

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING –July 25, 2019
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARDROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
Claims Service	AmeriHealth Casualty Services Denise Hall Stephen Andrick Linda Tinsley-Page
	Conner Strong & Buckelew Christine Baroudi
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	Laura Paffenroth
Treasurer	David McPeak
Safety Director	J.A. Montgomery Risk Control John Czarnecki
Auditor	Bowman & Company LLP
Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti (<i>via teleconference</i>)

ALSO, PRESENT:

Josh Friedman, Camden County
Ed Hill, Camden County Board of Social Services
Robyn Walcoff, Conner Strong & Buckelew
Ceil Murphy, Camden County College

Rachel Chwastek, PERMA Risk Management Services
Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JUNE 27, 2019

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CORRESPONDENCE: None.

SAFETY COMMITTEE: Mr. Czarnecki reported the Safety Committee last met on July 17th and a variety of topics were discussed. Mr. Czarnecki asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Ms. Baroudi advised the claims committee met on July 3rd and will discuss the claims for approval in closed session. Ms. Baroudi asked if there were any questions and then concluded her report.

EXECUTIVE DIRECTOR:

Certificate of Insurance Issuance Report – Included in the agenda was the certificate of insurance report from the NJCE listing the certificates issued for the month of June. There were 5 certificates issued during the month.

MOTION TO APPROVE CERTIFICATE OF ISSUANCE REPORT

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Revised 2019 Plan of Risk Management – Effective July 1, 2019 the Plan was amended moving the Garagekeepers Liability coverage to the Property Section allowing full limits for Garagekeepers Liability. Included in the agenda was a copy of the revised plan, Resolution 41-19. The changes were highlighted in yellow.

MOTION TO ADOPT RESOLUTION 41-19, REVISED RISK MANAGEMENT PLAN

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

NJ Excess Counties Insurance Fund (NJCE) – During the June meeting Executive Director provided a verbal summary of the NJCE meeting of June 27, 2019. Included in the agenda was a written summary of that meeting. The NJCE did appoint a property TPA, Qual-Lynx. The NJCE is scheduled to meet again on September 26, 2019.

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of May 31, 2019. The report indicates the Commission has a surplus of \$25,146,775. Line 10 of the report, “Investment in Joint Venture” is the Camden

County Insurance Commission's share of the equity in the NJCE. CCIC's current equity in the NJCE is \$4,927,775.

NJCE Property and Casualty Financial Fast Track - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of May 31, 2019. The report indicates the Fund has a surplus of \$17,251,319.

2018 Commission Audit – Bowman & Company has started the 2018 Commission Audit. We expect representatives from Bowman & Company to present a copy of the audit at our September meeting.

August Commission Meeting – As a reminder, the Commission will not be meeting in August. The Commission previously passed Resolution 18-19 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Our next meeting is scheduled for September 26, 2019 at 2:00 PM.

Coverage Committee – The Coverage Committee recently met in Camden, a variety of topics were covered. There will be a recommendation from the committee for September's meeting to provide physical damage coverage for drones and also coverage potentially for working animals. A memo will be distributed.

2020 Renewal – The 2020 Renewal is just around the corner, risk managers will be received information and training on the new Origami system.

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Commissioner Angilella advised the July Bill List and the Treasurer's Reports were included in agenda.

**MOTION TO APPROVE RESOLUTION 42-19 SUPPLEMENTAL JULY BILL LIST.
IN THE AMOUNT OF \$67,999.57**

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

ATTORNEY: Nothing to report.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for June which was included in the agenda. Ms. Hall advised the total billed for June was \$142,668.00 and the total paid was \$57,431.00 with a savings of \$79,175.00 or 58.0%. Ms. Hall advised the net savings was \$63,340.00 and network utilization was 98.20%. Ms. Hall asked if there were any questions and then concluded her report.

SAFETY DIRECTOR: Mr. Czarnecki reviewed the June - July 2019 Risk Control Activity Report which was included in the agenda. Mr. Czarnecki advised the Camden Metro signed up for ten sessions of the Below 100 Training, a nationally recognized program. Mr. Czarnecki asked if there were any questions and then concluded his report.

Mr. Friedman advised Mr. Czarnecki did a great job on his Board of Social Services loss control report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Commissioner Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 43-19, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 43-19 FOR CLOSED SESSION

Motion	Commissioner Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
2258	\$ 74,192.90	PAR
2246	\$ 24,889.00	PAR
0707	\$ 130,344.00	PAR
0696	\$ 153,613.00	PAR
0536	\$ 63,857.00	PAR/SAR
9002	\$ 7,824.00	PAR
8990	\$ 156,388.19	PAR

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella advised the next meeting is scheduled for September 26, 2019, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 2:27 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary