in March and met prior to the Commission Meeting. Executive Director provided a verbal update of the meeting, noting that Tim Sheehan is now the Secretary and the County of Monmouth joined the Fund and was represented at the meeting. The NJCE is scheduled to meet again on June 27, 2019.

2019 MEL, MRHIF and NJCE Educational Seminar – As a reminder the 9th annual seminar is scheduled for Friday, May 3, 2019 beginning at 9:00 AM at the National Conference Center in East Windsor, NJ. The NJCE is now a co-sponsor of this seminar. The seminar qualifies for an extensive list of Continuing Educational Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. Included in the agenda was a copy of the enrollment form.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of February 28, 2019. The report indicates the Commission has a surplus of \$25,269,359. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$4,513,140.

NJCE Property and Casualty Financial Fast Track - Included in the agenda on pages 12-13 is a copy of the NJCE Financial Fast Track Report as of **February 28, 2019**. The report indicates the Fund has a surplus of **\$15,366,292**.

2019 Property & Casualty Assessments – The first assessment payment was due on March 15, 2019. We are checking with the Treasurer to see if all of the payments were received.

Legal Defense Panel Contracts –The Defense Panel Contracts will expire on May 31, 2019. The Commission Attorney has issued a Request for Proposals for Legal Services for the Insurance Commission. The responses are due on Thursday, May 16, 2019 at 11:00 AM.

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Commissioner Angilella advised the April Bill List and the Treasurer’s Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 30-19 APRIL BILL LIST IN THE AMOUNT OF \$72,168.05

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

ATTORNEY: No report this month.

CLAIM SERVICE: Ms. Hall introduced Linda Tinsley-Page and then reviewed the Medical Savings Report for March which was included in the agenda. Ms. Hall advised the total billed for March was \$99,435.00 and the total paid was \$38,786.00 with a savings of \$52,624.00 or 57.60%. Ms. Hall advised the net savings was \$42,099.20 and network utilization was 98.4%.

SAFETY DIRECTOR: Mr. Prince reviewed the March - April 2019 Risk Control Activity Report which was included in the agenda. Also included in the agenda was the playground safety director's bulletin, safety briefing and checklist. Mr. Prince has been in contact with Joe Esposito from the parks department and they're looking at the second week of May to perform the County's playground inspections. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 31-19, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 31-19 FOR CLOSED SESSION

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion	Commissioner Angilella
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Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
8640	\$ 128,841.00	PAR
8654	\$ 145,757.00	PAR
6821	\$ 55,000.00	PAR
8683	\$ 8,248.00	PAR
8743	\$ 75,000.00	PAR
2219	\$ 82,488.00	PAR

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting is scheduled for May 23, 2019, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 2:31 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary