

**CAMDEN COUNTY INSURANCE COMMISSION  
AGENDA AND REPORTS  
MONDAY, APRIL 25, 2022  
2:00 PM**

**To attend the meeting via teleconference  
Dial 1-312-626-6799 and enter Meeting ID: 739 426 4615**

**OR**

**Join Zoom Meeting via Computer Link**

**<https://permainc.zoom.us/j/7394264615>**

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

The Camden County Insurance Commission will conduct its *April 25, 2022* meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- (1) Sending sufficient notice herewith to the Courier Post,
- (2) Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

**CAMDEN COUNTY INSURANCE COMMISSION AGENDA**  
**OPEN PUBLIC MEETING: April 25, 2022**  
**2:00 PM**

- ☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
  - ☐ **PLEDGE OF ALLEGIANCE**
  - ☐ **ROLL CALL OF COMMISSIONERS**
  - ☐ **APPROVAL OF MINUTES:** February 24, 2022 Open Minutes.....Appendix I  
February 24, 2022 Closed Minutes..... sent via e-mail  
March 24, 2022 Open Minutes.....Appendix I  
March 24, 2022 Closed Minutes.....sent via e-mail  
April 5, 2022 Open Minutes.....Appendix I  
April 5, 2022 Closed Minutes.....sent via e-mail
  - ☐ **CORRESPONDENCE – NONE**
  - ☐ **COMMITTEE REPORTS**
    - Safety Committee: ..... Verbal
    - Claims Committee: ..... Verbal
  - ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
    - Executive Director's Report.....Pages 2-10
  - ☐ **TREASURER – David McPeak**
    - Resolution 28-22 April Bill List ..... Pages 11-12
    - Treasurer Reports ..... Pages 13-14
  - ☐ **ATTORNEY – Laura J. Paffenroth, Esq..... Verbal**
  - ☐ **CLAIMS SERVICE –AmeriHealth Casualty Services**
    - Medical Savings Report - 2022 .....Page 15
    - Medical Savings Report - 2021 .....Page 16
  - ☐ **NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
    - Monthly Report..... Pages 17-24
  - ☐ **OLD BUSINESS**
  - ☐ **NEW BUSINESS**
  - ☐ **PUBLIC COMMENT**
  - ☐ **CLOSED SESSION- PARS/SARS**
    - Resolution 29-22 Closed Session .....Page 25
    - Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)
  - ☐ **APPROVAL OF PARS/SARS**
- 
- ☐ **NEXT SCHEDULED MEETING: May 26, 2022, 10:30 AM**
  - ☐ **MEETING ADJOURNMENT**

**CAMDEN COUNTY INSURANCE COMMISSION**

9 Campus Drive, Suite 216, Parsippany, NJ 07054

*Telephone (201) 881-7632*

*Fax (201) 881-7633*

Date: April 25, 2022

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

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☐ **NJ Counties Excess Joint Insurance Fund (NJCE)** – The NJCE is scheduled to meet again on Thursday, April 28, 2022 at 9:30 AM via Zoom.

☐ **Certificate of Insurance Issuance Report (Page 4)** – Included in the agenda on page 4 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of March. There were 4 certificates of insurance issued.

☐ **Motion to approve the Certificate of Insurance Report**

☐ **Online Training Courses** – We have received a request to purchase 250 usages of the National Counsel Defensive Driver Course offered through SafeServe.com for the Metro Police. The cost for 250 usages is \$5,737.50. We are asking the Commissioners to consider approving this expense. If approved the expense will be allocated to the miscellaneous and expense account.

☐ **Motion to approve the cost of \$5,737.50 for the Online Defensive Driver Training Course for 250 Usages for the Metro Police**

☐ **CCIC Financial Fast Track (Pages 5-7)** – Included in the agenda on pages 5-7 is a copy of the Financial Fast Track Report as of **February 28, 2022**. The report indicates the Commission has a surplus of **\$32,538,339**. Line 10 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s surplus of share of the equity in the NJCE. CCIC’s current equity in the NJCE is **\$3,781,777**. The total cash amount is **\$39,868,027**.

☐ **NJCE Property and Casualty Financial Fast Track (Pages 8-10)** - Included in the agenda on pages 8-10 is a copy of the NJCE Financial Fast Track Report as of **February 28, 2022**. The report indicates the Fund has a surplus of **\$14,323,660**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$5,857,551**. The total cash amount is **\$12,413,800**.

☐ **Legal Defense Panel Contracts** – The Defense Panel Contracts will expire on May 31, 2022. The Commission Attorney issued Request for Proposals for Legal Services for the Insurance Commission. The results will be discussed at the May meeting.

- ❑ **Camden County College** -The Camden County College has requested a quote for Workers Compensation coverage. The Underwriting Office and Executive Director's office are working up a quote to present to the College.

# **Camden County Insurance Comm.**

From 3/1/2022 To 4/1/22

<b>Holder (H)/ Insured Name (I)</b>	<b>Holder / Insured Address</b>	<b>Description of Operations</b>	<b>Issue Date/ Cert ID</b>	<b>Coverage</b>
H - New Jersey Historic Trust I - County of Camden, Division Of Insurance	P.O. Box 457 Trenton, NJ 08625	RE: Grant number 2021.0088 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Grant number 2021.0088	3/10/2022 #3340795	GL AU EX WC OTH
H - Camden County Educational I - Camden County College	Services Commission ATT: Alicia O'Donnell, M.S., CCC-SLP 225 White Horse Ave. Clementon, NJ 08021	RE: Autism Acceptance Run Evidence of Insurance as respects to Camden County College Disability Services Office to participate as a vendor in the Gloucester County Autism Acceptance Run taking place during the current policy period.	3/17/2022 #3347593	GL AU EX OTH
H - Edison Public Library ATT: I - Camden County College	Debra Sarr 340 Plainfield Ave. Edison, NJ 08817	RE: NJCAP training Evidence of Insurance as respects to Camden County College CAP Program to use facilities meeting room for NJCAP training, taking place during the current policy period.	3/17/2022 #3347594	GL AU EX OTH
H - Lindenwold Public Schools I - County of Camden, Division Of Insurance	801 Egg Harbor Road Lindenwold, NJ 08021	RE: COVID vaccination Evidence of Insurance as respects to Pandemic Response Team (COVID vaccination) at Lindenwold Public School (High School) during the current policy period.	3/30/2022 #3422445	GL AU EX WC OTH
<b>Total # of Holders: 4</b>				

CAMDEN COUNTY INSURANCE COMMISSION						
FINANCIAL FAST TRACK REPORT						
			AS OF	February 28, 2022		
ALL YEARS COMBINED						
			THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME		1,507,663	2,994,835	165,056,754	168,051,589
2.	CLAIM EXPENSES					
		Paid Claims	116,647	382,219	37,669,872	38,052,091
		Case Reserves	64,838	473,738	8,100,104	8,573,843
		IBNR	380,517	297,277	9,324,252	9,621,529
		Excess Insurance Recoverable	(385)	(837)	(298,123)	(298,959)
		Discounted Claim Value	(14,820)	(30,196)	(392,434)	(422,630)
	TOTAL CLAIMS		546,798	1,122,201	54,403,672	55,525,872
3.	EXPENSES					
		Excess Premiums	822,266	1,624,040	70,396,802	72,020,841
		Administrative	80,159	153,127	7,793,079	7,946,206
	TOTAL EXPENSES		902,424	1,777,166	78,189,881	79,967,047
4.	UNDERWRITING PROFIT (1-2-3)		58,441	95,468	32,463,202	32,558,670
5.	INVESTMENT INCOME		5,389	11,639	973,738	985,377
6.	PROFIT (4 + 5)		63,830	107,108	33,436,939	33,544,047
7.	CEL APPROPRIATION CANCELLATION		0	0	212,516	212,516
8.	DIVIDEND INCOME		0	0	2,086,123	2,086,123
9.	DIVIDEND EXPENSE		0	0	(7,086,123)	(7,086,123)
10.	INVESTMENT IN JOINT VENTURE		(4,982)	(19,945)	3,801,722	3,781,777
11.	SURPLUS (6 + 7 + 8 - 9)		58,847	87,163	32,451,177	32,538,339
SURPLUS (DEFICITS) BY FUND YEAR						
	2010		(113)	(376)	(407,136)	(407,512)
	2011		(179)	(582)	269,686	269,104
	2012		(146)	(628)	642,645	642,016
	2013		(322)	(1,209)	3,158,908	3,157,699
	2014		(233)	(1,059)	4,941,369	4,940,309
	2015		(90)	(764)	6,594,533	6,593,769
	2016		(131)	(898)	4,601,172	4,600,274
	2017		(118)	(1,013)	6,188,838	6,187,824
	2018		(642)	(2,070)	1,965,420	1,963,350
	2019		(227)	(1,250)	1,927,004	1,925,754
	2020		756	1,604	2,167,498	2,169,103
	2021		7,849	103	401,239	401,342
	2022		52,444	95,305		95,305
TOTAL SURPLUS (DEFICITS)			58,847	87,163	32,451,175	32,538,338
TOTAL CASH						39,868,027

CAMDEN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	February 28, 2022		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
	Paid Claims	0	140	2,729,023	2,729,163
	Case Reserves	0	(140)	15,160	15,020
	IBNR	0	0	0	0
	Discounted Claim Value	0	0	(76)	(76)
TOTAL FY 2010 CLAIMS		0	0	2,744,107	2,744,107
FUND YEAR 2011					
	Paid Claims	0	1,253	2,150,953	2,152,206
	Case Reserves	0	(1,253)	86,347	85,094
	IBNR	0	0	1,210	1,210
	Discounted Claim Value	0	0	(614)	(614)
TOTAL FY 2011 CLAIMS		0	0	2,237,895	2,237,895
FUND YEAR 2012					
	Paid Claims	0	243	1,787,270	1,787,512
	Case Reserves	0	(243)	9,636	9,393
	IBNR	0	0	2,921	2,921
	Discounted Claim Value	0	0	(117)	(117)
TOTAL FY 2012 CLAIMS		0	0	1,799,709	1,799,709
FUND YEAR 2013					
	Paid Claims	0	7,240	3,745,371	3,752,610
	Case Reserves	0	(7,240)	207,485	200,245
	IBNR	0	0	6,927	6,927
	Discounted Claim Value	0	0	(2,444)	(2,444)
TOTAL FY 2013 CLAIMS		0	0	3,957,339	3,957,339
FUND YEAR 2014					
	Paid Claims	56	1,647	5,371,543	5,373,190
	Case Reserves	(56)	(1,847)	26,027	24,180
	IBNR	0	200	21,431	21,631
	Discounted Claim Value	0	0	(661)	(661)
TOTAL FY 2014 CLAIMS		0	0	5,418,340	5,418,340
FUND YEAR 2015					
	Paid Claims	0	0	3,389,034	3,389,034
	Case Reserves	0	0	79,157	79,157
	IBNR	0	0	1,390	1,390
	Discounted Claim Value	0	0	(798)	(798)
TOTAL FY 2015 CLAIMS		0	0	3,468,783	3,468,783
FUND YEAR 2016					
	Paid Claims	12,700	14,414	4,692,019	4,706,433
	Case Reserves	(12,700)	3,187	393,089	396,276
	IBNR	0	(17,601)	164,981	147,380
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	0	0	(9,792)	(9,792)
TOTAL FY 2016 CLAIMS		0	(0)	5,240,297	5,240,297

CAMDEN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	February 28, 2022		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2017					
	Paid Claims	1,320	4,259	3,228,260	3,232,519
	Case Reserves	(1,320)	(4,259)	214,917	210,658
	IBNR	0	0	166,589	166,589
	Discounted Claim Value	0	0	(7,766)	(7,766)
TOTAL FY 2017 CLAIMS		0	0	3,602,000	3,602,000
FUND YEAR 2018					
	Paid Claims	(20,136)	(7,463)	4,968,273	4,960,810
	Case Reserves	7,560	(27,749)	1,096,556	1,068,807
	IBNR	12,591	35,227	885,826	921,054
	Discounted Claim Value	0	0	(31,069)	(31,069)
TOTAL FY 2018 CLAIMS		15	15	6,919,587	6,919,602
FUND YEAR 2019					
	Paid Claims	19,328	71,800	3,255,306	3,327,106
	Case Reserves	(29,617)	(53,114)	2,107,278	2,054,164
	IBNR	10,288	(18,686)	1,392,704	1,374,018
	Discounted Claim Value	0	0	(56,618)	(56,618)
TOTAL FY 2019 CLAIMS		0	0	6,698,670	6,698,670
FUND YEAR 2020					
	Paid Claims	10,728	32,560	1,675,351	1,707,911
	Case Reserves	(34,542)	(53,423)	1,062,087	1,008,664
	IBNR	24,199	21,700	3,148,385	3,170,085
	Excess Insurance Recoverable	(385)	(837)	(298,123)	(298,959)
	Discounted Claim Value	0	0	(110,615)	(110,615)
TOTAL FY 2020 CLAIMS		0	0	5,477,085	5,477,085
FUND YEAR 2021					
	Paid Claims	121,502	309,360	677,470	986,831
	Case Reserves	135,119	454,880	2,802,367	3,257,247
	IBNR	(256,621)	(764,241)	3,531,888	2,767,647
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	0	0	(171,864)	(171,864)
TOTAL FY 2021 CLAIMS		(0)	(0)	6,839,860	6,839,860
FUND YEAR 2022					
	Paid Claims	(28,851)	(53,234)		(53,234)
	Case Reserves	393	164,938		164,938
	IBNR	590,060	1,040,677		1,040,677
	Excess Insurance Recoverable	0	0		0
	Discounted Claim Value	(14,820)	(30,196)		(30,196)
TOTAL FY 2022 CLAIMS		546,783	1,122,186	0	1,122,186
COMBINED TOTAL CLAIMS		546,798	1,122,201	54,403,672	55,525,872

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.



NEW JERSEY COUNTIES EXCESS JIF						
FINANCIAL FAST TRACK REPORT						
		AS OF	February 28, 2022			
ALL YEARS COMBINED						
		THIS	YTD	PRIOR	FUND	
		MONTH	CHANGE	YEAR END	BALANCE	
1.	UNDERWRITING INCOME		2,770,490	5,416,674	216,347,698	221,764,372
2.	CLAIM EXPENSES					
		Paid Claims	41,985	133,409	8,997,544	9,130,953
		Case Reserves	(146,729)	(462,392)	10,977,439	10,515,047
		IBNR	627,093	1,365,883	11,375,865	12,741,749
		Discounted Claim Value	(55,752)	(111,504)	(1,916,773)	(2,028,277)
		Excess Recoveries	0	0	(1,387,397)	(1,387,397)
	TOTAL CLAIMS		466,597	925,396	28,046,678	28,972,074
3.	EXPENSES					
		Excess Premiums	2,159,435	4,137,557	153,216,264	157,353,820
		Administrative	173,321	347,297	16,354,219	16,701,516
	TOTAL EXPENSES		2,332,756	4,484,854	169,570,483	174,055,336
4.	UNDERWRITING PROFIT (1-2-3)		(28,863)	6,425	18,730,537	18,736,962
5.	INVESTMENT INCOME		(28,650)	(88,856)	1,533,106	1,444,249
6.	PROFIT (4+5)		(57,514)	(82,432)	20,263,643	20,181,211
7.	Dividend		0	0	(5,857,551)	(5,857,551)
8.	SURPLUS (6-7)		(57,514)	(82,432)	14,406,092	14,323,660
SURPLUS (DEFICITS) BY FUND YEAR						
	2010		(223)	(690)	163,660	162,970
	2011		(411)	(1,280)	666,797	665,517
	2012		(855)	(2,653)	690,291	687,638
	2013		(1,562)	(4,853)	1,322,965	1,318,112
	2014		(2,263)	(7,109)	2,323,116	2,316,007
	2015		(2,759)	(8,574)	1,637,394	1,628,820
	2016		(2,942)	(9,132)	1,825,687	1,816,555
	2017		(3,660)	(11,351)	1,865,475	1,854,124
	2018		(3,366)	(10,436)	2,701,793	2,691,357
	2019		(4,013)	(12,443)	2,317,154	2,304,711
	2020		(223)	(690)	(1,215,894)	(1,216,584)
	2021		(6,372)	(11,849)	107,652	95,804
	2022		(28,863)	(1,373)		(1,373)
TOTAL SURPLUS (DEFICITS)			(57,514)	(82,432)	14,406,091	14,323,659
TOTAL CASH						12,413,800

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	February 28, 2022		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
	Paid Claims	0	0	171,840	171,840
	Case Reserves	0	0	(0)	(0)
	IBNR	0	0	0	0
	Discounted Claim Value	0	0	0	0
TOTAL FY 2010 CLAIMS		0	0	171,840	171,840
FUND YEAR 2011					
	Paid Claims	0	0	538,401	538,401
	Case Reserves	0	0	0	0
	IBNR	0	0	0	0
	Discounted Claim Value	0	0	(0)	(0)
TOTAL FY 2011 CLAIMS		0	0	538,401	538,401
FUND YEAR 2012					
	Paid Claims	359	408	1,582,804	1,583,212
	Case Reserves	(359)	(408)	65,616	65,207
	IBNR	0	0	5,318	5,318
	Discounted Claim Value	0	0	(7,374)	(7,374)
TOTAL FY 2012 CLAIMS		(0)	(0)	1,646,363	1,646,363
FUND YEAR 2013					
	Paid Claims	2,760	8,046	914,416	922,463
	Case Reserves	(4,764)	(10,050)	458,599	448,548
	IBNR	2,004	2,004	74,752	76,756
	Discounted Claim Value	0	0	(57,108)	(57,108)
TOTAL FY 2013 CLAIMS		(0)	(0)	1,390,659	1,390,659
FUND YEAR 2014					
	Paid Claims	125	51,546	476,289	527,835
	Case Reserves	(37,407)	(113,993)	388,283	274,290
	IBNR	37,282	62,447	43,550	105,997
	Discounted Claim Value	0	0	(37,267)	(37,267)
TOTAL FY 2014 CLAIMS		0	(0)	870,855	870,855
FUND YEAR 2015					
	Paid Claims	6,828	17,686	1,175,139	1,192,825
	Case Reserves	(105,069)	(107,748)	1,460,651	1,352,902
	IBNR	98,241	90,062	106,456	196,519
	Discounted Claim Value	0	0	(100,358)	(100,358)
TOTAL FY 2015 CLAIMS		0	0	2,641,889	2,641,889
FUND YEAR 2016					
	Paid Claims	3,991	9,582	844,767	854,349
	Case Reserves	(3,990)	5,951	1,681,779	1,687,730
	IBNR	(1)	(15,533)	54,558	39,026
	Discounted Claim Value	0	0	(113,121)	(113,121)
TOTAL FY 2016 CLAIMS		0	0	2,467,984	2,467,984

NEW JERSEY COUNTIES EXCESS JIF				
FINANCIAL FAST TRACK REPORT				
		AS OF	February 28, 2022	
ALL YEARS COMBINED				
		THIS	YTD	PRIOR
		MONTH	CHANGE	YEAR END
				FUND
				BALANCE
CLAIM ANALYSIS BY FUND YEAR				
<b>FUND YEAR 2017</b>				
	Paid Claims	1,844	3,516	393,930
	Case Reserves	(1,944)	(303,617)	1,372,320
	IBNR	100	300,101	1,211,149
	Discounted Claim Value	0	0	(135,864)
	<b>TOTAL FY 2017 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,841,535</b>
<b>FUND YEAR 2018</b>				
	Paid Claims	204	789	742,774
	Case Reserves	11,798	3,914	384,006
	IBNR	(12,002)	(4,703)	1,013,968
	Discounted Claim Value	0	0	(132,597)
	<b>TOTAL FY 2018 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,008,151</b>
<b>FUND YEAR 2019</b>				
	Paid Claims	0	0	673,118
	Case Reserves	100	74,102	590,241
	IBNR	(100)	(74,102)	1,923,599
	Discounted Claim Value	0	0	(263,678)
	<b>TOTAL FY 2019 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,923,280</b>
<b>FUND YEAR 2020</b>				
	Paid Claims	0	0	636,007
	Case Reserves	0	0	3,478,036
	IBNR	0	0	3,149,860
	Discounted Claim Value	0	0	(547,421)
	Excess Recoveries	0	0	(1,387,397)
	<b>TOTAL FY 2020 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>5,329,085</b>
<b>FUND YEAR 2021</b>				
	Paid Claims	25,874	41,835	848,061
	Case Reserves	(5,495)	(13,344)	1,097,909
	IBNR	(20,378)	(36,288)	3,792,655
	Discounted Claim Value	0	0	(521,987)
	Excess Recoveries	0	0	0
	<b>TOTAL FY 2021 CLAIMS</b>	<b>1</b>	<b>(7,797)</b>	<b>5,216,637</b>
<b>FUND YEAR 2022</b>				
	Paid Claims	0	0	0
	Case Reserves	402	2,802	2,802
	IBNR	521,947	1,041,896	1,041,896
	Discounted Claim Value	(55,752)	(111,504)	(111,504)
	<b>TOTAL FY 2022 CLAIMS</b>	<b>466,597</b>	<b>933,193</b>	<b>0</b>
<b>COMBINED TOTAL CLAIMS</b>		<b>466,597</b>	<b>925,396</b>	<b>28,046,678</b>
28,972,074				
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.				
Fund Year 2020 Claims reflect an anticipated recoverable amount of \$ 1,387,397 due from the reinsurer for COVID-19 WC claims.				

# CAMDEN COUNTY INSURANCE COMMISSION BILLS LIST

**Resolution No. 28-22**

**APRIL 2022**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

**BE IT RESOLVED** that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**BE IT FURTHER RESOLVED**, that this authorization shall be made a permanent part of the records of the Commission.

## FUND YEAR 2021

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001010			
001010	BROWN & CONNERY, LLP	LEGAL FEES - WILKINS - 12/21	4,540.00
001010	BROWN & CONNERY, LLP	LEGAL FEES - LA VELL - 10/21	5,832.00
001010	BROWN & CONNERY, LLP	LEGAL FEES - LA VELL - 12/21	1,403.00
			<b>11,775.00</b>
001011			
001011	PARKER MCCA Y	LEGAL FEES - RODRIGUEZ - 12/21	1,591.00
			<b>1,591.00</b>
		<b>Total Payments FY 2021</b>	<b>13,366.00</b>

## FUND YEAR 2022

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001012			
001012	COMPSERVICES, INC.	MANAGED CARE FEE 4/22	4,694.35
001012	COMPSERVICES, INC.	MANAGED CARE FEE 4/22	7,805.65
			<b>12,500.00</b>
001013			
001013	BROWN & CONNERY, LLP	LEGAL FEES - CARMICHAEL - 2/22	21.50
001013	BROWN & CONNERY, LLP	LEGAL FEES - RODRIGUEZ - 1/22	848.00
001013	BROWN & CONNERY, LLP	LEGAL FEES - KRICUN - 2/22	1,882.70
			<b>2,752.20</b>
001014			
001014	PARKER MCCA Y	LEGAL FEES - RODRIGUEZ - 2/22	456.00
			<b>456.00</b>
001015			
001015	COMPSERVICES, INC.	CLAIMS ADMIN SERVICES 4/22	12,763.63
001015	COMPSERVICES, INC.	ADMIN FEE FOR WC 4/22	21,223.04
			<b>33,986.67</b>
001016			
001016	SAFETYSERVE.COM	DDC9-D DEFENSIVE DRIVING COURSE 3/22	1,597.50
			<b>1,597.50</b>
001017			
001017	PERMA RISK MANAGEMENT SERVICES	POSTAGE 3/22	5.60
001017	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 4/22	16,101.17
			<b>16,106.77</b>

001018			
001018	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE - PD 4/22	485.76
001018	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 4/22	280.91
			<b>766.67</b>
001019			
001019	COURIER-POST	ACCT #CHL-091698 - MTG - 3.30.22	25.84
001019	COURIER-POST	ACCT #CHL-091698 - 4.25 MTG - 3.29.22	15.84
			<b>41.68</b>
		<b>Total Payments FY 2022</b>	<b>68,207.49</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>81,573.49</b>

\_\_\_\_\_  
Chairperson

Attest:


\_\_\_\_\_ Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_ Treasurer

CAMDEN COUNTY INSURANCE COMMISSION									
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED									
<b>Current Fund Year: 2022</b>									
<b>Month Ending: February</b>									
	Property	Liability	Auto	Worker's Comp	CCPD	NJ CEL	Admin	POL/EPL	TOTAL
OPEN BALANCE	2,687,455.90	9,681,586.18	(224,564.97)	25,217,884.56	641,990.52	(141,931.04)	2,187,526.06	59,700.61	40,109,647.81
RECEIPTS									
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	25,016.95	0.00	0.00	0.00	0.00	25,016.95
Invest Pymnts	394.88	1,247.00	596.79	2,819.95	87.03	213.11	30.30	29.24	5,418.30
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	394.88	1,247.00	596.79	2,819.95	87.03	213.11	30.30	29.24	5,418.30
Other *	0.00	0.00	0.00	0.00	0.00	91,698.00	0.00	0.00	91,698.00
TOTAL	394.88	1,247.00	596.79	27,836.90	87.03	91,911.11	30.30	29.24	122,133.25
EXPENSES									
Claims Transfers	3,993.76	7,282.20	10,232.21	176,441.59	0.00	0.00	0.00	0.00	197,949.76
Expenses	0.00	0.00	0.00	11,250.00	0.00	66,012.34	0.00	0.00	77,262.34
Other *	0.00	0.00	0.00	28,811.73	0.00	0.00	0.00	0.00	28,811.73
TOTAL	3,993.76	7,282.20	10,232.21	216,503.32	0.00	66,012.34	0.00	0.00	304,023.83
END BALANCE	2,683,857.02	9,675,550.98	(234,200.39)	25,029,218.14	642,077.55	(116,032.27)	2,187,556.36	59,729.85	39,927,757.23

<b>SUMMARY OF CASH AND INVESTMENT INSTRUMENTS</b>							
<b>CAMDEN COUNTY INSURANCE COMMISSION</b>							
<b>ALL FUND YEARS COMBINED</b>							
<b>CURRENT MONTH</b>	<b>February</b>						
<b>CURRENT FUND YEAR</b>	<b>2022</b>						
	<b>Description:</b>	<b>Ins Comm General A/C</b>	<b>Workers Comp Claims</b>	<b>Liability Claims</b>	<b>CCPD - WC</b>	<b>CCPD - Liability</b>	
	<b>ID Number:</b>						
	<b>Maturity (Yrs)</b>						
	<b>Purchase Yield:</b>						
	<b>TOTAL for All Accts &amp; instruments</b>						
<b>Opening Cash &amp; Investment Balance</b>	<b>\$24,960,588.13</b>	<b>24,676,861.46</b>	<b>47,353.42</b>	<b>207,615.15</b>	<b>24,684.29</b>	<b>4,073.81</b>	
<b>Opening Interest Accrual Balance</b>	<b>\$0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$1,935.25	\$1,892.06	\$9.29	\$16.63	\$5.56	\$11.71
6	Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Net Investment Income	\$1,935.25	\$1,892.06	\$9.29	\$16.63	\$5.56	\$11.71
9	Deposits - Purchases	\$293,426.64	\$116,714.95	\$74,875.28	\$7,924.88	\$43,970.78	\$49,940.75
10	(Withdrawals - Sales)	-\$480,735.52	-\$253,974.03	-\$149,780.28	-\$8,672.98	-\$55,473.04	-\$12,835.19
	Ending Cash & Investment Balance	\$24,858,408.11	\$24,541,494.44	-\$27,542.29	\$206,883.68	-\$1,676.99	\$139,249.27
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Plus Outstanding Checks	\$262,683.79	\$78,014.00	\$108,118.45	\$9,347.51	\$61,792.30	\$5,411.53
	(Less Deposits in Transit)	-\$1,255.48	\$0.00	\$0.00	\$0.00	-\$1,255.48	\$0.00
	Balance per Bank	\$25,119,836.42	<b>\$24,619,508.44</b>	<b>\$80,576.16</b>	<b>\$216,231.19</b>	<b>\$58,859.83</b>	<b>\$144,660.80</b>
		-	4,007,097.25	-	84,606.69	-	53,690.53
							4,504.93
							82,263.31

		<b>MEDICAL SAVINGS REPORT BY MONTH</b> <b>CAMDEN COUNTY INSURANCE COMMISSION</b>							
<b>2022</b>									
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization	Bills Received
January	\$220,153.00	\$182,605.00	\$74,105.00	\$146,048.00	66.00%	\$11,250.00	\$134,798.00	97.70%	248
February	\$183,500.00	\$171,143.00	\$73,625.00	\$109,875.00	58.00%	\$11,250.00	\$98,625.00	95.00%	189
March	\$425,085.00	\$324,514.00	\$156,395.00	\$268,690.00	63.00%	\$11,250.00	\$257,440	98.00%	554
April									
May									
June									
July									
August									
September									
October									
November									
December									
<b>Total:</b>									
	<b>\$828,738.00</b>	<b>\$678,262.00</b>	<b>\$304,125.00</b>	<b>\$524,613.00</b>	<b>62.30%</b>	<b>\$33,750.00</b>	<b>\$490,863.00</b>	<b>96.90%</b>	<b>991</b>





**MEDICAL SAVINGS REPORT BY MONTH**  
**CAMDEN COUNTY INSURANCE COMMISSION**

<b>2021</b>								
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization
January	\$125,203.00	\$118,932.00	\$59,077.00	\$59,855.00	50.30%	\$11,971.00	\$47,884.00	97.30%
February	\$229,451.00	\$207,569.00	\$92,478.00	\$115,092.00	55.40%	\$7,025.00	\$108,067.00	95.90%
March	\$290,016.00	\$265,209.00	\$135,380.00	\$129,829.00	49.00%	\$7,025.00	\$122,804.00	97.30%
April	\$162,869.00	\$143,435.00	\$72,381.00	\$71,054.00	49.50%	\$7,025.00	\$64,029.00	97%
May	\$150,143.00	\$155,758.00	\$71,402.00	\$82,253.00	54.20%	\$7,025.00	\$75,228.00	96.20%
June	\$151,715.00	\$140,426.00	\$71,296.00	\$69,130.00	49.20%	\$7,025.00	\$62,105.00	97.20%
July	\$180,892.00	\$157,005.00	\$63,372.00	\$93,633.00	59.60%	\$7,025.00	\$86,608.00	99.40%
August	\$163,031.00	\$179,848.00	\$91,118.00	\$88,729.00	49.30%	\$7,025.00	\$81,704.00	98.70%
September	\$98,943.00	\$92,405.00	\$47,938.00	\$44,467.00	48.10%	\$7,025.00	\$37,442.00	98.10%
October	\$161,731.00	\$148,358.00	\$50,710.00	\$97,648.00	65.80%	\$7,025.00	\$90,623.00	97.90%
November	\$98,370.00	\$88,765.00	\$48,524.00	\$40,241.00	45.30%	\$7,025.00	\$33,216.00	93.30%
December	\$349,368.00	\$281,051.00	\$141,079.00	\$139,972.00	49.80%	\$7,025.00	\$132,947.00	94%
<b>Totals:</b>	<b>\$2,161,732.00</b>	<b>\$1,978,761.00</b>	<b>\$944,755.00</b>	<b>\$1,031,903.00</b>	<b>52.00%</b>	<b>\$89,246.00</b>	<b>\$942,657.00</b>	<b>97.00%</b>
<b>Total Bills Received</b>		<b>2777</b>						

# SAFETY DIRECTOR REPORT

## CAMDEN COUNTY INSURANCE COMMISSION

**TO:** Fund Commissioners

**FROM:** J.A. Montgomery Consulting, Safety Director

**DATE:** April 15, 2022

**DATE OF MEETING:** April 25, 2022

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### CCIC SERVICE TEAM

Paul Shives, Vice President, Safety Services <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213	Glenn Prince, Assistant Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Administrative Coordinator <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738
Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 <sup>th</sup> Floor Camden, NJ 08102  P.O. Box 99106 Camden, NJ 08101		

March - April 2022

### RISK CONTROL ACTIVITIES

#### MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **March 22:** One session of: Flagger Skills & Safety, Shop & Tool Safety and Jetter/Vacuum Safety training were conducted for CCIC.
- **March 24:** Attended the CCIC meeting via teleconference.
- **March 28:** Attended the CCMUA Safety Committee meeting.
- **March 30:** Attended the Public Safety 911 Construction Safety Meeting.
- **April 5:** Attended the CCIC Claims Committee meeting via teleconference.
- **April 13:** One session of Heavy Equipment safety training was conducted for CCIC.

#### UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED

- **April 20:** Plan to attend the CCIC Safety Committee meeting via teleconference,

- **April 25:** Plan to attend the CCIC meeting via teleconference.
- **April 25:** Plan to attend the CCMUA Safety Committee meeting.

### ***SAFETY DIRECTOR BULLETINS***

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - SD Message: Covid-19 Guidance and Updates – March 23.
- NJCE JIF - SD Bulletin: Distracted Driving Awareness Month March 31.
- NJCE JIF - SD Bulletin: Catalytic Converter Theft – April 1.
- NJCE JIF - SD Bulletin: Take Our Kids to Work Day Best Practices – April 11.
- NJCE JIF - JAMC LE Bulletin: Naloxone, Syringe, and Fentanyl Test Strip Legislation Impacting Law Enforcement – April 11.
- NJCE JIF - Live Safety Training – June 2022 Registration is Now Open & In-Person (EXPOS) Training Announcement! – April 12.

### ***NJCE MEDIA LIBRARY***

NJCE Media Library includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for NJCE members and held for up to 2 weeks so you can view them at your convenience. A prepaid self-addressed envelope is included to return the DVD. To view the full video catalog please visit [NJCE JIF Media Catalog](#). Email the video library at [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com) or call 856-552-4900.

- No videos utilized.

### ***NJCE ONLINE STREAMING VIDEOS SERVICE***

The NJCE JIF now has a New Video Streaming Service. This is an “on demand” service and has about 180 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations. There are Two ways to access the streaming on demand videos:

1. Go to the NJCE website <https://njce.org/safety-training-videos-registration/>. Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.
2. The Steaming Video Services is also accessible on the NJCE Learning Management System (LMS). The Streaming Videos are located under Resources in the “Learning On Demand” Workplace College located on the Home page of the LMS. The learning will be recorded in the Users Transcripts when the videos are accessed.

### ***NJCE LIVE SAFETY TRAINING***

As a reminder, we are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. We are encouraged with all the In-Person training requests we have been receiving from the members; However, the following training programs are the only in-person programs

available for request and (in-person training is also being held via the MSI/NJCE Expos mentioned below) ([NJCE Live Virtual and In-Person \(Expos\) Training Announcement](#)):

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the <https://njce.org/> website under the “Safety” tab: [NJCE Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. *(The April thru June 2022 Live Training schedules and registration links are also attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most importantly among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

#### **MSI-NJCE EXPOS (In-Person Training)**

The MSI/NJCE Expos (In-Person training) scheduled throughout the state in 2022 for training programs not available virtually.

- The training EXPO topics will include:
  - Excavation, Trenching, and Shoring (4 hours)
  - Flagger and Work Zone Safety (4 hours)
  - Fast Track to Safety 2022 consists of four sessions. Must attend all four sessions to receive CEUs.
    - Hazard Communications with GHS (1 hour)
    - Bloodborne Pathogens (1 hour)
    - Personal Protective Equipment (1 hour)
    - Fire Safety (1 hour)
  - NJCE Leadership Academy consists of two sessions. There can be taken individually.
    - Ethics for NJ Government Employees (2 hour)
    - Practical Leadership – 21 Irrefutable Laws (2 hour)

#### ■ 2022 Expo Schedule

2/2/22	Toms River Fire Academy	1780 Church Road, Toms River, 08757
3/3/22	Morris County Public Safety Training Academy	500 W Hanover Avenue, Morris Plains, 07950
4/6/22	Law & Public Safety Institute (Bergen Co.)	281 Campgaw Road, Mahwah, 07430
6/7/22	Middlesex Co. Fire Academy (NJUA Expo)	1001 Fire Academy Drive, Sayreville, 08872
9/21/22	Camden Co. Emergency Training Center (NJUA Expo)	420 Woodbury-Turnersville Rd., Blackwood, 08012
10/5/22	Atlantic Cape Community College	5100 Black Horse Pike, Mays Landing, 08330

- All courses will be held from 8:30 a.m. to 12:30 p.m.
- Check-in begins at 8 a.m. and class starts promptly at 8:30 a.m.
- ***Please note: Venue protocols may differ by location and masks may be required regardless of vaccination status. Registration is required and walk-ins will not be permitted due to classroom size restrictions.***

**To Register** go to the: [MSI-NJCE 2022 EXPO Schedule](#) click on the selected course name/date.

***(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk at [publicrisk@jamontgomery.com](mailto:publicrisk@jamontgomery.com); 877 398-3046)***

### ***NJCE Leadership Academy***

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training. For more information and details on the Program please visit the NJCE Leadership Academy webpage: <https://njce.org/safety/njce-leadership-academy/>

***(Note: The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.)***



NJCE Learning Management System (LMS) - The learning history for 2022 Live Virtual training classes will be entered and the Certificates of Participation will be available for the LMS Administrators to print within 3 weeks after the class has concluded.

The NJCE LMS provides On-Demand Streaming Videos and Online Classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision and most can be viewed in under 20 minutes.

- These resources are in the NJCE Learning Management System (LMS), in the Learning on College on the bottom right of the LMS homepage. NJCE online classes are on the left side of the College, while on-demand streaming videos are on the right side.
- Online classes and streaming videos can be completed on an individual employee basis, or in a group setting. Individuals completing online courses or videos will have their attendance recorded in their learning histories.

To access the Online Courses and Streaming Videos, click the logon link below for the NJCE Learning Management System (LMS).

***(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk by at [publicrisk@jamontgomery.com](mailto:publicrisk@jamontgomery.com); 877 398-3046):***

***NJCE LMS Logon Link:*** <https://firstnetcampus.com/njce/entities/njce/logon.htm>

# J.A. Montgomery

## CONSULTING

**Please Note:** As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a live Virtual platform through Zoom in the MSI/NJCE Expos mentioned below) ([NJCE Live Virtual and In-Person \(Expos\) Training Announcement](#))

In-Person training is being held via the MSI/NJCE Expos (\*). These Expos are scheduled throughout the state in 2022 and for training programs that are not available virtually. **To Register** go to the: [MSI-NJCE 2022 EXPO Schedule](#) click on the selected course name/date.

### April thru June 2022 Safety Training Schedule

Click on the Training Topic to Register and for the Course Description

DATE	TRAINING TOPIC	TIME
4/26/22	<a href="#">Power of Collaboration - Bergen Law &amp; Public Safety Institute*</a>	9:00 - 2:00 pm w/lunch brk
4/26/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
4/26/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
4/26/22	<a href="#">Ladder Safety/Walking Surfaces</a>	1:00 - 3:00 pm
4/27/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
4/27/22	<a href="#">Shift Briefing Essentials</a>	1:00 - 3:00 pm
4/28/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
4/28/22	<a href="#">Fire Extinguisher</a>	10:00 - 11:00 am
4/28/22	<a href="#">Work Zone: Temporary Traffic Control</a>	1:00 - 3:00 pm
4/29/22	<a href="#">Confined Space Entry for Supervisors</a>	9:00 - 12:00 pm
4/29/22	<a href="#">CDL: Drivers Safety Regulations</a>	1:00 - 3:00 pm
5/2/22	<a href="#">Shop &amp; Tool Safety</a>	8:30 - 9:30 am
5/2/22	<a href="#">HazCom w/GHS</a>	10:00 - 11:30 am
5/2/22	<a href="#">Accident Investigation</a>	1:00 - 3:00 pm
5/3/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
5/3/22	<a href="#">Back Safety / Material Handling</a>	11:00 - 12:00 pm
5/3/22	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
5/4/22	<a href="#">CDL: Drivers' Safety Regulations</a>	8:30 - 10:30 am
5/4/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
5/5/22	<a href="#">Sanitation/Recycling Safety</a>	8:30 - 10:30 am
5/5/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
5/5/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
5/6/22	<a href="#">Violence Prevention &amp; Risk Considerations for CIT Trained Officers and Mental Health Professionals</a>	9:00 - 10:30 am
5/6/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
5/6/22	<a href="#">Mower Safety</a>	1:00 - 2:00 pm
5/9/22	<a href="#">Law Enforcement Work Zone Refresher Training</a>	9:00 - 11:00 am
5/9/22	<a href="#">Bloodborne Pathogens (BBP)</a>	1:00 - 2:00 pm



5/10/22	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
5/10/22	<a href="#">Confined Space Entry for Entrants &amp; Attendants</a>	8:30 - 10:30 am
5/10/22	<a href="#">Hoists, Cranes and Rigging</a>	1:00 - 3:00 pm
5/11/22	<a href="#">Hazard Identification: Making Your Observation Count</a>	8:30 - 10:30 am
5/11/22	<a href="#">CDL: Drivers Safety Regulations</a>	1:00 - 3:00 pm
5/12/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
5/12/22	<a href="#">Hearing Conservation</a>	10:30 - 11:30 am
5/13/22	<a href="#">Chain Saw Safety</a>	8:30 - 9:30 am
5/13/22	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
5/16/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
5/16/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
5/17/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
5/17/22	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
5/18/22	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
5/18/22	<a href="#">Fall Protection Awareness</a>	10:00 - 12:00 pm
5/18/22	<a href="#">Public Employers: What You Need to Know</a>	1:00 - 2:30 pm
5/19/22	<a href="#">Confined Space Entry for Entrants &amp; Attendants</a>	8:30 - 10:30 am
5/19/22	<a href="#">Playground Safety Inspections</a>	1:00 - 3:00 pm
5/20/22	<a href="#">Bloodborne Pathogens (BBP)</a>	8:30 - 9:30 am
5/20/22	<a href="#">Back Safety / Material Handling</a>	10:00 - 11:00 am
5/20/22	<a href="#">Driving Safety Awareness</a>	1:00 - 2:30 pm
5/23/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
5/23/22	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
5/23/22	<a href="#">Hearing Conservation</a>	1:00 - 2:00 pm
5/24/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm
5/25/22	<a href="#">Asbestos, Lead, Silica, Lead Overview</a>	8:30 - 9:30 am
5/25/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	1:00 - 2:30 pm
5/26/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	8:30 - 10:30 am
5/26/22	<a href="#">Introduction to Communication Skills</a>	12:30 - 2:30 pm
5/26/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
5/27/22	<a href="#">Shop &amp; Tool Safety</a>	1:00 - 2:00 pm
5/31/22	<a href="#">Mower Safety</a>	8:30 - 9:30 am
5/31/22	<a href="#">HazCom w/GHS</a>	10:00 - 11:30 am
5/31/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm
6/1/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
6/1/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:30 - 11:00 am
6/1/22	<a href="#">Hearing Conservation</a>	10:30 - 11:30 am
6/1/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	1:00 - 3:00 pm
6/2/22	<a href="#">Productive Meetings Best Practices</a>	8:30 - 10:00 am
6/2/22	<a href="#">Playground Safety Inspections</a>	1:00 - 3:00 pm
6/6/22	<a href="#">Heavy Equipment - General Safety</a>	8:30 - 10:30 am
6/6/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
6/6/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	11:00 - 12:30 pm

