

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING –March 29, 2019
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
CLASSROOM 154
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	AmeriHealth Casualty Services Denise Hall Huguette Atherton Stephen Andrick
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Conner Strong & Buckelew
Christine Baroudi

CEL Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura J. Paffenroth, Esq.
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Treasurer

Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti (<i>via teleconference</i>)
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ALSO, PRESENT:

Josh Friedman, Camden County
Bob Cornforth, Camden County MUA
Ed Hill, Camden County Board of Social Services (2:18pm)
Rachel Chwastek, PERMA Risk Management Services

Cathy Dodd, PERMA Risk Management Services (*via teleconference*)
Brandon Tracy, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF FEBRUARY 28, 2019

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

CORRESPONDENCE: None.

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on March 20th and is scheduled to meet again on April 17th. They discussed a variety of requests for training which are being accommodated. Mr. Prince asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Ms. Baroudi advised the claims committee met on March 5th and will discuss the claims for approval in closed session, asked if there were any questions and then concluded her report.

EXECUTIVE DIRECTOR:

Certificate of Insurance Issuance Report – Included in the agenda was the certificate of issuance report from the NJCE listing the certificates issued for the month of February. There were 5 certificates issued during this month of February.

NJ Excess Counties Insurance Fund (NJCE) – The NJCE held their Re-Organization Meeting on February 28, 2019. At the last meeting Executive Director provided a verbal update of the meeting. Included in the agenda was a summary report of the meeting. The NJCE is scheduled to meet again on April 25, 2019.

2019 MEL, MRHIF and NJCE Educational Seminar – The 9th annual seminar is scheduled for Friday, May 3, 2019 beginning at 9:00 AM at the National Conference Center in East Windsor, NJ. The seminar qualifies for an extensive list of Continuing Educational Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. Included in the agenda was a copy of the enrollment form.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of January 31, 2019. The report indicates the Commission has a surplus of \$25,196,716. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$4,475,401.

NJCE Property and Casualty Financial Fast Track - Included in the agenda on pages 12-13 is a copy of the NJCE Financial Fast Track Report as of **January 31, 2019**. The report indicates the Fund has a surplus of **\$15,146,956**.

2019 Property & Casualty Assessments – The first assessment payment was due on March 15, 2019. We are checking with the Treasurer to see if all of the payments were received.

Dividend – The Executive Director will be discussing a dividend with the Treasurer and will provide details on that next month.

New PERMA Team Member – The Executive Director then introduced Brandon Tracy, a new member to the PERMA team.

Meeting Date – The Executive Director then thanked the Commission for moving the meeting date from Thursday to Friday.

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Commissioner Angilella advised the March Bill List and the Treasurer's Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 23-19 MARCH BILL LIST IN THE AMOUNT OF \$57,267.90

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

ATTORNEY: Commission Attorney advised she had nothing further to report at this time.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for February which was included in the agenda. Ms. Hall advised the total billed for February was \$46,400.00 and the total paid was \$20,446.00 with a savings of \$24,315.00 or 54.30%. Ms. Hall advised the net savings was \$19,452.00 and network utilization was 97.4%.

SAFETY DIRECTOR: Mr. Prince reviewed the February - March 2019 Risk Control Activity Report which was included in the agenda. Mr. Prince met with Chief Thompson and others about accidents. They did a deep analysis of everything and are discussing resources to help those officers who have had incidents with the vehicles and other additional training in order to respond in a safe manner. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Commissioner Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 24-19, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 24-19 FOR CLOSED SESSION

Motion Commissioner Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion Commissioner Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
2222	\$ 66,362.10	PAR
2054	\$ 21,332.25	PAR
2161	\$ 70,223.85	PAR
1337	\$ 145,302.00	PAR/SAR
1598	\$ 83,165.00	PAR/SAR
2154	\$ 65,983.84	PAR
2185	\$ 143,032.14	PAR
2220	\$ 44,652.00	PAR
0366	\$ 103,843.96	PAR/SAR
4219	\$ 63,063.00	PAR/SAR
8595	\$ 7,626.00	PAR
2207	\$ 162,279.60	PAR
4458	\$ 30,000.00	PAR/SAR
6395	\$ 22,500.00	PAR/SAR

Motion Commissioner Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting is scheduled for April 25, 2019, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

MEETING ADJOURNED: 2:28 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary