

**CAMDEN COUNTY INSURANCE COMMISSION  
AGENDA AND REPORTS  
THURSDAY, MARCH 24, 2022  
10:30 AM**

**To attend the meeting via teleconference  
Dial 1-312-626-6799 and enter Meeting ID: 739 426 4615**

**OR**

**Join Zoom Meeting via Computer Link**  
<https://permainc.zoom.us/j/7394264615>

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

The Camden County Insurance Commission will conduct its *March 24, 2022* meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- (1) Sending sufficient notice herewith to the Courier Post,
- (2) Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

**CAMDEN COUNTY INSURANCE COMMISSION AGENDA**  
**OPEN PUBLIC MEETING: March 24, 2022**  
**10:30 AM**

- ☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
  - ☐ **PLEDGE OF ALLEGIANCE**
  - ☐ **ROLL CALL OF COMMISSIONERS**
  - ☐ **APPROVAL OF MINUTES:** February 24, 2022 Open Minutes.....Appendix I  
February 24, 2022 Closed Minutes..... sent via e-mail
  
  - ☐ **CORRESPONDENCE – NONE**
  
  - ☐ **COMMITTEE REPORTS**
    - Safety Committee: ..... Verbal
    - Claims Committee: ..... Verbal
  
  - ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
    - Executive Director's Report.....Pages 2-15
  
  - ☐ **TREASURER – David McPeak**
    - Resolution 21-22 March Bill List ..... Pages 16-17
  
  - ☐ **ATTORNEY – Laura J. Paffenroth, Esq..... Verbal**
  
  - ☐ **CLAIMS SERVICE –AmeriHealth Casualty Services**
    - Medical Savings Report - 2022 .....Page 18
    - Medical Savings Report - 2021 .....Page 19
  
  - ☐ **NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
    - Monthly Report..... Pages 20-29
  
  - ☐ **OLD BUSINESS**
  - ☐ **NEW BUSINESS**
  - ☐ **PUBLIC COMMENT**
  
  - ☐ **CLOSED SESSION- PARS/SARS**
    - Resolution 22-22 Closed Session.....Page 30
    - Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)
  - ☐ **APPROVAL OF PARS/SARS**
- 
- ☐ **NEXT SCHEDULED MEETING: April 25, 2022, 2:00 PM**
  - ☐ **MEETING ADJOURNMENT**

**CAMDEN COUNTY INSURANCE COMMISSION**

9 Campus Drive, Suite 216, Parsippany, NJ 07054

*Telephone (201) 881-7632*

*Fax (201) 881-7633*

Date: March 24, 2022

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

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- ❑ **Request for Proposals for Third Party Claims Administrator (Pages 4-5)** - The County advertised RFP's for the position of Claims Administrator & Managed Care Provider, responses were due back on February 15<sup>th</sup>. Four responses were received. In order to give the review team proper time to review the responses, the Commission voted to extend AmeriHealth's current contract on a month to month basis. The review team met last week; and the Commission Attorney has prepared Resolution No. 23-22 on pages 4-5.

- ❑ **Motion to approve Resolution No. 23-22 Authorizing Award of Contract, Pursuant to a Publicly Advertised Request for Proposals, By and Between the Commission and Compservices, Inc., d/b/a Amerihealth Casualty Services**

- ❑ **NJ Counties Excess Joint Insurance Fund (NJCE) (Pages 6-10)** – The NJCE conducted the Reorganization Meeting on February 24, 2022. Included in the agenda on pages 6-10 is a written summary report of the meeting. The NJCE is scheduled to meet again on Thursday, April 28, 2022 at 9:30 AM via Zoom.
- ❑ **2022 NJCE Budget Delta (Appendix II and Page 11)** – The NJCE approved the recommendation of the Fund's Finance Committee to assess additional premiums for ancillary coverages to close a 2022 budget delta in the amount of \$744,455. Included in Appendix II of the agenda is a copy of the agenda explaining the delta and the payment options for member entities. Also included in the agenda on page 11 is the Ancillary Coverages Reconciliation to Actual for the members of the Camden County Insurance Commission. The Fund Office e-mailed member entities on March 16 asking which option they preferred.
- ❑ **Certificate of Insurance Issuance Report (Page 12)** – Included in the agenda on page 12 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of February. There were 5 certificate of insurances issued.

- ❑ **Motion to approve the Certificate of Insurance Report**

- ❑ **On Line Training Courses** – Josh Friedman requested an additional 50 usages of the online National Counsel Defensive Driver Course offered through SafeServe.com. The cost for 50 usages is \$1,147.50. The Commission has paid for this expense in the past and will be allocated to the miscellaneous and expense account.

❑ **Motion to approve the cost of \$1,147.50 for the Online Defensive Driver Training Course for 50 Usages**

- ❑ **CCIC Financial Fast Track** - The CCIC Financial Fast Track was not available.

- ❑ **NJCE Property and Casualty Financial Fast Track (Pages 13-15)** -- Included in the agenda on pages 13-15 is a copy of the NJCE Financial Fast Track Report as of **January 31, 2022**. The report indicates the Fund has a surplus of **\$14,343,424**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$5,857,551**. The total cash amount is **\$16,183,236**.

- ❑ **2022 Property & Casualty Assessments** - The first assessment payment was due on March 15, 2022. We are checking with the Treasurer to see if all of the payments were received. The second assessment is due on May 15, 2022. Payments should be sent to the Commission Treasurer, David McPeak.

- ❑ **April Meeting** – We did not have a meeting scheduled for April. After checking the availability of the Commissioners we are suggesting we schedule a meeting for Monday, April 25, 2022 at 2:00 PM via Zoom.

❑ **Motion to schedule a meeting on Monday, April 25, 2022 at 2:00 PM via Zoom**

**RESOLUTION NO. : 23-22**

**CAMDEN COUNTY INSURANCE COMMISSION  
RESOLUTION AUTHORIZING AWARD OF CONTRACT, PURSUANT TO A  
PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN  
THE COMMISSION AND COMPSERVICES, INC., d/b/a AMERIHEALTH  
CASUALTY SERVICES**

**WHEREAS** the CAMDEN COUNTY INSURANCE FUND COMMISSION (hereinafter the Commission) is duly constituted as a joint insurance fund and is subject to certain requirements of the Local Public Contracts Law; and;

**WHEREAS** the Commission requires the professional services of a Claims Administrator; and

**WHEREAS** the Commission conducted a publicly advertised Request For Proposals process for this professional service pursuant to New Jersey law and the County of Camden Request For Proposals Policy, as adopted by the Commission; and

**WHEREAS** three (3) proposals were received and the evaluation committee for this Request for Proposals has reviewed the responses and has recommended that an agreement be awarded to CompServices, Inc., d/b/a Amerihealth Casualty Services, as set forth below, and

**WHEREAS** the term of the agreement authorized hereby shall commence April 1, 2022 through re-organization of the Commission in February 2025, as permitted by N.J.S.A. 40A:11-5(1)(m); and

**WHEREAS** funding for these services is available in the Commission's 2022 permanent budget, and as may be amended, with the balance of funding contingent upon the adoption of the Fund's 2023, 2024 and 2025 budgets; now, therefore,

**BE IT RESOLVED** by the Camden County Insurance Fund Commission, that the proper officials be and are hereby authorized to execute an agreement with the following firm for the period February 25, 2022 through re-organization of the Commission in February 2025, in accordance with the Commission's fair and open process and consistent with the County of Camden Request For Proposals Policy and N.J.S.A. 40A:11-5(1)(m):

Claims Administrator

Name of Firm:	CompServices, Inc., d/b/a Amerihealth Casualty Services
Address:	1700 Market Street, 7 <sup>th</sup> Floor Philadelphia, PA 19103

Compensation: Administration fee – payable in equal monthly installments:  
Y1: \$407,840 (prorated: 4/1/22 to re-org 2023)  
Y2: \$417,740 (re-org 2023 to re-org 2024)  
Y3: \$427,640 (re-org 2024 to re-org 2025)  
Flat fee of \$150,000 annually for managed care  
CCPD claims & subrogation included in above costs

**BE IT FURTHER RESOLVED** that the members of the Commission shall be charged a fee in proportion to the services provided and as detailed in the advertised scope of services.

**BE IT FURTHER RESOLVED** that the above firm shall serve pursuant to a Professional Service Contract, which will be entered into and copies of which will be on file in the Commission's office.

**BE IT FURTHER RESOLVED** that notice of this action shall be advertised in the Commission's official newspapers in accordance with law and that notice of this action along with completed contracts shall be filed with the New Jersey Department of Banking and Insurance and the New Jersey Department of Community Affairs.

**ADOPTED: March 24, 2022**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

**BY:** \_\_\_\_\_  
**VICE-CHAIRPERSON**



**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND**

9 Campus Drive - Suite 216  
Parsippany, NJ 07054-4412  
Telephone (201) 881-7632 Fax (201) 881-7633

**Date:** February 24, 2022

**Memo to:** Commissioners of the Camden County Insurance Commission

**From:** Joseph Hrubash, NJCE Executive Director

**Subject:** February 24, 2022 Reorganization Meeting

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**2022 Reorganization:** The NJCE conducted its 2022 Reorganization and adopted the respective resolutions to conduct the business of the Fund.

**Certifying Election of Chair, Secretary and Executive Committee:** As per the NJCE Bylaws, the total number of members exceeds seven and as such the fund can meet as an Executive Committee with a Chair, Secretary, and a five-member Executive Committee and up to four Alternate Commissioners. Executive Director noted this body historically meets as a Board of Fund Commissioners. Elections for Chair and Secretary were conducted and the Board is organized as follows:

**2022 Chair, Secretary and Board of Fund Commissioners**

Ross Angilella, <b>Chair</b> Anna Marie Wright- Alternate	Camden County Insurance Commission
Timothy Sheehan, <b>Secretary</b>	Gloucester County Insurance Commission
John Kelly Carl Block - Alternate	Ocean County Insurance Commission
Janette Kessler	Atlantic County Insurance Commission
Ashley Buono	Burlington County Insurance Commission
Kimberly Wood	Cumberland County Insurance Commission
Edmund Shea	Hudson County
Lillian Nazarro, Esq. Raissa Walker - Alternate	Mercer County Insurance Fund Commission
Laura Scutari Eugenio Esquivel - Alternate	Union County Insurance Commission
Teri O'Connor Christopher Marion – Alternate	Monmouth County

**Fixing Public Meeting Dates:** The Board of Fund Commissioners adopted the following meeting dates for 2022 and 2023 Reorganization to be held at **9:30AM virtually** until further notice.

April 28, 2022

June 23, 2022  
September 22, 2022  
October 27, 2022  
November 17, 2022  
February 23, 2023 – *2023 Reorganization*

**Finance Sub-Committee – 2022 Budget Delta:** The Finance Sub-committee met on Tuesday, February 22, 2022; copies of the committee agenda were included in the agenda for information.

Executive Director reported the 2022 renewal at the expiring program structure, where available, resulted in higher member premiums for ancillary coverage lines primarily the Cyber Liability, Pollution Liability, medical malpractice and POL/EPL where applicable. These coverage lines are not part of the excess program and are elective, commercially insured coverages and are a pass-through in the NJCE budget. The total 2022 budget delta for ancillary coverage lines is \$744,455; an exhibit in the committee agenda provided the delta amount by Commission or County member-entity.

Executive Director said the sub-committee reviewed three payment options to address the delta:

1. 100% of the 2022 additional premium as a 3<sup>rd</sup> installment in mid-September 2022.
2. 100% of the 2022 additional premium as part of the 1<sup>st</sup> installment of 2023.
3. 40% of the 2022 additional premium as a 3<sup>rd</sup> installment in September 2022, 30% of the 2022 additional premium due in September 2023 and 30% of 2022 the additional premium due in September 2024.

Executive Director reported the sub-committee recommended each Commission or County member-entity determine which option would best meet budgetary needs. The Fund office will confirm the option with each Commission or County member-entity.

**Professional Contracts/Services/Competitive Contracts:** Request for Proposals (RFPs\_ for the positions of the Executive Director, Safety Director, and Underwriting Manager were issued December 22<sup>nd</sup> and responses were due back January 26<sup>th</sup>. In addition, an RFP was issued for Property Claims Administrator on January 10<sup>th</sup> and responses were due February 4<sup>th</sup>.

Fund Attorney reported Commissioner Buono, Commissioner Kessler and the Fund Treasurer reviewed the responses for all positions noting that each position received only one response. Fund Attorney prepared resolutions authorizing award of contracts to the below vendors for the contract period February 2022 thru February 2025, which were adopted by the Board of Fund Commissioners:

- Executive Director/Administrator – PERMA Risk Management Services
- Underwriting Manager – Conner Strong & Buckelew Companies, Inc.
- Safety Director – J.A. Montgomery Risk Control Services
- Excess Property Claims Administrator – Scibal Associates Inc. t/a Qual-Lynx

The following services were procured via Competitive contract and were authorized for a one year term. Auditor and Litigation Manager will expire on or about April, 30, 2022. Payroll Auditor and Actuary will expire on or about June 30, 2022. Prior to expiration the Fund office will take appropriate procurement action to secure the respective services so that results will be prepared by the next meeting for the Board to review and to act.



**Origami - Online Underwriting & Claims Platform:** In June 2018, the Board authorized the Executive Director's to contract directly with Origami to provide NJCE members with an online underwriting and claims database. Executive Director reported the Origami contract is expiring in March 2022 and PERMA completed the contract renewal with Origami.

**NJCE Financial Fast Track:** Executive Director reported the December 31, 2021 Fast Track will be available for the next meeting.

**NJCE Claims Review Committee:** The Claims Review Committee met prior to this Fund's meeting. The Board of Fund Commissioners accepted the recommendations of the Claims Review Committee to approve payment or settlement authority requests. Closed Session was not required for this action.

#### **NJCE Committees:**

**Cyber Task Force:** A meeting of this task force is scheduled for Friday, March 11, 2022 to discuss cyber-related issues. If any Fund Commissioner and/or a designated representative is interested in serving on the task force, please contact the office. Those Commissioners that currently serve are Commissioner Sheehan, Commissioner Block and Commissioner Marion.

Cyber Task Force issues notifications to members on cyber-related issues. Submitted as part of the agenda was a story focusing on Third Party Vulnerabilities, which is one of the top three causes of a cyber-claim.

**Coverage Committee:** This committee typically meets once or twice a year to discuss county-related coverage issues. A meeting of this committee has been scheduled for Thursday, March 17, 2022 at 1:30pm.

Stradley Ronon was awarded the services of Technical Service Writer on November 18, 2021. The need for the Technical Services Writer originated from a suggestion coming out of the NJCE Coverage Committee and part of his contractual service is to draft manuscript policies for retained layers of the program.

**Safety Committee:** In a prior meeting the Board of Fund Commissioners agreed there was a need for a Safety Committee at the NJCE level to compliment the member safety committees. Safety Director submitted a draft copy of the Safety Committee Charter for review and comment, which will be presented for approval at the April meeting. The Fund office will work with the Safety Director on committee members; we are asking each member county and their affiliated entities to appoint a representative to the NJCE Safety Committee. The first meeting of the Safety Committee will be scheduled for mid-May.

**Hurricane Ida and Covid-19 Claims Update:** Executive Director said the Fund office continues to monitor 2020, 2021 and current COVID-19 and Hurricane Ida claim activity. A quick overview of the # of claims and incurred amounts was provided.

**AvaSci Technology:** An NJCE Member County is using new technology that combines biomechanical data from motion capture cameras with an artificial intelligence-based movement algorithm to detect falsified or exaggerated injury and workers' compensation claims. AvaSci provided a virtual

demonstration during the Best Practices Webinar and will be providing an in-person demonstration to a member in March. The Fund Office will reach out to the Counties to determine their interest for an in-person demonstration.

**NJAC 2022 Reorganization:** Deputy Executive Director attended the NJAC Reorganization Meeting on January 28, 2022 in Trenton. Congratulations to Commissioner Teri O'Connor, Monmouth County Administrator on her appointment as the NJAC 81<sup>st</sup> President.

**NJCE Claims Summit:** On Tuesday, February 22, 2022, PERMA hosted a Third Party Administrator (TPA) Summit via a webinar for all local member TPAs and interested individuals. Topics included changes to the NJCE program, reporting requirements, COVID-19 updates, Cyber claims and excess reporting.

**2022 MEL, MRHIF & NJCE Educational Seminar:** The 11<sup>th</sup> Annual Educational Seminar will be held virtually over two sessions on Friday, April 29<sup>th</sup> and Friday, May 6<sup>th</sup>, 9:00 AM to Noon. The seminar qualifies for Continuing Education Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. Jacquelyn Suarez, Director NJ Division of Local Governmental Services, will be the Keynote speaker for the April 29<sup>th</sup> Seminar and will be discussing The Local Government Ethics Law. Interested participants may contact the Fund office to register.

**Membership Chart:** PERMA and its marketing team updated the NJCE JIF membership chart. Included as part of this report is the membership as of January 2022.

**2022 Financial Disclosures:** Board members should anticipate the online filing of the Financial Disclosure forms as both a NJCE Commissioner, as well as, any County-related positions that require filing. Based on last year, it is expected the Division of Local Government Services will distribute a notice in March and forms will need to be filed by April 30<sup>th</sup>.

### **Underwriting Manager Report**

**2022 NJCE Excess Renewal Overview and Changes:** The Underwriting Manager has completed the 2022 Renewal marketing and submitted a Renewal Overview presentation summarizing the changes. Two webinars were held to provide review of the renewal and a recording of the webinar was posted to the Fund's website – [www.njce.org](http://www.njce.org).

In addition, Underwriting Manager submitted a report of Key Tasks that include additional questions and information needed such as certain jail policies & procedures, multifactor authentication (MFA) as a layer of cyber liability protection for sign in and ownership of drones. This information will be requested via separate emails from the Underwriting Manager's office and/or the Fund office.

**Extraordinary Unspecifiable Services (EUS):** At the December meeting, the Board previously approved authorization for the Underwriting Manager to bind coverage of the 2022 renewal program. Submitted as part of the Underwriting Manager's report was the Extraordinary Unspecifiable Services (EUS) statement binding the coverages. The Board of Fund Commissioners adopted a resolution authorizing the purchase of insurances to memorialize the action taken at the December meeting.

**Risk Control Report**

Safety Director submitted a report reflecting the risk control activities and the Safety Director Bulletins distributed from December 2021 to February 2022.

Safety Director reported several members participated in the 2021 Safety Grant, which provided a total of \$50,000 reimbursement of safety items or services used to assist in controlling the frequency and severity of general liability claims. Safety Director reported notification on the 2022 Safety Grant will be distributed to members and discussed at County Safety Committee meetings.

**WC Claims Administration Report**

A report was submitted noting the billed amount, paid amount, net savings as of January 2022.

**Next Meeting:** The next meeting of the NJCE fund is scheduled for April 28, 2022 at 9:30AM via Zoom; please contact the Fund office for meeting access information.

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

Fund Year 2022 - Ancilliary Coverages Reconciliation to Actual : By Member Entity

Member Name	Comission	POL/EPL	Crime Program	Medical Malpractice	Pollution Liability	Employed Lawyers Liability	Cyber Liability	Aviation	Marina Operators Liability	Active Assailant	Supplemental Indemnity WC	Total
<b>Camden County</b>	CCIC											
Certified		160,031	19,193	97,123	8,000	32,140	74,813	10,178	-	-	-	401,478
Actual		164,852	19,228	98,889	14,379	31,270	114,853	8,612	-	-	-	452,083
Difference (Certified - Actual)		(4,821)	(35)	(1,766)	(6,379)	870	(40,040)	1,566	-	-	-	(50,605)
<b>Camden County College</b>	CCIC											
Certified		26,187	2,837	78,400	3,957	3,214	12,469	-	-	-	-	127,064
Actual		26,976	2,842	79,825	7,113	3,127	19,142	-	-	-	-	139,025
Difference (Certified - Actual)		(789)	(5)	(1,425)	(3,156)	87	(6,673)	-	-	-	-	(11,961)
<b>Camden County Board of Social Services</b>	CCIC											
Certified		14,548	3,217	-	-	6,428	-	-	-	-	-	24,193
Actual		14,987	3,223	-	-	6,254	-	-	-	-	-	24,464
Difference (Certified - Actual)		(439)	(6)	-	-	174	-	-	-	-	-	(271)
<b>Camden County Utility Authority</b>	CCIC											
Certified		40,735	1,044	-	38,261	-	18,703	-	-	-	-	98,743
Actual		41,962	1,046	-	68,772	-	28,713	-	-	-	-	140,493
Difference (Certified - Actual)		(1,227)	(2)	-	(30,511)	-	(10,010)	-	-	-	-	(41,750)
<b>Camden Cty Pollution Ctrl Financing Auth (CCPCFA)</b>	CCIC											
Certified		2,910	1,596	-	5,019	-	6,234	-	-	-	-	15,759
Actual		2,997	1,599	-	9,022	-	9,571	-	-	-	-	23,189
Difference (Certified - Actual)		(87)	(3)	-	(4,003)	-	(3,337)	-	-	-	-	(7,430)
<b>Camden County Improvement Authority</b>	CCIC											
Certified		2,910	-	-	3,560	-	4,988	-	-	-	-	11,458
Actual		2,997	-	-	6,398	-	7,657	-	-	-	-	17,052
Difference (Certified - Actual)		(87)	-	-	(2,838)	-	(2,669)	-	-	-	-	(5,594)
<b>Camden County Dept of Police Svcs</b>	CCIC											
Certified		43,645	10,396	-	-	-	7,481	-	-	-	-	61,522
Actual		44,960	10,415	-	-	-	11,485	-	-	-	-	66,860
Difference (Certified - Actual)		(1,315)	(19)	-	-	-	(4,004)	-	-	-	-	(5,338)

3/15/2022

## ***Camden County Insurance Comm.***

From 2/1/2022 To 3/1/22

<b>Holder (H)/ Insured Name (I)</b>	<b>Holder / Insured Address</b>	<b>Description of Operations</b>	<b>Issue Date/ Cert ID</b>	<b>Coverage</b>
H - State of New Jersey, Department of Community Affairs  I - Camden County Board of Social Services	Div. of Housing & Comm. Resources PO Box 0811 Trenton, NJ 08625	Evidence of Insurance as respects to Grant/Loan Agreement 2022-05134-0070-00	2/1/2022  #3275727	GL AU EX WC OTH
H - Rutgers State University  I - County of Camden, Division Of Insurance	7 College Ave. New Brunswick, NJ 08901	RE: community access and use agreement The County, Rutgers and the Joint Board, as applicable, it's respective officers, officials, employees and agents are an Additional Insured on a Primary/Non-Contributory basis on the above-referenced Commercial General Liability and Excess Liability Policies as respects to community access and use agreement.	2/3/2022  #3279385	GL AU EX WC OTH
H - PATCO/DRPA  I - County of Camden, Division Of Insurance	PO Box 4262 Lindenwold, NJ 08021	Re: Shredding Event The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the Shredding Event held at Woodcrest Patco Station	2/3/2022  #3279737	GL AU EX WC OTH
H - State of New Jersey, Department of Community Affairs  I - Camden County Board of Social Services	Div. of Housing & Comm. Resources PO Box 0811 Trenton, NJ 08625	Evidence of Insurance as respects to Grant/Loan Agreement 2022-05139-0133-00	2/3/2022  #3280052	GL AU EX WC OTH
H - Treasury State of New Jersey  I - County of Camden, Division Of Insurance	33 W. STATE ST. Mercerville, NJ 08619	Evidence of Insurance	2/15/2022  #3311230	GL AU EX WC OTH
<b>Total # of Holders: 5</b>				

NEW JERSEY COUNTIES EXCESS JIF						
FINANCIAL FAST TRACK REPORT						
		AS OF	January 31, 2022			
ALL YEARS COMBINED						
		THIS	YTD	PRIOR	FUND	
		MONTH	CHANGE	YEAR END	BALANCE	
1.	UNDERWRITING INCOME		2,646,184	2,646,184	216,347,698	218,993,883
2.	CLAIM EXPENSES					
		Paid Claims	91,424	91,424	8,997,544	9,088,968
		Case Reserves	(315,664)	(315,664)	10,977,439	10,661,775
		IBNR	738,791	738,791	11,375,865	12,114,656
		Discounted Claim Value	(55,752)	(55,752)	(1,916,773)	(1,972,525)
		Excess Recoveries	0	0	(1,387,397)	(1,387,397)
	TOTAL CLAIMS		458,799	458,799	28,046,678	28,505,477
3.	EXPENSES					
		Excess Premiums	1,978,122	1,978,122	153,216,264	155,194,386
		Administrative	173,976	173,976	16,391,969	16,565,945
	TOTAL EXPENSES		2,152,098	2,152,098	169,608,233	171,760,330
4.	UNDERWRITING PROFIT (1-2-3)		35,288	35,288	18,692,787	18,728,075
5.	INVESTMENT INCOME		(60,206)	(60,206)	1,533,106	1,472,900
6.	PROFIT (4+5)		(24,918)	(24,918)	20,225,893	20,200,975
7.	Dividend		0	0	5,857,551	5,857,551
8.	SURPLUS (6-7)		(24,918)	(24,918)	14,368,342	14,343,424
SURPLUS (DEFICITS) BY FUND YEAR						
	2010		(467)	(467)	163,660	163,193
	2011		(869)	(869)	666,797	665,928
	2012		(1,798)	(1,798)	690,291	688,494
	2013		(3,291)	(3,291)	1,322,965	1,319,675
	2014		(4,846)	(4,846)	2,323,116	2,318,270
	2015		(5,814)	(5,814)	1,637,394	1,631,580
	2016		(6,190)	(6,190)	1,825,687	1,819,497
	2017		(7,691)	(7,691)	1,865,475	1,857,784
	2018		(7,070)	(7,070)	2,701,793	2,694,723
	2019		(8,430)	(8,430)	2,317,154	2,308,724
	2020		(467)	(467)	(1,215,894)	(1,216,361)
	2021		(5,476)	(5,476)	69,902	64,426
	2022		27,490	27,490		27,490
TOTAL SURPLUS (DEFICITS)			(24,918)	(24,918)	14,368,341	14,343,423
TOTAL CASH						16,183,236

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	January 31, 2022		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
	Paid Claims	0	0	171,840	171,840
	Case Reserves	0	0	(0)	(0)
	IBNR	0	0	0	0
	Discounted Claim Value	0	0	0	0
TOTAL FY 2010 CLAIMS		0	0	171,840	171,840
FUND YEAR 2011					
	Paid Claims	0	0	538,401	538,401
	Case Reserves	0	0	0	0
	IBNR	0	0	0	0
	Discounted Claim Value	0	0	(0)	(0)
TOTAL FY 2011 CLAIMS		0	0	538,401	538,401
FUND YEAR 2012					
	Paid Claims	50	50	1,582,804	1,582,853
	Case Reserves	(50)	(50)	65,616	65,566
	IBNR	0	0	5,318	5,318
	Discounted Claim Value	0	0	(7,374)	(7,374)
TOTAL FY 2012 CLAIMS		0	0	1,646,363	1,646,363
FUND YEAR 2013					
	Paid Claims	5,286	5,286	914,416	919,702
	Case Reserves	(5,286)	(5,286)	458,599	453,313
	IBNR	0	0	74,752	74,752
	Discounted Claim Value	0	0	(57,108)	(57,108)
TOTAL FY 2013 CLAIMS		0	0	1,390,659	1,390,659
FUND YEAR 2014					
	Paid Claims	51,421	51,421	476,289	527,710
	Case Reserves	(76,586)	(76,586)	388,283	311,697
	IBNR	25,165	25,165	43,550	68,714
	Discounted Claim Value	0	0	(37,267)	(37,267)
TOTAL FY 2014 CLAIMS		(0)	(0)	870,855	870,855
FUND YEAR 2015					
	Paid Claims	10,858	10,858	1,175,139	1,185,997
	Case Reserves	(2,679)	(2,679)	1,460,651	1,457,972
	IBNR	(8,179)	(8,179)	106,456	98,277
	Discounted Claim Value	0	0	(100,358)	(100,358)
TOTAL FY 2015 CLAIMS		0	0	2,641,889	2,641,889
FUND YEAR 2016					
	Paid Claims	5,591	5,591	844,767	850,357
	Case Reserves	9,941	9,941	1,681,779	1,691,721
	IBNR	(15,532)	(15,532)	54,558	39,027
	Discounted Claim Value	0	0	(113,121)	(113,121)
TOTAL FY 2016 CLAIMS		0	0	2,467,984	2,467,984

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	January 31, 2022		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2017					
	Paid Claims	1,672	1,672	393,930	395,602
	Case Reserves	(301,673)	(301,673)	1,372,320	1,070,647
	IBNR	300,001	300,001	1,211,149	1,511,150
	Discounted Claim Value	0	0	(135,864)	(135,864)
TOTAL FY 2017 CLAIMS		0	0	2,841,535	2,841,535
FUND YEAR 2018					
	Paid Claims	585	585	742,774	743,359
	Case Reserves	(7,884)	(7,884)	384,006	376,122
	IBNR	7,299	7,299	1,013,968	1,021,267
	Discounted Claim Value	0	0	(132,597)	(132,597)
TOTAL FY 2018 CLAIMS		0	0	2,008,151	2,008,151
FUND YEAR 2019					
	Paid Claims	0	0	673,118	673,118
	Case Reserves	74,002	74,002	590,241	664,243
	IBNR	(74,002)	(74,002)	1,923,599	1,849,597
	Discounted Claim Value	0	0	(263,678)	(263,678)
TOTAL FY 2019 CLAIMS		0	0	2,923,280	2,923,280
FUND YEAR 2020					
	Paid Claims	0	0	636,007	636,007
	Case Reserves	0	0	3,478,036	3,478,036
	IBNR	0	0	3,149,860	3,149,860
	Discounted Claim Value	0	0	(547,421)	(547,421)
	Excess Recoveries	0	0	(1,387,397)	(1,387,397)
TOTAL FY 2020 CLAIMS		0	0	5,329,085	5,329,085
FUND YEAR 2021					
	Paid Claims	15,961	15,961	848,061	864,022
	Case Reserves	(7,849)	(7,849)	1,097,909	1,090,060
	IBNR	(15,910)	(15,910)	3,792,655	3,776,745
	Discounted Claim Value	0	0	(521,987)	(521,987)
	Excess Recoveries	0	0		0
TOTAL FY 2021 CLAIMS		(7,798)	(7,798)	5,216,637	5,208,839
FUND YEAR 2022					
	Paid Claims	0	0		0
	Case Reserves	2,400	2,400		2,400
	IBNR	519,949	519,949		519,949
	Discounted Claim Value	(55,752)	(55,752)		(55,752)
TOTAL FY 2022 CLAIMS		466,597	466,597	0	466,597
COMBINED TOTAL CLAIMS		458,799	458,799	28,046,678	28,505,477

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 Claims reflect an anticipated recoverable amount of \$ 1,387,397 due from the reinsurer for COVID-19 WC claims.



# CAMDEN COUNTY INSURANCE COMMISSION BILLS LIST

**Resolution No. 21-22**

**MARCH 2022**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

**BE IT RESOLVED** that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**BE IT FURTHER RESOLVED**, that this authorization shall be made a permanent part of the records of the Commission.

## **FUND YEAR 2020**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000996			
000996	BROWN & CONNERY, LLP	LEGAL FEES - HAMM & PETITT - 12/20	776.00
		<b>Total Payments FY 2020</b>	<b>776.00</b>

## **FUND YEAR 2021**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000997			
000997	BROWN & CONNERY, LLP	LEGAL FEES - RODRIGUEZ - 12/21	872.00
			<b>872.00</b>
000998			
000998	PARKER MCCAY	LEGAL FEES - RODRIGUEZ - 10/21	1,126.00
000998	PARKER MCCAY	LEGAL FEES - RODRIGUEZ - 9/21	1,139.00
			<b>2,265.00</b>
		<b>Total Payments FY 2021</b>	<b>3,137.00</b>

## **FUND YEAR 2022**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
000999			
000999	COMPSERVICES, INC.	MANAGED CARE FEE 3/22	4,224.92
000999	COMPSERVICES, INC.	MANAGED CARE FEE 3/22	7,025.08
			<b>11,250.00</b>
001000			
001000	NEW JERSEY COUNTIES EXCESS JIF	NJCE JIF - 2022 IST INSTALLMENT	3,844,452.37
			<b>3,844,452.37</b>
001001			
001001	BROWN & CONNERY, LLP	LEGAL FEES - KRICUN - 1/22	609.00
			<b>609.00</b>
001002			
001002	PARKER MCCAY	LEGAL FEES - RODRIGUEZ - 1/22	247.00
			<b>247.00</b>
001003			
001003	SCIARRA & CATRAMBONE, LLC, BUSINESS ACCOUNT	COUNSEL FEES - PATRICK CORNELLY - 3/22	30,000.00
			<b>30,000.00</b>
001004			
001004	COMPSERVICES, INC.	CLAIMS ADMIN SERVICES 3/22	12,452.24

001004	COMPSERVICES, INC.	ADMIN FEE FOR WC 3/22	20,705.26
			<b>33,157.50</b>
001005			
001005	PERMA RISK MANAGEMENT SERVICES	POSTAGE 2/22	6.66
001005	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 3/22	16,101.17
			<b>16,107.83</b>
001006			
001006	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES - PD 3/22	485.76
001006	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES 3/22	280.91
			<b>766.67</b>
001007			
001007	COURIER-POST	ACCT #CHL-091698 - MTG - 2.15.22	68.16
			<b>68.16</b>
		<b>Total Payments FY 2022</b>	<b>3,936,658.53</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>3,940,571.53</b>

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_ Dated:\_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_ Treasurer



**MEDICAL SAVINGS REPORT BY MONTH  
CAMDEN COUNTY INSURANCE COMMISSION**

<b>2022</b>									
<b>Month</b>	<b>Provider Billed Amount</b>	<b>Usual Customary Rate (UCR)80th percentile</b>	<b>Paid Amount</b>	<b>Gross Savings</b>	<b>% of Savings</b>	<b>ACS Network Fee</b>	<b>Net Savings</b>	<b>Network Utilization</b>	<b>Bills Received</b>
January	\$220,153.00	\$182,605.00	\$74,105.00	\$146,048.00	66.00%	\$11,250.00	\$134,798.00	97.70%	248
February	\$183,500.00	\$171,143.00	\$73,625.00	\$109,875.00	58.00%	\$11,250.00	\$98,625.00	95.00%	189
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
<b>Total:</b>	<b>\$403,653.00</b>	<b>\$353,748.00</b>	<b>\$147,730.00</b>	<b>\$255,923.00</b>	<b>63.00%</b>	<b>\$22,500.00</b>	<b>\$233,423.00</b>	<b>96.35%</b>	<b>437</b>



**MEDICAL SAVINGS REPORT BY MONTH**  
**CAMDEN COUNTY INSURANCE COMMISSION**

<b>2021</b>								
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	\$125,203.00	\$118,932.00	\$59,077.00	\$59,855.00	50.30%	\$11,971.00	\$47,884.00	97.30%
February	\$229,451.00	\$207,569.00	\$92,478.00	\$115,092.00	55.40%	\$7,025.00	\$108,067.00	95.90%
March	\$290,016.00	\$265,209.00	\$135,380.00	\$129,829.00	49.00%	\$7,025.00	\$122,804.00	97.30%
April	\$162,869.00	\$143,435.00	\$72,381.00	\$71,054.00	49.50%	\$7,025.00	\$64,029.00	97%
May	\$150,143.00	\$155,758.00	\$71,402.00	\$82,253.00	54.20%	\$7,025.00	\$75,228.00	96.20%
June	\$151,715.00	\$140,426.00	\$71,296.00	\$69,130.00	49.20%	\$7,025.00	\$62,105.00	97.20%
July	\$180,892.00	\$157,005.00	\$63,372.00	\$93,633.00	59.60%	\$7,025.00	\$86,608.00	99.40%
August	\$163,031.00	\$179,848.00	\$91,118.00	\$88,729.00	49.30%	\$7,025.00	\$81,704.00	98.70%
September	\$98,943.00	\$92,405.00	\$47,938.00	\$44,467.00	48.10%	\$7,025.00	\$37,442.00	98.10%
October	\$161,731.00	\$148,358.00	\$50,710.00	\$97,648.00	65.80%	\$7,025.00	\$90,623.00	97.90%
November	\$98,370.00	\$88,765.00	\$48,524.00	\$40,241.00	45.30%	\$7,025.00	\$33,216.00	93.30%
December	\$349,368.00	\$281,051.00	\$141,079.00	\$139,972.00	49.80%	\$7,025.00	\$132,947.00	94%
<b>Totals:</b>	<b>\$2,161,732.00</b>	<b>\$1,978,761.00</b>	<b>\$944,755.00</b>	<b>\$1,031,903.00</b>	<b>52.00%</b>	<b>\$89,246.00</b>	<b>\$942,657.00</b>	<b>97.00%</b>
<b>Total Bills Received</b>		<b>2777</b>						

# SAFETY DIRECTOR REPORT

## CAMDEN COUNTY INSURANCE COMMISSION

**TO:** Fund Commissioners

**FROM:** J.A. Montgomery Consulting, Safety Director

**DATE:** March 17, 2022

**DATE OF MEETING:** March 24, 2022

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### CCIC SERVICE TEAM

Paul Shives, Vice President, Safety Services <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213	Glenn Prince, Assistant Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Administrative Coordinator <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738
Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 <sup>th</sup> Floor Camden, NJ 08102  P.O. Box 99106 Camden, NJ 08101		

February – March 2022

### RISK CONTROL ACTIVITIES

#### MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **February 22:** Conducted a Loss Control Survey for CCIC Metro.
- **February 24:** Attended the CCIC meeting via teleconference.
- **February 25:** Conducted one session of PPE, Chainsaw Safety, Chipper Safety and Mower Safety training for CCIC.
- **February 28:** Attended the CCMUA Safety Committee meeting.
- **March 1:** Attended the CCIC Claims Committee meeting via teleconference.

- **March 7:** Conducted one session of Flagger Skills & Safety, Shop & Tool Safety and Jetter/Vacuum Safety training for CCIC.
- **March 10:** Conducted a Loss Control Survey for CCIC Metro.
- **March 16:** Attended the CCIC Safety Committee meeting via teleconference.

#### ***UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED***

- **March 22:** One session of: Flagger Skills & Safety, Shop & Tool Safety and Jetter/Vacuum Safety training are scheduled for CCIC.
- **March 24:** Plan to attend the CCIC meeting via teleconference.
- **March 28:** Plan to attend the CCMUA Safety Committee meeting.

#### ***SAFETY DIRECTOR BULLETINS***

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - SD Bulletin: Office Safety and Workstation Ergonomics – February 28.
- NJCE JIF - Live Safety Training – May 2022 Registration Now Open – March 3.
- NJCE JIF - JAMC LE Bulletin - Care of Pregnant Inmates and Dignity for Incarcerated Primary Caretakers Act – March 9 (sent to Jail Wardens).
- NJCE JIF - SD Bulletin: Batting Cage Best Practices- March 10.
- NJCE JIF - SD Message: Playground Risk Management – March 14.
- NJCE JIF - SD Bulletin: Special Events Best Practices – March 15.

#### ***NJCE MEDIA LIBRARY***

NJCE Media Library includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for NJCE members and held for up to 2 weeks so you can view them at your convenience. A prepaid self-addressed envelope is included to return the DVD. To view the full video catalog please visit [NJCE JIF Media Catalog](#). Email the video library at [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com) or call 856-552-4900.

- No videos utilized.

#### ***NJCE ONLINE STREAMING VIDEOS SERVICE***

The NJCE JIF now has a New Video Streaming Service. This is an “on demand” service and has about 180 titles available for streaming right to your workplace! We encourage leaders to view the videos

with members of their team and then discuss how the information in the video can best be used specifically in your operations. There are Two ways to access the streaming on demand videos:

1. Go to the NJCE website <https://njce.org/safety-training-videos-registration/>. Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.
2. The Steaming Video Services is also accessible on the NJCE Learning Management System (LMS). The Streaming Videos are located under Resources in the “Learning On Demand” Workplace College located on the Home page of the LMS. The learning will be recorded in the Users Transcripts when the videos are accessed.

### **NJCE LIVE SAFETY TRAINING**

As a reminder, we are offering the majority of the NJCE JIF training catalog on a virtual platform through Zoom. We are encouraged with all the in-person training requests we have been receiving from the members; however, the following training programs are the only in-person programs available for request and (in-person training is also being held via the MSI/NJCE Expos mentioned below):

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the Safety tab: [NJCE Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. *(The March thru May 2022 Live Training schedules and registration links are also attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most importantly among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

#### ***MSI/NJCE EXPOS (In-Person Training)***

The MSI/NJCE Expos (In-Person training) scheduled throughout the state in 2022 for training programs not available virtually.

