

**CAMDEN COUNTY INSURANCE COMMISSION  
AGENDA AND REPORTS  
THURSDAY, JULY 23, 2020  
2:00 PM**

**MEETING BEING HELD TELEPHONICALLY**

**CALL IN NUMBER: 312-626-6799  
Meeting ID: 533 283 2714**

**The Camden County Insurance Commission will conduct its July 23, 2020 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.**

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- I. Advertising the notice in the Courier Post;**
- II. Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk and the Regional Emergency Training Center**

**CAMDEN COUNTY INSURANCE COMMISSION AGENDA**  
**OPEN PUBLIC MEETING: July 23, 2020**  
**10:30 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- PLEDGE OF ALLEGIANCE**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: June 25, 2020 Open Minutes.....Appendix I**  
June 25, 2020 Closed Minutes ..... sent via e-mail
  
- CORRESPONDENCE – NONE**
  
- COMMITTEE REPORTS**
  - Safety Committee: ..... Verbal
  - Claims Committee: ..... Verbal
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
  - Executive Director’s Report.....Pages 2-16
  
- TREASURER – David McPeak**
  - Resolution **35-20** June Supplement Bill List .....Page 17
  - Resolution **36-20** July Bill List ..... Pages 18-19
  - May Monthly Treasurer Reports ..... Pages 20-21
  
- ATTORNEY – Laura J. Paffenroth, Esq..... Verbal**
  
- CLAIMS SERVICE - PERMA ..... Verbal**
  
- CLAIMS SERVICE –AmeriHealth Casualty Services**
  - Medical Savings Report - 2020 .....Page 22
  - Medical Savings Report - 2019 .....Page 23
  
- NJCE SAFETY DIRECTOR – J.A. Montgomery Risk Control**
  - Monthly Report..... Pages 24-28
  
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
  
- CLOSED SESSION- PARS/SARS**
  - Resolution **37-20** Closed Session .....Page 29
  - Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)
- APPROVAL OF PARS/SARS**

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- MEETING ADJOURNMENT**
- NEXT SCHEDULED MEETING: [September 24, 2020, 10:30 AM](#)**

**CAMDEN COUNTY INSURANCE COMMISSION**

9 Campus Drive, Suite 216, Parsippany, NJ 07054

Telephone (201) 881-7632

Fax (201) 881-7633

Date: July 23, 2020

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

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- ❑ **NJ Excess Counties Insurance Fund (NJCE) (Pages 4-6)**– The NJCE last met on June 25, 2020. At the last meeting Executive Director provided a verbal update of the meeting. Included in the agenda on pages 4-6 is a summary report of the meeting. The NJCE is scheduled to meet again on September 24, 2020.
- ❑ **Certificate of Insurance Issuance Report (Pages 7-9)** – Attached on pages 7-9 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of June. There were 13 certificate of insurances issued during June.
  - ❑ **Motion to approve the certificate of insurance report**
- ❑ **CCIC Financial Fast Track (Pages 10-12)** – Included in the agenda on pages 10-12 is a copy of the Financial Fast Track Report as of **May 31, 2020**. The report indicates the Commission has a surplus of **\$26,978,686**. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s share of the equity in the NJCE. CCIC’s current equity in the NJCE is **\$4,543,821**. **The total cash amount is \$32,338,900.**
- ❑ **NJCE Property and Casualty Financial Fast Track (Pages 13-15)** - Included in the agenda on pages 13-15 is a copy of the NJCE Financial Fast Track Report as of **May 31, 2020**. The report indicates the Fund has a surplus of **\$16,382,595**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$3,607,551**. The total cash amount is **\$30,379,953**.
- ❑ **2021 Renewal – Underwriting Data Collection** – The Fund Office will begin the data collection process for the 2021 renewal in order to provide the relevant information to the underwriters. Last year was the initial launch of Origami, the online platform where members’ exposure data was uploaded for members to access and edit, as well as, applications to download and complete for ancillary coverages. The Fund Office is working with Origami to facilitate an easier process for members to complete applications for the ancillary coverages. More information will follow shortly.

- ❑ **Encore Seminar “Facing and Embracing Crisis for your Municipality” (Page 16)** - Due to the popularity of the initial webinar, the MEL’s Marketing Manager, Princeton Strategic Communications, will hold a live encore webinar on crisis management for MEL membership on August 4<sup>th</sup> at 10:30. The 2-hour program features a specialized panel of experts who will cover topics such as how to develop a crisis communications plan for your municipality and how to face the public and the media in a crisis situation. This is a MEL sponsored program and they are inviting members of the NJCE. Information on the webinar appears on page 16.
  
- ❑ **NJCE 10<sup>th</sup> Year Anniversary** – As previously discussed, this year marks the 10<sup>th</sup> anniversary of the Fund’s inception, which began with Camden & Gloucester Counties and has grown to ten members and 19 affiliated entities. In February, the Board agreed to celebrate the milestone with a luncheon hosted at a Central Jersey venue. Please save the date of October 19, 2020 at noon pending additional directives issued by the Governor’s office.
  
- ❑ **NJCE Best Practices Workshop** – The NJCE has set up a task force to address the feasibility of holding the seminar in 2020.
  
- ❑ **2020 New Jersey Association of Counties Conference** - This annual conference originally scheduled for May has been rescheduled for October 27<sup>th</sup> – October 29<sup>th</sup>.
  
- ❑ **2020 MEL MRHIF & NJCE Educational Seminar** - This annual seminar originally scheduled for May 1<sup>st</sup> was cancelled and will be rescheduled for a date later in the year.
  
- ❑ **August Commission Meeting** – As a reminder, the Commission will not be meeting in August. The Commission previously passed Resolution 17-20 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Our next meeting is scheduled for September 24, 2020 at 10:30 AM.



**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND**

9 Campus Drive – Suite 216  
Parsippany, NJ 07054-4412  
Telephone (201) 881-7632 Fax (201) 881-7633

**Date:** June 25, 2020  
**To:** Camden County Insurance Commission  
**From:** PERMA Risk Management Services  
**Subject:** New Jersey Counties Excess Meeting Report

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**NJCE Claims Review Committee:** Committee Chairman Sheehan reported the Claims Review Committee met prior to the Fund’s meeting to review claims in detail. The Board of Fund Commissioners accepted the recommendations of the committee to approve payment or settlement authority requests. Closed Session was not required for this action.

**December 31, 2019 Audit:** Fund Auditor submitted a draft financial audit for the period ending December 31, 2019 and provided a summary review of the Financial Statements. Fund Auditor reported there were no recommendations or findings. Fund Auditor said the Fund is in excellent financial condition would be submitting a final audit report at the September meeting. The Board of Fund Commissioners adopted a resolution authorizing the Fund office to file the draft audit and request an extension to file the final audit report to the State’s regulatory agencies.

Executive Director reported on the following:

**Professional Contracts/Services/Competitive Contracts:**

**Learning Management System – Competitive Contract Request for Proposals (CCRFP):**  
As previously discussed, a dedicated safety institute of instructor-led and online training programs will be provided to members of the NJCE JIF through a Learning Management System. Responses to the CCRFP were due on June 16<sup>th</sup>; two proposals were received from NEOGOV and Benchmark Analytics.

Fund Attorney reported that NEOGOV requested removal of a termination provision of the standard contract, which is considered a material exception. In addition, Benchmark Analytics submitted a fee proposal which substantially exceeds the budget for these services. Fund Attorney reported the CCRP procurement process does not permit negotiation of changes to material terms or proposed fees. Fund Attorney recommended the proposals be rejected on those grounds and this service be re-advertised; the Board of Fund Commissioners agreed to the recommendation and adopted a resolution noting that action.

**Workers’ Compensation Claims Administration Request for Proposals (RFP):** Executive Director reported the contract for this service with AmeriHealth expires on 7/31/20. AmeriHealth has agreed to extend services based on the same terms and conditions of the existing contract on a month-to-month basis for August and September. The Fund office is

working with the Fund Attorney in reviewing the scope of services prior to issuing an CCRFP for re-procurement of these services in order to take action at the September 24<sup>th</sup> meeting. The Board of Fund Commissioners adopted a resolution authorizing a month-to-month agreement pending re-procurement of services.

**Payroll Auditor and Actuary:** Executive Director reported the contracts for these services have expired and the Fund office has issued a request for quotes for both positions, which were due on June 23<sup>rd</sup>. Copies of the responses were distributed to the Board for their review.

Executive Director reported there was one (1) response for Payroll Auditor from Bowman & Company (*Incumbent*) and three (3) responses for Actuary from The Actuarial Advantage (*Incumbent*), Glicksman Consulting, and Pinnacle Actuarial Resources. Executive Director made the following recommendations: 1) Award a one-year contract to Bowman & Company for Payroll Auditor services based on response completeness and annual fee of \$19,900 as noted in proposal and 2) Award a one-year contract to The Actuarial Advantage based on response completeness and annual fee of \$23,431 as noted in proposal. The Board of Fund Commissioners confirmed these recommendations with a unanimous motion for each contract award.

**Financial Fast Track:** Copies of Financial Fast Tracks as of March 31<sup>st</sup> and April 30<sup>th</sup> were included in the agenda. Executive Director reported the April 30<sup>th</sup> report reflected a statutory surplus of \$16.2 million.

Deputy Executive Director reported on the following:

**2021 Renewal – Underwriting Data Collection:** The fund office will begin the data collection process for the 2021 renewal in order to provide relevant information to underwriters. Last year was the initial launch of Origami, the online platform where members’ exposure data (property, vehicles, etc.) was uploaded for members to access and edit, as well as, applications to download and complete for ancillary coverages.

Deputy Executive Director reported the Fund office is working with Origami to facilitate an easier process for members to complete applications for ancillary coverages. In addition, audited payrolls as provided by the Payroll Auditor will be uploaded into the platform. The anticipated date to begin the 2021 renewal is mid-July, which will allow members to confirm underwriting data in time to introduce a budget at the October meeting.

**Sexual Abuse Molestation Legislation:** As previously discussed, the Commissioners opted to participate in the MEL training initiative as respects the legislation adopted in late 2019. Deputy Executive Director reported that due to the health crisis the Fund office has developed online training sessions. The Fund’s website – [www.njce.org](http://www.njce.org) (under Safety) – includes an online video that members may use for training purposes. In addition, Paul Shives will be presenting two live webinars via Zoom on July 17<sup>th</sup> and July 24<sup>th</sup> from 9:00AM to 11:00AM; interested participants should contact the Fund office for more information.

**MEL-Sponsored Webinar: Communication in a Crisis:** On June 30, 2020 starting at 10:30 a.m., the MEL will be presenting a free webinar for its members, *Facing and Embracing Crisis For Your Municipality*. The webinar reviews best practices when a crisis occurs as leaders will be judged primarily on their response and their communications with the public.

Four experienced professionals will share their expertise and experiences on developing a crisis communication plan and addressing the public and media in a crisis. This is a MEL sponsored program and they are inviting the NJCE members to participate; continuing education credits have been approved for this session.

**Best Practices Forum:** This forum is typically held in October timeframe. Due to the health crisis Executive Director suggested the Best Practices sub-committee meet to discuss feasibility of holding the forum whether in person or virtual. Commissioners agreed this was a good idea.

**NJCE 10<sup>th</sup> Year Anniversary:** As previously discussed, this year marks the 10<sup>th</sup> anniversary of the Fund's inception, which began with two County members and has grown to ten members and 19 affiliated entities. In February, the Board agreed to celebrate the milestone with a luncheon hosted at a Central Jersey venue for all Fund Commissioners, Professionals and staff to attend. Please save the date of October 19, 2020 at noon pending additional directives issued by the Governor's office on reopening. Best Practices Forum sub-committee will also address this as well.

**2020 New Jersey Association of Counties Conference:** This annual conference originally scheduled for May has been rescheduled for October 27<sup>th</sup> - October 29<sup>th</sup>.

**2020 MEL & MRHIF & NJCE Educational Seminar:** This annual seminar originally scheduled for May 1<sup>st</sup> has been cancelled and may rescheduled for a date later in the year.

**Membership Renewal:** The Commissions of Atlantic County, Burlington County and Cumberland County are scheduled to renew their 3-year membership with the Fund as of January 1, 2021. Renewal documents have been sent to each County to execute.

**2020 Financial Disclosures:** All Fund Commissioners and Professionals have completed the required filing by the April 30<sup>th</sup> deadline.

### **Underwriting Manager**

Underwriting Manager provided a brief summary report of the 2021 renewal noting the Property market is hardening, but will continue negotiation efforts to secure stable rates, as well as, explore alternative program structures. Underwriting Manager added the NJCE Cyber Task Force held an initial meeting and will be developing a Cyber Risk Management program for NJCE membership.

### **Risk Control**

Safety Director submitted a report reflecting the risk control activities and the Safety Director Bulletins distributed from April to July 2020. Safety Director reported that all instructor led courses have been suspended and encouraged members to utilize online training resources in the interim. Safety Director added the annual BRIT Safety Grant is available and encouraged members to submit applicable purchases.

**Next Meeting:** The next meeting of the NJCE fund is scheduled for September 24, 2020 at 9:30AM location to be determined.

# Camden County Insurance Comm.

## Certificate of Insurance Monthly Report

From 6/1/2020 To 7/1/2020

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Evidence of Insurance  I - County of Camden, Division Of Insurance		Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: All polling places utilized by the County of Camden Board of Elections Evidence of Insurance.	6/1/2020  #2518564	GL AU EX WC OTH
H - New Jersey Dept of Health  I - County of Camden, Division Of Insurance	Division of HIV, STD, & TB Services PO Box 363 Trenton, NJ 08625	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 Evidence of Insurance with respect to Sexually Transmitted Disease (STD) Grant.	6/8/2020  #2524487	GL AU EX WC OTH
H - New Jersey Aquarium, LLC  I - Camden County Municipal Utilities	Herschend Family Entertainment Corp 1 Riverside Drive Camden, NJ 08103	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Access Agreement for major sewer repair project New Jersey Aquarium, LLC, Herschend Family Entertainment Corp, and its subsidiaries are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Access Agreement for major sewer repair project	6/8/2020  #2524494	GL AU EX WC OTH
H - FTB Operations, LLC  I - Camden County Municipal Utilities	FTB Equities Urban Renewal, LLC 412 N Main St, Ste 100 Buffalo, WY	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Access Agreement for major sewer repair project FTB Operations, LLC and FTB Equities Urban Renewal, LLC are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Access Agreement for major sewer repair project 30 days notice of cancellation (except 10 days for non-payment of premium) is provided to the First Named Insured.	6/8/2020  #2524495	GL AU EX WC OTH
H - New Jersey Aquarium, LLC  I - Camden County Municipal Utilities	Herschend Family Entertainment Corp 1 Riverside Drive Camden, NJ 08103	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Access Agreement for major sewer repair project New Jersey Aquarium, LLC, Herschend Family Entertainment Corp, 5445 Triangle Parkway, Suite 300, Peachtree Corners, GA 30092. and its subsidiaries are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Access Agreement for major sewer repair project	6/8/2020  #2524615	GL AU EX WC OTH