6/6/22	<a href="#"><u>Shift Briefing Essentials</u></a>	1:00 - 2:30 pm
6/7/22	<a href="#"><u>MSI-NJCE Expo 2022: Fast Track to Safety (HazCom, BBP, Fire Safety, PPE)*</u></a>	8:30 - 12:30 pm
6/7/22	<a href="#"><u>MSI-NJCE Expo 2022: Excavation, Trenching, and Shoring*</u></a>	8:30 - 12:30 pm
6/7/22	<a href="#"><u>MSI-NJCE Expo 2022: Flagger and Work Zone Safety*</u></a>	8:30 - 12:30 pm
6/7/22	<a href="#"><u>MSI-NJCE Expo 2022: MSI Leadership Academy (Ethics for Local NJ Government Employees)*</u></a>	8:30 - 10:30 am
6/7/22	<a href="#"><u>MSI-NJCE Expo 2022: MSI Leadership Academy (Practical Leadership - 21 Irrefutable Laws)*</u></a>	10:30 - 12:30 pm
6/8/22	<a href="#"><u>Wellness for Government Employees</u></a>	9:00 - 11:30 am
6/8/22	<a href="#"><u>Mower Safety</u></a>	11:00 - 12:00 pm
6/8/22	<a href="#"><u>Personal Protective Equipment (PPE)</u></a>	1:00 - 3:00 pm
6/9/22	<a href="#"><u>CDL: Drivers Safety Regulations</u></a>	8:30 - 10:30 am
6/9/22	<a href="#"><u>Violence Prevention &amp; Risk Considerations for CIT Trained Officers and Mental Health Professionals</u></a>	8:30 - 10:00 am
6/9/22	<a href="#"><u>Introduction to Understanding Conflict</u></a>	12:30 - 2:30 pm
6/9/22	<a href="#"><u>Lock Out/Tag Out (LOTO)</u></a>	1:00 - 3:00 pm
6/10/22	<a href="#"><u>Confined Space Entry for Entrants &amp; Attendants</u></a>	8:30 - 10:30 am
6/10/22	<a href="#"><u>Shop &amp; Tool Safety</u></a>	11:00 - 12:00 pm
6/13/22	<a href="#"><u>Jetter/Vacuum Safety Awareness</u></a>	8:30 - 10:30 am
6/13/22	<a href="#"><u>Ladder Safety/Walking &amp; Working Surfaces</u></a>	1:00 - 3:00 pm
6/13/22	<a href="#"><u>Law Enforcement Work Zone Refresher Training</u></a>	1:00 - 3:00 pm
6/14/22	<a href="#"><u>Indoor Air Quality Designated Person Training</u></a>	8:30 - 9:30 am
6/14/22	<a href="#"><u>Preparing for the Unspeakable</u></a>	9:00 - 10:30 am
6/14/22	<a href="#"><u>Fire Safety</u></a>	11:00 - 12:00 pm
6/14/22	<a href="#"><u>Fire Extinguisher Safety</u></a>	1:00 - 2:00 pm
6/15/22	<a href="#"><u>HazCom w/GHS</u></a>	8:30 - 10:00 am
6/16/22	<a href="#"><u>Confined Space Entry for Entrants &amp; Attendants</u></a>	1:00 - 3:00 pm
6/17/22	<a href="#"><u>CDL: Supervisors Reasonable Suspicion</u></a>	8:30 - 10:30 am
6/17/22	<a href="#"><u>Special Events Management</u></a>	1:00 - 3:00 pm
6/20/22	<a href="#"><u>Bloodborne Pathogens (BBP)</u></a>	8:30 - 9:30 am
6/20/22	<a href="#"><u>Chipper Safety</u></a>	11:00 - 12:00 pm
6/20/22	<a href="#"><u>Chain Saw Safety</u></a>	1:00 - 2:00 pm
6/21/22	<a href="#"><u>Mower Safety</u></a>	8:30 - 9:30 am
6/21/22	<a href="#"><u>Implicit Bias in the Workplace</u></a>	9:00 - 10:30 am
6/21/22	<a href="#"><u>Fall Protection Awareness</u></a>	1:00 - 3:00 pm
6/22/22	<a href="#"><u>CDL: Drivers Safety Regulations</u></a>	1:00 - 3:00 pm
6/23/22	<a href="#"><u>Power of Collaboration - Middlesex Fire Academy*</u></a>	9:00 - 2:00 pm w/lunch brk
6/23/22	<a href="#"><u>HazMat Awareness w/HazCom GHS</u></a>	8:30 - 11:30 am
6/24/22	<a href="#"><u>Driving Safety Awareness</u></a>	8:30 - 10:00 am
6/24/22	<a href="#"><u>Personal Protective Equipment (PPE)</u></a>	10:30 - 12:30 pm
6/27/22	<a href="#"><u>Employee Conduct and Violence Prevention in the Workplace</u></a>	9:00 - 10:30 am
6/27/22	<a href="#"><u>Back Safety / Material Handling</u></a>	11:00 - 12:00 pm
6/28/22	<a href="#"><u>Flagger Skills and Safety</u></a>	8:30 - 9:30 am
6/28/22	<a href="#"><u>Bloodborne Pathogens (BBP)</u></a>	10:00 - 11:00 am



6/28/22	<a href="#">Safety Coordinator Skills Training</a>	8:30 - 12:30 pm
6/29/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
6/29/22	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
6/30/22	<a href="#">Confined Space Entry for Supervisors</a>	9:00 - 12:00 pm
6/30/22	<a href="#">HazCom w/GHS</a>	1:00 - 2:30 pm

### Zoom Safety Training Guidelines:

To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. ***Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.***

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

### Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training. We suggest registering no later than a day before to insure you receive the link and your computer and sound system are working correctly.
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:

Please have one person register for the safety training webinar.

- Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [NJCE Live Virtual Training Group Sign in Sheet](#)

**RESOLUTION NO. 29-22**

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**CONTRACTS:**

**LITIGATION: 3446, 2633, 0944, 2539, 3101, 2640, 3014, 0707, 1733 & 2803**

**PERSONNEL:**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED: April 25, 2022**

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**CHAIRPERSON**

**ATTEST:**

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**VICE-CHAIRPERSON**

# **APPENDIX I**

## *Minutes*

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – February 24, 2022  
ZOOM VIRTUAL MEETING  
10:30 AM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Excused

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford C. Stokes</b>
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Claims Service	AmeriHealth Casualty Services <b>Tracy Ware</b>
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Qual Lynx  
**Chris Roselli**

PERMA  
**Jennifer Conicella**  
**Robyn Walcott**  
**Jackie Cardenosa**

NJCE Underwriting Manager	Conner Strong & Buckelew <b>Ed Cooney</b>
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Attorney	<b>Laura Paffenroth, Esq.</b>
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Treasurer	<b>David McPeak</b>
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Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group <b>Christina Violetti</b>
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**ALSO, PRESENT:**

Ed Hill, Camden County Board of Social Services  
Ceil Murphy, Camden County College  
Joseph P. Hrubash, PERMA Risk Management Services  
Cathy Dodd, PERMA Risk Management Services  
Brandon Tracy, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JANUARY 27, 2022**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

Chairman Angilella asked the Executive Director to run the meeting for the Election of Officers.

Executive Director wished everyone a Good Morning and advised this was the Reorganization Meeting of the Camden County Insurance Commission where we will elect a Chairperson and Vice Chairperson. Executive Director asked for nominations.

Commissioner Wright nominated Mr. Angilella for Chairperson.

The Executive Director then asked for a nomination for Vice Chairperson.

Commissioner Wright nominated Mr. Williams for Vice Chairperson.

The Executive Director asked if there were any other nominations. Hearing none, he asked for a motion to close the nominations and certify the election.

**MOTION TO CLOSE NOMINATIONS AND APPROVE RESOLUTION 6-22  
CERTIFYING THE ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Chairman Angilella advised they would complete the Oath of Office later.

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee last met on February 16 and a variety of topics were discussed including the most commonly cited PEOSH citations. Mr. Prince advised the members were asked to take the sheet back and use it as a self-assessment tool to determine if any of the most commonly cited PEOSH citations would affect them and take the appropriate action. Mr. Prince said if they needed assistance to call his office. Mr. Prince reported they also discussed a variety of training opportunities that were available including the program they have been conducting for the public works department at the Emergency Training Center. Mr. Prince advised they were also doing a fast track training session which was scheduled for tomorrow. Mr. Prince said that concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. Dodd advised the Claims Committee did meet and there were 2 PARS which would be presented during closed session.

**EXECUTIVE DIRECTOR:**

**REORGANIZATION RESOLUTIONS:** Executive Director referred to copies of the Reorganization Resolutions, which were included in the agenda. Executive Director advised he would review the resolutions and suggested approving by consent if the Commissioners agreed.

- Resolution 7-22 Appoint Agent for Service of Process for the Commission for the Term of One Year
- Resolution 8-22 Designating Custodian of Commission Records
- Resolution 9-22 Designating Official Newspaper for the Commission
- Resolution 10-22 Designating Authorized Depositories for Fund Assets and Establishing Cash Management Plan
- Resolution 11-22 Designating Commission Treasurer
- Resolution 12-22 Designating Commission Attorney
- Resolution 13-22 Designating Authorized Signatures for Commission Bank Accounts
- Resolution 14-22 Indemnifying Camden County Insurance Fund Commission Official/Employees
- Resolution 15-22 Authorizing Commission Treasurer to Process Contracted Payments and Expenses

**MOTION TO APPROVE REORGANIZATION RESOLUTIONS NUMBER 7-22 THROUGH 15-22**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

**2022 PLAN OF RISK MANAGEMENT:** Executive Director referred to a copy of the Plan of Risk Management which was included in the appendix section of the agenda. Executive Director noted the changes were highlighted in yellow. Executive Director noted there were some auto liability changes for the CCPD, high hazard flood zones and finally some minor changes with the pollution liability coverage. Executive Director asked if anyone had any questions and requested a motion to approve the Plan of Risk Management.

**MOTION TO APPROVE RESOLUTION 16-22, PLAN OF RISK MANAGEMENT**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

**REQUEST FOR PROPOSALS FOR EXECUTIVE DIRECTOR:** Executive Director reported the County advertised a RFP for the position of Executive Director. Executive Director asked Commission Attorney to comment. Commission Attorney advised they received one from the incumbent. Commission Attorney said the proposal was reviewed and the fees were

reasonable so she prepared a resolution for consideration. Chairman Angilella said he would make a motion a requested a second.

**MOTION TO ADOPT RESOLUTION 17-22 AUTHORIZING AN AGREEMENT PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE COMMISSION AND PERMA RISK MANAGEMENT SERVICES FOR THE EXECUTIVE DIRECTOR/ADMINISTRATOR SERVICES**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**REQUEST FOR PROPOSALS FOR THIRD PARTY CLAIMS ADMINISTRATOR:** Executive Director advised the County also advertised a RFP for the position of Claims Administrator & Managed Care Provider. Commission Attorney reported three responses were received and were under review. Commission Attorney advised the Treasurer and Ms. Walcoff were going to co-ordinate a review of those proposals and make a recommendation to the Commissioners at next month's meeting. Commission Attorney said in the interim, there was a need to have a month to month agreement with our current provider so a resolution was included in the agenda for consideration

**MOTION TO ADOPT RESOLUTION 18-22 AUTHORIZING A MONTH TO MONTH AGREEMENT BY AND BETWEEN THE COMMISSION AND AMERIHEALTH CASUALTY SERVICES FOR THE CLAIMS ADMINISTRATION SERVICES PENDING REPROCUMENT OF THE SERVICES**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**2022 AUDITOR REQUEST FOR PRICE QUOTES:** Executive Director reported the Fund Office solicited for three quotations for the services of an Auditor for 2022. Executive Director advised there was only one response received from our current vendor Bowman & Company, LLP. Executive Director said the proposed quote for auditor services was \$15,046 for the year ending December 31, 2022, which was within the budget amount. Executive Director noted a copy of the response was available at the Fund Office.

**MOTION TO APPROVE THE FEE QUOTE FROM BOWMAN & COMPANY, LLP FOR AUDITOR SERVICES FOR 2022 IN THE AMOUNT OF \$15,046**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**2022 ACTUARY REQUEST FOR PRICE QUOTES:** Executive Director advised the Fund Office solicited quotations for the services of an Actuary for 2022. Executive Director reported two responses were received, from our current vendor, The Actuarial Advantage, Inc. and

Advanced Analytics. Executive Director said based on qualifications and experience, the recommendation was to re-appoint The Actuarial Advantage, Inc. for an annual fee of \$9,200, which was within the budget amount. Executive Director noted a copy of the response was available at the Fund Office.

**MOTION TO APPROVE THE FEE QUOTE FROM THE  
ACTUARIAL ADVANTAGE, INC. FOR ACTUARIAL SERVICES  
FOR 2022 IN THE AMOUNT OF \$9,200**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**INTELLISHUN DEVICE:** Executive Director reported as we have for the past years we received a request from the County to cover the annual cost of an Intellishun Device in the amount of \$7,000. Executive Director explained the main function of the device was to stop computers from unfriendly countries from accessing the network. Executive Director said this device provided an extra layer of security. Executive Director said we were asking the Commissioners to consider this request as we have done in the past. Also, Executive Director encouraged the other member entities if there was any technology or other devices similar to this that you would like to take under consideration for your purchase to reach out to us.

**MOTION TO APPROVE THE ANNUAL COST OF AN  
INTELLISHUN DEVICE IN THE AMOUNT OF \$7,000**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE):** Executive Director reported the NJCE held their Reorganization Meeting earlier in the morning. Mr. Hrubash said with the help of the Fund Attorney we went through the RFP process, several contracts were renewed and we also did the EUS forms which were needed for the excess carrier. Mr. Hrubash advised there was a delta for certain premium excess premiums. Mr. Hrubash said specifically with cyber, med mal and pollution coverage. Mr. Hrubash reported they gave the Commissioners options on how they wanted to pay the delta back. Executive Director reported the Fund Office would send out an e-mail to the member entities to see how they wanted to proceed with the payment.

**2022 RENEWAL OVERVIEW WEBINAR:** Executive Director reported the NJCE Underwriting Manager held two webinars on Wednesday, January 26th and Wednesday, February 2nd. Executive Director said the webinars were well attended with over 50 participants. Executive Director noted a recording of the webinar was posted to njce.org website.

**KEY TASKS FOR 2022:** Executive Director advised the NJCE Underwriting Manager included a memorandum in the agenda listing the Key Tasks for 2022

**NJCE CYBER TASKFORCE:** Executive Director reported the Task Force issued a story focusing on Third Party Vulnerabilities. Executive Director referred to four stories our members had experienced. Executive Director said the story finishes with the pointing to which CEL Cyber Program items directly address the four claims examples.



**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of January. Executive Director advised there were 4 certificate of insurances issued during the month of January.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**CCIC FINANCIAL FAST TRACK:** Executive Director reported the December Financial Fast Track was not available for the agenda, however it was available to display on the screen. Executive Director advised as of December 31, 2021 there was a surplus of \$32,338,546. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$3,733,522 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount is \$43,346,036.

**NJCE FINANCIAL FAST TRACK:** Executive Director reported the NJCE Financial Fast Track was not available and would appear in the next agenda.

**2022 PROPERTY & CASUALTY ASSESSMENTS:** Executive Director advised in accordance with the Commission's By Law's, the property and casualty assessment bills were e-mailed to the member entities on February 8, 2022. Executive Director said the first installment was due on March 15, 2022. Executive Director noted future assessment bills were due on May 15, 2022 and September 15, 2022.

**2022 EXCESS INSURANCE AND ANCILLARY COVERAGE POLICIES:** Executive Director reported the NJCE renewal policies would again be available electronically through the Conner Strong & Buckelew Egnyte Connect for authorized users. Executive Director advised the Limit Schematics were also posted to the site. Executive Director said if anyone had any difficulty in accessing the website, they should contact the Fund Office.

**2022 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR:** Executive Director reported the 11th Annual Educational Seminar would be held virtually again this year. Executive Director advised this year there would be two sessions, Friday, April 29th and Friday, May 6th, 9:00 AM to Noon. The seminar qualifies for Continuing Education Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. Executive Director said the keynote speaker was Jacquelyn Suarez, Director of the NJ Division of Local Government Services. Executive Director referred to a copy of the notice included in the agenda for more information. Executive Director said if anyone had any questions or needed assistance in registering to contact Cathy Dodd, [cdodd@permainc.com](mailto:cdodd@permainc.com).

Executive Director's Report Made Part of Minutes.

**TREASURER:** Chairman Angilella reported the next item was the February Bills List, Resolution 19-22, which was included in agenda.

**MOTION TO APPROVE RESOLUTION 19-22 FEBRUARY BILLS  
LIST IN THE AMOUNT OF \$77,262.34**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Mr. McPeak advised he did not have anything to report.

**ATTORNEY:** Ms. Paffenroth said she did not have anything to report.

**CLAIMS SERVICE - PERMA:** Ms. Walcoff said as Ms. Dodd mentioned earlier the Claims Committee did meet and there would be a closed session to present the PARS.

**CLAIMS SERVICE - AMERI-HEALTH:** Ms. Ware reviewed the Medical Savings Report for January, which was included in the agenda. Ms. Ware reported she wanted to clarify there were 248 bills for the month of January. Ms. Ware advised the total billed for January was \$220,153 and the total paid was \$74,105 with a gross savings of \$146,048 or 66.0%. Ms. Ware said the Access Network fee was \$11,250 with a net savings of \$134,798 and the network utilization was 97.70%.

**SAFETY DIRECTOR:** Mr. Prince advised the January through February 2022 All Risk Control Activity Report was included in the agenda. Mr. Prince reported they were previously asked to attempt to schedule a meeting with the Administration of the Metro Police. Mr. Prince noted they were exchanging e-mails to schedule a date, but in the meantime his colleague, Harry Earle met with a lieutenant to discuss driver training and to discuss programs available to reduce those motor vehicle accidents and encourage safe motor vehicle operation while operating within the CCPD. Mr. Prince said he would report back and provide the results of the training. Mr. Prince advised all of the training opportunities were placed on the NJCE website and he encouraged all department heads to visit the website. Mr. Prince reported they were continuing with the Fast Track Training Programs that they've been providing for the Department of Public Works. Mr. Prince said the trainings were beneficial and they were providing two sets of training with the same topics and then our next training opportunities would be an additional curriculum for all those that attended. Mr. Prince said it was worthwhile to have everyone in the room for the day to provide essential training programs. Mr. Prince advised the agenda also included information on the Expo Training Programs they were providing around the State and noted the agenda was included in the agenda. Mr. Prince concluded his report unless there were any questions. Chairman Angilella thanked Mr. Prince for his efforts in assuring safe driving for the Metro Department.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**MOTION TO OPEN MEETING TO PUBLIC**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**CLOSED SESSION:** Chairman Angilella read Resolution 20-22, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 20-22 FOR CLOSED SESSION**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

A breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

**MOTION TO APPROVE THE FOLLOWING PARS**

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
3271	\$ 130,825.60	PAR
2554	\$ 118,149.28	PAR

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

Chairman Angilella advised the next meeting was scheduled for March 24, 2022, 10:30 AM, via Zoom.

**MOTION TO ADJOURN**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**MEETING ADJOURNED: 10:59 AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – March 24, 2022  
ZOOM VIRTUAL MEETING  
10:30 AM**

Meeting was called to order by Commissioner Williams. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Excused
Anna Marie Wright	Present
Steve Williams	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford C. Stokes</b>
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Claims Service	AmeriHealth Casualty Services <b>Gladys Driggins</b> <b>Monica Coleman</b> <b>Steve Andrick</b> <b>Linda Page</b> <b>Paulette Kelly</b>
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Qual Lynx  
**Chris Roselli**

PERMA  
**Jennifer Conicella**  
**Robyn Walcoff**

NJCE Underwriting Manager	Conner Strong & Buckelew
Attorney	<b>Laura Paffenroth, Esq.</b>

Treasurer	<b>David McPeak</b>
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Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
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Auditor	Bowman & Company LLP
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group <b>Christina Violetti</b>
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**ALSO, PRESENT:**

Ed Hill Esq., Camden County Board of Social Services  
Ceil Murphy, Camden County College  
Bob Cornforth, Camden County MUA  
Tom Reilly, J.A. Montgomery Risk Control  
Cathy Dodd, PERMA Risk Management Services  
Brandon Tracy, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF FEBRUARY 24, 2022**

Commissioner Williams reported he was not at the February Meeting so we would need to table the February minutes until the April Meeting.

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee last met on March 16 at 2:00 PM via zoom and a variety of topics were discussed. Mr. Prince advised the next meeting was scheduled for April 20. Mr. Prince said he would co-ordinate the agenda with Mr. Friedman and send the agenda out to all of members. Mr. Prince concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. Conicella advised the Claims Committee met at the beginning of the month and discussed several payment authorizations which would be presented in closed session later in the meeting. Ms. Conicella concluded her report unless there were any questions.

**EXECUTIVE DIRECTOR:** Executive Director thanked Commissioner Williams, said Good Morning and hoped everyone was well.

**REQUEST FOR PROPOSALS FOR THIRD PARTY CLAIMS ADMINISTRATOR:** Executive Director said last month if you recall we extended AmeriHealth's current contract on a month-to-month basis to give our review team time to evaluate the responses received for Claims Administration and Managed Care Services. Executive Director reported the review team met last week; scored the responses and were recommending the re-appointment of AmeriHealth. Commission Attorney said Executive Director's summary was sufficient and Ms. Walcoff did a nice job of creating a chart of the costs for the group to look at and was helpful. Commission Attorney said it become clear which direction the Commission should go and thought it was a good recommendation. Executive Director asked if anyone had any questions and requested a motion to approve Resolution No. 23-22.

**MOTION TO APPROVE RESOLUTION NO. 23-22 AUTHORIZING  
AWARD OF CONTRACT, PURSUANT TO A PUBLICLY ADVERTISED  
REQUEST FOR PROPOSALS, BY AND BETWEEN THE COMMISSION  
AND COMPSERVICES, INC., D/B/A AMERIHEALTH CASUALTY  
SERVICES**

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

**NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE):** Executive Director reported the NJCE held their Reorganization Meeting on February 24, 2022 and a written summary report of the meeting was included in the agenda. Executive Director noted the NJCE was scheduled to meet again on April 28 at 9:30 AM.

**2022 NJCE BUDGET DELTA:** Executive Director advised as was discussed last month the NJCE approved the recommendation of the Fund's Finance Committee to assess additional premiums for ancillary coverages to close a 2022 budget delta in the amount of \$744,455. Executive Director said the agenda included the Ancillary Coverages Reconciliation to Actual for the members of the Camden County Insurance Commission. Executive Director reported the Fund Office contacted the member entities on March 16 asking which option they preferred.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of February. Executive Director advised there were 5 certificate of insurances issued during the month of February.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**ONLINE TRAINING COURSES:** Executive Director reported Mr. Friedman requested an additional 50 usages of the online National Counsel Defensive Driver Course offered through SafeServe.com. Executive Director advised the cost for 50 usages was \$1,147.50. Executive Director said the Commission had paid for this expense in the past and would be allocated to the miscellaneous and expense account. Executive Director asked if there were any questions and requested a motion to approve the cost. Executive Director encouraged the other entities if they were interested in the services to reach out to Mr. Prince.

**MOTION TO APPROVE THE COST OF \$1,147.50 FOR THE ONLINE DEFENSIVE DRIVER TRAINING COURSE FOR 50 USAGES**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**CCIC FINANCIAL FAST TRACK:** Executive Director reported the January Financial Fast Track was now available and asked that it be displayed on the screen. Executive Director advised as of January 31, 2022, there was a surplus of \$32,479,492. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$3,786,759 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount is \$40,049,947.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the January Financial Fast Track was included in the agenda. As of January 31, 2022, the Fund had a surplus of \$14,343,424. Executive Director referred to line 7, "Dividend", and

noted the NJCE released dividends in the amount of \$5,857,551. Executive Director noted the cash amount was \$16,183,236.

**2022 PROPERTY & CASUALTY ASSESSMENTS:** Executive Director advised the first assessment payment was due on March 15, 2022. In response to Executive Director's inquiry Ms. Dodd advised she did not hear from Mr. McPeak yet but would reach out to him. Executive Director noted the second assessment payment was due on May 15, 2022.

**APRIL MEETING:** Executive Director advised we did not have a meeting scheduled for April due to a conflict. Executive Director said after checking the availability of the Commissioners he was suggesting we schedule a meeting for Monday, April 25, 2022, at 2:00 PM via zoom.

**MOTION TO SCHEDULE A MEETING ON MONDAY, APRIL 25, 2022, AT 2:00 PM VIA ZOOM**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Executive Director's Report Made Part of Minutes.

**TREASURER:** Commissioner Williams reported the next item was the March Bills List, Resolution 21-22, which was included in the agenda. Commissioner Williams asked if anyone had any questions and not hearing any said he would make the motion.

**MOTION TO APPROVE RESOLUTION 21-22 MARCH BILLS LIST IN THE AMOUNT OF \$3,940,571.53**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**ATTORNEY:** Ms. Paffenroth said she did not have anything further to report at this.

**CLAIMS SERVICE - AMERI-HEALTH:** Ms. Driggins advised she wanted to start off by thanking everyone on behalf of AmeriHealth for the re-appointment. Ms. Driggins said they would continue to service the account as usual with some improvements. Ms. Driggins reviewed the annual Medical Savings Report for the year 2021 and noted the penetration rate was 97%. Ms. Driggins asked if anyone had questions. Commissioner Williams added the Medical Savings Report for the months of January and February 2022 were also included in the agenda.

**NJCE SAFETY DIRECTOR:** Mr. Prince advised the February through March 2022 All Risk Control Activity Report was included in the agenda. Mr. Prince reported as the report reflected, we have had a variety of visits and initiatives. Mr. Prince said first he would speak about the Metro Police and advised in an effort to reduce some of the motor vehicle accidents they have had meetings with Lieutenant Aceto of the Police Academy to discuss defensive driving and a variety of other training programs that would have a significant impact on accident reduction with the police department. Mr. Prince said Ms. Cass also facilitated a meeting with the Deputy Chief at City Hall to talk about some of the initiative and concerns. Mr. Prince reported next week Mr. Earle of his office would be meeting with Chief Rodriguez to review some of the items the law

enforcement team has specifically designed that they can take advantage of throughout the year. Mr. Prince reported they were continuing with the DPW initiative and providing Fast Track Trainings for them at various locations including the College. Mr. Prince reviewed the programs and advised anyone that missed the heavy equipment training could attend another session scheduled for April 13. Mr. Prince asked if there were any questions and concluded his report. Commissioner Williams noted the employees really appreciate the training opportunities that were available to them. Mr. Prince said he wanted to thank Julia Downs who provided certificates for all the attendees.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**MOTION TO OPEN MEETING TO PUBLIC**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Commissioner Williams moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**CLOSED SESSION:** Commissioner Williams read Resolution 22-22, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 22-22 FOR CLOSED SESSION**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

A breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Commissioner Williams made a motion to approve the PARS/SARS discussed during closed session.



**MOTION TO APPROVE THE FOLLOWING PARS/SARS**

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
3218	\$ 144,178.80	PAR
3083	\$ 58,714.80	PAR
1042	\$ 156,201.73	PAR
943	\$ 50,196.49	PAR
2989	\$ 50,323.36	PAR
3002	\$ 234,915.08	PAR
3274	\$ 178,251.08	PAR
9567	\$ 40,000.00	PAR
7176	\$ 30,000.00	SAR

Motion Commissioner Williams  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**MOTION TO ADJOURN**

Motion Commissioner Williams  
Second: Commissioner Wright  
Vote: 2 Ayes, 0 Nays

**MEETING ADJOURNED: 11:12 AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – April 5, 2022  
ZOOM VIRTUAL MEETING  
1:30 PM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford C. Stokes</b>
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Claims Service	AmeriHealth Casualty Services <b>Steve Andrick</b>
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PERMA  
**Jennifer Conicella**

Attorney	<b>Laura Paffenroth, Esq.</b>
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**ALSO PRESENT:**

Cathy Dodd, PERMA Risk Management Services  
Brandon Tracy, PERMA Risk Management Services

**EXECUTIVE DIRECTOR:** Executive Director reported we scheduled a special meeting to review and consider approval of a settlement for Diann Wilkins.

Correspondence Made Part of Minutes.

**CLOSED SESSION:** Chairman Angilella read Resolution 26-22, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 26-22 FOR CLOSED SESSION**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

A breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**MOTION TO APPROVE RESOLUTION 25-22, AUTHORIZING SETTLEMENT WITH DIANN WILKINS**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**TREASURER:** Chairman Angilella reported the next item was a March Supplement Bills List, Resolution 27-22, which was included in agenda.

**MOTION TO APPROVE RESOLUTION 27-22 MARCH BILLS LIST IN THE AMOUNT OF \$36,250**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella advised the next meeting was scheduled for April 25, 2022, 2:00 PM via zoom.

**MOTION TO ADJOURN**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**MEETING ADJOURNED: 1:40 PM**

Minutes prepared by: Cathy Dodd, Assisting Secretary