- ☐ The training EXPO topics will include:
  - Excavation, Trenching, and Shoring (4 hours)
  - Flagger and Work Zone Safety (4 hours)
  - Fast Track to Safety 2022 consists of four sessions. Must attend all four sessions to receive CEUs.
    - ☐ Hazard Communications with GHS (1 hour)
    - ☐ Bloodborne Pathogens (1 hour)
    - ☐ Personal Protective Equipment (1 hour)

- ☐ Fire Safety (1 hour)

- NJCE Leadership Academy consists of two sessions. There can be taken individually.

- ☐ Ethics for NJ Government Employees (2 hour)
- ☐ Practical Leadership – 21 Irrefutable Laws (2 hour)

■

## ■ 2022 Expo Schedule

■

2/2/22	Toms River Fire Academy	1780 Church Road, Toms River, 08757
3/3/22	Morris County Public Safety Training Academy	500 W Hanover Avenue, Morris Plains, 07950
4/6/22	Law & Public Safety Institute (Bergen Co.)	281 Campgaw Road, Mahwah, 07430
6/7/22	Middlesex Co. Fire Academy (NJUA Expo)	1001 Fire Academy Drive, Sayreville, 08872
9/21/22	Camden Co. Emergency Training Center (NJUA Expo)	420 Woodbury-Turnersville Rd., Blackwood, 08012
10/5/22	Atlantic Cape Community College	5100 Black Horse Pike, Mays Landing, 08330

- ☐ All courses will be held from 8:30 a.m. to 12:30 p.m.
- ☐ Check-in begins at 8 a.m. and class starts promptly at 8:30 a.m.

■

☐ Please note: Venue protocols may differ by location and masks may be required regardless of vaccination status. Registration is required and walk-ins will not be permitted due to classroom size restrictions.

To Register go to the: [MSI-NJCE Expo Schedule](#) click on the selected course name/date.

(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk at [publicrisk@jamontgomery.com](mailto:publicrisk@jamontgomery.com); 877 398-3046)

### ***NJCE Leadership Academy***

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training. For more information and details on the Program please visit the NJCE Leadership Academy webpage: <https://njce.org/safety/njce-leadership-academy/>

(Note: The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.)





NJCE Learning Management System (LMS) - The learning history for 2022 Live Virtual training classes will be entered and the Certificates of Participation will be available for the LMS Administrators to print within 3 weeks after the class has concluded.

The NJCE LMS provides On-Demand Streaming Videos and Online Classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision and most can be viewed in under 20 minutes.

- These resources are in the NJCE Learning Management System (LMS), in the Learning on College on the bottom right of the LMS homepage. NJCE online classes are on the left side of the College, while on-demand streaming videos are on the right side.
- Online classes and streaming videos can be completed on an individual employee basis, or in a group setting. Individuals completing online courses or videos will have their attendance recorded in their learning histories.

To access the Online Courses and Streaming Videos, click the logon link below for the NJCE Learning Management System (LMS).

***(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk by at [publicrisk@jamontgomery.com](mailto:publicrisk@jamontgomery.com); 877 398-3046):***

**NJCE LMS Logon Link:** <https://firstnetcampus.com/njce/entities/njce/logon.htm>



**Please Note:** As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a live virtual platform through Zoom.

In-Person training is being held via the MSI/NJCE Expos (\*). These Expos are scheduled throughout the state in 2022 and for training programs that are not available virtually. **To Register** go to the: [MSI-NJCE Expo Schedule](#) click on the selected course name/date.

**March thru May 2022 Safety Training Schedule**  
**Click on the Training Topic to Register and for the Course Description**

DATE	TRAINING TOPIC	TIME
3/18/22	<a href="#">CDL: Drivers' Safety Regulations</a>	8:30 - 10:30 am
3/18/22	<a href="#">Hearing Conservation</a>	11:00 - 12:00 pm
3/18/22	<a href="#">Introduction to Understanding Conflict</a>	10:00 - 12:00 pm
3/22/22	<a href="#">Mower Safety</a>	8:30 - 9:30 am
3/22/22	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
3/22/22	<a href="#">Indoor Air Quality Designated Person Training</a>	1:00 - 2:00 pm
3/23/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
3/23/22	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
3/24/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
3/24/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
3/25/22	<a href="#">Shop &amp; Tool Safety</a>	8:30 - 9:30 am
3/25/22	<a href="#">Ladder Safety/Walking Surfaces</a>	1:00 - 3:00 pm
3/28/22	<a href="#">Law Enforcement Work Zone Refresher Training</a>	8:30 - 10:30 am
3/28/22	<a href="#">Confined Space for Entrants &amp; Attendants</a>	1:00 - 3:00 pm
3/29/22	<a href="#">Safety Coordinator Skills</a>	8:30 - 12:30 pm
3/29/22	<a href="#">Special Events Management</a>	1:00 - 3:00 pm
3/30/22	<a href="#">Back Safety / Material Handling</a>	8:30 - 9:30 am
3/30/22	<a href="#">HazCom w/GHS</a>	10:00 - 11:30 am
3/30/22	<a href="#">Productive Meetings Best Practices</a>	1:00 - 2:30 pm
3/31/22	<a href="#">Driving Safety Awareness</a>	1:00 - 2:30 pm
4/1/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
4/1/22	<a href="#">Hearing Conservation</a>	1:00 - 2:00 pm
4/4/22	<a href="#">Shop &amp; Tool Safety</a>	8:30 - 9:30 am
4/4/22	<a href="#">Chain Saw Safety</a>	10:00 - 11:00 am
4/5/22	<a href="#">CDL: Drivers Safety Regulations</a>	8:30 - 10:30 am

4/5/22	<a href="#">Back Safety / Material Handling</a>	11:00 - 12:00 pm
4/5/22	<a href="#">Mower Safety</a>	1:00 - 2:00 pm
4/6/22	<a href="#">MSI Expo 2022: Fast Track to Safety (HazCom, BBP, Fire Safety, PPE) *</a>	8:30 - 12:30 pm
4/6/22	<a href="#">MSI Expo 2022: Excavation, Trenching, and Shoring *</a>	8:30 - 12:30 pm
4/6/22	<a href="#">MSI Expo 2022: Flagger and Work Zone Safety *</a>	8:30 - 12:30 pm
4/6/22	<a href="#">MSI Expo 2022: MSI Leadership Academy (Ethics for Local NJ Government Employee) *</a>	8:30 - 10:30 am
4/6/22	<a href="#">MSI Expo 2022: MSI Leadership Academy (Practical Leadership - 21 Irrefutable Laws) *</a>	10:30 - 12:30 pm
4/7/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	8:30 - 10:30 am
4/7/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
4/7/22	<a href="#">HazCom w/GHS</a>	1:00 - 2:30 pm
4/8/22	<a href="#">Heavy Equipment - General Safety</a>	8:30 - 10:30 am
4/8/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	10:00 - 12:00 pm
4/11/22	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
4/11/22	<a href="#">Law Enforcement Work Zone Refresher Training</a>	9:00 - 11:00 am
4/11/22	<a href="#">Confined Space for Entrants &amp; Attendants</a>	10:00 - 12:00 pm
4/11/22	<a href="#">Dealing with Difficult People</a>	1:00 - 3:00 pm
4/12/22	<a href="#">Preparing for the Unspeakable</a>	9:00 - 10:30 am
4/12/22	<a href="#">Employee Conduct and Violence in the Workplace</a>	1:00 - 2:30 pm
4/13/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
4/13/22	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
4/14/22	<a href="#">Designated Employer Representative Training (DER)</a>	9:00 - 4:00 pm w/1 hour lunch brk
4/14/22	<a href="#">Chipper Safety</a>	8:30 - 9:30 am
4/14/22	<a href="#">Hearing Conservation</a>	10:00 - 11:00 am
4/14/22	<a href="#">Introduction to Management Skills</a>	12:30 - 2:30 pm
4/15/22	<a href="#">Ladder Safety/Walking Surfaces</a>	8:30 - 10:30 am
4/15/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
4/18/22	<a href="#">Playground Safety Inspections</a>	8:30 - 10:30 am
4/18/22	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
4/19/22	<a href="#">Driving Safety Awareness</a>	8:30 - 10:00 am
4/19/22	<a href="#">Fire Extinguisher</a>	10:30 - 11:30 am
4/19/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
4/20/22	<a href="#">Employee Conduct and Violence in the Workplace</a>	9:00 - 10:30 am
4/20/22	<a href="#">Shop &amp; Tool Safety</a>	11:00 - 12:00 pm
4/20/22	<a href="#">Back Safety / Material Handling</a>	1:00 - 2:00 pm
4/21/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
4/21/22	<a href="#">Bloodborne Pathogens (BBP)</a>	10:30 - 11:30 am
4/21/22	<a href="#">Confined Space for Entrants &amp; Attendants</a>	1:00 - 3:00 pm
4/22/22	<a href="#">Mower Safety</a>	8:30 - 9:30 am

4/22/22	<a href="#">Fire Safety</a>	11:00 - 12:00 pm
4/25/22	<a href="#">Housing Authority: Safety Awareness &amp; Regulatory Training</a>	8:30 - 11:30 am
4/26/22	<a href="#">Power of Collaboration (JIF 101) *</a>	9:00 - 2:00 pm w/lunch brk
4/26/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
4/26/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
4/26/22	<a href="#">Ladder Safety/Walking Surfaces</a>	1:00 - 3:00 pm
4/27/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
4/27/22	<a href="#">Shift Briefing Essentials</a>	1:00 - 3:00 pm
4/28/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
4/28/22	<a href="#">Fire Extinguisher</a>	10:00 - 11:00 am
4/28/22	<a href="#">Work Zone: Temporary Traffic Control</a>	1:00 - 3:00 pm
4/29/22	<a href="#">Confined Space Entry for Supervisors</a>	9:00 - 12:00 pm
4/29/22	<a href="#">CDL: Drivers Safety Regulations</a>	1:00 - 3:00 pm
5/2/22	<a href="#">Shop &amp; Tool Safety</a>	8:30 - 9:30 am
5/2/22	<a href="#">HazCom w/GHS</a>	10:00 - 11:30 am
5/2/22	<a href="#">Accident Investigation</a>	1:00 - 3:00 pm
5/3/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
5/3/22	<a href="#">Back Safety / Material Handling</a>	11:00 - 12:00 pm
5/3/22	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
5/4/22	<a href="#">MSI Expo 2022: Fast Track to Safety (HazCom, BBP, Fire Safety, PPE)</a>	8:30 - 12:30 pm
5/4/22	<a href="#">MSI Expo 2022: Excavation, Trenching, and Shoring</a>	8:30 - 12:30 pm
5/4/22	<a href="#">MSI Expo 2022: Flagger and Work Zone Safety</a>	8:30 - 12:30 pm
5/4/22	<a href="#">MSI Expo 2022: MSI Leadership Academy (Ethics for Local NJ Government Employee )</a>	8:30 - 10:30 am
5/4/22	<a href="#">MSI Expo 2022: MSI Leadership Academy (Practical Leadership - 21 Irrefutable Laws)</a>	10:30 - 12:30 pm
5/5/22	<a href="#">Sanitation/Recycling Safety</a>	8:30 - 10:30 am
5/5/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
5/5/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
5/6/22	<a href="#">Violence Prevention &amp; Risk Considerations for CIT Trained Officers and Mental Health Professionals</a>	9:00 - 10:30 am
5/6/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
5/6/22	<a href="#">Mower Safety</a>	1:00 - 2:00 pm
5/9/22	<a href="#">Housing Authority: Safety Awareness &amp; Regulatory Training</a>	8:30 - 11:30 am
5/9/22	<a href="#">Law Enforcement Work Zone Refresher Training</a>	9:00 - 11:00 am
5/9/22	<a href="#">Bloodborne Pathogens (BBP)</a>	1:00 - 2:00 pm
5/10/22	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
5/10/22	<a href="#">Confined Space Entry for Entrants &amp; Attendants</a>	8:30 - 10:30 am
5/10/22	<a href="#">Hoists, Cranes and Rigging</a>	1:00 - 3:00 pm
5/11/22	<a href="#">Hazard Identification: Making Your Observation Count</a>	8:30 - 10:30 am
5/11/22	<a href="#">CDL: Drivers Safety Regulations</a>	1:00 - 3:00 pm

5/12/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
5/12/22	<a href="#">Hearing Conservation</a>	10:30 - 11:30 am
5/13/22	<a href="#">Chain Saw Safety</a>	8:30 - 9:30 am
5/13/22	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
5/16/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
5/16/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
5/17/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
5/17/22	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
5/17/22	<a href="#">Summer Seasonal Employee Orientation</a>	1:00 - 3:00 pm
5/18/22	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
5/18/22	<a href="#">Fall Protection Awareness</a>	10:00 - 12:00 pm
5/18/22	<a href="#">Public Employers: What You Need to Know</a>	1:00 - 2:30 pm
5/19/22	<a href="#">Confined Space Entry for Entrants &amp; Attendants</a>	8:30 - 10:30 am
5/19/22	<a href="#">Playground Safety Inspections</a>	1:00 - 3:00 pm
5/20/22	<a href="#">Bloodborne Pathogens (BBP)</a>	8:30 - 9:30 am
5/20/22	<a href="#">Back Safety / Material Handling</a>	10:00 - 11:00 am
5/20/22	<a href="#">Driving Safety Awareness</a>	1:00 - 2:30 pm
5/23/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
5/23/22	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
5/23/22	<a href="#">Hearing Conservation</a>	1:00 - 2:00 pm
5/24/22	<a href="#">CDL: Drivers Safety Regulations</a>	8:30 - 10:30 am
5/24/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
5/24/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm
5/25/22	<a href="#">Asbestos, Lead, Silica, Lead Overview</a>	8:30 - 9:30 am
5/25/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	1:00 - 2:30 pm
5/26/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	8:30 - 10:30 am
5/26/22	<a href="#">Introduction to Communication Skills</a>	12:30 - 2:30 pm
5/26/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
5/27/22	<a href="#">Housing Authority Sensibility</a>	8:30 - 11:30 am
5/27/22	<a href="#">Shop &amp; Tool Safety</a>	1:00 - 2:00 pm
5/31/22	<a href="#">Mower Safety</a>	8:30 - 9:30 am
5/31/22	<a href="#">HazCom w/GHS</a>	10:00 - 11:30 am
5/31/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm

### Zoom Safety Training Guidelines:

To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. *Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.*

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

### **Zoom Training Registration:**

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training. We suggest registering no later than a day before to insure you receive the link and your computer and sound system are working correctly.
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:  
Please have one person register for the safety training webinar.
  - Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [NJCE Live Virtual Training Group Sign in Sheet](#)

**RESOLUTION NO. 22-22**

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**CONTRACTS:**

**LITIGATION: 3218, 3083, 1042, 0943, 2989, 3002, 3274, 2633, 9567, 1057 & 0000**

**PERSONNEL:**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED: March 24, 2022**

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**CHAIRPERSON**

**ATTEST:**

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**VICE-CHAIRPERSON**

# **APPENDIX I**

## *Minutes*



**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – February 24, 2022  
ZOOM VIRTUAL MEETING  
10:30 AM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Excused

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford C. Stokes</b>
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Claims Service	AmeriHealth Casualty Services <b>Tracy Ware</b>
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Qual Lynx  
**Chris Roselli**

PERMA  
**Jennifer Conicella**  
**Robyn Walcoff**  
**Jackie Cardenosa**

NJCE Underwriting Manager	Conner Strong & Buckelew <b>Ed Cooney</b>
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Attorney	<b>Laura Paffenroth, Esq.</b>
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Treasurer	<b>David McPeak</b>
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Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group <b>Christina Violetti</b>
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**ALSO, PRESENT:**

Ed Hill, Camden County Board of Social Services  
Ceil Murphy, Camden County College  
Joseph P. Hrubash, PERMA Risk Management Services  
Cathy Dodd, PERMA Risk Management Services  
Brandon Tracy, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JANUARY 27, 2022**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

Chairman Angilella asked the Executive Director to run the meeting for the Election of Officers.

Executive Director wished everyone a Good Morning and advised this was the Reorganization Meeting of the Camden County Insurance Commission where we will elect a Chairperson and Vice Chairperson. Executive Director asked for nominations.

Commissioner Wright nominated Mr. Angilella for Chairperson.

The Executive Director then asked for a nomination for Vice Chairperson.

Commissioner Wright nominated Mr. Williams for Vice Chairperson.

The Executive Director asked if there were any other nominations. Hearing none, he asked for a motion to close the nominations and certify the election.

**MOTION TO CLOSE NOMINATIONS AND APPROVE RESOLUTION 6-22  
CERTIFYING THE ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Chairman Angilella advised they would complete the Oath of Office later.

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee last met on February 16 and a variety of topics were discussed including the most commonly cited PEOSH citations. Mr. Prince advised the members were asked to take the sheet back and use it as a self-assessment tool to determine if any of the most commonly cited PEOSH citations would affect them and take the appropriate action. Mr. Prince said if they needed assistance to call his office. Mr. Prince reported they also discussed a variety of training opportunities that were available including the program they have been conducting for the public works department at the Emergency Training Center. Mr. Prince advised they were also doing a fast track training session which was scheduled for tomorrow. Mr. Prince said that concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. Dodd advised the Claims Committee did meet and there were 2 PARS which would be presented during closed session.

**EXECUTIVE DIRECTOR:**

**REORGANIZATION RESOLUTIONS:** Executive Director referred to copies of the Reorganization Resolutions, which were included in the agenda. Executive Director advised he would review the resolutions and suggested approving by consent if the Commissioners agreed.

- Resolution 7-22 Appoint Agent for Service of Process for the Commission for the Term of One Year
- Resolution 8-22 Designating Custodian of Commission Records
- Resolution 9-22 Designating Official Newspaper for the Commission
- Resolution 10-22 Designating Authorized Depositories for Fund Assets and Establishing Cash Management Plan
- Resolution 11-22 Designating Commission Treasurer
- Resolution 12-22 Designating Commission Attorney
- Resolution 13-22 Designating Authorized Signatures for Commission Bank Accounts
- Resolution 14-22 Indemnifying Camden County Insurance Fund Commission Official/Employees
- Resolution 15-22 Authorizing Commission Treasurer to Process Contracted Payments and Expenses

**MOTION TO APPROVE REORGANIZATION RESOLUTIONS NUMBER 7-22 THROUGH 15-22**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

**2022 PLAN OF RISK MANAGEMENT:** Executive Director referred to a copy of the Plan of Risk Management which was included in the appendix section of the agenda. Executive Director noted the changes were highlighted in yellow. Executive Director noted there were some auto liability changes for the CCPD, high hazard flood zones and finally some minor changes with the pollution liability coverage. Executive Director asked if anyone had any questions and requested a motion to approve the Plan of Risk Management.

**MOTION TO APPROVE RESOLUTION 16-22, PLAN OF RISK MANAGEMENT**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

**REQUEST FOR PROPOSALS FOR EXECUTIVE DIRECTOR:** Executive Director reported the County advertised a RFP for the position of Executive Director. Executive Director asked Commission Attorney to comment. Commission Attorney advised they received one from the incumbent. Commission Attorney said the proposal was reviewed and the fees were

reasonable so she prepared a resolution for consideration. Chairman Angilella said he would make a motion a requested a second.

**MOTION TO ADOPT RESOLUTION 17-22 AUTHORIZING AN AGREEMENT PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE COMMISSION AND PERMA RISK MANAGEMENT SERVICES FOR THE EXECUTIVE DIRECTOR/ADMINISTRATOR SERVICES**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**REQUEST FOR PROPOSALS FOR THIRD PARTY CLAIMS ADMINISTRATOR:** Executive Director advised the County also advertised a RFP for the position of Claims Administrator & Managed Care Provider. Commission Attorney reported three responses were received and were under review. Commission Attorney advised the Treasurer and Ms. Walcott were going to co-ordinate a review of those proposals and make a recommendation to the Commissioners at next month's meeting. Commission Attorney said in the interim, there was a need to have a month to month agreement with our current provider so a resolution was included in the agenda for consideration

**MOTION TO ADOPT RESOLUTION 18-22 AUTHORIZING A MONTH TO MONTH AGREEMENT BY AND BETWEEN THE COMMISSION AND AMERIHEALTH CASUALTY SERVICES FOR THE CLAIMS ADMINISTRATION SERVICES PENDING REPROCUREMENT OF THE SERVICES**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**2022 AUDITOR REQUEST FOR PRICE QUOTES:** Executive Director reported the Fund Office solicited for three quotations for the services of an Auditor for 2022. Executive Director advised there was only one response received from our current vendor Bowman & Company, LLP. Executive Director said the proposed quote for auditor services was \$15,046 for the year ending December 31, 2022, which was within the budget amount. Executive Director noted a copy of the response was available at the Fund Office.

**MOTION TO APPROVE THE FEE QUOTE FROM BOWMAN & COMPANY, LLP FOR AUDITOR SERVICES FOR 2022 IN THE AMOUNT OF \$15,046**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**2022 ACTUARY REQUEST FOR PRICE QUOTES:** Executive Director advised the Fund Office solicited quotations for the services of an Actuary for 2022. Executive Director reported two responses were received, from our current vendor, The Actuarial Advantage, Inc. and

Advanced Analytics. Executive Director said based on qualifications and experience, the recommendation was to re-appoint The Actuarial Advantage, Inc. for an annual fee of \$9,200, which was within the budget amount. Executive Director noted a copy of the response was available at the Fund Office.

**MOTION TO APPROVE THE FEE QUOTE FROM THE  
ACTUARIAL ADVANTAGE, INC. FOR ACTUARIAL SERVICES  
FOR 2022 IN THE AMOUNT OF \$9,200**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**INTELLISHUN DEVICE:** Executive Director reported as we have for the past years we received a request from the County to cover the annual cost of an Intellishun Device in the amount of \$7,000. Executive Director explained the main function of the device was to stop computers from unfriendly countries from accessing the network. Executive Director said this device provided an extra layer of security. Executive Director said we were asking the Commissioners to consider this request as we have done in the past. Also, Executive Director encouraged the other member entities if there was any technology or other devices similar to this that you would like to take under consideration for your purchase to reach out to us.

**MOTION TO APPROVE THE ANNUAL COST OF AN  
INTELLISHUN DEVICE IN THE AMOUNT OF \$7,000**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE):** Executive Director reported the NJCE held their Reorganization Meeting earlier in the morning. Mr. Hrubash said with the help of the Fund Attorney we went through the RFP process, several contracts were renewed and we also did the EUS forms which were needed for the excess carrier. Mr. Hrubash advised there was a delta for certain premium excess premiums. Mr. Hrubash said specifically with cyber, medical and pollution coverage. Mr. Hrubash reported they gave the Commissioners options on how they wanted to pay the delta back. Executive Director reported the Fund Office would send out an e-mail to the member entities to see how they wanted to proceed with the payment.

**2022 RENEWAL OVERVIEW WEBINAR:** Executive Director reported the NJCE Underwriting Manager held two webinars on Wednesday, January 26th and Wednesday, February 2nd. Executive Director said the webinars were well attended with over 50 participants. Executive Director noted a recording of the webinar was posted to njce.org website.

**KEY TASKS FOR 2022:** Executive Director advised the NJCE Underwriting Manager included a memorandum in the agenda listing the Key Tasks for 2022

**NJCE CYBER TASKFORCE:** Executive Director reported the Task Force issued a story focusing on Third Party Vulnerabilities. Executive Director referred to four stories our members had experienced. Executive Director said the story finishes with the pointing to which CEL Cyber Program items directly address the four claims examples.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of January. Executive Director advised there were 4 certificate of insurances issued during the month of January.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**CCIC FINANCIAL FAST TRACK:** Executive Director reported the December Financial Fast Track was not available for the agenda, however it was available to display on the screen. Executive Director advised as of December 31, 2021 there was a surplus of \$32,338,546. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$3,733,522 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount is \$43,346,036.

**NJCE FINANCIAL FAST TRACK:** Executive Director reported the NJCE Financial Fast Track was not available and would appear in the next agenda.

**2022 PROPERTY & CASUALTY ASSESSMENTS:** Executive Director advised in accordance with the Commission's By Law's, the property and casualty assessment bills were e-mailed to the member entities on February 8, 2022. Executive Director said the first installment was due on March 15, 2022. Executive Director noted future assessment bills were due on May 15, 2022 and September 15, 2022.

**2022 EXCESS INSURANCE AND ANCILLARY COVERAGE POLICIES:** Executive Director reported the NJCE renewal policies would again be available electronically through the Conner Strong & Buckelew Egnyte Connect for authorized users. Executive Director advised the Limit Schematics were also posted to the site. Executive Director said if anyone had any difficulty in accessing the website, they should contact the Fund Office.

**2022 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR:** Executive Director reported the 11th Annual Educational Seminar would be held virtually again this year. Executive Director advised this year there would be two sessions, Friday, April 29th and Friday, May 6th, 9:00 AM to Noon. The seminar qualifies for Continuing Education Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. Executive Director said the keynote speaker was Jacquelyn Suarez, Director of the NJ Division of Local Government Services. Executive Director referred to a copy of the notice included in the agenda for more information. Executive Director said if anyone had any questions or needed assistance in registering to contact Cathy Dodd, [cdodd@permainc.com](mailto:cdodd@permainc.com).

Executive Director's Report Made Part of Minutes.

**TREASURER:** Chairman Angilella reported the next item was the February Bills List, Resolution 19-22, which was included in agenda.

**MOTION TO APPROVE RESOLUTION 19-22 FEBRUARY BILLS  
LIST IN THE AMOUNT OF \$77,262.34**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Mr. McPeak advised he did not have anything to report.

**ATTORNEY:** Ms. Paffenroth said she did not have anything to report.

**CLAIMS SERVICE - PERMA:** Ms. Walcoff said as Ms. Dodd mentioned earlier the Claims Committee did meet and there would be a closed session to present the PARS.

**CLAIMS SERVICE - AMERI-HEALTH:** Ms. Ware reviewed the Medical Savings Report for January, which was included in the agenda. Ms. Ware reported she wanted to clarify there were 248 bills for the month of January. Ms. Ware advised the total billed for January was \$220,153 and the total paid was \$74,105 with a gross savings of \$146,048 or 66.0%. Ms. Ware said the Access Network fee was \$11,250 with a net savings of \$134,798 and the network utilization was 97.70%.

**SAFETY DIRECTOR:** Mr. Prince advised the January through February 2022 All Risk Control Activity Report was included in the agenda. Mr. Prince reported they were previously asked to attempt to schedule a meeting with the Administration of the Metro Police. Mr. Prince noted they were exchanging e-mails to schedule a date, but in the meantime his colleague, Harry Earle met with a lieutenant to discuss driver training and to discuss programs available to reduce those motor vehicle accidents and encourage safe motor vehicle operation while operating within the CCPD. Mr. Prince said he would report back and provide the results of the training. Mr. Prince advised all of the training opportunities were placed on the NJCE website and he encouraged all department heads to visit the website. Mr. Prince reported they were continuing with the Fast Track Training Programs that they've been providing for the Department of Public Works. Mr. Prince said the trainings were beneficial and they were providing two sets of training with the same topics and then our next training opportunities would be an additional curriculum for all those that attended. Mr. Prince said it was worthwhile to have everyone in the room for the day to provide essential training programs. Mr. Prince advised the agenda also included information on the Expo Training Programs they were providing around the State and noted the agenda was included in the agenda. Mr. Prince concluded his report unless there were any questions. Chairman Angilella thanked Mr. Prince for his efforts in assuring safe driving for the Metro Department.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**MOTION TO OPEN MEETING TO PUBLIC**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**CLOSED SESSION:** Chairman Angilella read Resolution 20-22, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 20-22 FOR CLOSED SESSION**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

A breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

**MOTION TO APPROVE THE FOLLOWING PARS**

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
3271	\$ 130,825.60	PAR
2554	\$ 118,149.28	PAR

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

Chairman Angilella advised the next meeting was scheduled for March 24, 2022, 10:30 AM, via Zoom.

**MOTION TO ADJOURN**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**MEETING ADJOURNED: 10:59 AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary



## **APPENDIX II**

### ***NJCE FINANCE SUB COMMITTEE AGENDA***



## NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive - Suite 216  
Parsippany, NJ 07054-4412  
Telephone (201) 881-7632 Fax (201) 881-7633

**Memo to:** Finance Sub Committee  
New Jersey Counties Excess Joint Insurance Fund

**From:** Joseph Hrubash, Executive Director

**Subject:** 2022 Delta and Key Takeaways

**Date:** Tuesday, February 22, 2022 – 2:30 p.m. via Zoom Audio/Video  
**Join via Link:** <https://permainc.zoom.us/j/99790569169>  
**OR**  
**Dial:** 1-929-205-6099 enter **Meeting ID:** 997 9056 9169

The NJCE Finance Committee is meeting to discuss the following:

**2022 Budget Delta:** The 2022 renewal at the expiring program structure, where available, have resulted in higher member premiums for ancillary coverage lines primarily the Cyber Liability, Pollution Liability and POL/EPL where applicable. As you know these coverage lines are not part of the excess program. They are elective and commercially insured and a pass-through in the NJCE budget. The 2022 budget delta for ancillary coverage lines is \$744,455. *Attached is a copy of a budget comparison between the “2022 certified budget” versus “2022 annual premiums. Also, attached are each member’s share of the additional premium.* For the 3<sup>rd</sup> consecutive year our renewal marketing efforts reflect the fact that we are still in the midst of the broadest insurance hard market since the mid-1980s affecting all lines of insurance.

We are recommending that the NJCE bill the membership for the ancillary premium budget delta. Since some of our members may not have the necessary funds in their 2022 budget, we suggest one of the following payment options for member Counties and Insurance Commissions:

1. 100% of the 2022 additional premium as a 3<sup>rd</sup> installment in mid-September 2022.
2. 100% of the 2022 additional premium as part of the 1<sup>st</sup> installment of 2023.
3. 40% of the 2022 additional premium as a 3<sup>rd</sup> installment in September 2022, 30% of the 2022 additional premium due in September 2023 and 30% of 2022 the additional premium due in September 2024.

There is also a delta for the excess program of \$563,358. In anticipation of a potential 2022 budget delta for the excess program resulting from the hard market, we budgeted additional loss fund dollars. Additional loss funds of \$557,605 can be used towards an offset of the excess program delta. Therefore, no additional premium charge is necessary. The NJCE continues to have a strong financial position.

**2022 NJCE Excess Renewal Key Tasks:** As previously reported, the Underwriting Manager has completed the 2022 Renewal marketing, which resulted in several **Key Tasks**. *The Key Tasks are summarized on pages 4 and 5.* These items were previously addressed in the two webinars and other communication from the Underwriting Manager. The Underwriting Manager will provide additional commentary.

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND**  
**2022 ANNUALIZED vs ASSESSED ANNUALIZED BUDGET**

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND				
2022 PROPOSED BUDGET -				
APPROPRIATIONS	(A)	(B)	(C)	(D)
I. Claims and Excess Insurance			(B - A)	(C / A)
Claims	CERTIFIED BUDGET FY2022	ACTUAL PREMIUMS BUDGET FY2022	Change \$	Change %
1 Property	1,097,129	1,097,129		0.0%
2 Liability	1,187,036	1,008,979	(178,057)	-15.0%
3 Auto	412,454	350,584	(61,870)	-15.0%
4 Workers' Comp.	3,156,775	2,683,463	(473,312)	-15.0%
5 SBL/EPL	30,000	30,000		0.0%
6 POL/EPL	257,917	257,917		0.0%
7 Cyber	100,000	255,634	155,634	155.6%
8 Subtotal - Claims	6,241,311	5,683,706	(557,605)	-8.9%
9 Premiums				
10				
11 Property	8,307,438	8,207,814	(99,624)	-1.2%
12 Property 150 x 110	707,777	733,623	25,846	3.7%
13 XS Flood to 50	581,185	637,787	56,602	9.7%
14 Liability	4,244,992	4,708,000	463,008	10.9%
15 Excess Liability	2,300,904	2,496,975	196,071	8.5%
16 Workers Comp (Stat x 1MIL)	2,778,261	2,699,716	(78,545)	-2.8%
17				
18 SubTotal Premiums	18,920,557	19,483,915	563,358	3.0%
19 Total Loss Fund	25,161,868	25,167,621	5,753	0.0%
20				
21 II. Expenses, Fees & Contingency				
22				
39 Total Fund Exp & Contingency	2,005,627	2,005,625	(2)	0.0%
40 Risk Management Consultant	102,124	102,124		0.0%
41				
42 Total Self Insured Program	27,269,619	27,275,370	5,751	0.0%
43				
44 Ancillary Coverages				
45 POL/EPL	1,278,383	1,276,010	(2,373)	-0.2%
46 Crime Program	172,417	172,726	309	0.2%
47 Medical Malpractice	1,073,020	1,092,531	19,511	1.8%
48 Pollution Liability	261,155	453,053	191,898	73.5%
49 Employed Lawyers Liability	163,914	159,477	(4,437)	-2.7%
50 Cyber Liability	1,000,816	1,529,861	529,045	52.9%
51 Aviation	104,370	95,868	(8,502)	-8.1%
52 Marina Operators Liability	18,090	18,070	(20)	-0.1%
53 Active Assailant	25,976	45,000	19,024	73.2%
54 Supplemental Indemnity WC	25,390	25,390		0.0%
55				
56 Total Ancillary Coverages	4,123,532	4,867,987	744,455	18.1%
57				
58 Total FUND Disbursements	31,393,150	32,143,357	750,206	2.4%

2/21/2022

3:58 PM

NJ Counties\_ASSM\_2022 ALT OPTIONS  
BUDGET

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND  
Fund Year 2022 - Ancillary Coverages Reconciliation to Actual

County/Commission	POL/EPL	Crime Program	Medical Malpractice	Pollution Liability	Employed Lawyers Liability	Cyber Liability	Aviation	Marina Operators Liability	Active Assailant	Supplemental Indemnity WC	Total
<b>ACIC</b>											
Certified	167,962	37,591	165,404	22,227	28,926	102,391	2,798	-	-	-	527,299
Actual	199,968	37,658	168,412	39,953	28,143	157,191	2,368	-	-	-	633,693
Difference (Certified - Actual)	(32,006)	(67)	(3,008)	(17,726)	783	(54,800)	430	-	-	-	(106,394)
<b>BCIC</b>											
Certified	49,077	12,472	54,834	13,065	6,428	124,660	4,235	-	-	25,390	290,161
Actual	-	12,494	55,832	23,484	6,254	191,379	3,503	-	-	25,390	318,416
Difference (Certified - Actual)	49,077	(22)	(998)	(10,419)	174	(66,719)	652	-	-	-	(28,255)
<b>CCIC</b>											
Certified	290,966	38,283	175,523	58,797	41,782	124,688	10,178	-	-	-	740,217
Actual	299,731	38,353	178,714	105,684	40,651	191,421	8,612	-	-	-	863,166
Difference (Certified - Actual)	(8,765)	(70)	(3,191)	(46,887)	1,131	(66,733)	1,566	-	-	-	(122,949)
<b>CUIC</b>											
Certified	129,644	14,589	51,027	7,384	9,642	83,232	2,877	-	16,217	-	314,612
Actual	138,893	14,615	51,955	13,273	9,381	127,778	2,435	-	22,598	-	380,928
Difference (Certified - Actual)	(9,249)	(26)	(928)	(5,889)	261	(44,546)	442	-	(6,381)	-	(66,316)
<b>GCIC</b>											
Certified	286,842	6,692	562,492	46,013	22,498	117,517	5,340	-	9,759	-	1,057,153
Actual	291,002	6,704	572,719	82,704	21,889	180,412	4,518	-	22,402	-	1,182,350
Difference (Certified - Actual)	(4,160)	(12)	(10,227)	(36,691)	609	(62,895)	822	-	(12,643)	-	(125,197)
<b>HC</b>											
Certified	-	8,927	-	-	-	118,860	9,889	-	-	-	137,676
Actual	-	8,943	-	-	-	182,475	8,367	-	-	-	199,785
Difference (Certified - Actual)	-	(16)	-	-	-	(63,615)	1,522	-	-	-	(62,109)
<b>MCIC</b>											
Certified	98,266	16,114	63,740	58,522	-	99,918	7,947	-	-	-	344,507
Actual	92,342	16,143	64,899	105,191	-	153,395	6,724	-	-	-	438,694
Difference (Certified - Actual)	5,924	(29)	(1,159)	(46,669)	-	(53,477)	1,223	-	-	-	(94,187)
<b>MONC</b>											
Certified	-	10,253	-	44,192	-	54,014	49,114	18,090	-	-	175,664
Actual	-	10,271	-	63,074	-	82,922	49,114	18,070	-	-	223,452
Difference (Certified - Actual)	-	(18)	-	(18,882)	-	(28,908)	-	20	-	-	(47,788)
<b>OCIC</b>											
Certified	-	16,984	-	10,616	-	70,000	4,092	-	-	-	101,692
Actual	-	17,014	-	19,081	-	94,031	3,462	-	-	-	133,588
Difference (Certified - Actual)	-	(30)	-	(8,465)	-	(24,031)	630	-	-	-	(31,896)
<b>UCIC</b>											
Certified	255,626	10,512	-	339	54,638	105,536	7,900	-	-	-	434,551
Actual	254,074	10,531	-	609	53,159	168,857	6,685	-	-	-	493,915
Difference (Certified - Actual)	1,552	(19)	-	(270)	1,479	(63,321)	1,215	-	-	-	(59,364)
<b>Grand Totals</b>											
Certified	1,278,383	172,417	1,073,020	261,155	163,914	1,000,816	104,370	18,090	25,976	25,390	4,123,532
Actual	1,276,010	172,726	1,092,531	453,053	159,477	1,529,861	95,868	18,070	45,000	25,390	4,867,987
Difference (Certified - Actual)	2,373	(309)	(19,511)	(191,898)	4,437	(529,045)	8,502	20	(19,024)	-	(744,455)

2/17/2022

# Key Tasks for 2022

## Property

*Work with your Risk Manager on these items, but buildings, grounds, operations and OEM may also be able to assist.*

- Complete COPE (Construction, Occupancy, Protections and Exposures) info for all buildings, accurately label locations, only a single building per line (no multiple locations in one), accurate addressees, etc. Ensure all values are listed, and appropriately. All of this should be performed in Origami.
- Fine Arts should be available in an itemized format with proof of valuation. Upload itemized list and proofs to Origami. If any items are valued over \$250k, reach out to Underwriting to review.
- Properties looking for "historical" valuation must 1) be on a proper federal, state or local historical register, and 2) have a special historical appraisal on file prior to loss. At the 2023 renewal, historical valuation will not be available for any properties without an appraisal. An increased limit (\$5m max) is potentially available from Zurich, but must be underwritten first.
- Maximum available NFIP limits should be purchased for all locations identified as a Special Flood Hazard Area (SFHA) by NFIP, as this will satisfy your deductible. Please note, the NJCE and its professionals do not run flood zones for members. In anticipation of the 2023 renewal, the NJCE is considering the same deductible be applied to all locations identified by Zurich (our insurer) as High Hazard, so purchasing NFIP for these locations should also be discussed with your risk manager. *The list of these locations will be circulated by the Underwriting Manager, shortly.*
- Since Flood of Unnamed/Miscellaneous locations is limited to \$5m, ensure timely notice of new large properties. These should be reported in Origami.

## Liability

- Provide strip search policies pertaining to transgender inmates for all jails. *J. A. Montgomery had begun reaching out for these during 2021, so please continue to provide.*
- Confirmation background checks are performed on all staff (including volunteers) for all programs involving minors. This only applies to programs sponsored by the NJCE member, not for other organizations using your property (i.e. events hosted by others in the park).
- Unmanned aircraft over 10 pounds must submit full details for insurer review. Year, make, model, weight, purpose, payload (camera, etc.) and value. The weight and value should include the payload.
- Complete the dam and bridge schedules in Origami, and provide/upload current engineering inspection reports for both (regulation requires these reports every 2-4 years on average). Typically managed by County Engineer.

# ■ Key Tasks for 2022

## Cyber

*Work with your IT team, and reach out to the Underwriting Manager with any specific questions.*

- Setup a session with Cowbell's Risk Engineering team in first two months of the year. Underwriting is in the process of getting dates back to the members.
- Implement Multi Factor Authentication (MFA) for all remote access to your network (\$250k ransomware sublimit until such is implemented).
- Work on implementing or planning implementation of all security measures in the NJCE's Cyber Risk Management program.

## Pollution

- Capital Improvements are excluded, and so must be underwritten in advance to be considered for coverage. *We suggest you work with your Risk Manager to submit a list of planned capital improvements for 2022 to the Underwriting Manager.*
  - Scope of work, construction values, duration, and environmental due diligence (Phase I / II reports, excavation details, soil management plans, and renovation details)