H - FTB Operations, LLC I - Camden County Municipal Utilities	FTB Equities Urban Renewal, LLC c/o Blue Eagle Property Management 2 Cooper Street Camden, NJ 08102	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Access Agreement for major sewer repair project FTB Operations, LLC and FTB Equities Urban Renewal, LLC are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Access Agreement for major sewer repair project 30 days notice of cancellation (except 10 days for non-payment of premium) is provided to the First Named Insured.	6/8/2020 #2524616	GL AU EX WC OTH
H - Lindenwold Fire Company #2 I - County of Camden, Division Of Insurance	801 Scott Avenue Lindenwold, NJ 08021	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Use of Facility w/ regards to the Primary Election The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility w/ regards to the Primary Election on July 7th	6/25/2020 #2530274	GL AU EX WC OTH
H - Lindenwold Fire Company #1 I - County of Camden, Division Of Insurance	517 East Linden Avenue Lindenwold, NJ 08021	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Use of Facility w/ regards to the Primary Election The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility w/ regards to the Primary Election on July 7th	6/25/2020 #2530275	GL AU EX WC OTH
H - Merchantville Pennsauken Water I - County of Camden, Division Of Insurance	Commission 6751 Westfield Avenue Pennsauken, NJ 08110	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Use of Facility w/ regards to the Primary Election The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility w/ regards to the Primary Election on July 7th	6/25/2020 #2530273	GL AU EX WC OTH
H - Lindenwold Borough Hall I - County of Camden, Division Of Insurance	319 Black Horse Pike Lindenwold, NJ 08021	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Use of Facility w/ regards to the Primary Election The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility w/ regards to the Primary Election on July 7th	6/25/2020 #2530276	GL AU EX WC OTH
H - Chews United Methodist Church I - County of Camden, Division Of Insurance	319 Black Horse Pike Turnersville, NJ 08012	Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Use of Facility w/ regards to the Primary Election The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility w/ regards to the Primary Election on July 7th	6/25/2020 #2530277	GL AU EX WC OTH

<p>H - Lindenwold Senior Center I - County of Camden, Division Of Insurance</p>	<p>2119 South White Horse Pike Lindenwold, NJ 08021</p>	<p>Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Use of Facility w/ regards to the Primary Election The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility w/ regards to the Primary Election on July 7, 2020</p>	<p>6/30/2020 #2537300</p>	<p>GL AU EX WC OTH</p>
<p>H - Lindenwold Borough Hall I - County of Camden, Division Of Insurance</p>	<p>15 N. White Horse Pike Lindenwold, NJ 08021</p>	<p>Company D: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term: 1/1/2020 - 1/1/2021; Policy #: SP4059717 RE: Use of Facility w/ regards to the Primary Election The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility w/ regards to the Primary Election on July 7, 2020</p>	<p>6/30/2020 #2537299</p>	<p>GL AU EX WC OTH</p>
<p><b>Total # of Holders: 13</b></p>				

CAMDEN COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
AS OF May 31, 2020				
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1. UNDERWRITING INCOME	1,320,590	6,594,614	132,882,980	139,477,595
2. CLAIM EXPENSES				
Paid Claims	254,516	1,758,944	29,743,898	31,502,842
Case Reserves	(283,470)	(544,355)	7,308,683	6,764,328
IBNR	652,744	1,521,672	10,464,215	11,985,887
Discounted Claim Value	(14,727)	(77,853)	(394,867)	(472,720)
<b>TOTAL CLAIMS</b>	<b>609,062</b>	<b>2,658,408</b>	<b>47,121,929</b>	<b>49,780,337</b>
3. EXPENSES				
Excess Premiums	587,654	2,938,272	54,905,135	57,843,407
Administrative	59,581	305,165	6,194,023	6,499,188
<b>TOTAL EXPENSES</b>	<b>647,235</b>	<b>3,243,438</b>	<b>61,099,158</b>	<b>64,342,596</b>
4. UNDERWRITING PROFIT (1-2-3)	64,293	692,769	24,661,893	25,354,662
5. INVESTMENT INCOME	13,731	105,414	762,274	867,687
6. PROFIT (4 + 5)	78,024	798,183	25,424,166	26,222,349
7. CEL APPROPRIATION CANCELLATION	0	0	212,516	212,516
8. DIVIDEND INCOME	0	0	1,214,840	1,214,840
9. DIVIDEND EXPENSE	(1,500,000)	(1,500,000)	(3,714,840)	(5,214,840)
10. INVESTMENT IN JOINT VENTURE	28,616	154,115	4,389,706	4,543,821
11. SURPLUS (6 + 7 + 8 - 9)	(1,393,359)	(547,702)	27,526,388	26,978,686
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>				
2010	246	15,096	(186,401)	(171,304)
2011	(149,561)	(68,579)	494,350	425,771
2012	(498,605)	(455,065)	1,220,703	765,638
2013	(248,737)	(293,964)	3,571,854	3,277,891
2014	(597,889)	(615,916)	5,626,820	5,010,904
2015	2,141	86,355	6,287,501	6,373,856
2016	1,675	(211,709)	5,229,998	5,018,289
2017	2,734	284,119	5,158,616	5,442,735
2018	1,580	401,374	545,822	947,196
2019	2,835	(166,003)	(422,877)	(588,880)
2020	90,222	476,588		476,588
<b>TOTAL SURPLUS (DEFICITS)</b>	<b>(1,393,359)</b>	<b>(547,702)</b>	<b>27,526,387</b>	<b>26,978,684</b>
<b>TOTAL CASH</b>				<b>32,338,900</b>

CAMDEN COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
AS OF May 31, 2020				
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2010</b>				
Paid Claims	0	370	2,724,830	2,725,200
Case Reserves	0	(90)	39,369	39,279
IBNR	0	0	0	0
Discounted Claim Value	0	(9,521)	(49)	(9,571)
<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>(9,241)</b>	<b>2,764,150</b>	<b>2,754,908</b>
<b>FUND YEAR 2011</b>				
Paid Claims	95	11,546	2,108,732	2,120,277
Case Reserves	(95)	(11,046)	135,596	124,550
IBNR	0	0	1,210	1,210
Discounted Claim Value	0	(16,581)	(775)	(17,357)
<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>(16,081)</b>	<b>2,244,762</b>	<b>2,228,681</b>
<b>FUND YEAR 2012</b>				
Paid Claims	894	31,449	1,745,947	1,777,396
Case Reserves	(894)	(55,102)	86,260	31,158
IBNR	0	603	4,421	5,023
Discounted Claim Value	0	(5,363)	(1,203)	(6,566)
<b>TOTAL FY 2012 CLAIMS</b>	<b>0</b>	<b>(28,415)</b>	<b>1,835,426</b>	<b>1,807,011</b>
<b>FUND YEAR 2013</b>				
Paid Claims	20	7,067	3,688,200	3,695,267
Case Reserves	(20)	(8,688)	122,068	113,379
IBNR	0	2,854	14,956	17,811
Discounted Claim Value	0	(4,897)	(2,334)	(7,232)
<b>TOTAL FY 2013 CLAIMS</b>	<b>0</b>	<b>(3,664)</b>	<b>3,822,890</b>	<b>3,819,226</b>
<b>FUND YEAR 2014</b>				
Paid Claims	4,379	15,484	5,291,130	5,306,614
Case Reserves	(4,379)	(2,560)	114,306	111,746
IBNR	0	(15,283)	51,807	36,524
Discounted Claim Value	0	(1,590)	(2,572)	(4,163)
<b>TOTAL FY 2014 CLAIMS</b>	<b>0</b>	<b>(3,949)</b>	<b>5,454,670</b>	<b>5,450,722</b>
<b>FUND YEAR 2015</b>				
Paid Claims	13,259	95,832	3,216,395	3,312,227
Case Reserves	(15,003)	(115,468)	574,655	459,187
IBNR	1,743	(23,680)	134,260	110,580
Discounted Claim Value	0	(491)	(13,965)	(14,456)
<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>(43,806)</b>	<b>3,911,344</b>	<b>3,867,538</b>

CAMDEN COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
		AS OF	May 31, 2020	
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2016</b>				
Paid Claims	125,186	469,336	4,021,296	4,490,632
Case Reserves	(235,714)	(336,096)	895,094	558,998
IBNR	110,528	14	423,176	423,189
Discounted Claim Value	0	322	(23,758)	(23,436)
<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>133,575</b>	<b>5,315,808</b>	<b>5,449,383</b>
<b>FUND YEAR 2017</b>				
Paid Claims	9,112	122,570	2,660,394	2,782,964
Case Reserves	(106,728)	(155,414)	892,905	737,491
IBNR	97,616	(261,173)	1,324,299	1,063,126
Discounted Claim Value	0	4,956	(39,420)	(34,464)
<b>TOTAL FY 2017 CLAIMS</b>	<b>(0)</b>	<b>(289,062)</b>	<b>4,838,178</b>	<b>4,549,117</b>
<b>FUND YEAR 2018</b>				
Paid Claims	23,658	421,807	3,128,114	3,549,921
Case Reserves	(40,760)	(418,512)	2,078,089	1,659,576
IBNR	17,102	(379,737)	3,103,796	2,724,059
Discounted Claim Value	0	19,189	(115,446)	(96,257)
<b>TOTAL FY 2018 CLAIMS</b>	<b>(0)</b>	<b>(357,253)</b>	<b>8,194,553</b>	<b>7,837,300</b>
<b>FUND YEAR 2019</b>				
Paid Claims	60,748	525,628	1,158,860	1,684,488
Case Reserves	66,190	203,718	2,370,341	2,574,059
IBNR	(126,939)	(473,507)	5,406,291	4,932,784
Discounted Claim Value	0	9,577	(195,344)	(185,767)
<b>TOTAL FY 2019 CLAIMS</b>	<b>0</b>	<b>265,416</b>	<b>8,740,148</b>	<b>9,005,563</b>
<b>FUND YEAR 2020</b>				
Paid Claims	17,164	57,856		57,856
Case Reserves	53,931	354,904		354,904
IBNR	552,693	2,671,581		2,671,581
Discounted Claim Value	(14,727)	(73,451)		(73,451)
<b>TOTAL FY 2020 CLAIMS</b>	<b>609,062</b>	<b>3,010,889</b>	<b>0</b>	<b>3,010,889</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>609,062</b>	<b>2,658,408</b>	<b>47,121,929</b>	<b>49,780,337</b>
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.				

NEW JERSEY COUNTIES EXCESS JIF						
FINANCIAL FAST TRACK REPORT						
AS OF May 31, 2020						
ALL YEARS COMBINED						
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
1.	UNDERWRITING INCOME	2,084,585	10,422,925	163,505,481	173,928,406	
2.	CLAIM EXPENSES					
	Paid Claims	55,885	973,908	4,975,775	5,949,683	
	Case Reserves	90,849	1,166,762	5,846,623	7,013,386	
	IBNR	425,747	996,293	9,810,443	10,806,736	
	Discounted Claim Value	(50,328)	(173,017)	(1,471,830)	(1,644,847)	
	<b>TOTAL CLAIMS</b>	<b>522,153</b>	<b>2,963,947</b>	<b>19,161,011</b>	<b>22,124,958</b>	
3.	EXPENSES					
	Excess Premiums	1,271,354	6,356,769	113,746,590	120,103,360	
	Administrative	168,665	803,590	12,402,903	13,206,494	
	<b>TOTAL EXPENSES</b>	<b>1,440,019</b>	<b>7,160,360</b>	<b>126,149,494</b>	<b>133,309,854</b>	
4.	UNDERWRITING PROFIT (1-2-3)	122,413	298,618	18,194,976	18,493,595	
5.	INVESTMENT INCOME	12,642	376,068	1,120,484	1,496,552	
6.	PROFIT (4+5)	135,055	674,686	19,315,460	19,990,146	
7.	Dividend	0	0	3,607,551	3,607,551	
8.	<b>SURPLUS (6-7-8)</b>	<b>135,055</b>	<b>674,686</b>	<b>15,707,909</b>	<b>16,382,595</b>	
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>						
	2010	256	8,250	543,904	552,154	
	2011	335	127,545	836,289	963,834	
	2012	547	19,504	1,013,486	1,032,990	
	2013	755	(157,127)	1,438,925	1,281,798	
	2014	1,315	(130,448)	2,887,430	2,756,982	
	2015	1,398	137,612	1,229,755	1,367,367	
	2016	1,483	(396,152)	3,388,065	2,991,913	
	2017	1,797	(101,273)	1,257,423	1,156,149	
	2018	1,725	146,621	2,119,126	2,265,747	
	2019	1,846	375,061	993,507	1,368,568	
	2020	123,598	645,094		645,094	
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>135,055</b>	<b>674,686</b>	<b>15,707,909</b>	<b>16,382,595</b>	
	<b>TOTAL CASH</b>				<b>30,379,953</b>	

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	May 31, 2020		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2010</b>					
	Paid Claims	0	0	171,840	171,840
	Case Reserves	0	0	(0)	(0)
	IBNR	0	1,061	10,466	11,527
	Discounted Claim Value	0	(77)	(983)	(1,060)
	<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>985</b>	<b>181,322</b>	<b>182,306</b>
<b>FUND YEAR 2011</b>					
	Paid Claims	2,110	100,703	519,228	619,931
	Case Reserves	(2,110)	(202,240)	214,527	12,287
	IBNR	0	(35,954)	46,091	10,137
	Discounted Claim Value	0	22,501	(24,930)	(2,428)
	<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>(114,989)</b>	<b>754,916</b>	<b>639,927</b>
<b>FUND YEAR 2012</b>					
	Paid Claims	743	2,534	1,551,733	1,554,267
	Case Reserves	57	(1,736)	75,090	73,353
	IBNR	(800)	(2,568)	64,097	61,529
	Discounted Claim Value	0	276	(12,804)	(12,528)
	<b>TOTAL FY 2012 CLAIMS</b>	<b>0</b>	<b>(1,495)</b>	<b>1,678,116</b>	<b>1,676,621</b>
<b>FUND YEAR 2013</b>					
	Paid Claims	19,105	256,016	646,873	902,889
	Case Reserves	(19,105)	(3,816)	644,280	640,464
	IBNR	0	(63,163)	105,073	41,910
	Discounted Claim Value	0	(4,333)	(76,642)	(80,975)
	<b>TOTAL FY 2013 CLAIMS</b>	<b>0</b>	<b>184,703</b>	<b>1,319,585</b>	<b>1,504,288</b>
<b>FUND YEAR 2014</b>					
	Paid Claims	511	5,120	442,532	447,651
	Case Reserves	(511)	176,002	332,716	508,718
	IBNR	0	10,458	178,256	188,714
	Discounted Claim Value	0	(19,960)	(42,871)	(62,831)
	<b>TOTAL FY 2014 CLAIMS</b>	<b>0</b>	<b>171,619</b>	<b>910,633</b>	<b>1,082,252</b>
<b>FUND YEAR 2015</b>					
	Paid Claims	4,829	65,999	763,735	829,734
	Case Reserves	(4,830)	83,508	1,897,750	1,981,258
	IBNR	1	(256,717)	511,194	254,477
	Discounted Claim Value	0	14,163	(172,551)	(158,387)
	<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>(93,046)</b>	<b>3,000,129</b>	<b>2,907,082</b>

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	May 31, 2020		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2016</b>					
	Paid Claims	78	3,442	320,211	323,653
	Case Reserves	(3)	557,682	647,770	1,205,452
	IBNR	(75)	(98,326)	305,258	206,931
	Discounted Claim Value	0	(20,758)	(69,661)	(90,419)
	<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>442,040</b>	<b>1,203,578</b>	<b>1,645,617</b>
<b>FUND YEAR 2017</b>					
	Paid Claims	1,335	(1,632)	68,152	66,520
	Case Reserves	(1,452)	203,593	1,525,070	1,728,664
	IBNR	117	(33,699)	2,088,218	2,054,518
	Discounted Claim Value	0	(12,888)	(292,128)	(305,016)
	<b>TOTAL FY 2017 CLAIMS</b>	<b>0</b>	<b>155,375</b>	<b>3,389,312</b>	<b>3,544,686</b>
<b>FUND YEAR 2018</b>					
	Paid Claims	372	12,945	243,786	256,730
	Case Reserves	628	55,443	161,698	217,141
	IBNR	(1,000)	(173,319)	2,419,495	2,246,176
	Discounted Claim Value	0	10,328	(290,608)	(280,280)
	<b>TOTAL FY 2018 CLAIMS</b>	<b>0</b>	<b>(94,603)</b>	<b>2,534,370</b>	<b>2,439,768</b>
<b>FUND YEAR 2019</b>					
	Paid Claims	26,802	302,763	247,685	550,448
	Case Reserves	20,411	(91,774)	347,722	255,948
	IBNR	(47,212)	(597,767)	4,082,295	3,484,528
	Discounted Claim Value	0	69,501	(488,652)	(419,152)
	<b>TOTAL FY 2019 CLAIMS</b>	<b>0</b>	<b>(317,278)</b>	<b>4,189,050</b>	<b>3,871,772</b>
<b>FUND YEAR 2020</b>					
	Paid Claims	0	226,018		226,018
	Case Reserves	97,765	390,100		390,100
	IBNR	474,716	2,246,288		2,246,288
	Discounted Claim Value	(50,328)	(231,770)		(231,770)
	<b>TOTAL FY 2020 CLAIMS</b>	<b>522,153</b>	<b>2,630,636</b>	<b>0</b>	<b>2,630,636</b>
<b>COMBINED TOTAL CLAIMS</b>		<b>522,153</b>	<b>2,963,947</b>	<b>19,161,011</b>	<b>22,124,958</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.





## Facing and Embracing Crisis For Your Municipality

**Webinar: Tuesday, August 4, 10:30 a.m. – 12:30 p.m.**

Register in advance using the link below and you will receive a confirmation email with information about how to join the webinar:

[https://us02web.zoom.us/webinar/register/WN\\_bU690NCMRwWS7qZtYfqTtw](https://us02web.zoom.us/webinar/register/WN_bU690NCMRwWS7qZtYfqTtw)

*Note: This is a live encore presentation of the webinar held on June 30, 2020.*

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Crisis happens, and when it does, you won't be judged by the crisis, as much as by your response. Drawing from the experience of four professionals with decades of experience in public affairs crisis communications, our two-hour Zoom presentation will cover the following:

- Why we must embrace crisis communications as a vital part of serving your municipality
- How to develop a crisis communications plan for your municipality or county
- How to face the public and the media in a crisis
- Q&A

### PRESENTERS:



[Norris Clark](#) is the managing partner of [Princeton Strategic Communications](#) (PSC), part of the Princeton Public Affair Group based in Trenton, which serves as a communications consultant to MEL. Norris is a former elected municipal official who served as the Director of Family and Community Relations for the New Jersey Department of Education and as a spokesperson for a national presidential campaign.



[Bryan Hickman](#) is a law school graduate who served as a communications aide to Senator Orin Hatch and as Counsel on the U.S. Senate Judiciary and Finance Committees and holds a Master of Political Science from Utah State University.



[Rick Alcantara](#) holds a Master's degree in public relations from Rowan University where he also taught for seven years. He is a specialist in crisis and employee communications who has served the Federal Reserve Bank of Philadelphia and served in leadership roles for the Public Relations Society of America (PRSA).



[David Klucsik](#) served as Director of North America Communications and Head of Risk/Crisis Communications and Issues Management for the international chemical company Solvay. David is a former journalist who received a Master of Journalism from Temple University.

**CAMDEN COUNTY INSURANCE COMMISSION  
BILLS LIST**

**Resolution No. 35-20**

**June Supplement 2020**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

**BE IT RESOLVED** that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**BE IT FURTHER RESOLVED**, that this authorization shall be made a permanent part of the records of the Commission.

<u>FUND YEAR 2020</u>			
<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000796			
000796	SELECTIVE INSURANCE COMPANY	FLD1750482 7.12.20-7.12.21	2,222.00
			<b>2,222.00</b>
000797			
000797	SELECTIVE INSURANCE COMPANY	FLD1751375 7.12.20-7.12.21	2,934.00
			<b>2,934.00</b>
000798			
000798	SELECTIVE INSURANCE COMPANY	FLD1751379 7.12.20-7.12.21	2,934.00
			<b>2,934.00</b>
000799			
000799	SELECTIVE INSURANCE COMPANY	FLD1751384 7.12.20-7.12.21	2,934.00
			<b>2,934.00</b>
000800			
000800	SELECTIVE INSURANCE COMPANY	FLD1751388 7.12.20-7.12.21	2,934.00
			<b>2,934.00</b>
000801			
000801	SELECTIVE INSURANCE COMPANY	FLD1751392 7.12.20-7.12.21	2,934.00
			<b>2,934.00</b>
000802			
000802	SELECTIVE INSURANCE COMPANY	FLD1751400 7.12.20-7.12.21	2,934.00
			<b>2,934.00</b>
		<b>Total Payments FY 2020</b>	<b>19,826.00</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$19,826.00</b>

\_\_\_\_\_  
Chairperson

Attest:  
\_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**CAMDEN COUNTY INSURANCE COMMISSION  
BILLS LIST**

Resolution No. 36-20

July 2020

WHEREAS, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

BE IT RESOLVED that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

BE IT FURTHER RESOLVED, that this authorization shall be made a permanent part of the records of the Commission.

**FUND YEAR 2019**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000668			
000668	COMP SERVICES, INC.	VOID	-18,983.33
			<b>-18,983.33</b>
000803			
000803	COMP SERVICES, INC.	ADMIN FEE FOR WC 1/19	18,983.33
			<b>18,983.33</b>
		<b>Total Payments FY 2019</b>	<b>0.00</b>

**FUND YEAR 2020**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000804			
000804	CONNER STRONG & BUCKELEW	SNCC - WC - MIDLANDS CAMDEN POLICE	5,000.00
			<b>5,000.00</b>
000805			
000805	NEW JERSEY COUNTIES EXCESS JIF	CEL - 2ND INSTALL 2020	2,041,354.67
			<b>2,041,354.67</b>
000806			
000806	BROWN & CONNERY, LLP	LEGAL SERVICES 6.17.20	120.00
			<b>120.00</b>
000807			
000807	MASTROIANNI & FORMAROLI, INC.	LEGAL - CORNELLY 2.28.20	794.00
			<b>794.00</b>
000808			
000808	AUTOMATED TRANSCRIPTION SERVICES	LEGAL - CORNELLY 6/20	1,015.56
000808	AUTOMATED TRANSCRIPTION SERVICES	LEGAL - CORNELLY 6/20	1,342.68
			<b>2,358.24</b>
000809			
000809	COMP SERVICES, INC.	CLAIMS ADMIN 7/20	12,176.84
000809	COMP SERVICES, INC.	ADMIN FEE WC 7/20	20,247.33
			<b>32,424.17</b>
000810			
000810	PERMA RISK MANAGEMENT SERVICES	POSTAGE 6/20	6.50
000810	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR 7/20	15,475.92
			<b>15,482.42</b>

000811			
000811	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 7/20 - PD	466.91
000811	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 7/20 - CCIC	270.01
			<b>736.92</b>
000812			
000812	COURIER-POST	ACCT: CHL-091698 - AD - 7.15.20	30.24
			<b>30.24</b>
000813			
000813	HARDENBERGH INSURANCE GROUP	CAM CTY IMP AUTH - 2/2 RMC 2020	2,872.06
			<b>2,872.06</b>
		<b>Total Payments FY 2020</b>	<b>2,101,172.72</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$2,101,172.72</b>

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS						
CAMDEN COUNTY INSURANCE COMMISSION						
ALL FUND YEARS COMBINED						
CURRENT MONTH	May					
CURRENT FUND YEAR	2020					
Description:	Ins Comm General A/C	Workers Comp Claims	Liability Claims	CCPD - WC	CCPD - Liability	
ID Number:						
Maturity (Yrs)						
Purchase Yield:						
TOTAL for All Accts & instruments						
Opening Cash & Investment Balance	\$32,062,633.64	31716979.19	56714.48	263596.5	5772.84	19570.63
Opening Interest Accrual Balance	\$0.00	0	0	0	0	0
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$13,731.35	\$13,449.66	\$55.05	\$113.78	\$35.62	\$77.24
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8 Net Investment Income	\$13,731.35	\$13,449.66	\$55.05	\$113.78	\$35.62	\$77.24
9 Deposits - Purchases	\$720,607.74	\$448,574.19	\$94,659.43	\$13,029.72	\$46,204.05	\$118,140.35
10 (Withdrawals - Sales)	-\$617,781.30	-\$327,763.74	-\$92,793.20	-\$13,507.22	-\$68,504.26	-\$115,212.88
Ending Cash & Investment Balance	\$32,338,900.41	\$31,851,239.30	\$58,635.76	\$263,232.78	\$30,014.62	\$135,777.95
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$302,330.88	\$74,713.52	\$60,103.15	\$4,091.48	\$43,215.97	\$120,206.76
(Less Deposits in Transit)	-\$843.00	\$0.00	\$0.00	\$0.00	-\$843.00	\$0.00
Balance per Bank	\$32,640,388.29	\$31,925,952.82	\$118,738.91	\$267,324.26	\$72,387.59	\$255,984.71

CAMDEN COUNTY INSURANCE COMMISSION									
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED									
Current Fund Year: 2020 Month Ending: May		Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	POL/EPL	TOTAL
OPEN BALANCE	2,086,640.89	9,562,817.96	322,607.53	20,453,106.98	(1,823,311.03)	(109,295.22)	1,729,775.54	32,222,342.66	
RECEIPTS									
Assessments	59,521.73	107,236.36	19,553.65	456,732.19	1,034,604.02	109,785.21	0.00	1,787,433.17	
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Invest Pymnts	370.72	4,786.49	1,552.32	6,476.83	8.81	529.48	6.67	13,731.32	
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Subtotal Invest	370.72	4,786.49	1,552.32	6,476.83	8.81	529.48	6.67	13,731.32	
Other *	0.00	0.00	0.00	0.00	0.00	3,211.00	0.00	3,211.00	
TOTAL	59,892.45	112,022.85	21,105.97	463,209.02	1,034,612.83	113,525.69	6.67	1,804,375.49	
EXPENSES									
Claims Transfers	775.00	125,499.98	2,445.12	143,176.79	0.00	0.00	0.00	271,896.89	
Expenses	0.00	0.00	0.00	1,960.00	0.00	55,730.19	0.00	57,690.19	
Other *	75,000.00	417,069.98	125,000.00	741,160.67	0.00	0.00	0.00	1,358,230.65	
TOTAL	75,775.00	542,569.96	127,445.12	886,297.46	0.00	55,730.19	0.00	1,687,817.73	
<b>END BALANCE</b>	<b>2,070,758.34</b>	<b>9,132,270.85</b>	<b>216,268.39</b>	<b>20,030,018.55</b>	<b>(788,698.20)</b>	<b>(51,499.72)</b>	<b>1,729,782.21</b>	<b>32,338,900.42</b>	



**MEDICAL SAVINGS REPORT BY MONTH  
CAMDEN COUNTY INSURANCE COMMISSION**

2020								
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	\$255,130.00	\$152,370.00	\$40,205.00	\$61,545.00	73.60%	\$12,309.00	\$49,236.00	97.70%
February	\$217,365.00	\$171,964.00	\$85,572.00	\$89,396.00	50.20%	\$17,879.20	\$71,516.80	94.30%
March	\$379,194.00	\$340,049.00	\$154,538.00	\$185,667.00	54.60%	\$37,133.40	\$148,533.60	98.20%
April	\$252,454.00	\$202,026.00	\$98,794.00	\$103,233.00	51.10%	\$20,646.60	\$82,586.40	96%
May	\$22,461.00	\$21,912.00	\$9,574.00	\$12,190.00	56.30%	\$2,438.00	\$9,752.00	100.00%
June	\$63,168.00	\$57,948.00	\$27,078.00	\$34,846.00	60.00%	\$6,969.20	\$27,876.00	98.00%
July								
August								
September								
October								
November								
December								
<b>Totals:</b>								
<b>Total Bills Received</b>		<b>803</b>						



**MEDICAL SAVINGS REPORT BY MONTH  
CAMDEN COUNTY INSURANCE COMMISSION**

2019								
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	\$71,705.00	\$67,600.00	\$30,283.00	\$37,345.00	55.20%	\$7,469.00	\$29,876.00	92.60%
February	\$46,400.00	\$44,762.00	\$20,446.00	\$24,315.00	54.30%	\$4,863.00	\$19,452.00	97.40%
March	\$99,435.00	\$91,410.00	\$38,786.00	\$52,624.00	57.60%	\$10,524.80	\$42,099.20	98.40%
April	\$333,423.00	\$313,728.00	\$139,597.00	\$169,003.00	55.50%	\$33,800.00	\$135,203.00	98%
May	\$179,342.00	\$150,287.00	\$79,786.00	\$77,500.00	51.60%	\$15,500.00	\$62,000.00	98.00%
June	\$142,668.00	\$136,607.00	\$57,431.00	\$79,175.00	58.00%	\$15,835.00	\$63,340.00	98.20%
July	\$156,832.00	\$153,124.00	\$72,536.00	\$80,589.00	52.60%	\$16,117.80	\$64,471.20	99.70%
August	\$369,319.00	\$239,270.00	\$128,395.00	\$110,875.00	46.30%	\$22,175.00	\$88,700.00	98.90%
September	\$254,247.00	\$250,926.00	\$123,684.00	\$127,242.00	50.70%	\$25,448.40	\$101,793.60	98.50%
October	\$139,345.00	\$129,793.00	\$71,857.00	\$57,934.00	44.60%	\$11,586.80	\$46,347.20	97.30%
November	\$138,072.00	\$132,054.00	\$76,505.00	\$55,548.00	42.10%	\$11,109.60	\$44,438.40	98.90%
December	\$131,681.00	\$118,269.00	\$52,871.00	\$59,348.00	55.30%	\$11,869.60	\$47,478.40	98%
<b>Totals:</b>	<b>\$2,062,469.00</b>	<b>\$1,827,830.00</b>	<b>\$892,177.00</b>	<b>\$931,498.00</b>	<b>52.00%</b>	<b>\$186,299.00</b>	<b>\$745,199.00</b>	<b>97.70%</b>
<b>Total Bills Received</b>		<b>2311</b>						



# SAFETY DIRECTOR REPORT

## CAMDEN COUNTY INSURANCE COMMISSION

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Consulting, Safety Director  
**DATE:** July 23, 2020

### CCIC SERVICE TEAM

<p>Paul Shives, Vice President Public Sector Director <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213</p>	<p>Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949</p>	<p>Natalie Dougherty, Executive Assistant <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738</p>
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June - August 2020

### RISK CONTROL ACTIVITIES

#### **MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED**

- **June 17:** Attended the CCIC Safety Committee meeting via teleconference.
- **June 25:** Attended the CCIC meeting via teleconference.
- **July 7:** Attended the CCIC Claims Committee meeting via teleconference.
- **July 15:** Attended the CCIC Safety Committee meeting via teleconference.

#### **UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED**

- **July 23:** Plan to attend the CCIC meeting via teleconference.
- **August 4:** Plan to attend the CCIC Claims Committee meeting via teleconference.
- **August 19:** Plan to attend the CCIC Safety Committee meeting via teleconference.

#### **NJCE TRAINING OVERVIEW – LIVE SAFETY TRAINING WEBINARS**

Due to the ongoing COVID-19 crisis in New Jersey, the indefinite suspension of in-person New Jersey Counties Excess Joint Insurance Fund (NJCE) classroom training and with the utmost concern for our public employers and employees NJCE began offering online safety training starting on June 2, 2020.

Instruction is conducted with a live instructor using the Zoom webinar platform. We are excited to offer you the same training content, with the same experienced crew of instructors and with the same

continuing education credits as with out in-person classes, but with the flexibility and safety of online delivery.

- The July-August Training schedule and registration links attached.

### ***NJCE MEDIA LIBRARY***

The NJCE DVD Media Library remains unavailable during the COVID outbreak while J.A. Montgomery staff is working from home. However, when operations return to normal, the Library's list of more than 600 titles will be available again.

No Videos were utilized in 2020.

### ***NJCE ONLINE STREAMING VIDEO SERVICE***

The NJCE JIF now has a New Video Streaming Service. This is an "on demand" service and has about 130 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations.

To access the streaming "on demand videos", go to the NJCE website <https://njce.org/safety-training-videos-registration/> Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.

### ***SAFETY DIRECTOR BULLETINS***

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/covid-19-updates/>.

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/covid-19-updates/>.

- SD Bulletin - Latest Reopening Schedule – June 16.
- SD Bulletin - Hurricane Season and COVID – June 24.
- Law Enforcement Bulletin – Expanding Outdoor Dining Areas – June 26.
- MEL Webinar: Facing and Embracing Crisis For Your Municipality on June 30 – June 29.
- NJCE JIF – SD Bulletin - Reopening Public Outdoor Playgrounds – June 30.
- NJCE JIF - Safety Director Message - Protecting Children from Abuse Webinars - July 17 & 24 – July 9 (flyer attached).



Out of the utmost concern for our public employers and employees, MEL Safety Institute (MSI) and New Jersey Counties Excess Joint Insurance Fund (NJCE) is offering online safety training. Instruction will be conducted with a live instructor.

## July / August Webinar Training Schedule

Click on Topic to Register

Date	Webinar Topic	Time
7/20/2020	<a href="#">Fire Extinguisher</a>	1:00 - 2:00 pm
7/21/2020	<a href="#">Dealing with Difficult People</a>	9:00 - 11:00 am
7/22/2020	<a href="#">HazCom w/GHS</a>	9:00 - 10:30 am
7/23/2020	<a href="#">Fire Safety</a>	9:00 - 10:00 am
7/24/2020	<a href="#">Protecting Children from Abuse</a>	9:00 - 11:00 am
7/27/2020	<a href="#">CDL-Drivers Safety Regulations</a>	9:00 - 11:00 am
7/28/2020	<a href="#">PPE</a>	9:00 - 11:00 am
7/29/2020	<a href="#">Mower Safety</a>	9:00 - 10:00 am
7/30/2020	<a href="#">Fire Extinguisher</a>	9:00 - 10:00 am
8/4/2020	<a href="#">Ladder Safety/Walking Surfaces</a>	9:00 - 11:00 am
8/5/2020	<a href="#">PPE</a>	1:00 - 3:00 pm
8/6/2020	<a href="#">Lock Out/Tag Out (LOTO)</a>	9:00 - 11:00 am
8/11/2020	<a href="#">Driving Safety Awareness</a>	9:00 - 10:30 am
8/12/2020	<a href="#">CDL-Drivers Safety Regulations</a>	1:00 - 3:00 pm
8/13/2020	<a href="#">BBP</a>	9:00 - 10:00 am
8/18/2020	<a href="#">Hearing Conservation</a>	1:00 - 2:00 pm
8/19/2020	<a href="#">Protecting Children from Abuse</a>	9:00 - 11:00 am
8/19/2020	<a href="#">Dealing with Difficult People</a>	1:00 - 3:00 pm
8/20/2020	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
8/25/2020	<a href="#">Mower Safety</a>	1:00 - 2:00 pm
8/26/2020	<a href="#">Dealing with Difficult People</a>	9:00 - 11:00 am
8/26/2020	<a href="#">Protecting Children from Abuse</a>	1:00 - 3:00 pm

### About Zoom Training:

- Registration is required. Once registered you will receive the webinar link for your class, be sure to save the link on your calendar to access the day of training.
- Students must be present in the webinar within 5 minutes of the start time for their attendance to be recorded in their learning histories.
- Please [click here](#) for informative Zoom operation details.

- Group Training procedures:
  - Please have one person register for the safety training webinar.
  - Please complete the Group sign in sheet (link to sign in sheet below) and send it to [ndougherty@jamontgomery.com](mailto:ndougherty@jamontgomery.com) within 24 hours of training completion.  
<https://njce.org/wp-content/uploads/2020/06/Webinar-Group-Sign-in-Sheet.pdf>

**Questions?** Please contact Natalie Dougherty at [ndougherty@jamontgomery.com](mailto:ndougherty@jamontgomery.com) or (856) 552-4738.

# SAFETY DIRECTOR MESSAGE

July 2020

## Protecting Children from Abuse Webinar

J.A. Montgomery Consulting will be hosting a two-hour "Protecting Children from Abuse" webinar on two dates in July (7/17 & 7/24). Please see the information below in regards to this webinar:

**Course Description:** This course discusses child abuse and the responsibilities of local government to protect children. As per Paul's email. The target audience is elected and appointed public officials and employees and volunteers.

**Target Audience:** Elected and appointed public officials, employees and volunteers.

**Dates:** July 17 & July 24

**Run Time:** 9:00 – 11:00 am

**Instructor:** Paul Shives, Vice President, Safety Services

Below are the links to register for these webinars.

Date	Webinar Topic	Time
7/17/20	<a href="#">Protecting Children from Abuse</a>	9:00 - 11:00 am
7/24/20	<a href="#">Protecting Children from Abuse</a>	9:00 - 11:00 am

### About Zoom Training:

- A Zoom account is not needed to attend a class. Attendees can log-in and view the presentations from a laptop, smartphone, or tablet.
- Registration is required. Once registered you will receive the webinar link for your class, be sure to save the link on your calendar to access the day of training.
- Please [click here](#) for informative Zoom operation details.
- Group Training procedures:
  - Please have one person register for the safety training webinar.
  - Please complete the Group sign in sheet ([link to sign in sheet below](#)) and send it to [ndougherty@jamontgomery.com](mailto:ndougherty@jamontgomery.com) within 24 hours of training completion.  
<https://njce.org/wp-content/uploads/2020/06/Webinar-Group-Sign-in-Sheet.pdf>

**RESOLUTION NO. 37-20**

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**CONTRACTS:**

**LITIGATION: 2241, 2415, 8674, 2528, 3851, 2131, 6452, 0826, 6436 & 0568**

**PERSONNEL:**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED July 23, 2020:**

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**CHAIRPERSON**

**ATTEST:**

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**VICE-CHAIRPERSON**

## **APPENDIX I**

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – June 25, 2020  
VIA TELECONFERENCE – 10:30 AM**

Meeting was called to order by Commissioner Williams. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Absent
Anna Marie Wright	Present
Steve Williams	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford C. Stokes</b>
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Claims Service	AmeriHealth Casualty Services <b>Denise Hall</b> <b>Stephen Andrick</b>
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Qual Lynx  
**Chris Roselli**

PERMA  
**Robyn Walcoff**  
**Jennifer Conicella**

CEL Underwriting Manager	Conner Strong & Buckelew
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Attorney	<b>Laura Paffenroth</b>
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Treasurer	<b>David McPeak (absent)</b>
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Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group <b>Christina Violetti</b>
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**ALSO, PRESENT:**

Joshua Friedman, Camden County  
Ceil Murphy, Camden County College  
Joseph Hrubash, PERMA Risk Management Services  
Cathy Dodd, PERMA Risk Management Services  
Rachel Chwastek, PERMA Risk Management Services  
Brandon Tracy, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MAY 28, 2020**

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

**CORRESPONDENCE:** None.

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee met on June 17<sup>th</sup> via Zoom, it was well attended and a variety of topics were discussed, including pending training. Mr. Prince advised the Safety Committee is scheduled to meet again on July 15<sup>th</sup>. Mr. Prince then asked if there were any questions and concluded his report.

**CLAIMS COMMITTEE:** Ms. Conicella advised the claims committee met on June 2<sup>nd</sup> and reviewed the PARS to be reviewed today in closed session. Ms. Conicella then concluded her report.

**EXECUTIVE DIRECTOR:**

The Executive Director hoped that everyone’s family and fellow employees were doing well and advised he had a brief agenda for June.

**NJ Excess Counties Insurance Fund (NJCE)** – The Executive Director advised NJCE met prior to the Commission Meeting. He reported Mr. Jim Miles, Bowman & Co., reviewed the 2019 NJCE Audit. Per solicitation of quotes the NJCE awarded contracts to Bowman & Co. for Auditor, and The Actuary Advantage for Auditing. A written summary of the meeting will appear in the next agenda. The NJCE is scheduled to meet again on September 24, 2020.

**Certificate of Insurance Issuance Reports** – The Executive Director report included a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of May. There were 5 certificate of insurances issued during May.

Commissioner Williams asked if there were any questions and asked for a motion to approve the Certificate of Insurance Report.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Motion Commissioner Wright  
Second: Commissioner Williams  
Vote: 2 Ayes, 0 Nays

**CCIC Financial Fast Track** – The Executive Director report included a copy of the Financial Fast Track Report as of April 30, 2020. The report indicates the Commission has a surplus of \$28,372,045, about \$62,000 over the prior month. All years except for last year show a surplus, and 2019 is still trending so we'll keep an eye on that.

Line 10 of the report, "Investment in Joint Venture" is the Camden County Insurance Commission's share of the equity in the NJCE. CCIC's current equity in the NJCE is \$4,515,204. The total cash amount is \$28,372,045.

**NJCE Property and Casualty Financial Fast Track** - The Executive Director report included a copy of the NJCE Financial Fast Track Report as of April 30, 2020. The report indicates the Fund has a surplus of \$16,247,540, \$135,000 increase over the prior month and all years in the positive.

Line 7 of the report, "Dividend" represents the dividend figure released by the NJCE of \$3,607,551. The total cash amount is \$30,058,449.

**Insurance Commission Dividend** – The Executive Director reminded the Commission that last month we announced a \$1,500,000 dividend was available to the members. Each member should have received an email from Ms. Dodd requesting the preference of your dividend. Each member entity should pass a resolution authorizing the release of the funds and send a copy to the Fund Office. Ms. Dodd advised the Board of Social Services and College checks are on this month's bill list and should have them in a few days, and the other members are all receiving statement credits.

The Executive Director then asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

**TREASURER:** Commissioner Williams advised the Bills List was included in the agenda. He asked if there were any questions and then made a motion to approve the Bills List.

**MOTION TO APPROVE RESOLUTION 33-20 MAY BILLS LIST.  
IN THE AMOUNT OF \$ 228,205.73.**

Motion Commissioner Williams  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

Commissioner Williams advised the Treasurer's Reports were included in the agenda and advised if there were no questions, they would move on.

**ATTORNEY:** Mrs. Paffenroth advised she had nothing to report.

**CLAIM SERVICE:** Ms. Conicella reported an overview of the COVID-19 claims coming out of CCIC and the NJCE. Fortunately, CCIC has only had 4 reported positive cases. The NJCE has had a total of 578 exposure cases reported, 204 positive cases and 5 fatalities. The reported cases and exposures are starting to dwindle a bit. The highest reporting was in Hudson County and they had no new claims this week, which was really good news.

Atlantic County and Cumberland County have been getting more positive cases, so we may have an uptick there, but they aren't sure yet. Ms. Conicella asked if anyone had any questions about COVID or anything else and then concluded her report.

**CLAIM SERVICE:** Ms. Hall reviewed the Medical Savings Report for May which was included in the agenda. Ms. Hall advised the total billed for May was \$22,461.00 and the total paid was \$9,574.00 with a gross savings of \$12,190.00 or 53.60%. Ms. Hall advised the net savings was \$9,752.00 and network utilization was 100%. Ms. Hall advised the low amount is due to COVID, a delay in activity or between services and billing, for example tele-medicine billing.

**SAFETY DIRECTOR:** Mr. Prince advised the May-July Risk Control Activity Report was included in the agenda packet. As previously discussed, the instructor led training programs are still prohibited and suspended at this time. June 2<sup>nd</sup> JA Montgomery implemented their webinar style training program, which has been well received. Mr. Prince advised included in the agenda were the webinars that are available through July 30<sup>th</sup>. Any departments that desire to participate in training, please give them a call to register or refer the NJCE website. All of the distributed Safety Director's Bulletins, all of their training and their video streaming library have been placed on the NJCE website. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**MOTION TO OPEN MEETING TO PUBLIC**

Motion Commissioner Williams  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Commissioner Williams moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

Motion Commissioner Williams  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**CLOSED SESSION:** Commissioner Williams read Resolution 34-20, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 34-20 FOR CLOSED SESSION**

Motion Commissioner Williams  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**THE COMMISSIONERS THEN RETURNED TO OPEN SESSION**

Commissioner Williams made a motion to approve the PARS/SARS discussed during closed session.

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
2374	\$ 28,938.24	PAR
0228	\$ 58,901.00	PAR
2458	\$ 105,348.60	PAR
7963	\$ 50,000.00	PAR
7459	\$ 465,500.00	PAR
9763	\$ 125,000.00	PAR

Commissioner Williams advised the next meeting is scheduled for July 23, 2020 at 2:00 PM.

**MOTION TO ADJOURN:**

Motion Commissioner Wright  
Second: Commissioner Williams  
Vote: 2 Ayes, 0 Nays

**MEETING ADJOURNED: 11:09 AM**

Minutes prepared by: Rachel Chwastek, Assisting Secretary