

**CAMDEN COUNTY INSURANCE COMMISSION
AGENDA AND REPORTS
THURSDAY, JUNE 25, 2020
10:30 AM**

MEETING BEING HELD TELEPHONICALLY

**CALL IN NUMBER: 312-626-6799
Meeting ID: 533 283 2714**

The Camden County Insurance Commission will conduct its June 25, 2020 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Courier Post;**
- II. Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk and the Regional Emergency Training Center**

CAMDEN COUNTY INSURANCE COMMISSION AGENDA
OPEN PUBLIC MEETING: June 25, 2020
10:30 AM

- ☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
 - ☐ **PLEDGE OF ALLEGIANCE**
 - ☐ **ROLL CALL OF COMMISSIONERS**
 - ☐ **APPROVAL OF MINUTES:** May 28, 2020 Open Minutes.....Appendix I
May 28, 2020 Closed Minutes sent via e-mail

 - ☐ **CORRESPONDENCE – NONE**

 - ☐ **COMMITTEE REPORTS**
 - Safety Committee: Verbal
 - Claims Committee: Verbal

 - ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
 - Executive Director's Report.....Pages 3-10

 - ☐ **TREASURER – David McPeak**
 - Resolution **33-20** June Bill List Pages 11-12
 - April Monthly Treasurer Reports Pages 13-14

 - ☐ **ATTORNEY – Laura J. Paffenroth, Esq..... Verbal**

 - ☐ **CLAIMS SERVICE - PERMA Verbal**

 - ☐ **CLAIMS SERVICE –AmeriHealth Casualty Services**
 - Medical Savings Report - 2020Page 15
 - Medical Savings Report - 2019Page 16

 - ☐ **NJCE SAFETY DIRECTOR – J.A. Montgomery Risk Control**
 - Monthly Report..... Pages 17-20

 - ☐ **OLD BUSINESS**
 - ☐ **NEW BUSINESS**
 - ☐ **PUBLIC COMMENT**

 - ☐ **CLOSED SESSION- PARS/SARS**
 - Resolution **34-20** Closed SessionPage 21
 - Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)
 - ☐ **APPROVAL OF PARS/SARS**
-
- ☐ **MEETING ADJOURNMENT**
 - ☐ **NEXT SCHEDULED MEETING: July 23, 2020, 2:00 PM**

CAMDEN COUNTY INSURANCE COMMISSION

9 Campus Drive, Suite 216, Parsippany, NJ 07054

Telephone (201) 881-7632

Fax (201) 881-7633

Date: June 25, 2020

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

- ☐ **NJ Excess Counties Insurance Fund (NJCE)**– The NJCE met prior to the Commission Meeting. Executive Director will provide a verbal report. A written summary of the meeting will appear in the next agenda. The NJCE is scheduled to meet again on September 24, 2020.
- ☐ **Certificate of Insurance Issuance Report (Pages 3-4)** – Attached on pages 3-4 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of May. There were 5 certificate of insurances issued during May.
 - ☐ **Motion to approve the certificate of insurance report**
- ☐ **CCIC Financial Fast Track (Pages 5-7)** – Included in the agenda on pages 5-7 is a copy of the Financial Fast Track Report as of **April 30, 2020**. The report indicates the Commission has a surplus of **\$28,372,045**. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is **\$4,515,204**. **The total cash amount is \$28,372,045.**
- ☐ **NJCE Property and Casualty Financial Fast Track (Pages 8-10)** - Included in the agenda on pages 8-10 is a copy of the NJCE Financial Fast Track Report as of **April 30, 2020**. The report indicates the Fund has a surplus of **\$16,247,540**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$3,607,551**. The total cash amount is **\$30,058,449**.
- ☐ **Insurance Commission Dividend** – Last month we announced a \$1,500,000 dividend was available to the members. The Fund Office applied the applicable share of the dividend to the member entity statement as a credit or issued a check to the member entity that requested that option. As a reminder each member entity should pass a resolution authorizing the release of the funds and send a copy to the Fund Office.

Camden County Insurance Comm.

Certificate of Insurance Monthly Report

From 5/1/2020 To 6/1/2020

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Greater Financial Services I - Camden County Board of Social Services	Insurance Service Center PO Box 660831 Dallas, TX 75266	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/2020 to 1/1/2021 Policy #: SP4059717 Company E: Auto Physical Damage; Policy Term: 01/01/2020 - 01/01/2021; Policy #:ERP980616208; Policy Limits: \$15,000,000 Company E: Property; Policy Term: 01/01/2020 - 01/01/2021; Policy #:ERP980616208; Policy Limits: \$110,000,000 Company National Union Fire Ins CoPittsburgh PA: Crime; Policy Term: 01/01/2020 - 01/01/2021; Policy #39825228; Policy Limits: \$4M Deductible: \$50,000 RE: Agreement #: 0031548068000 Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to Agreement #: 0031548068000	5/13/2020 #2498516	GL AU EX WC OTH
H - Bett's Platinum Group dba J-Tech I - County of Camden, Division Of Insurance	102 Oscar Way Chester Springs, PA 19425	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/2020 to 1/1/2021 Policy #: SP4059717 Company E: Auto Physical Damage; Policy Term: 01/01/2020 - 01/01/2021; Policy #:ERP980616208; Policy Limits: \$15,000,000 Company E: Property; Policy Term: 01/01/2020 - 01/01/2021; Policy #:ERP980616208; Policy Limits: \$110,000,000 Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects Pattern Truck 9-353, VIN # 157168, License Plate # ZKV4744.	5/14/2020 #2498831	GL AU EX WC OTH
H - Williams Scotsman, Inc. I - County of Camden, Division Of Insurance	1901 Old Cuthbert Road Cherry Hill, NJ 08034	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/2020 to 1/1/2021 Policy #: SP4059717 Company E: Auto Physical Damage; Policy Term: 01/01/2020 - 01/01/2021; Policy #:ERP980616208; Policy Limits: \$15,000,000 Company E: Property; Policy Term: 01/01/2020 - 01/01/2021; Policy #:ERP980616208; Policy Limits: \$110,000,000 RE: Lease Agreement #17457955; Contract #1101078 Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to Two (2) Trailer Rental, Model# SM6424, Value: \$72,904 and water sewer service at location 10th & Linden, Camden, NJ 08103	5/19/2020 #2504919	GL AU EX WC OTH

H - New Jersey Dept of Health I - County of Camden, Division Of Insurance	PO Box 50 Trenton, NJ 08625	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 Evidence of Insurance with respect to Tuberculosis Control, Specialty Clinic Services grant	5/22/2020 #2511759	GL AU EX WC OTH
H - Evidence of Insurance I - County of Camden, Division Of Insurance		Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: All polling places utilized by the County of Camden Board of Elections Evidence of Insurance.	6/1/2020 #2518564	GL AU EX WC OTH
Total # of Holders: 5				

CAMDEN COUNTY INSURANCE COMMISSION						
FINANCIAL FAST TRACK REPORT						
			AS OF	April 30, 2020		
ALL YEARS COMBINED						
			THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME		1,318,506	5,274,025	132,882,980	138,157,005
2.	CLAIM EXPENSES					
		Paid Claims	361,011	1,504,428	29,743,898	31,248,327
		Case Reserves	144,980	(260,885)	7,308,683	7,047,798
		IBNR	168,031	868,928	10,464,215	11,333,143
		Discounted Claim Value	(22,876)	(63,126)	(394,867)	(457,993)
	TOTAL CLAIMS		651,146	2,049,346	47,121,929	49,171,276
3.	EXPENSES					
		Excess Premiums	587,654	2,350,618	54,905,135	57,255,753
		Administrative	59,817	245,585	6,194,023	6,439,608
	TOTAL EXPENSES		647,472	2,596,203	61,099,158	63,695,361
4.	UNDERWRITING PROFIT (1-2-3)		19,888	628,476	24,661,893	25,290,369
5.	INVESTMENT INCOME		13,461	91,682	762,274	853,956
6.	PROFIT (4 + 5)		33,349	720,158	25,424,166	26,144,325
7.	CEL APPROPRIATION CANCELLATION		0	0	212,516	212,516
8.	DIVIDEND INCOME		0	0	1,214,840	1,214,840
9.	DIVIDEND EXPENSE		0	0	(3,714,840)	(3,714,840)
10.	INVESTMENT IN JOINT VENTURE		28,764	125,499	4,389,706	4,515,204
11. SURPLUS (6 + 7 + 8 - 9)			62,114	845,657	27,526,388	28,372,045
SURPLUS (DEFICITS) BY FUND YEAR						
	2010		(16)	14,851	(186,401)	(171,550)
	2011		448	80,982	494,350	575,332
	2012		1,388	43,541	1,220,703	1,264,243
	2013		1,255	(45,227)	3,571,854	3,526,627
	2014		2,050	(18,026)	5,626,820	5,608,793
	2015		2,075	84,214	6,287,501	6,371,715
	2016		1,869	(213,384)	5,229,998	5,016,614
	2017		2,687	281,385	5,158,616	5,440,001
	2018		1,659	399,794	545,822	945,616
	2019		2,790	(168,838)	(422,877)	(591,715)
	2020		45,909	386,367		386,367
TOTAL SURPLUS (DEFICITS)			62,114	845,657	27,526,387	28,372,044
TOTAL CASH						32,222,343

CAMDEN COUNTY INSURANCE COMMISSION						
FINANCIAL FAST TRACK REPORT						
		AS OF	April 30, 2020			
ALL YEARS COMBINED						
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
CLAIM ANALYSIS BY FUND YEAR						
FUND YEAR 2010						
	Paid Claims	0	370	2,724,830	2,725,200	
	Case Reserves	280	(90)	39,369	39,279	
	IBNR	0	0	0	0	
	Discounted Claim Value	0	(9,521)	(49)	(9,571)	
TOTAL FY 2011 CLAIMS		280	(9,241)	2,764,150	2,754,908	
FUND YEAR 2011						
	Paid Claims	776	11,451	2,108,732	2,120,182	
	Case Reserves	(776)	(10,951)	135,596	124,645	
	IBNR	0	0	1,210	1,210	
	Discounted Claim Value	0	(16,581)	(775)	(17,357)	
TOTAL FY 2011 CLAIMS		0	(16,081)	2,244,762	2,228,681	
FUND YEAR 2012						
	Paid Claims	28,738	30,555	1,745,947	1,776,502	
	Case Reserves	(28,739)	(54,209)	86,260	32,052	
	IBNR	1	603	4,421	5,023	
	Discounted Claim Value	0	(5,363)	(1,203)	(6,566)	
TOTAL FY 2012 CLAIMS		(0)	(28,415)	1,835,426	1,807,011	
FUND YEAR 2013						
	Paid Claims	1,191	7,047	3,688,200	3,695,247	
	Case Reserves	(1,191)	(8,668)	122,068	113,399	
	IBNR	0	2,854	14,956	17,811	
	Discounted Claim Value	0	(4,897)	(2,334)	(7,232)	
TOTAL FY 2013 CLAIMS		0	(3,664)	3,822,890	3,819,226	
FUND YEAR 2014						
	Paid Claims	1,712	11,105	5,291,130	5,302,235	
	Case Reserves	7,819	1,819	114,306	116,125	
	IBNR	(9,531)	(15,283)	51,807	36,524	
	Discounted Claim Value	0	(1,590)	(2,572)	(4,163)	
TOTAL FY 2014 CLAIMS		0	(3,949)	5,454,670	5,450,722	
FUND YEAR 2015						
	Paid Claims	3,234	82,573	3,216,395	3,298,968	
	Case Reserves	2,852	(100,465)	574,655	474,190	
	IBNR	(6,087)	(25,423)	134,260	108,837	
	Discounted Claim Value	0	(491)	(13,965)	(14,456)	
TOTAL FY 2015 CLAIMS		0	(43,806)	3,911,344	3,867,538	

CAMDEN COUNTY INSURANCE COMMISSION						
FINANCIAL FAST TRACK REPORT						
		AS OF	April 30, 2020			
ALL YEARS COMBINED						
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
CLAIM ANALYSIS BY FUND YEAR						
FUND YEAR 2016						
	Paid Claims	44,610	344,150	4,021,296	4,365,445	
	Case Reserves	31,114	(100,382)	895,094	794,712	
	IBNR	(75,724)	(110,514)	423,176	312,662	
	Discounted Claim Value	0	322	(23,758)	(23,436)	
TOTAL FY 2016 CLAIMS		0	133,575	5,315,808	5,449,383	
FUND YEAR 2017						
	Paid Claims	37,715	113,458	2,660,394	2,773,852	
	Case Reserves	14,817	(48,686)	892,905	844,219	
	IBNR	(52,532)	(358,789)	1,324,299	965,510	
	Discounted Claim Value	0	4,956	(39,420)	(34,464)	
TOTAL FY 2017 CLAIMS		(0)	(289,062)	4,838,178	4,549,117	
FUND YEAR 2018						
	Paid Claims	87,420	398,149	3,128,114	3,526,264	
	Case Reserves	(43,617)	(377,753)	2,078,089	1,700,336	
	IBNR	(43,803)	(396,839)	3,103,796	2,706,957	
	Discounted Claim Value	0	19,189	(115,446)	(96,257)	
TOTAL FY 2018 CLAIMS		0	(357,253)	8,194,553	7,837,300	
FUND YEAR 2019						
	Paid Claims	80,324	464,879	1,158,860	1,623,740	
	Case Reserves	37,265	137,528	2,370,341	2,507,868	
	IBNR	(117,589)	(346,569)	5,406,291	5,059,722	
	Discounted Claim Value	0	9,577	(195,344)	(185,767)	
TOTAL FY 2019 CLAIMS		0	265,416	8,740,148	9,005,563	
FUND YEAR 2020						
	Paid Claims	75,291	40,692		40,692	
	Case Reserves	125,156	300,972		300,972	
	IBNR	473,296	2,118,887		2,118,887	
	Discounted Claim Value	(22,876)	(58,724)		(58,724)	
TOTAL FY 2020 CLAIMS		650,866	2,401,828	0	2,401,828	
COMBINED TOTAL CLAIMS		651,146	2,049,346	47,121,929	49,171,276	
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.						

NEW JERSEY COUNTIES EXCESS JIF						
FINANCIAL FAST TRACK REPORT						
			AS OF	April 30, 2020		
ALL YEARS COMBINED						
			THIS	YTD	PRIOR	FUND
			MONTH	CHANGE	YEAR END	BALANCE
1.	UNDERWRITING INCOME		2,084,585	8,338,340	163,505,481	171,843,821
2.	CLAIM EXPENSES					
		Paid Claims	203,999	918,023	4,975,775	5,893,798
		Case Reserves	189,397	1,075,913	5,846,623	6,922,536
		IBNR	179,085	570,546	9,810,443	10,380,989
		Discounted Claim Value	(42,021)	(122,689)	(1,471,830)	(1,594,519)
	TOTAL CLAIMS		530,460	2,441,794	19,161,011	21,602,804
3.	EXPENSES					
		Excess Premiums	1,271,354	5,085,415	113,746,590	118,832,006
		Administrative	161,723	634,926	12,402,903	13,037,829
	TOTAL EXPENSES		1,433,076	5,720,341	126,149,494	131,869,835
4.	UNDERWRITING PROFIT (1-2-3)		121,048	176,205	18,194,976	18,371,182
5.	INVESTMENT INCOME		14,285	363,426	1,120,484	1,483,910
6.	PROFIT (4+5)		135,333	539,631	19,315,460	19,855,091
7.	Dividend		0	0	3,607,551	3,607,551
8.	SURPLUS (6-7-8)		135,333	539,631	15,707,909	16,247,540
SURPLUS (DEFICITS) BY FUND YEAR						
	2010		293	7,994	543,904	551,898
	2011		385	127,210	836,289	963,499
	2012		625	18,957	1,013,486	1,032,443
	2013		906	(157,882)	1,438,925	1,281,042
	2014		1,503	(131,763)	2,887,430	2,755,667
	2015		1,600	136,214	1,229,755	1,365,969
	2016		1,694	(397,635)	3,388,065	2,990,431
	2017		2,053	(103,070)	1,257,423	1,154,352
	2018		1,971	144,896	2,119,126	2,264,022
	2019		2,109	373,214	993,507	1,366,722
	2020		122,194	521,496		521,496
TOTAL SURPLUS (DEFICITS)			135,333	539,631	15,707,909	16,247,540
TOTAL CASH						30,058,449

NEW JERSEY COUNTIES EXCESS JIF						
FINANCIAL FAST TRACK REPORT						
		AS OF	April 30, 2020			
ALL YEARS COMBINED						
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
CLAIM ANALYSIS BY FUND YEAR						
FUND YEAR 2010						
	Paid Claims	0	0	171,840	171,840	
	Case Reserves	0	0	(0)	(0)	
	IBNR	0	1,061	10,466	11,527	
	Discounted Claim Value	0	(77)	(983)	(1,060)	
TOTAL FY 2011 CLAIMS		0	985	181,322	182,306	
FUND YEAR 2011						
	Paid Claims	1,900	98,593	519,228	617,821	
	Case Reserves	(635)	(200,130)	214,527	14,397	
	IBNR	(1,265)	(35,954)	46,091	10,137	
	Discounted Claim Value	0	22,501	(24,930)	(2,428)	
TOTAL FY 2011 CLAIMS		(0)	(114,989)	754,916	639,927	
FUND YEAR 2012						
	Paid Claims	672	1,792	1,551,733	1,553,524	
	Case Reserves	(673)	(1,794)	75,090	73,296	
	IBNR	1	(1,768)	64,097	62,329	
	Discounted Claim Value	0	276	(12,804)	(12,528)	
TOTAL FY 2012 CLAIMS		0	(1,495)	1,678,116	1,676,621	
FUND YEAR 2013						
	Paid Claims	96,787	236,910	646,873	883,784	
	Case Reserves	(19,710)	15,289	644,280	659,569	
	IBNR	(77,077)	(63,163)	105,073	41,910	
	Discounted Claim Value	0	(4,333)	(76,642)	(80,975)	
TOTAL FY 2013 CLAIMS		0	184,703	1,319,585	1,504,288	
FUND YEAR 2014						
	Paid Claims	2,106	4,608	442,532	447,140	
	Case Reserves	(2,113)	176,513	332,716	509,229	
	IBNR	7	10,458	178,256	188,714	
	Discounted Claim Value	0	(19,960)	(42,871)	(62,831)	
TOTAL FY 2014 CLAIMS		0	171,619	910,633	1,082,252	
FUND YEAR 2015						
	Paid Claims	6,218	61,170	763,735	824,905	
	Case Reserves	190,907	88,338	1,897,750	1,986,088	
	IBNR	(197,125)	(256,718)	511,194	254,476	
	Discounted Claim Value	0	14,163	(172,551)	(158,387)	
TOTAL FY 2015 CLAIMS		0	(93,046)	3,000,129	2,907,082	

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	April 30, 2020		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
FUND YEAR 2016					
	Paid Claims	23	3,364	320,211	323,575
	Case Reserves	98,229	557,685	647,770	1,205,455
	IBNR	(98,251)	(98,251)	305,258	207,006
	Discounted Claim Value	0	(20,758)	(69,661)	(90,419)
TOTAL FY 2016 CLAIMS		(0)	442,040	1,203,578	1,645,617
FUND YEAR 2017					
	Paid Claims	0	(2,966)	68,152	65,185
	Case Reserves	15,157	205,045	1,525,070	1,730,115
	IBNR	(15,157)	(33,816)	2,088,218	2,054,401
	Discounted Claim Value	0	(12,888)	(292,128)	(305,016)
TOTAL FY 2017 CLAIMS		0	155,375	3,389,312	3,544,686
FUND YEAR 2018					
	Paid Claims	1,470	12,572	243,786	256,358
	Case Reserves	(1,471)	54,816	161,698	216,513
	IBNR	1	(172,319)	2,419,495	2,247,176
	Discounted Claim Value	0	10,328	(290,608)	(280,280)
TOTAL FY 2018 CLAIMS		0	(94,603)	2,534,370	2,439,768
FUND YEAR 2019					
	Paid Claims	330	275,962	247,685	523,647
	Case Reserves	63,479	(112,185)	347,722	235,538
	IBNR	(63,808)	(550,555)	4,082,295	3,531,740
	Discounted Claim Value	0	69,501	(488,652)	(419,152)
TOTAL FY 2019 CLAIMS		(0)	(317,278)	4,189,050	3,871,772
FUND YEAR 2020					
	Paid Claims	94,494	226,018		226,018
	Case Reserves	(153,773)	292,335		292,335
	IBNR	631,760	1,771,572		1,771,572
	Discounted Claim Value	(42,021)	(181,442)		(181,442)
TOTAL FY 2020 CLAIMS		530,460	2,108,483	0	2,108,483
COMBINED TOTAL CLAIMS		530,460	2,441,794	19,161,011	21,602,804
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.					

CAMDEN COUNTY INSURANCE COMMISSION BILLS LIST

Resolution No. 33-20

June 2020

WHEREAS, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

BE IT RESOLVED that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

BE IT FURTHER RESOLVED, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2017

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000786			
000786	CAMDEN COUNTY COLLEGE	DIVIDEND 2011-2014	94,914.00
			94,914.00
000787			
000787	CAMDEN COUNTY BOARD	DIVIDEND 2011-2014	63,016.00
			63,016.00
Total Payments FY 2014			157,930.00

FUND YEAR 2020

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000788			
000788	BROWN & CONNERY, LLP	LEGAL SERVICES 5/20	73.19
			73.19
000789			
000789	MADDEN & MADDEN	CLIENT ID: 65200-005M	2,723.20
			2,723.20
000790			
000790	AUTOMATED TRANSCRIPTION SERVICES	TRANSCRIPT 5/20	531.06
000790	AUTOMATED TRANSCRIPTION SERVICES	TRANSCRIPT 5/20	15,344.49
			15,875.55
000791			
000791	COMPSERVICES, INC.	CLAIMS ADMIN 6/20	12,176.84
000791	COMPSERVICES, INC.	ADMIN FEE - WC 6/20	20,247.33
			32,424.17
000792			
000792	PERMA RISK MANAGEMENT SERVICES	POSTAGE 5/20	4.00
000792	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR 6/20	15,475.92
			15,479.92
000793			
000793	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 6/20 - PD	466.91
000793	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 6/20 - CCIC	270.01
			736.92
000794			
000794	COURIER-POST	ACCT:CHL-091698 - AD - 6.5.20	31.12
000794	COURIER-POST	ACCT: CHL-091698 - AD - 5.16.20	30.24
000794	COURIER-POST	ACCT:CHL-091698 - 6.5.20	29.36
			90.72
000795			
000795	HARDENBERGH INSURANCE GROUP	CAM CTY IMP AUTH - 1/2 RMC 2020	2,872.06
			2,872.06
Total Payments FY 2020			70,275.73
TOTAL PAYMENTS ALL FUND YEARS			\$228,205.73

Chairperson

Attest:

Dated:_____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS							
CAMDEN COUNTY INSURANCE COMMISSION							
ALL FUND YEARS COMBINED							
CURRENT MONTH	April						
CURRENT FUND YEAR	2020						
Description:		Ins Comm General A/C	Workers Comp Claims	Liability Claims	CCPD - WC	CCPD - Liability	
ID Number:							
Maturity (Yrs)							
Purchase Yield:							
TO TAL for All Accts & instruments							
Opening Cash & Investment Balance	\$32,723,787.05	32443783.29	\$ 27,159.84	\$ 253,837.38	\$ 34,823.09	-\$ 35,816.55	
Opening Interest Accrual Balance	\$0.00	0	\$ -	\$ -	\$ -	\$ -	
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$13,461.13	\$13,226.14	\$36.12	\$95.60	\$33.14	\$70.13	
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8 Net Investment Income	\$13,461.13	\$13,226.14	\$36.12	\$95.60	\$33.14	\$70.13	
9 Deposits - Purchases	\$646,053.25	\$4,065.50	\$313,959.32	\$149,585.35	\$98,131.82	\$80,311.26	
10 (Withdrawals - Sales)	-\$1,158,637.29	-\$744,095.74	-\$284,440.80	-\$139,921.83	-\$80,353.09	\$90,174.17	
Ending Cash & Investment Balance	\$32,222,342.62	\$31,716,979.19	\$56,714.48	\$263,596.50	\$52,279.21	\$132,773.24	
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Plus Outstanding Checks	\$218,130.80	\$18,995.21	\$123,608.22	\$3,386.48	\$58,589.01	\$13,551.88	
(Less Deposits in Transit)	-\$843.00	\$0.00	\$0.00	\$0.00	-\$843.00	\$0.00	
Balance per Bank	\$32,439,630.42	\$31,735,974.40	\$180,322.70	\$266,982.98	\$110,025.22	\$146,325.12	

CAMDEN COUNTY INSURANCE COMMISSION								
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED								
Current Fund Year: 2020								
Month Ending: April								
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	POL/EPL	TOTAL
OPEN BALANCE	2,094,851.33	9,595,537.69	324,958.87	20,803,962.11	(1,770,535.96)	(57,077.87)	1,729,769.42	32,721,465.60
RECEIPTS								
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	7,520.50	0.00	0.00	0.00	7,520.50
Invest Pymnts	347.56	4,662.58	1,456.01	6,418.26	73.93	496.64	6.12	13,461.10
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	347.56	4,662.58	1,456.01	6,418.26	73.93	496.64	6.12	13,461.10
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	347.56	4,662.58	1,456.01	13,938.76	73.93	496.64	6.12	20,981.60
EXPENSES								
Claims Transfers	8,558.00	37,382.31	3,807.35	332,922.09	0.00	0.00	0.00	382,669.75
Expenses	0.00	0.00	0.00	1,960.00	52,849.00	52,713.99	0.00	107,522.99
Other *	0.00	0.00	0.00	29,911.80	0.00	0.00	0.00	29,911.80
TOTAL	8,558.00	37,382.31	3,807.35	364,793.89	52,849.00	52,713.99	0.00	520,104.54
END BALANCE	2,086,640.89	9,562,817.96	322,607.53	20,453,106.98	(1,823,311.03)	(109,295.22)	1,729,775.54	32,222,342.66



**MEDICAL SAVINGS REPORT BY MONTH
CAMDEN COUNTY INSURANCE COMMISSION**

2020								
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	\$255,130.00	\$152,370.00	\$40,205.00	\$61,545.00	73.60%	\$12,309.00	\$49,236.00	97.70%
February	\$217,365.00	\$171,964.00	\$85,572.00	\$89,396.00	50.20%	\$17,879.20	\$71,516.80	94.30%
March	\$379,194.00	\$340,049.00	\$154,538.00	\$185,667.00	54.60%	\$37,133.40	\$148,533.60	98.20%
April	\$252,454.00	\$202,026.00	\$98,794.00	\$103,233.00	51.10%	\$20,646.60	\$82,586.40	96%
May	\$22,461.00	\$21,912.00	\$9,574.00	\$12,190.00	56.30%	\$2,438.00	\$9,752.00	100.00%
June								
July								
August								
September								
October								
November								
December								
Totals:								
Total Bills Received		754						



MEDICAL SAVINGS REPORT BY MONTH
CAMDEN COUNTY INSURANCE COMMISSION

2019								
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	\$71,705.00	\$67,600.00	\$30,283.00	\$37,345.00	55.20%	\$7,469.00	\$29,876.00	92.60%
February	\$46,400.00	\$44,762.00	\$20,446.00	\$24,315.00	54.30%	\$4,863.00	\$19,452.00	97.40%
March	\$99,435.00	\$91,410.00	\$38,786.00	\$52,624.00	57.60%	\$10,524.80	\$42,099.20	98.40%
April	\$333,423.00	\$313,728.00	\$139,597.00	\$169,003.00	55.50%	\$33,800.00	\$135,203.00	98%
May	\$179,342.00	\$150,287.00	\$79,786.00	\$77,500.00	51.60%	\$15,500.00	\$62,000.00	98.00%
June	\$142,668.00	\$136,607.00	\$57,431.00	\$79,175.00	58.00%	\$15,835.00	\$63,340.00	98.20%
July	\$156,832.00	\$153,124.00	\$72,536.00	\$80,589.00	52.60%	\$16,117.80	\$64,471.20	99.70%
August	\$369,319.00	\$239,270.00	\$128,395.00	\$110,875.00	46.30%	\$22,175.00	\$88,700.00	98.90%
September	\$254,247.00	\$250,926.00	\$123,684.00	\$127,242.00	50.70%	\$25,448.40	\$101,793.60	98.50%
October	\$139,345.00	\$129,793.00	\$71,857.00	\$57,934.00	44.60%	\$11,586.80	\$46,347.20	97.30%
November	\$138,072.00	\$132,054.00	\$76,505.00	\$55,548.00	42.10%	\$11,109.60	\$44,438.40	98.90%
December	\$131,681.00	\$118,269.00	\$52,871.00	\$59,348.00	55.30%	\$11,869.60	\$47,478.40	98%
Totals:	\$2,062,469.00	\$1,827,830.00	\$892,177.00	\$931,498.00	52.00%	\$186,299.00	\$745,199.00	97.70%
Total Bills Received		2311						

SAFETY DIRECTOR REPORT

CAMDEN COUNTY INSURANCE COMMISSION

TO: Fund Commissioners

FROM: J.A. Montgomery Consulting, Safety Director

DATE: June 25, 2020

CCIC SERVICE TEAM

Paul Shives, Vice President Public Sector Director pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Associate Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Executive Assistant ndougherty@jamontgomery.com Office: 856-552-4738
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May – July 2020

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **June 2:** Conducted a loss control survey of the CCIC County Parks Department.
- **June 5:** Conducted a loss control surveys of Berlin Park and Timber Creek Park.

UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED

- **June 17:** Plan to attend the CCIC Safety Committee meeting via conference call.
- **June 25:** Plan to attend the CCIC meeting via conference call.
- **July 7:** Plan to attend the CCIC Claims Committee meeting via conference call.

NJCE TRAINING OVERVIEW – LIVE SAFETY TRAINING WEBINARS

Due to the ongoing COVID-19 crisis in New Jersey, the indefinite suspension of in-person New Jersey Counties Excess Joint Insurance Fund (NJCE) classroom training and with the utmost concern for our public employers and employees NJCE began offering online safety training starting on June 2, 2020.

Instruction is conducted with a live instructor using the Zoom webinar platform. We are excited to offer you the same training content, with the same experienced crew of instructors and with the same continuing education credits as with out in-person classes, but with the flexibility and safety of online delivery.

- The June-July Training schedule and registration links attached.

NJCE MEDIA LIBRARY

The NJCE DVD Media Library remains unavailable during the COVID outbreak while J.A. Montgomery staff is working from home. However, when operations return to normal, the Library's list of more than 600 titles will be available again.

No Videos were utilized in 2020.

NJCE ONLINE STREAMING VIDEO SERVICE

The NJCE JIF now has a New Video Streaming Service. This is an "on demand" service and has about 130 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations.

To access the streaming "on demand videos", go to the NJCE website <https://njce.org/safety-training-videos-registration/> Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/covid-19-updates/>.

- Law Enforcement Bulletin – Disinfection Software for Ford SUV's – June 2.
- Law Enforcement Bulletin – Identifying the Unseen Victims of COVID-19 – June 4.
- SD Bulletin - Reopening Outdoor Activities – June 5.
- Law Enforcement Bulletin – Firearms Training and Hearing Loss – June 10.
- Live Safety Training Webinars - June thru July Registration Now Open - Updated Schedule! – June 15.
- SD Bulletin – Latest Reopening Schedule – June 16.



Out of the utmost concern for our public employers and employees, MEL Safety Institute (MSI) and New Jersey Counties Excess Joint Insurance Fund (NJCE) is offering online safety training. Instruction will be conducted with a live instructor.

June / July Webinar Training Schedule

Click on Topic to Register

Date	Webinar Topic	Time
6/16/20	Hearing Conservation	10:00 - 11:00 am
6/17/20	Asbestos, Lead, Silica Overview	10:00 - 11:00 am
6/18/20	Bloodborne Pathogens (BBP)	10:00 - 11:00 am
6/23/20	Mower Safety	10:00 - 11:00 am
6/24/20	HazCom w/GHS	10:00 - 11:30 am
6/25/20	Fire Safety	10:00 - 11:00 am
7/1/20	BBP	9:00 - 10:00 am
7/2/20	HazCom w/GHS	1:00 - 2:30 pm
7/7/20	Fire Safety	1:00 - 2:00 pm
7/8/20	Fall Protection Awareness	9:00 - 11:00 am
7/9/20	CDL-Drivers Safety Regulations	1:00 - 3:00 pm
7/10/20	Driving Safety Awareness	9:00 - 10:30 am
7/13/20	Dealing with Difficult People	9:00 - 11:00 am
7/14/20	Hearing Conservation	9:00 - 10:00 am
7/15/20	Asbestos, Lead, Silica, Lead Overview	9:00 - 10:00 am
7/16/20	BBP	1:00 - 2:00 pm
7/17/20	Protecting Children from Abuse	9:00 - 11:00 am
7/17/20	PPE	1:00 - 3:00 pm
7/20/20	Fire Extinguisher	1:00 - 2:00 pm
7/21/20	Dealing with Difficult People	9:00 - 11:00 am
7/22/20	HazCom w/GHS	9:00 - 10:30 am
7/23/20	Fire Safety	9:00 - 10:00 am
7/24/20	Protecting Children from Abuse	9:00 - 11:00 am
7/27/20	CDL-Drivers Safety Regulations	9:00 - 11:00 am
7/28/20	PPE	9:00 - 11:00 am
7/29/20	Mower Safety	9:00 - 10:00 am
7/30/20	Fire Extinguisher	9:00 - 10:00 am

About Zoom Training:

- A Zoom account is not needed to attend a class. Attendees can log-in and view the presentations from a laptop, smartphone, or tablet.
- Registration is required. Once registered you will receive the webinar link for your class, be sure to save the link on your calendar to access the day of training.
- Please [click here](#) for informative Zoom operation details.
- Group Training procedures:

- Please have one person register for the safety training webinar.
- Please complete the Group sign in sheet (link to sign in sheet below) and send it to ndougherty@jamontgomery.com within 24 hours of training completion.

<https://njce.org/wp-content/uploads/2020/06/Webinar-Group-Sign-in-Sheet.pdf>

Questions? Please contact Natalie Dougherty at ndougherty@jamontgomery.com

RESOLUTION NO. 34-20

**CAMDEN COUNTY INSURANCE FUND COMMISSION
RESOLUTION FOR CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; now, therefore,

BE IT RESOLVED by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

CONTRACTS:

LITIGATION: 2374, 2283, 2458, 7964, 7459 & 9763

PERSONNEL:

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

ADOPTED June 25, 2020:

CHAIRPERSON

ATTEST:

VICE-CHAIRPERSON

APPENDIX I

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – May 28, 2020
VIA TELECONFERENCE – 2:00 PM**

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella Absent
Anna Marie Wright Present
Steve Williams Present

FUND PROFESSIONALS PRESENT:

Executive Director PERMA Risk Management Services
 Bradford C. Stokes

Claims Service AmeriHealth Casualty Services
 Denise Hall
 Stephen Andrick
 Paulette Kelly
 Linda Tinsley-Page

Qual Lynx
Chris Roselli

PERMA
Robyn Walcott

Jennifer Conicella

CEL Underwriting Manager Conner Strong & Buckelew

Attorney **Laura Paffenroth**

Treasurer **David McPeak (absent)**

Safety Director J.A. Montgomery Risk Control
 Glenn Prince

Auditor Bowman & Company LLP

Risk Management Consultant (CCIA) Hardenbergh Insurance Group

ALSO, PRESENT:

Joshua Friedman, Camden County
Bob Cornforth, Camden County MUA
Ed Hill, Camden County Board of Social Services
Ceil Murphy, Camden County College
Cathy Dodd, PERMA Risk Management Services
Rachel Chwastek, PERMA Risk Management Services
Brandon Tracy, PERMA Risk Management Services

APPROVAL OF MINUTES: Open AND CLOSED Minutes of APRIL 23, 2020

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

CORRESPONDENCE: None.

sAFETY COMMITTEE: Mr. Prince reported the Safety Committee met on May 20th via Zoom, it was well attended and a variety of topics were discussed. Mr. Prince advised the Safety Committee is scheduled to meet again on June 17th. Mr. Prince then asked if there were any questions and concluded his report.

CLAIMS COMMITTEE: Ms. Conicella advised the claims committee met on 5/5/2020 and reviewed the PARS to be reviewed today in closed session. Ms. Conicella then concluded her report.

EXECUTIVE DIRECTOR:

Insurance Commission Dividend – The Fund Office has been reviewing the available dividend options with the Treasurer for the member entities. A \$1,500,000 dividend is being recommended out of Fund Years 2011, 2012, 2013 and 2014. A breakdown of the member entity shares appears in the agenda. Each member entity will need to pass a resolution authorizing the release of the funds.

NJ Excess Counties Insurance Fund (NJCE) – The NJCE last met on April 23, 2020. At the last meeting the Executive Director provided a verbal report. Included in the agenda was a written summary of the meeting. The NJCE is scheduled to meet again on June 25, 2020 at 9:30 AM.

2020 Meeting Schedule – We did not have a time set for our June meeting. The NJCE has postponed the luncheon on June 25th celebrating 10 years of the Fund for later in the year. We are suggesting the Commission also meet on June 25th at 10:30 AM. This meeting would be held telephonically. We are requesting approval of the below meeting dates and time. The September meeting would be held at the Dipiero Center.

MOTION TO AMEND THE 2020 MEETING SCHEDULE

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Certificate of Insurance Issuance Reports – Included in the agenda was a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of April. There were 4 certificate of insurances issued during April.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

CCIC Financial Fast Track – Included in the agenda was a copy of the Financial Fast Track Report as of March 31, 2020. The report indicates the Commission has a surplus of \$28,309,931. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$4,486,440. The total cash amount is \$32,721,466.

NJCE Property and Casualty Financial Fast Track - Included in the agenda was a copy of the NJCE Financial Fast Track Report as of March 31, 2020. The report indicates the Fund has a surplus of \$16,112,208. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of \$3,607,551. The total cash amount is \$29,318,877.

2020 Property & Casualty Assessments - The second assessment payment was due on May 15, 2020. If you have not already remitted your payment please process payment and send to the Commission Treasurer, David McPeak.

Legal Defense Panel Contracts – Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Responses were due on Friday, May 22, 2020 at 11:00 AM. Included in the agenda was a copy of a memorandum from Laura Paffenroth to the Commissioners regarding the responses. Included in the agenda was Resolution 28-20.

Mrs. Paffenroth advised she had sent this to the Commissioners. It’s the same process the attorney does every year, and if anyone has any questions she is happy to answer them.

Motion to adopt Resolution 28-20 Authorizing Award of Contracts, Pursuant to a Publicly Advertised Request for Proposals, By and Between the Camden County Insurance Fund Commission and Various Law Firms for Inclusion in the Legal Defense Panel and for the Provision of Special/Conflicts Counsel Services

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: The Bills Lists and the Treasurer’s Reports were included in agenda.

**Motion to APPROVE RESOLUTION 29-20 MAY BILLS list.
in the amount of \$ 55,730.19**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

ATTORNEY: Nothing further to report.

CLAIM SERVICE: Ms. Conicella they are closely monitoring the COVID claims and working with Ameri-health to help facilitate discussions with the excess carriers. If anyone has any questions, please reach out. The claims will be discussed in closed.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for April which was included in the agenda. Ms. Hall advised the total billed for April was \$252,454.00 and the total paid was \$98,794.00 with a savings of \$103,233.00 or 51.10%. Ms. Hall advised the net savings was \$82,586.40 and network utilization was 96%.

SAFETY DIRECTOR: Mr. Prince reviewed the April-May Risk Control Activity Report which was included in the agenda, along with several Safety Directors bulletins that were distributed electronically were also included. Instructions for the live webinar training were included in the agenda, as instructor led training has been suspended until further notice. The new webinar style training format begins on June 2nd. The course catalog has been distributed, and there are a variety of safety videos that can be streamed online. The CEL website, under the Safety tab, has instructions for how to access those videos. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Commissioner Williams moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

CLOSED SESSION: Commissioner Williams read Resolution 30-20, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 30-20 FOR CLOSED SESSION

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

MOTION to return to open session

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

Commissioner Williams made a motion to approve the PARS/SARS discussed during closed session.

MOTION to APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
2087	\$ 60,217.08	PAR/SAR
2306	\$ 109,289.05	PAR
2346	\$ 55,997.23	PAR
2317	\$ 49,022.05	PAR
9111	\$ 65,500.00	PAR
1903	\$ 92,203.00	PAR/SAR
9985	\$ 13,199.00	PAR

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

Commissioner Williams advised the next meeting is scheduled for June 23, 2020 at 2:00 PM.

MOTION TO ADJOURN:

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

MEETING ADJOURNED: 2:44 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary