

**CAMDEN COUNTY INSURANCE COMMISSION
AGENDA AND REPORTS
THURSDAY, MAY 23, 2019**

**CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARD ROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

**To attend the meeting via teleconference please dial 1- 866-921-5493
and enter passcode 6364276#**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Courier Post;**
- II. Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk and the Regional Emergency Training Center**

**CAMDEN COUNTY INSURANCE COMMISSION
AGENDA
OPEN PUBLIC MEETING: MAY 23, 2019
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
CONFERENCE ROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ
2:00 PM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- PLEDGE OF ALLEGIANCE**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES:** April 25, 2019 Open.....Appendix I
April 25, 2019 Closed.....Handout

- CORRESPONDENCE –None**

- COMMITTEE REPORTS**
Safety Committee: Verbal
Claims Committee: Verbal

- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
Executive Director’s Report.....Pages 2-14

- TREASURER – David McPeak**
Resolution 33-19 May Bill ListPage 15
Resolution 34-19 Dividend Bill ListPage 16
March Monthly Treasurer Reports..... Pages 17-18

- ATTORNEY – Laura J. Paffenroth, Esq..... Verbal**

- CLAIMS SERVICE –AmeriHealth Casualty Services**
Medical Savings Report (2019)Page 19
Medical Savings Report (2018).....Page 20

- NJCE SAFETY DIRECTOR – J.A. Montgomery Risk Control**
Monthly Report..... Pages 21-22

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- CLOSED SESSION- PARS**
Resolution 35-19 Closed SessionPage 23
Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)

- MEETING ADJOURNMENT**
- NEXT SCHEDULED MEETINGS: June 27, 2019 Camden County College Regional
Emergency Training Center, 420 Woodbury-Turnersville Road, Blackwood, NJ, 2:00 PM**

CAMDEN COUNTY INSURANCE COMMISSION

9 Campus Drive, Suite 216, Parsippany, NJ 07054

Telephone (201) 881-7632

Fax (201) 881-7633

Date: May 23, 2019

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

❑ **Certificate of Insurance Issuance Report (Pages 4-5)** – Attached on pages 4-5 is the certificate of issuance report from the NJCE listing the certificates issued for the month of April. There were 7 certificates issued during this month of April.

❑ **Motion to approve the certificate of insurance report**

❑ **Insurance Commission Dividend** – At the last meeting there was a recommendation for a dividend of \$1,500,000 from Fund Years 2011, 2012 & 2013. It was also recommended each member entity pass a resolution authorizing the release of funds. All of the members requested their share of the dividend be applied to their assessment bill except Camden County Board of Social Services. A check is being issued to the BOSS.

❑ **NJ Excess Counties Insurance Fund (NJCE) (Pages 6-7)** – The NJCE last met on April 25, 2019. At the last meeting the Executive Director provided a verbal report. Attached on pages 6-7 is a written summary of the meeting. The NJCE is scheduled to meet again on June 27, 2019.

❑ **NJCE Coverage Committee** – The NJCE Coverage Committee is scheduled to meet on July 9, 2019 at 11:00 AM at the new Conner Strong & Buckelew Camden Office.

❑ **CCIC Financial Fast Track (Pages 8-9)** – Included in the agenda on pages 8-9 is a copy of the Financial Fast Track Report as of **March 31, 2019**. The report indicates the Commission has a surplus of **\$25,765,983**. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is **\$4,513,140**.

❑ **NJCE Property and Casualty Financial Fast Track (Pages 10-11)** - Included in the agenda on pages 10-11 is a copy of the NJCE Financial Fast Track Report as of **March 31, 2019**. The report indicates the Fund has a surplus of **\$15,632,182**.

❑ **MEL, MR HIF & NJCE Educational Seminar** – The 9th Annual Educational Seminar was held on May 3rd at the National Conference Center in East Windsor. Over 200 people attended the event covering a wide range of topics including legalized marijuana and cyber liability. We have received positive feedback on the seminar.

- ❑ **New Jersey Association of Counties (NJAC)** – At the last NJCE meeting the Board supported and agreed with the recommendation for the NJCE to become a member of the NJAC. The NJCE was an exhibitor at the recent 2019 NJAC Annual Conference in Atlantic City.

- ❑ **Legal Defense Panel Contracts (Pages 12-14)** – Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Responses were due on Thursday, May 16, 2019 at 11:00 AM. Attached on pages 12-14 is Resolution 32-19 prepared by the Commission Attorney.

- ❑ **Motion to adopt Resolution 32-19 Authorizing Award of Contracts, Pursuant to a Publicly Advertised Request for Proposals, By and Between the Camden County Insurance Fund Commission and Various Law Firms for Inclusion in the Legal Defense Panel and for the Provision of Special/Conflicts Counsel Services**

**Camden County Insurance Comm.
Certificate of Insurance Monthly Report**

From 4/1/2019 To 5/1/2019

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - New Jersey Dept of Health I - County of Camden, Division Of Insurance	Division of Family Health Services PO Box 364 Trenton, NJ 08625	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/19 to 1/1/20 Policy # SP4056379 Evidence of Insurance with respect to Special Child Health Case Management Grant	4/2/2019 #2143288	GL AU EX WC OTH
H - American Water Operations and I - County of Camden, Division Of Insurance	Maintenance, Inc. 1 Water Street Camden, NJ 08102	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/19 to 1/1/20 Policy # SP4056379 Evidence of insurance as respects to providing traffic control.	4/10/2019 #2148268	GL AU EX WC OTH
H - Carolyn Chaykin I - Camden County Health Services Center	The Township of Winslow 125 S. Route 73 Braddock, NJ 08037	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/19 to 1/1/20 Policy # SP4056379 F Crime 065300953 01/01/2019 01/01/2020 \$4M Less Member Ded of \$50,000 E POL/EPL/SDLL BINDER 01/01/2019 01/01/2020 \$10,000,000 RE: The Camden County Department of Health and Human Services to participate in Winslow Township's Green Fair in April	4/11/2019 #2148531	GL AU EX WC OTH
H - Shore Medical Center I - Camden County College	100 Medical Center Way Somers Point, NJ 08244	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/19 to 1/1/20 Policy # SP4056379 Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respects to per contract for clinical rotation for surgical technology students.	4/11/2019 #2148540	GL AU EX WC OTH
H - Parking Authority of the City of I - County of Camden, Division Of Insurance	Camden 520 Market Street, Suite 100 Camden, NJ 08102	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/19 to 1/1/20 Policy # SP4056379 Company A: Property Policy #: CAMC201903-10; Policy Term: 01/01/2019 - 01/01/2020; Policy Limit: \$100,000 Real & PP Company E: Property Policy #: ERP980616207; Policy Term: 01/01/2019 - 01/01/2020; Policy Limit: \$110,000,000 Evidence of Insurance with respect to "Bring Your Child To Work Day" event on April 25, 2019	4/24/2019 #2162478	GL AU EX WC OTH

**Camden County Insurance Comm.
Certificate of Insurance Monthly Report**

From 4/1/2019 To 5/1/2019

H - TD Bank, N.A. ISAOA, ATIMA I - Camden County Improvement Authority	32 Chestnut Street Lewiston, ME 04240	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/19 to 1/1/20 Policy # SP4056379 Evidence of Insurance. 30 days notice of cancellation (except 10 days for non- payment) is provided to the First Named Insured.	4/30/2019 #2165434	GL AU EX WC OTH
H - County of Camden I - County of Camden, Division Of Insurance	Division Of Insurance County Courthouse 520 Market St, 9th Fl Camden, NJ 08102	Evidence of Insurance.	5/1/2019 #2166376	GL AU EX OTH
Total # of Holders: 7				

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 216
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 25, 2019
To: Camden County Insurance Commission
From: PERMA Risk Management Services
Subject: New Jersey Counties Excess Meeting Report

Election of Secretary: The Board conducted an election for Secretary since this action was tabled at the last meeting. Commissioner Tim Sheehan of Gloucester County was elected to serve as Secretary for Fund Year 2019.

Commission Membership – Status Update: Executive Director reported the County of Monmouth has accepted membership into Fund as a stand-alone County effective April 1, 2019 becoming the Fund’s 10th member; County Administrator Teri O’Connor will serve as the representative to the Board.

Authorized Signatures for Fund Bank Accounts: The Board adopted a resolution for authorized signatures for the Fund’s bank accounts reflecting the addition of Monmouth County, as well as, a change to Cumberland County’s Fund Commissioner.

New Jersey Association of Counties (NJAC): The NJAC is a non-partisan organization that provides its members advocacy for legislation, regulations and policies related to County operations. The NJAC hosts an annual conference of workshops and panel discussions in Atlantic City in the spring, as well as, a summit of County officials in the winter. Executive Director requested authorization for the NJCE JIF to become an Associate Member of the NJAC, as well as, exhibit at the annual conference to highlight the Fund and the benefits it has served its growing members. Deputy Executive Director noted a logo representing the NJCE JIF would be designed and circulated for feedback. The total anticipated costs not to exceed \$5,000 (\$450 annual associate membership fee, \$1,950 conference attendance and up to \$2,000 marketing materials); the Board supported and agreed with the recommendation for the NJCE to become an Associate Member of the NJAC and exhibit at the annual conference.

Litigation Management: A Request for Proposals (RFP) for Litigation Management services was advertised with a deadline to respond by April 11, 2019. A response was received from the incumbent firm; action on the award of contract was tabled until further notice.

Excess Property Third Party Administrator (TPA): As previously discussed, effective 1/1/2019 the Excess Property Self-Insured Retention (SIR) increased from \$100,000 to \$250,000 - funded at the NJCE level – and claims will be managed by a TPA to adjust Excess Property claims from 1st dollar. An initial RFP was issued; all responses were rejected and a 2nd RFP will be released. Executive Director reported the Fund Attorney is working with Ms. Walcoff to draft the Scope of Services and once finalized it will be issued.

2019 MEL, MRHIF and NJCE Educational Seminar: Registration is still open for the 9th annual seminar is scheduled for Friday, May 3, 2019, beginning at 9:00 AM at the National Conference Center in East Windsor, NJ. The seminar has been historically co-sponsored by the MEL and MRHIF and this year marks the first time the NJCE JIF is a co-sponsor. The seminar qualifies for an extensive list of Continuing Educational Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. There is no fee for employees

and insurance producers associated with MEL, MRHIF or NJCE members as well as personnel who work for service companies that are engaged by these entities. Copies of the enrollment form were distributed via email.

Underwriting Data Validation: During the 2017 budget development, the Board agreed that the Fund introduce progressive initiatives to obtain consistent and ratable data through payroll audits, property appraisals and an underwriting data system. The following updates were provided regarding these initiatives:

- PERMA has met with representatives from Origami to begin development of the Fund's online underwriting and claims data platform for members' to access as a resource. We anticipate the online program will be available on/about July 15th.
- Bowman & Company issued requests for payroll information as part of the 2020 renewal process. Reminder notices will be issued to members that have not submitted their information yet.

Legislation: Deputy Executive Director reported the MEL, NJ League of Municipalities and NJAC have been monitoring Senate bill no. 477, which extends the statute of limitations in civil actions for sexual abuse claims. Recently the bill was fast tracked and could be approved as early as May 2019. Deputy Executive Director reported that last week the draft bill was amended whereas eliminating public entity immunities under Title 59. The implications of this bill if not amended to add back Title 59 immunities for public entities, public officials, elected officials and all levels of government employees are significant.

Financial Fast Track: The Financial Fast Track as February 28, 2019 reflected a statutory surplus of \$15.3 million.

NJCE Claims Review Committee: Included in the agenda was a draft of the Claims Review Committee charter developed by the Fund Attorney and Ms. Walcoff. The Board adopted a resolution approving the formation of a Claims Review Committee and its Charter. To date, three Commissioners have expressed interest in serving on the committee.

NJCE Coverage Committee: A Coverage Committee meeting has been scheduled for July 9, 2019 at 11:00AM; location will be the new Connor Strong & Buckelew Camden location with video conference available. Please contact the Fund office if you would like to attend the meeting.

2019 Financial Disclosures: The Local Finance Board has advised the online system is open for Financial Disclosure filings. Commissioners should file as a JIF Commissioner, as well as, any County and/or Municipal related positions that require filing. Please note the deadline to file is April 30th.

Underwriting Manager: Underwriting Manager reported preliminary discussions are underway with excess carriers on the 2020 renewal. In addition, Underwriting Manager reported a cyber liability risk management framework is being developed for NJCE members.

Risk Control: Safety Director submitted a report reflecting the risk control activities and the Safety Director Bulletins that were distributed from February thru May 2019. Also included in the report was the 2018 BRIT Safety Grant Program reimbursements where the deadline to submit was December 31, 2018. Safety Director encouraged members to submit towards the 2019 BRIT Safety Grant Program; the total annual grant available to all members is \$45,000.

Claims Status Summary: AmeriHealth Casualty Services was in need of a Closed Session to discuss claims status and other matters, which was reviewed during Closed Session.

Next Meeting: The next meeting of the NJCE fund is scheduled for June 27, 2019 at 1:00PM at the Camden County Emergency Training Center.

CAMDEN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF		March 31, 2019			
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	1,308,610	3,925,829	117,180,001	121,105,830
2.	CLAIM EXPENSES				
	Paid Claims	422,535	882,308	25,341,354	26,223,662
	Case Reserves	721,773	296,490	5,992,492	6,288,982
	IBNR	(959,601)	358,340	11,761,595	12,119,935
	Discounted Claim Value	18,197	(18,445)	(407,477)	(425,921)
	TOTAL CLAIMS	202,904	1,518,692	42,687,965	44,206,658
3.	EXPENSES				
	Excess Premiums	575,970	1,727,909	48,001,019	49,728,929
	Administrative	58,168	182,405	5,478,614	5,661,019
	TOTAL EXPENSES	634,137	1,910,314	53,479,633	55,389,948
4.	UNDERWRITING PROFIT (1-2-3)	471,569	496,822	21,012,402	21,509,224
5.	INVESTMENT INCOME	25,056	78,767	452,337	531,103
6.	PROFIT (4 + 5)	496,624	575,589	21,464,739	22,040,328
7.	CEL APPROPRIATION CANCELLATION	0	0	212,516	212,516
8.	DIVIDEND INCOME	0	0	487,438	487,438
9.	DIVIDEND EXPENSE	0	0	(1,487,438)	(1,487,438)
10.	INVESTMENT IN JOINT VENTURE	0	91,788	4,421,352	4,513,140
11.	SURPLUS (6 + 7 + 8)	496,624	667,377	25,098,607	25,765,983
SURPLUS (DEFICITS) BY FUND YEAR					
	2010	134	2,142	(12,794)	(10,653)
	2011	51	(12,706)	1,021,523	1,008,818
	2012	2,102	11,074	1,754,668	1,765,742
	2013	14,148	23,915	4,190,096	4,214,011
	2014	(3,113)	651	5,505,053	5,505,703
	2015	147,912	154,485	5,277,451	5,431,936
	2016	103,496	112,935	4,192,097	4,305,032
	2017	197,252	216,519	3,278,367	3,494,886
	2018	39,939	53,421	(107,855)	(54,434)
	2019	(5,295)	104,940		104,940
	TOTAL SURPLUS (DEFICITS)	496,624	667,377	25,098,605	25,765,982
	TOTAL CASH				22,789,519

CAMDEN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF		March 31, 2019			
ALL YEARS COMBINED					
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
Paid Claims	0	0	2,716,682		2,716,682
Case Reserves	0	0	20,468		20,468
IBNR	1	1	26		27
Discounted Claim Value	9	9	(59)		(50)
TOTAL FY 2010 CLAIMS	10	10	2,737,118		2,737,128
FUND YEAR 2011					
Paid Claims	622	3,462	2,094,923		2,098,385
Case Reserves	(722)	1,420	132,237		133,658
IBNR	1,577	(12)	1,589		1,577
Discounted Claim Value	185	185	(1,371)		(1,187)
TOTAL FY 2011 CLAIMS	1,662	5,055	2,227,378		2,232,433
FUND YEAR 2012					
Paid Claims	1,202	2,956	1,745,274		1,748,230
Case Reserves	(122)	(1,876)	89,969		88,093
IBNR	(7)	(7)	2,985		2,978
Discounted Claim Value	133	133	(1,574)		(1,441)
TOTAL FY 2012 CLAIMS	1,206	1,206	1,836,654		1,837,860
FUND YEAR 2013					
Paid Claims	3,669	5,882	3,492,166		3,498,048
Case Reserves	(11,669)	(13,882)	320,029		306,147
IBNR	(3,470)	(3,470)	78,210		74,739
Discounted Claim Value	469	469	(7,904)		(7,435)
TOTAL FY 2013 CLAIMS	(11,001)	(11,001)	3,882,501		3,871,500
FUND YEAR 2014					
Paid Claims	8,146	8,431	5,090,071		5,098,502
Case Reserves	(15,253)	(882)	242,571		241,689
IBNR	13,319	(1,337)	110,491		109,155
Discounted Claim Value	202	202	(6,846)		(6,644)
TOTAL FY 2014 CLAIMS	6,414	6,414	5,436,287		5,442,701
FUND YEAR 2015					
Paid Claims	27,157	88,924	3,084,180		3,173,104
Case Reserves	(41,071)	(237,416)	1,156,961		919,545
IBNR	(137,293)	(2,715)	663,152		660,437
Discounted Claim Value	5,104	5,104	(29,638)		(24,534)
TOTAL FY 2015 CLAIMS	(146,103)	(146,103)	4,874,655		4,728,552
FUND YEAR 2016					
Paid Claims	78,038	152,497	3,536,722		3,689,219
Case Reserves	(469)	(83,435)	1,100,004		1,016,569
IBNR	(181,505)	(172,929)	1,704,831		1,531,902
Discounted Claim Value	3,334	3,334	(52,702)		(49,368)
TOTAL FY 2016 CLAIMS	(100,603)	(100,533)	6,288,855		6,188,322
FUND YEAR 2017					
Paid Claims	48,754	145,983	2,255,884		2,401,867
Case Reserves	(90,245)	(152,816)	1,211,406		1,058,590
IBNR	(158,851)	(193,508)	3,460,733		3,267,225
Discounted Claim Value	7,654	7,654	(104,143)		(96,488)
TOTAL FY 2017 CLAIMS	(192,687)	(192,687)	6,823,880		6,631,193
FUND YEAR 2018					
Paid Claims	214,066	521,234	1,325,451		1,846,685
Case Reserves	698,475	482,843	1,718,846		2,201,689
IBNR	(962,205)	(1,054,850)	5,739,578		4,684,728
Discounted Claim Value	13,825	13,825	(203,239)		(189,413)
TOTAL FY 2018 CLAIMS	(35,839)	(36,947)	8,580,637		8,543,689
FUND YEAR 2019					
Paid Claims	40,881	(47,062)			(47,062)
Case Reserves	182,850	302,534			302,534
IBNR	468,833	1,787,167			1,787,167
Discounted Claim Value	(12,719)	(49,360)			(49,360)
TOTAL FY 2019 CLAIMS	679,845	1,993,279	0		1,993,279
COMBINED TOTAL CLAIMS	202,904	1,518,692	42,687,965		44,206,658

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	March 31, 2019		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	1,960,830	5,883,273	139,838,292	145,721,566
2.	CLAIM EXPENSES				
	Paid Claims	27,193	50,558	3,794,828	3,845,386
	Case Reserves	(18,551)	(253,275)	5,641,230	5,387,955
	IBNR	389,721	1,452,942	8,032,894	9,485,836
	Discounted Claim Value	(49,069)	(147,225)	(1,272,066)	(1,419,291)
	TOTAL CLAIMS	349,294	1,102,999	16,196,887	17,299,886
3.	EXPENSES				
	Excess Premiums	1,237,470	3,712,064	97,129,691	100,841,755
	Administrative	166,560	500,991	10,482,471	10,983,463
	TOTAL EXPENSES	1,404,030	4,213,055	107,612,162	111,825,217
4.	UNDERWRITING PROFIT (1-2-3)	207,506	567,219	16,029,244	16,596,463
5.	INVESTMENT INCOME	58,414	145,741	497,530	643,271
6.	PROFIT (4+5)	265,920	712,960	16,526,774	17,239,734
7.	Dividend	0	0	1,607,551	1,607,551
8.	SURPLUS (6-7-8)	265,920	712,960	14,919,223	15,632,183
SURPLUS (DEFICITS) BY FUND YEAR					
	2010	1,748	4,420	777,092	781,512
	2011	2,609	(23,631)	878,879	855,248
	2012	3,217	8,143	1,184,534	1,192,677
	2013	5,410	14,162	2,027,740	2,041,902
	2014	6,989	(5,944)	2,492,972	2,487,028
	2015	8,104	20,503	1,162,564	1,183,067
	2016	9,384	23,737	3,256,376	3,280,113
	2017	8,954	22,648	2,011,827	2,034,475
	2018	9,739	24,509	1,127,237	1,151,746
	2019	209,766	624,413		624,413
	TOTAL SURPLUS (DEFICITS)	265,920	712,960	14,919,222	15,632,182
	TOTAL CASH				32,360,213

NEW JERSEY COUNTIES EXCESS JIF				
FINANCIAL FAST TRACK REPORT				
AS OF March 31, 2019				
ALL YEARS COMBINED				
	THIS	YTD	PRIOR	FUND
	MONTH	CHANGE	YEAR END	BALANCE
CLAIM ANALYSIS BY FUND YEAR				
FUND YEAR 2010				
Paid Claims	0	0	171,840	171,840
Case Reserves	0	0	(0)	(0)
IBNR	0	0	9,666	9,666
Discounted Claim Value	0	0	(1,005)	(1,005)
TOTAL FY 2010 CLAIMS	0	0	180,501	180,501
FUND YEAR 2011				
Paid Claims	6,268	15,988	488,982	504,971
Case Reserves	(6,268)	54,144	461,457	515,601
IBNR	0	(39,375)	39,375	0
Discounted Claim Value	0	0	(53,088)	(53,088)
TOTAL FY 2011 CLAIMS	0	30,757	936,726	967,484
FUND YEAR 2012				
Paid Claims	2,542	5,276	1,533,507	1,538,783
Case Reserves	3,958	802	87,538	88,340
IBNR	(6,500)	(6,078)	126,579	120,500
Discounted Claim Value	0	0	(22,910)	(22,910)
TOTAL FY 2012 CLAIMS	0	0	1,724,714	1,724,714
FUND YEAR 2013				
Paid Claims	6,787	10,182	520,298	530,481
Case Reserves	(6,746)	(81,291)	507,306	426,015
IBNR	(41)	71,109	226,103	297,213
Discounted Claim Value	0	0	(77,544)	(77,544)
TOTAL FY 2013 CLAIMS	0	0	1,176,165	1,176,165
FUND YEAR 2014				
Paid Claims	3,691	3,998	447,238	451,236
Case Reserves	(3,691)	9,882	655,655	665,538
IBNR	0	10,225	472,893	483,117
Discounted Claim Value	0	0	(91,782)	(91,782)
TOTAL FY 2014 CLAIMS	0	24,105	1,484,004	1,508,109
FUND YEAR 2015				
Paid Claims	368	2,664	395,960	398,624
Case Reserves	(368)	(139,411)	2,462,260	2,322,849
IBNR	0	136,747	603,828	740,575
Discounted Claim Value	0	0	(223,216)	(223,216)
TOTAL FY 2015 CLAIMS	0	0	3,238,832	3,238,832
FUND YEAR 2016				
Paid Claims	0	0	0	0
Case Reserves	0	(10,735)	530,313	519,578
IBNR	0	10,735	1,132,357	1,143,092
Discounted Claim Value	0	0	(170,405)	(170,405)
TOTAL FY 2016 CLAIMS	0	0	1,492,266	1,492,266
FUND YEAR 2017				
Paid Claims	121	330	25,647	25,977
Case Reserves	(122)	134,841	640,084	774,924
IBNR	1	(135,171)	2,126,369	1,991,198
Discounted Claim Value	0	0	(247,426)	(247,426)
TOTAL FY 2017 CLAIMS	0	0	2,544,674	2,544,674
FUND YEAR 2018				
Paid Claims	7,416	12,119	211,356	223,475
Case Reserves	(5,314)	(221,707)	296,617	74,910
IBNR	(2,102)	209,660	3,295,723	3,505,384
Discounted Claim Value	0	0	(384,692)	(384,692)
TOTAL FY 2018 CLAIMS	0	72	3,419,005	3,419,077
FUND YEAR 2019				
Paid Claims	0	0		0
Case Reserves	0	200		200
IBNR	398,363	1,195,090		1,195,090
Discounted Claim Value	(49,069)	(147,225)		(147,225)
TOTAL FY 2019 CLAIMS	349,294	1,048,065	0	1,048,065
COMBINED TOTAL CLAIMS	349,294	1,102,999	16,196,887	17,299,886

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

RESOLUTION NO. 32-19

**AUTHORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY
ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE
CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW
FIRMS FOR INCLUSION IN THE LEGAL DEFENSE PANEL AND FOR THE
PROVISION OF SPECIAL/CONFLICTS COUNSEL SERVICES**

WHEREAS, there exists a need for legal services for the Camden County Insurance Fund Commission (the “Commission”) in the event that the Office of County of Counsel or the Office of Counsel for the member entities of the Commission is unable to provide such representation by virtue of a conflict of interest or other appropriate reason; and

WHEREAS, in response to a publicly advertised request for proposals for such services, 18 proposals were received; and

WHEREAS, the Evaluation Committee for this Request For Proposals has reviewed the responses and recommended that contracts be awarded to the 18 firms listed herein at the rates set forth in their respective proposals, such rates subject to further negotiation as may be deemed in the best interests of the Commission and upon agreement with the firms listed herein in accordance with the provisions of the advertised Request For Proposals document; and

WHEREAS, funds for this purpose shall be encumbered to a maximum not to exceed the Commission’s temporary and/or permanent 2019 and 2020 budgets for this purpose as services are utilized pursuant to N.J.A.C. 5:30-5.5(b)(2); and

WHEREAS, these contracts are awarded pursuant to a publicly advertised Request For Proposals, N.J.S.A. 40A:11-5(1)(a)(i), and in accordance with the Commission’s Request For Proposals Policy; and

WHEREAS, the term of the contracts authorized herein shall commence on or about June 1, 2019 through May 31, 2020; now, therefore,

BE IT RESOLVED, by the Camden County Insurance Fund Commission that, contingent upon the funding as described herein, the proper Commission officials be and are hereby authorized to execute all documents necessary to effect the contracts described herein with the law firms listed herein for inclusion in the Commission’s legal defense panel for Worker’s Compensation, General Litigation and Special/Conflicts Counsel Services in the event that the office of County Counsel or the Office of Counsel for the member entities of the Commission is unable to provide such representation by virtue of a conflict or other appropriate reason at the rates as described in each firm’s proposal:

Capehart & Scatchard, P.A.
Laurel Corporate Center
8000 Midlantic Drive, Suite 300 S
Mt. Laurel, NJ 08054

Zeller & Wieliczko, LLP
Woodcrest Pavilion
Ten Melrose Avenue
Suite 400
Cherry Hill, NJ 08003

Stahl & DeLaurentis, P.C.
1103 Laurel Oak Road, Suite 103
Voorhees, NJ 08043

Brown & Connery, LLP
360 Haddon Avenue
P.O. Box 539
Westmont, NJ 08108

David L. Worthington, Esquire, LLC
7 Pine Place
Annandale, NJ 08801

Pietras, Saracino, Smith & Meeks, LLP
2060 Fairfax Avenue
Cherry Hill, NJ 08003

Madden & Madden, P.A.
108 Kings Highway East, Suite 200
Haddonfield, NJ 08033

Birchmeier & Powell, LLC
1891 State Highway 50
PO Box 582
Tuckahoe, NJ 08250

Malamut & Associates, LLC
457 Haddonfield Road, Suite 500
Cherry Hill, NJ 08002

Parker McCay, P.A.
9000 Midlantic Drive, Suite 300
P.O. Box 5054
Mount Laurel, NJ 08054-1539

Bennett, Bricklin & Saltzburg LLC
6000 Sagemore Drive
Suite 6013
Marlton, NJ 08053-3900

Grace Marmero & Associates, LLP
44 Euclid Street
Woodbury, NJ 08096

Sweeney & Sheehan, P.C.
Sentry Office Plaza, Suite 300
216 Haddon Avenue
Westmont, NJ 08108

Turner, O'Mara, Donnelly & Petrycki, P.C.
2201 Route 38, Suite 300
Cherry Hill, NJ 08002-4309

Siciliano & Associates, LLC
16 South Haddon Avenue
P.O. Box 25
Haddonfield, NJ 08033

Cooper Levenson
1125 Atlantic Avenue
Atlantic City, NJ 08401

Shimberg & Friel, P.C.
20 Brace Road, Suite 350
Cherry Hill, NJ 08034

Eric M. Bernstein & Associates, LLC
34 Mountain Blvd, Building A
PO Box 4922
Warren, NJ 07059;

and

BE IT FURTHER RESOLVED, that a copy of this resolution or a notice of the contracts awarded be advertised in accordance with N.J.S.A. 40A:11-5(1)(a).

ADOPTED: 5-23-19

ROSS G. ANGILELLA, CHAIRMAN

ATTEST:

STEPHEN WILLIAMS, VICE-CHAIRMAN

**CAMDEN COUNTY INSURANCE COMMISSION
BILLS LIST**

Resolution No. 33-19

MAY 2019

WHEREAS, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

BE IT RESOLVED that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

BE IT FURTHER RESOLVED, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000691			
000691	BROWN & CONNERY, LLP	LEGAL SERVICE 5.9.19	3,635.90
000691	BROWN & CONNERY, LLP	LEGAL SERVICE 5.9.19	8,410.58
000691	BROWN & CONNERY, LLP	LEGAL SERVICE 4.18.19	2,179.00
000691	BROWN & CONNERY, LLP	LEGAL SERVICE 4.18.19	2,325.00
000691	BROWN & CONNERY, LLP	LEGAL SERVICE 4.22.19	5,315.84
			21,866.32
000692			
000692	COMPSERVICES, INC.	CLAIMS ADMIN SERVICES 5/19	11,901.75
000692	COMPSERVICES, INC.	ADMIN FEE FOR WC - 5/19	19,789.92
			31,691.67
000693			
000693	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 5/19	15,172.50
			15,172.50
000694			
000694	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 5/19 - PD	457.78
000694	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 5/19 - CCIC	264.72
			722.50
000695			
000695	HARDENBERGH INSURANCE GROUP	CAMDEN COUNTY IMP AUTH-1ST RMC 2019	2,666.67
			2,666.67
		Total Payments FY	72,119.66
		TOTAL PAYMENTS ALL FUND YEARS	\$72,119.66

Chairperson

Attest: _____ Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

**CAMDEN COUNTY INSURANCE COMMISSION
BILLS LIST**

Resolution No. 34-19

MAY 2019

WHEREAS, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

BE IT RESOLVED that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

BE IT FURTHER RESOLVED, that this authorization shall be made a permanent part of the records of the Commission.

<u>FUND YEAR</u>			
<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000696			
000696	CAMDEN COUNTY BOARD OF SOCIAL	2013 DIVIDEND	21,181.00
000696	CAMDEN COUNTY BOARD OF SOCIAL	2011 DIVIDEND	21,143.00
000696	CAMDEN COUNTY BOARD OF SOCIAL	2012 DIVIDEND	21,091.00
			63,415.00
		Total Payments FY	63,415.00
		TOTAL PAYMENTS ALL FUND YEARS	\$63,415.00

Chairperson

Attest:

_____ Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

CAMDEN COUNTY INSURANCE COMMISSION
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED

Current Fund Year: 2019								
Month Ending: March								
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	POL/EPL	TOTAL
OPEN BALANCE	2,167,946.17	8,665,446.38	516,251.37	18,919,799.73	(2,424,740.17)	(396,460.59)	1,514,658.19	28,962,901.07
RECEIPTS								
Assessments	3,234.66	37,033.51	7,261.47	160,808.59	310,906.81	34,526.41	0.00	553,771.44
Refunds	0.00	0.00	0.00	20,958.22	0.00	0.00	0.00	20,958.22
Invest Pymnts	632.83	9,244.97	2,853.54	11,173.66	11.81	1,162.39	6.28	25,085.48
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	632.83	9,244.97	2,853.54	11,173.66	11.81	1,162.39	6.28	25,085.48
Other *	0.00	0.00	0.00	493,698.17	0.00	0.00	0.00	493,698.17
TOTAL	3,867.49	46,278.48	10,115.01	686,638.64	310,918.62	35,688.80	6.28	1,093,513.31
EXPENSES								
Claims Transfers	2,023.16	13,987.77	4,400.75	423,161.90	0.00	0.00	0.00	443,573.58
Expenses	0.00	0.00	0.00	0.00	0.00	69,627.43	0.00	69,627.43
Other *	0.00	0.00	0.00	66,426.97	0.00	(12,359.53)	0.00	54,067.44
TOTAL	2,023.16	13,987.77	4,400.75	489,588.87	0.00	57,267.90	0.00	567,268.45
END BALANCE	2,169,790.49	8,697,737.08	521,965.63	19,116,849.50	(2,113,821.56)	(418,039.69)	1,514,664.47	29,489,145.93

