

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING –May 23, 2019
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARDROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present (arrived 2:02pm)

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
Claims Service	AmeriHealth Casualty Services Denise Hall Stephen Andrick Linda Tinsley- Page (via teleconference)
	Conner Strong & Buckelew Michelle Leighton
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	Laura Paffenroth
Treasurer	
Safety Director	J.A. Montgomery Risk Control Jonathan Czarnecki
Auditor	Bowman & Company LLP
Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti (via teleconference)

ALSO, PRESENT:

Josh Friedman, Camden County
Ed Hill, Camden County Board of Social Services
Karl McConnell, Camden County College (*via teleconference*)
Rachel Chwastek, PERMA Risk Management Services

Cathy Dodd, PERMA Risk Management Services (*via teleconference*)
Brandon Tracy, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MARCH 29, 2019

Motion	Commissioner Wright
Second:	Commissioner Angilella
Vote:	2 Ayes, 0 Nays

CORRESPONDENCE: None.

SAFETY COMMITTEE: Mr. Czarnecki, filled in for Mr. Prince, and he reported the Safety Committee last met on May 8th and is scheduled to meet again on June 19th. They discussed a variety of requests for training which are being scheduled, and they are focusing on Metro drivers. Mr. Czarnecki asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Ms. Leighton advised the claims committee met on May 7th and will discuss the claims for approval in closed session, asked if there were any questions and then concluded her report.

EXECUTIVE DIRECTOR:

Certificate of Insurance Issuance Report – Included in the agenda was the certificate of issuance report from the NJCE listing the certificates issued for the month of April. There were 7 certificates issued during this month of April.

MOTION TO APPROVE CERTIFICATE OF ISSUANCE REPORT

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Insurance Commission Dividend - A \$1,500,000 dividend has been approved out of Fund Years 2011, 2012 & 2013 for the members. Most of the members have taken that as a credit towards their next bill. The members need to send in their approving resolutions so they can be processed.

NJ Excess Counties Insurance Fund (NJCE) – The NJCE meet on April 25, 2019 and they are scheduled to meet again on June 27, 2019 at the Camden County College Emergency Training Center.

NJCE Coverage Committee – The CEL is commencing its new Coverage Committee on July 9, 2019 at the new Conner Strong & Buckelew Camden office. Information will be forthcoming and an Agenda will be sent out shortly.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of March 31, 2019. The report indicates the Commission has a surplus of \$25.7 million. An increase of over \$500,000 from the prior month. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance

Commission's share of the equity in the NJCE. CCIC's current equity in the NJCE is \$4,513,140.

NJCE Property and Casualty Financial Fast Track - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of March 31, 2019. The report indicates the Fund has a surplus of \$15,632,182.

2019 MEL, MRHIF and NJCE Educational Seminar – On Friday May 3, 2019, the MEL, MRHIF, and NJCE held its 9th annual Educational seminar at the National Conference Center in East Windsor, NJ. The CEL was a sponsor for the seminar for the first time, and it was well received. Prizes were given out by Mr. Joe Hrubash and Mr. Fred Semaru to contestants who answered questions correctly.

New Jersey Association of Counties (NJAC) – At the last NJCE meeting the Board supported and agreed with the recommendation for the NJCE to become a member of the NJAC. The NJCE was an exhibitor at the recent 2019 NJAC Annual Conference in Atlantic City, it went very well and plans are to exhibit again next year.

Legal Defense Panel Contracts – Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Responses were due on Thursday, May 16, 2019 at 11:00 AM. The Attorney advised 18 firms submitted their paperwork. The Defense Panel Contracts expired on May 31, 2019.

MOTION TO APPROVE RESOLUTION 32-19 Authorizing Award of Contracts, Pursuant to a Publicly Advertised Request for Proposals, By and Between the Camden County Insurance Fund Commission and Various Law Firms for Inclusion in the Legal Defense Panel and for the Provision of Special/Conflicts Counsel Services

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

S-477 UPDATE –The Executive Director added that bill S-477 has been passed and signed by the Governor, which removes the protections of Title 59 for public entities. Mr. Stokes also stated Mr. Grubb, and the MEL are working tirelessly to get an amendment back in place to afford some protection for public entities. Updates will be provided when new information is received.

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Commissioner Angilella advised the April Bill List and the Treasurer's Reports were included in agenda.

**MOTION TO APPROVE RESOLUTION 33-19 MAY BILL LIST.
IN THE AMOUNT OF \$72,119.06**

Motion	Commissioner Wright
Second:	Commissioner Williams

Vote: 3 Ayes, 0 Nays

**MOTION TO APPROVE RESOLUTION 34-19 MAY DIVIDEND BILL LIST,
IN THE AMOUNT OF \$63,415.00**

Motion Commissioner Wright
Second: Commissioner Williams
Vote: 3 Ayes, 0 Nays

ATTORNEY: Nothing further to report.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for April which was included in the agenda. Ms. Hall advised the total billed for April was \$333,423.00 and the total paid was \$139,597.00 with a savings of \$169,003.00 or 55.5%. Ms. Hall advised the net savings was \$135,203.00 and network utilization was 98%. Mr. Stokes asked Ms. Hall if she could add claim counts to date in the claims report for future reports.

SAFETY DIRECTOR: Mr. Czarnecki reviewed the April - May 2019 Risk Control Activity Report which was included in the agenda. Also included in the agenda was the playground safety director's bulletin, safety briefing and checklist. Mr. Czarnecki added that he and Mr. Prince will be teaching OSHA injury and illness reporting and recording keeping class on May 29th; teaching two separate sections. They will be discussing what is a recordable, what is a reportable, and what is a recordable but not a reportable, what is a recordable and a reportable, and what is neither. Mr. Friedman added that they made it mandatory for each department's representatives who work with Mr. Friedman on workers compensation. Mr. Czarnecki also stated they will be focusing on METRO driving. Mr. Czarnecki asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 35-19, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 35-19 FOR CLOSED SESSION

Motion Commissioner Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion Chairman Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>Claim #</u>	<u>Amount</u>	<u>SAR/PAR</u>
2229	\$58,757	PAR
2146	\$91,850	PAR
1903	\$92,203	PAR
2175	\$76,620	PAR
1999	\$56,551	PAR
0682	\$137,726	PAR
0684	\$200,000	PAR
2241	\$50,957.13	PAR
8551	\$500,000	PAR
8809	\$21,868	PAR
8768	\$8,274	PAR
8819	\$7,179	PAR
8821	\$7,683	PAR

Motion Commissioner Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting is scheduled for June 27, 2019, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion Chairman Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 2:39 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary