

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – May 27, 2021
VIA TELECONFERENCE
10:30 AM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	AmeriHealth Casualty Services Denise Hall Paulette Kelly Linda Page
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Qual Lynx
Chris Roselli

PERMA
Jennifer Conicella

CEL Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura Paffenroth
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Fran Eddis
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ALSO, PRESENT:

Bob Cornforth, Camden County Municipal Utilities Authority
Ceil Murphy, Camden County College
Cathy Dodd, PERMA Risk Management Services
Nancy Ghani, PERMA Risk Management Services
Brandon Tracy, PERMA Risk Management Services
Rachel Chwastek, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF APRIL 22, 2021

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays (1 Abstention – Williams)

CORRESPONDENCE: None.

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on May 19th, where a variety of safety topics were discussed. The next meeting is scheduled for June 16th via Zoom and the minutes and agenda will be send out electronically prior to the meeting. Mr. Prince then asked if there were any questions and concluded his report.

CLAIMS COMMITTEE: Mrs. Conicella advised the claims committee met earlier in the month and reviewed the PARS to be reviewed today in closed session via a breakout room in Zoom for those discussions. Mrs. Conicella then concluded her report.

EXECUTIVE DIRECTOR:

Legal Defense Panel Contracts – The Executive Director reported the Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Responses were due on Thursday, May 13, 2021 at 11:00 AM. A copy of the narrative regarding the RFP responses prepared by the Commission Attorney is on file at the Fund Office. Resolution 28-21 prepared by the Commission Attorney. The resolution also includes a provision to authorize the use of the County’s legal pool as well. A copy of the County Resolution was included in the agenda.

The Commission Attorney advised the group is the same firms the Commission has had in the pool the past few years with a few new additions.

MOTION TO APPROVE RESOLUTION 28-21, AUTHORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW FIRMS FOR INCLUSION IN THE LEGAL DEFENSE PANEL AND FO RTHE PROVISION OF SPEICAL/CONFLICTS COUNSEL SERVICES

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Certificates of Insurance Issuance Reports – The Executive Director reported included in the agenda was a copy of the certificates of insurance report from the NJCE listing the certificates issued for the month of April. There were 3 certificates of insurance issued.

MOTION TO APPROVE THE CERTIFICATES OF INSURANCE REPORT

Motion Commissioner Wright
Second: Commissioner Angilella
Vote: 3 Ayes, 0 Nays

NJCE Counties Excess Joint Insurance Fund (NJCE) – The Executive Director reported the NJCE met prior to our meeting and introduced an amended 2021 budget. As we previously discussed the NJCE Board agreed the JIF would charge additional assessments to cover the premium due which totaled approximately \$609,000. The NJCE will meet again on June 24, 2021 at 9:30 AM.

CCIC Financial Fast Track – The Executive Director reported included in the agenda was a copy of the Financial Fast Track Report as of March 31, 2021. The report indicates the Commission has a surplus of \$31,427,336. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s surplus of share of the equity in the NJCE. CCIC’s current equity in the NJCE is \$4,123,690. The total cash amount is \$37,683,358.

NJCE Property and Casualty Financial Fast Track – The Financial Fast Track is not available this month and will be included in the next agenda.

2021 Property & Casualty Assessments - The second assessment payment was due on May 15, 2021. If you have not already remitted your payment please process payment and send to the Commission Treasurer, David McPeak.

2021 MEL MRHIF & NJCE Seminar – The 10th Annual Educational Seminar was held virtually on May 14th and May 21st. Executive Director advised the seminar was very well attended, over 250 people attended on both days.

Dividend Notice - The Executive Director advised last month the fund office issued a dividend notice and have received the documents back from all the members with their credit or check preference.

The Executive Director then asked if there were any questions, wished everyone a great holiday weekend and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. Angilella advised the May Bills Lists and the Treasurer’s Reports were included in agenda.

**MOTION TO APPROVE RESOLUTION 29-21 MAY BILLS LIST
IN THE AMOUNT OF \$160,760.64**

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

ATTORNEY: Nothing further to report.

CLAIM SERVICE - PERMA: Nothing further to report.

CLAIM SERVICE - Ameri-Health: Ms. Hall reviewed the Medical Savings Report for April was included in the agenda. Ms. Hall advised the total billed for April was \$162,869.00 and the total paid was \$72,381.00 with a savings of \$71,054.00 or 49.50%. Ms. Hall advised the net savings was \$56,843.20 and network utilization was 97%. Ms. Hall asked if there were any questions and then concluded her report.

SAFETY DIRECTOR: Mr. Prince advised the April – May Risk Control Activity Report was included in the agenda. Mr. Prince advised all of the training has been posted on the NJCE website through July 30th. He advised any members interesting in training can utilize the links on the website. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Angilella
Second:	Commissioner Williams
Vote:	Unanimous

Seeing no members of the public wishing to speak Commissioner Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	Unanimous

CLOSED SESSION: Commissioner Angilella read Resolution 30-21, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 30-21 FOR CLOSED SESSION

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	Unanimous

MOTION TO RETURN TO OPEN SESSION

Motion	Commissioner Angilella
Second:	Commissioner Wright
Vote:	Unanimous

Commissioner Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
1839	\$ 92,427.78	PAR/SAR
2424	\$ 131,385.63	PAR
2808	\$ 82,981.73	PAR
3000	\$ 90,641.57	PAR
3043	\$ 101,686.40	PAR
2000	\$ 24,146.76	PAR
1966	\$ 198,961.00	PAR
2479	\$ 29,325.00	PAR/SAR
1964	\$ 55,000.00	PAR
2634	\$ 130,654.00	PAR
2157	\$ 65,450.68	PAR/SAR
8390	\$ 28,600.00	PAR

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: Unanimous

Commissioner Angilella advised the next meeting is scheduled for June 24, 2021, 10:30 AM, via Zoom.

MOTION TO ADJOURN:

Motion Commissioner Angilella
Second: Commissioner Wright
Vote: Unanimous

MEETING ADJOURNED: 11:22 AM

Minutes prepared by: Rachel Chwastek, Assisting Secretary