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS							
CAMDEN COUNTY INSURANCE COMMISSION							
ALL FUND YEARS COMBINED							
CURRENT MONTH	March						
CURRENT FUND YEAR	2019						
Description:	Ins Comm General	Workers Comp	Liability Claims	CCPD - WC	CCPD - Liability		
ID Number:	A/C	Claims					
Maturity (Yrs)							
Purchase Yield:							
TOTAL for All							
Accts & instruments							
Opening Cash & Investment Balance	\$ 28,936,188.81	\$ 28,547,304.36	\$ 115,810.61	\$ 259,569.34	\$ 21,477.02	-\$ 7,972.52	
Opening Interest Accrual Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$25,085.55	\$24,602.93	\$147.78	\$226.28	\$73.13	\$35.43	
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8 Net Investment Income	\$25,085.55	\$24,602.93	\$147.78	\$226.28	\$73.13	\$35.43	
9 Deposits - Purchases	\$1,476,312.74	\$1,068,428.43	\$161,723.08	\$13,445.26	\$215,958.77	\$16,757.20	
10 (Withdrawals - Sales)	-\$975,152.76	-\$465,152.21	-\$217,777.13	-\$10,497.97	-\$271,811.74	-\$9,913.71	
Ending Cash & Investment Balance	\$29,489,146.65	\$29,175,183.51	\$59,904.34	\$262,742.91	-\$38,822.78	\$30,138.67	
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Plus Outstanding Checks	\$304,975.85	\$76,251.23	\$106,034.65	\$2,711.48	\$111,116.70	\$8,861.79	
(Less Deposits in Transit)	-\$843.00	\$0.00	\$0.00	\$0.00	-\$843.00	\$0.00	



**MEDICAL SAVINGS REPORT BY MONTH
CAMDEN COUNTY INSURANCE COMMISSION**

2019								
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	\$71,705.00	\$67,600.00	\$30,283.00	\$37,345.00	55.20%	\$7,469.00	\$29,876.00	92.60%
February	\$46,400.00	\$44,762.00	\$20,446.00	\$24,315.00	54.30%	\$4,863.00	\$19,452.00	97.40%
March	\$99,435.00	\$91,410.00	\$38,786.00	\$52,624.00	57.60%	\$10,524.80	\$42,099.20	98.40%
April	333,423.00	\$313,728.00	\$139,597.00	\$169,003.00	55.50%	\$33,800.00	\$135,203.00	98%
May								
June								
July								
August								
September								
October								
November								
December								
Totals:	\$550,963.00	\$517,500.00	\$229,112.00	\$283,287.00	55.60%	\$56,656.80	\$226,630.20	96.60%
Total Bills Received		613						



**MEDICAL SAVINGS REPORT BY MONTH
CAMDEN COUNTY INSURANCE COMMISSION**

2018								
Month	Provider Billed Amount	Usual Customer Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	152,204.00	\$117,915.00	\$45,780.00	\$72,347.00	61.80%	\$14,469.40	\$57,877.60	97.40%
February	85,255.00	\$84,228.00	\$35,058.00	\$49,171.00	58.40%	\$9,834.20	\$39,337.00	96.00%
March	108,947.00	\$105,095.00	\$51,054.00	\$54,041.00	51.40%	\$10,808.20	\$43,232.80	99.00%
April	256,183.00	\$253,586.00	\$139,907.00	\$113,682.00	44.80%	\$22,736.40	\$90,945.60	92%
May	208,118.00	\$197,828.00	\$105,077.00	\$92,752.00	46.90%	\$18,550.40	\$74,201.60	98.40%
June	59,870.00	\$58,346.00	\$28,894.00	\$28,551.00	50.50%	\$5,710.20	\$22,840.80	99.30%
July	238,259.00	\$235,403.00	\$140,521.00	\$96,582.00	41.00%	\$19,316.40	\$77,265.60	94.60%
August	293,515.00	\$289,051.00	\$108,886.00	\$180,165.00	62.30%	\$36,033.00	\$144,132.00	94.30%
September	288,684.00	\$194,994.00	\$61,169.00	\$133,825.00	68.60%	\$26,765.00	\$107,060.00	90.90%
October	129,901.00	\$126,745.00	\$62,855.00	\$63,890.00	50.40%	\$12,778.00	\$51,112.00	94.10%
November	327,296.00	\$302,089.00	\$156,422.00	\$145,667.00	48.20%	\$29,133.40	\$116,533.60	92.50%
December	94,102.00	\$92,709.00	\$48,332.00	\$44,377.00	47.90%	\$8,875.40	\$35,501.60	95%
Totals:	2,242,334.00	\$2,057,989.00	\$983,955.00	\$1,075,050.00	52.30%	\$215,010.00	\$860,040.20	95.50%
Total Bills Received		2076						

**CAMDEN COUNTY INSURANCE COMMISSION
 SAFETY DIRECTOR'S REPORT**

TO: Fund Commissioners
FROM: J.A. Montgomery Risk Control, Safety Director
DATE: May 13, 2019

Paul Shives, Vice President Public Sector Director pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Associate Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Executive Assistant ndougherty@jamontgomery.com Office: 856-552-4738
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CCIC SERVICE TEAM

April - May 2019

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **April 17:** Attended the CCIC Safety Committee meeting in Blackwood.
- **April 25:** Attended the CCIC meeting in Blackwood.
- **April 25:** One session of HazCom w/GHS training was conducted for CCIC.
- **April 30:** One session of HazCom w/GHS training was conducted for CCIC.
- **May 7:** Attended the CCIC Claims Committee meeting in Blackwood.
- **May 8:** Attended the CCIC Safety Committee meeting in Blackwood.
- **May 8:** One session of Back Safety/Material Handling training was conducted for CCIC – BOSS.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **May 23:** Plan to attend the CCIC meeting in Blackwood.

CEL MEDIA LIBRARY

No Videos have been utilized in 2019.

