

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – July 28, 2022
ZOOM VIRTUAL MEETING
10:30 AM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Excused
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
--------------------	---

Claims Service	AmeriHealth Casualty Services Linda Page Gladys Driggins Steve Andrick Paulette Kelly
----------------	---

Qual Lynx

PERMA
Jennifer Conicella

NJCE Underwriting Manager	Conner Strong & Buckelew Ed Cooney
---------------------------	--

Attorney	Laura Paffenroth, Esq.
----------	-------------------------------

Treasurer	David McPeak
-----------	---------------------

Safety Director	J.A. Montgomery Risk Control Glenn Prince
-----------------	---

Auditor	Bowman & Company LLP
---------	----------------------

Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
-----------------------------------	--

ALSO, PRESENT:

Howard Goldberg, Esq., Camden County
Bob Cornforth, Camden County MUA
Ed Hill, Camden County Board of Social Services
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JUNE 23, 2022

Chairman Angilella noted the Open Minutes were in the Appendix of the agenda and the closed minutes were sent by e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES JUNE 23, 2022

Motion	Commissioner Williams
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on July 20th using a hybrid format. Mr. Prince noted the Chairman and himself were at City Hall and a few participated through Zoom. Mr. Prince said a variety of safety topics were discussed. Mr. Prince advised the next meeting was scheduled for August 17th and the minutes and agenda would be distributed electronically to all members. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Conicella advised the Claims Committee met on July 5th and discussed a number of payment authorization requests that would be discussed during closed session. Ms. Conicella concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director thanked Chairman Angilella and hoped everyone was well.

RESOLUTION 39-22: Executive Director referred to a copy of Resolution 39-22 amending the existing resolution adopted on May 26, 2022 to include the law firm of Savitz Law, LLC in the Commission’s defense panel for Worker’s Compensation, General litigation and Special/Conflicts Counsel Services. Executive Director said they did submit in a timely fashion, however they were not posted on the first resolution. The resolution was prepared by the Commission Attorney.

MOTION TO ADOPT RESOLUTION 39-22, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, AMENDING THE EXISTING POOL OF APPROVED LAW FIRMS FOR INCLUSION IN DEFENSE PANEL AND FOR THE PROVISION OF SPECIAL CONFLICTS COUNSEL SERVICES

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of June. Executive Director advised there were 6 certificates of insurance issued during the month of June and noted they looked fairly routine.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

2023 RENEWAL – UNDERWRITING DATA COLLECTION: Executive Director referred to a memorandum from the NJCE Underwriting Manager and asked Mr. Cooney to comment. Mr. Cooney reviewed the memorandum and expressed the importance of the cope information such as construction, square footage, occupancy protections like square footage. Executive Director added he knew Mr. Friedman and Mr. Cornforth updated a lot of the square footage information. Executive Director reported an e-mail was distributed to identified renewal users on June 27, 2022, with the link for the 2023 NJCE JIF Exposure Renewal hosted online via Origami Risk. Executive Director noted the deadline to complete the data underwriting renewal was Friday, August 19, 2022. Executive Director advised the applications for Optional Ancillary Coverage would be completed online via Broker Buddha. Mr. Cooney said they just finished uploading all of the information from last year so the process should be easier this year. Mr. Cooney noted information for Broker Buddha would be sent out to everyone in the next few days.

NJCE JIF – CYBER UPDATE: Executive Director advised the agenda included a note from the NJCE Underwriting Manager providing an update on the 2023 Cyber renewal. Executive Director referred to a copy of the “Pre-Renewal Update on Cyber Controls” which was included in the agenda. Executive Director noted there was a NJCE Cyber Checklist included in the agenda which could be used for the 2023 Renewal. Mr. Cooney also spoke about the Cyber Marketplace and advised insurance companies were demanding certain cyber security controls. Mr. Cooney said if anyone had any questions to reach out to him.

Executive Director reported Mr. Cooney, NJCE Underwriting Manager, would be speaking on a panel with other CIOs/CTOs regarding obtaining cyber insurance and getting secure at the 2022 GMIS International Annual Conference. Executive Director advised the agenda included information to register if any was interested.

NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE): Executive Director reported the NJCE last met on June 23 and a written summary report of the meeting was included in the agenda. Executive Director noted he had provided a verbal update at the last meeting. Executive Director advised the NJCE would meet again on September 22nd at 9:30 via zoom.

CCIC FINANCIAL FAST TRACK: Executive Director reported the May Financial Fast Track was included in the agenda. Executive Director advised as of May 31, 2022, there was a surplus

of \$32,314,946. Executive Director referred to line 10 of the report, “Investment in Joint Venture” and indicated \$3,880,392 was the CCIC’s share of the equity in the NJCE. Executive Director noted the total cash amount was \$39,253,730.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the May Financial Fast Track was included in the agenda. As of May 31, 2022, the Fund had a surplus of \$14,790,254. Executive Director referred to line 7, “Dividend”, and noted the NJCE released dividends in the amount of \$5,857,551. Executive Director noted the cash amount was \$26,655,729.

AUGUST COMMISSION MEETING: Executive Director reminded the Commission there would not be a meeting in August. Executive Director noted the Commission previously passed Resolution 15-22 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Executive Director advised the next meeting was scheduled for September 22, 2022, at 10:30 AM.

Executive Director asked if there were any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak advised he did not have anything to report expect for the July Bills List which was included in the agenda. Mr. McPeak said if anyone had any questions, he would be happy to answer. Mr. McPeak requested a motion to approve Resolution 45-22 July Bills List.

**MOTION TO APPROVE RESOLUTION 45-22 JULY BILLS LIST
IN THE AMOUNT OF \$84,013.94**

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

Chairman Angilella referred to copies of the Treasurer Report which was included in the agenda.

ATTORNEY: Ms. Paffenroth said she did not have anything to report.

CLAIMS SERVICE - AMERI-HEALTH: Mr. Andrick reviewed the Medical Savings Report for the month of June and advised they received 210 bills and the billed amount was \$418,879. Mr. Andrick advised the paid amount was \$169,192 with a gross savings of \$249,787. Mr. Andrick said the net savings was \$237,287 and the network utilization was 92.50%. Mr. Andrick concluded his report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the June through July 2022 All Risk Control Activity Report was included in the agenda. Mr. Prince advised the report reflected the nine Safety Director Bulletins which were distributed for a variety of safety related topics. Mr. Prince noted they were electronically provided to the Chairman of the Safety Committee who then distributed electronically to all departments for review and further distribution. Mr. Prince said the agenda also included the August through September Safety Training Schedule and encouraged everyone to visit the website at njce.org to register. Mr. Prince reported the new

Learning Management System should be available the first of the year and employees can register for classes right on the website. Mr. Prince noted as the date approaches his office would offer in person tutorials for named administrators. Lastly, Mr. Prince reported they have been working with Ms. Downs of Public Works for in person fast track training as we've done in the past. Mr. Prince concluded his report unless anyone had any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 46-22, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 46-22 FOR CLOSED SESSION

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

A breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
2346	\$ 57,587.89	PAR
2345	\$ 35,870.04	SAR
2417	\$ 300,000.00	PAR
2417	\$ 188,832.16	SAR
3183	\$ 213,470.70	PAR
2701	\$ 49,001.86	PAR
2701	\$ 21,432.60	SAR
2003	\$ 297,523.15	PAR
2003	\$ 32,436.00	SAR
3894	\$ 206,595.73	PAR
3894	\$ 48,429.72	SAR
1968	\$ 20,566.16	PAR
717	\$ 792,166.40	PAR
1057	\$ 135,000.00	PAR
2266	\$9,232.42	PAR
7176	\$ 145,000.00	SAR

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

Chairman Angilella advised that next meeting was scheduled for September 22, 2022, at 10:30 AM via zoom.

MOTION TO ADJOURN

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

MEETING ADJOURNED: 11:35AM
 Minutes prepared by: Cathy Dodd, Assisting Secretary