

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – April 25, 2022
ZOOM VIRTUAL MEETING
2:00 PM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	AmeriHealth Casualty Services Gladys Driggins Monica Coleman Steve Andrick Linda Page Paulette Kelly Tracy Ware
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Qual Lynx
Chris Roselli

PERMA
Jennifer Conicella
Robyn Walcoff

NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura Paffenroth, Esq.
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Bob Cornforth, Camden County MUA
Harry Earle, J.A. Montgomery Risk Control
Cathy Dodd, PERMA Risk Management Services
Brandon Tracy, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF FEBRUARY 24, 2022,
OPEN AND CLOSED MINUTES OF MARCH 24, 2022 AND OPEN AND CLOSED MINUTES
OF APRIL 25, 2022

MOTION TO APPROVE OPEN AND CLOSED MINUTES FEBRUARY 24, 2022

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 1 Abstention

MOTION TO APPROVE OPEN AND CLOSED MINUTES MARCH 24, 2022

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 1 Abstention

MOTION TO APPROVE OPEN AND CLOSED MINUTES APRIL 5, 2022

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on April 20 and Mr. Prince noted it was an in-person meeting with a hybrid zoom meeting. Mr. Prince said it was well attended and a variety of topics were discussed including safety training and opportunities that were available. Mr. Prince advised they also briefly discussed the Fast Track Training Program which were completed for the Public Works and Building and Grounds Departments. Mr. Prince advised they would continue this program in the fall. Mr. Prince advised the next meeting was scheduled for May 18. Mr. Prince advised they would use the same format, in-person and zoom. Mr. Prince reported he would co-ordinate with Mr. Friedman to distribute the agenda and minutes. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Conicella advised the Claims Committee met at the beginning of the month and discussed several payment authorizations which would be presented in closed session later in the meeting. Ms. Conicella concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director thanked Chairman Angilella and hoped everyone was well.

NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE): Executive Director reported the NJCE was scheduled to meet again on Thursday, April 28, 2022 at 9:30 AM via Zoom and the agenda would be sent out tomorrow. Chairman Angilella commented that he or Ms. Wright would

not be available for the meeting. In response to Chairman Angilella's inquiry, Ms. Paffenroth said she spoke with Mr. Hrubash and he was aware that she would not be attending the meeting.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of March. Executive Director advised there were 4 certificates of insurance issued during the month of March.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

ONLINE TRAINING COURSES: Executive Director reported we received a request for 250 usages of the online National Counsel Defensive Driver Course offered through SafeServe.com. for the Metro Police. Executive Director advised the cost for 250 usages was \$5,737.50. Executive Director said the Commission had paid for this type of expense in the past and would be allocated to the miscellaneous and expense account. Executive Director asked if there were any questions and requested a motion to approve the cost. Executive Director encouraged the other entities if they were interested in the services to reach out to Mr. Prince.

MOTION TO APPROVE THE COST OF \$5,737.50 FOR THE ONLINE DEFENSIVE DRIVER TRAINING COURSE FOR 250 USAGES

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

CCIC FINANCIAL FAST TRACK: Executive Director reported the February Financial Fast Track was included in the agenda. Executive Director advised as of February 28, 2022, there was a surplus of \$32,538,339. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$3,781,777 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount was \$39,868,027.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the February Financial Fast Track was included in the agenda. As of February 28, 2022, the Fund had a surplus of \$14,323,660. Executive Director referred to line 7, "Dividend", and noted the NJCE released dividends in the amount of \$5,857,551. Executive Director noted the cash amount was \$12,413,800.

LEGAL DEFENSE PANEL CONTRACTS: Executive Director advised the Defense Panel Contracts would expire on May 31, 2022. Executive Director reported the Commission Attorney issued Request for Proposals for Legal Services for the Insurance Commission. Executive Director noted the results would be discussed at the May meeting.

CAMDEN COUNTY COLLEGE: Executive Director reported the next item was informational. Executive Director advised the Camden County College requested a quote for Workers Compensation coverage. Executive Director said the Underwriting Office and Executive Director's office were working on a quote to present to the College

CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY: Executive Director report there was a call last week with the CCMUA and three other County Utilities Authorities to discuss the pollution liability coverage for the 2022 renewal. Executive Director advised the renewal coverage resulted in an exclusion for sewer backup claims. Executive Director said we are finding this coverage to be very expensive with higher retentions. Executive Director advised additional information was requested from the member entities and the NJCE Underwriting Team would continue to work with the carrier on some options for this coverage. Executive Director reported another call was scheduled for next week and he would keep everyone updated.

2022 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: Executive Director said it was not too late to register for the 11th Annual Educational Seminar. Executive Director advised the first session was on Friday, April 29th and the second session was on May 6th, 9:00 AM to Noon. Executive Director noted Ms. Dodd recently sent an e-mail with all the pertinent information to register.

Executive Director asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak said he did not have anything to report other than the April Bills List which was included in the agenda. Mr. McPeak advised he reviewed the Bills List and recommended payment and approval.

**MOTION TO APPROVE RESOLUTION 28-22 APRIL BILLS LIST
IN THE AMOUNT OF \$81,573.49**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

ATTORNEY: Ms. Paffenroth said she did not have anything to report at this.

CLAIMS SERVICE - AMERI-HEALTH: Ms. Ware reviewed the Medical Savings Report for the month of March and advised they received 554 bills and were billed \$425,085. Ms Ware advised we paid \$156,395 with a gross savings of \$268,693 minus the network fee for a total savings of \$257,440. Ms. Ware concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince advised the March through April 2022 All Risk Control Activity Report was included in the agenda. Mr. Prince reported the agenda also included a flyer on the Expo Program they were hosting around the State. Mr. Prince noted an Expo was scheduled on September 21, 2022 at the Camden County Emergency Training Center and said it was a wonderful opportunity for employees to get a variety of training in one day as opposed to one class per session. Mr. Prince reported all training through June 30 was included in the packet and encouraged all employees to review the listing. Mr. Prince advised they have been on an aggressive initiative with the Camden County Police Department to try to review training opportunities and initiatives that could reduce the motor vehicle accidents in the department. Mr. Prince said his colleague, Harry Earle, who was on the call would discuss some of the initiatives and recent meetings. Mr. Earle reported they reviewed four years of crashes and determined the trend for accidents were occurring when an officer was responding to emergencies and not just everyday driving. Mr. Earle suggested the Defensive Driving Course and advised the Training Coordinators at the police department and deputy chief were eager to start the courses. Mr. Earle said it was a worthwhile investment and thought it would make a big difference in

the amount of crashes. Chairman Angilella thanked Mr. Earle for his involvement and was hopeful the situation would be addressed. Mr. Prince then asked if anyone had any questions and concluded the Safety Director Report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

MOTION TO OPEN MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 29-22, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 29-22 FOR CLOSED SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

A breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

CLAIM #	AMOUNT	SAR/PAR
3446	\$ 167,957.24	PAR
2633	\$ 112,892.61	PAR
2633	\$ 75,673.36	SAR
944	\$ 265,386.17	PAR
2539	\$ 16,500.00	PAR
3101	\$ 128,122.54	PAR
2640	\$ 84,471.24	PAR
3014	\$ 21,000.00	PAR
707	\$ 136,790.99	PAR
707	\$53,984.00	SAR
1733	\$ 11,948.03	SAR

MOTION TO ADJOURN

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

MEETING ADJOURNED: 2:49 PM

Minutes prepared by: Cathy Dodd, Assisting Secretary