RESOLUTION NO. 35-19

**CAMDEN COUNTY INSURANCE FUND COMMISSION
RESOLUTION FOR CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; now, therefore,

BE IT RESOLVED by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

CONTRACTS:

LITIGATION: 2229, 2146, 1903, 2175, 1999, 0682, 0684, 8551, 8809, 8768, 8819, 8821, 2241

PERSONNEL:

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

ADOPTED: May 23, 2019

CHAIRPERSON

ATTEST:

VICE-CHAIRPERSON

APPENDIX I

MINUTES

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – April 25, 2019
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARD ROOM
420 WOODBURY-TURNERSVILLE ROAD BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
Claims Service	AmeriHealth Casualty Services Denise Hall Paulette Kelly Stephen Andrick Linda Tinsley- Page
	Conner Strong & Buckelew Christine Baroudi
CEL Underwriting Manager	Conner Strong & Buckelew Alex Deluccia
Attorney	
Treasurer	
Safety Director	J.A. Montgomery Risk Control Glenn Prince

Auditor

Bowman & Company LLP

Risk Management Consultant (CCIA)

Hardenbergh Insurance Group

Christina Violetti (*via teleconference*)

ALSO, PRESENT:

Josh Friedman, Camden County

Bob Cornforth, Camden County MUA

Ed Hill, Camden County Board of Social Services

Karl McConnell, Camden County College (*via teleconference*)

Rachel Chwastek, PERMA Risk Management Services

Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

Brandon Tracy, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MARCH 29, 2019

Motion

Commissioner Angilella

Second:

Commissioner Wright

Vote:

3 Ayes, 0 Nays

CORRESPONDENCE: None.

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on April 17th and is scheduled to meet again on May 8th. They discussed a variety of requests for training which are being scheduled, including forklift training. Mr. Prince asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Ms. Baroudi advised the claims committee met on April 2nd and will discuss the claims for approval in closed session, asked if there were any questions and then concluded her report.

EXECUTIVE DIRECTOR:

Certificate of Insurance Issuance Report – Included in the agenda was the certificate of issuance report from the NJCE listing the certificates issued for the month of March. There were 14 certificates issued during this month of February.

MOTION TO APPROVE CERTIFICATE OF ISSUANCE REPORT

Motion

Commissioner Angilella

Second:

Commissioner Wright

Vote:

3 Ayes, 0 Nays

Claims Committee Charter – The Claims Committee is recommending a revision to the Claims Committee Charter to provide for handling instructions related to all forms of surveillance. Included in the agenda was Resolution 29-19, Amending Resolution No. 17-10 Claims Committee Charter prepared by the Commission Attorney. Included in the agenda was a copy of the section titled Surveillance which is added to the Charter.

MOTION TO ADOPT RESOLUTION 29-19, AMENDING RESOLUTION 17-10 CLAIMS COMMITTEE CHARTER

Motion	Commissioner Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

Insurance Commission Dividend - The Executive Director’s office has been reviewing available dividend options with the Actuary and Auditor for the member entities. A \$1,500,000 dividend is being recommended out of Fund Years 2011, 2012 & 2013. Each member entity will need to pass a resolution authorizing the release of funds. A sample resolution will be sent to each member; the breakdown of the member shares appeared in the agenda.

NJ Excess Counties Insurance Fund (NJCE) – The NJCE did not meet in March and met prior to the Commission Meeting. Executive Director provided a verbal update of the meeting, noting that Tim Sheehan is now the Secretary and the County of Monmouth joined the Fund and was represented at the meeting. The NJCE is scheduled to meet again on June 27, 2019.

2019 MEL, MRHIF and NJCE Educational Seminar – As a reminder the 9th annual seminar is scheduled for Friday, May 3, 2019 beginning at 9:00 AM at the National Conference Center in East Windsor, NJ. The NJCE is now a co-sponsor of this seminar. The seminar qualifies for an extensive list of Continuing Educational Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. Included in the agenda was a copy of the enrollment form.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of February 28, 2019. The report indicates the Commission has a surplus of \$25,269,359. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$4,513,140.

NJCE Property and Casualty Financial Fast Track - Included in the agenda on pages 12-13 is a copy of the NJCE Financial Fast Track Report as of **February 28, 2019**. The report indicates the Fund has a surplus of **\$15,366,292**.

2019 Property & Casualty Assessments – The first assessment payment was due on March 15, 2019. We are checking with the Treasurer to see if all of the payments were received.

Legal Defense Panel Contracts –The Defense Panel Contracts will expire on May 31, 2019. The Commission Attorney has issued a Request for Proposals for Legal Services for the Insurance Commission. The responses are due on Thursday, May 16, 2019 at 11:00 AM.

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Commissioner Angilella advised the April Bill List and the Treasurer's Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 30-19 APRIL BILL LIST IN THE AMOUNT OF \$72,168.05

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

ATTORNEY: No report this month.

CLAIM SERVICE: Ms. Hall introduced Linda Tinsley-Page and then reviewed the Medical Savings Report for March which was included in the agenda. Ms. Hall advised the total billed for March was \$99,435.00 and the total paid was \$38,786.00 with a savings of \$52,624.00 or 57.60%. Ms. Hall advised the net savings was \$42,099.20 and network utilization was 98.4%.

SAFETY DIRECTOR: Mr. Prince reviewed the March - April 2019 Risk Control Activity Report which was included in the agenda. Also included in the agenda was the playground safety director's bulletin, safety briefing and checklist. Mr. Prince has been in contact with Joe Esposito from the parks department and they're looking at the second week of May to perform the County's playground inspections. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 31-19, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 31-19 FOR CLOSED SESSION

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
8640	\$ 128,841.00	PAR
8654	\$ 145,757.00	PAR
6821	\$ 55,000.00	PAR
8683	\$ 8,248.00	PAR
8743	\$ 75,000.00	PAR
2219	\$ 82,488.00	PAR

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting is scheduled for May 23, 2019, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 2:31 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary