

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING –June 27, 2019
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARDROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

| | |
|-------------------|---------|
| Ross G. Angilella | Present |
| Anna Marie Wright | Present |
| Steve Williams | Present |

FUND PROFESSIONALS PRESENT:

| | |
|-----------------------------------|--|
| Executive Director | PERMA Risk Management Services Bradford C. Stokes |
| Claims Service | AmeriHealth Casualty Services Denise Hall Stephen Andrick |
| | Conner Strong & Buckelew Michelle Leighton |
| CEL Underwriting Manager | Conner Strong & Buckelew |
| Attorney | Laura Paffenroth |
| Treasurer | |
| Safety Director | J.A. Montgomery Risk Control Glenn Prince |
| Auditor | Bowman & Company LLP |
| Risk Management Consultant (CCIA) | Hardenbergh Insurance Group Christina Violetti (<i>via teleconference</i>) |

ALSO, PRESENT:

Josh Friedman, Camden County
Ed Hill, Camden County Board of Social Services
Bob Cornforth, Camden County MUA
Karl McConnell, Camden County College (*via teleconference*)
Rachel Chwastek, PERMA Risk Management Services

Cathy Dodd, PERMA Risk Management Services
Joseph Hrubash, PERMA Risk Management Services
Nancy Ghani, PERMA Risk Management Services
Alex Clemmer, Conner Strong & Buckelew

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MAY 23, 2019

| | |
|---------|------------------------|
| Motion | Commissioner Angilella |
| Second: | Commissioner Wright |
| Vote: | 3 Ayes, 0 Nays |

CORRESPONDENCE: None.

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on June 19th and is scheduled to meet again on July 17th. A variety of safety director bulletins were distributed for use as toolbox talks in different departments. Mr. Prince asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Ms. Leighton advised the claims committee met and will discuss the claims for approval in closed session, asked if there were any questions and then concluded her report.

EXECUTIVE DIRECTOR:

Certificate of Insurance Issuance Report – Included in the agenda was the certificate of insurance report from the NJCE listing the certificates issued for the month of May. There were 10 certificates issued during the month.

MOTION TO APPROVE CERTIFICATE OF ISSUANCE REPORT

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|---------|------------------------|
| Motion | Commissioner Wright |
| Second: | Commissioner Angilella |
| Vote: | 3 Ayes, 0 Nays |

NJ Excess Counties Insurance Fund (NJCE) – The NJCE met prior to the Commission Meeting. Executive Director advised Qual Lynx was appointed as the Excess Property TPA, and a logo for the CEL was approved. A written summary of the meeting will appear in the next agenda. The NJCE is scheduled to meet again on September 26, 2019.

NJCE Coverage Committee – The CEL is commencing its new Coverage Committee on July 9, 2019 at the new Conner Strong & Buckelew Camden office. Information will be forthcoming and an Agenda will be sent out shortly.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of April 30, 2019. The report indicates the Commission has a surplus of \$25,296,482. This is down from last month, but it's due to the dividend, which was distributed. Line 10 of the report, "Investment in Joint Venture" is the Camden County Insurance Commission's share of the equity in the NJCE. CCIC's current equity in the NJCE is \$4,905,891.

NJCE Property and Casualty Financial Fast Track - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of April 30, 2019. The report indicates the Fund has a surplus of \$17,081,651.

Legislation - The MEL, NJ League of Municipalities, NJ School Board Association and NJ Association of Counties have been monitoring Senate bill no. S-477 for some time. The bill extends the statute of limitations in civil actions for sexual abuse claims. In late April, the draft bill was amended whereas eliminating public entity immunities under Title 59, common law and case law creating a situation of “strict liability”. The implications of this are significant.

Through the joint effort of the MEL, LOM, NJAC and NJBSAIG and with the help of other parties, the sponsor agreed to amend the Bill to bring back common law immunities and case law immunities for public entities. Although we could not get Title 59 immunities reinstated this is a better result than having public entities in a “strict liability” situation. This Bill goes into effect 12/31/19.

Mr. Hrubash advised JA Montgomery is developing policies and procedures in response to the new legislation, and the CEL has previously authorized to work with the MEL on developing these policies and procedures.

Origami’s Risk Management Information Systems, (RMIS) – PERMA representatives have met with representatives from Origami to start the implementation of the online system to collect the underwriting information for the 2020 renewal. Two users from every member entity in the NJCE will have access to the system. Mr. Friedman advised himself and Ms. Paffenroth would be the users on the system. More information will follow shortly regarding training of the users and the collection of underwriting data for the 2020 renewal.

New Headquarters in Camden – The Executive Director advised PERMA, Conner Strong & Buckelew and JA Montgomery have moved into their new headquarters in Camden, NJ and we’ll be sending out our new address.

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Commissioner Angilella advised the Supplemental May Bill List, June Bill List and the Treasurer’s Reports were included in agenda.

**MOTION TO APPROVE RESOLUTION 36-19 SUPPLEMENTAL MAY BILL LIST.
IN THE AMOUNT OF \$30,000.00**

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|---------|------------------------|
| Motion | Commissioner Angilella |
| Second: | Commissioner Wright |
| Vote: | 3 Ayes, 0 Nays |

**MOTION TO APPROVE RESOLUTION 37-19 JUNE BILL LIST.
IN THE AMOUNT OF \$82,917.88**

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|--------|------------------------|
| Motion | Commissioner Angilella |
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Second: Commissioner Williams
Vote: 3 Ayes, 0 Nays

ATTORNEY: Nothing to report.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for May which was included in the agenda. Ms. Hall advised the total billed for May was \$179,342.00 and the total paid was \$79,786.00 with a savings of \$77,500.00 or 51.6%. Ms. Hall advised the net savings was \$62,000.00 and network utilization was 98%. Ms. Hall asked if there were any questions and then concluded her report.

SAFETY DIRECTOR: Mr. Prince reviewed the May - June 2019 Risk Control Activity Report which was included in the agenda. Mr. Prince advised on May 29th two sessions of OSHA 300 log preparation class were presented. Mr. Prince will be in contact with the DOC to discuss the 2019 BRIT safety grant. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion Commissioner Angilella
Second: Commissioner Williams
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 38-19, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 38-19 FOR CLOSED SESSION

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

| <u>CLAIM #</u> | <u>AMOUNT</u> | <u>SAR/PAR</u> |
|----------------|---------------|----------------|
| 0226 | \$ 95,012.43 | PAR |
| 2149 | \$ 98,028.97 | PAR |
| 1094 | \$ 128,087.00 | PAR/SAR |
| 8410 | \$ 100,500.00 | PAR |
| 8438 | \$ 32,017.40 | PAR |
| 0717 | \$ 500,000.00 | PAR |
| 0536 | \$ 63,857.00 | PAR/SAR |
| 7246 | \$ 15,500.00 | PAR |
| 8821 | \$ 99,668.00 | PAR |

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting is scheduled for July 25, 2019, 2:00 PM, at the Camden County College Regional Emergency Training Center.

Mr. Friedman advised he experienced a cyber experience last week. One of the secured and not connected to the rest of the county computers in the prosecutor’s office appeared to have a cyber incident based on something Verizon picked up in the system. Nothing was found and it has now been suggested that the prosecutor’s system be looked at forensically, and the data has been requested from Verizon. Mr. Friedman and Ms. Leighton have a Chubb call tomorrow and Ms. Leighton advised the fund should get feedback from the breach coach, as she would want to ensure the Commission doesn’t violate a policy condition.

MOTION TO ADJOURN:

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 2:38 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary