

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – May 25, 2023
ZOOM VIRTUAL MEETING
10:30 AM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes
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Claims Service	AmeriHealth Casualty Services Linda Page Denise Dorsey Paulette Kelly Gladys Driggins Monica Coleman
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Qual Lynx
Chris Roselli

PERMA
Jennifer Davis
Shai McLeod
Robyn Walcoff

NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney

Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO PRESENT:

Karl McConnell, Camden County College
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF APRIL 26, 2023

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF APRIL 26, 2023

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 1 Abstention

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on May 17 at 2:00 via Zoom. Mr. Prince advised a variety of safety topics were discussed including all the training opportunities that were posted on the NJCE website, njce.org. Mr. Prince said the next meeting was scheduled for June 20 via zoom. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Davis advised the Claims Committee met on May 2 and reviewed the payment and settlement authority requests that would be presented during the closed session portion of the meeting for approval. Ms. Davis concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director thanked Chairman Angilella and hoped everyone was well. Executive Director advised he had a brief report for today.

LEGAL DEFENSE PANEL CONTRACTS: Executive Director reported the Commission Attorney and the Purchasing Department issued Request for Proposals for Legal Services for the Camden County Insurance Commission. Responses were due on May 10, 2023 at 11:00 a.m. Executive Director advised a copy of the narrative regarding the RFP responses prepared by the Commission Attorney was on file at the Fund Office. Attached on pages 3-5 is Resolution 34-23 prepared by the Commission Attorney. The resolution also includes a provision to authorize the use of the County’s legal pool as well. In response to Commission Attorney’s inquiry, Ms. Dodd advised the memorandum was not sent to the Commissioners, however she would e-mail it to the Commissioners after the meeting.

MOTION TO ADOPT RESOLUTION 34-23 AUTORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW FIRMS FOR INCLUSION IN LEGAL DEFENSE PANEL AND FOR THE PROVISION OF SPECIAL/CONFLICTS COUNSEL SERVICES

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of April.

Executive Director advised there were 17 certificates of insurance issued during the month. Executive Director asked if there were any questions or requested a motion to approve the report.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND (NJCE): Executive Director reported the NJCE met on Thursday, April 27, 2023 and a written summary was included in the agenda. Executive Director said a well-attended luncheon followed at the Forsgate Country Club to commemorate the 10th anniversary of the Fund’s inception. Executive Director said it was nice to see everyone in person and asked if anyone had any questions on the report. Executive Director noted the NJCE was scheduled to meet again on June 22, 2023 at 9:30 AM via zoom.

FINANCIAL FAST TRACKS: Executive Director reported the Financial Fast Tracks were not available this month and would appear in the agenda next month.

2023 BEST PRACTICES SEMINAR: Executive Director advised PERMA was presently working on coordinating details for our 2023 NJCE Best Practice Workshop and asked Ms. Davis to comment. Ms. Davis said they have set a tentative date and time for October 5th at 1pm. Ms. Davis asked if anyone was interested in being part of the Committee for this Workshop to reach out to herself or Robyn Walcoff. Ms. Davis noted the contact information was included in the agenda.

2023 PROPERTY & CASUALTY ASSESSMENTS: Executive Director reported the second assessment payment was due on May 15, 2023. Mr. McPeak advised all the payments were received.

Executive Director reported earlier in this month he attended the NJAC conference in Atlantic City. Executive Director said it was good to see some of the Camden County folks and mentioned the conference was well-attended. Executive Director advised the NJCE had a booth for a couple of days and it was a nice event.

Executive Director reported he met with Karl McConnell, Ceil Murphy and their staff to review the workers’ compensation coverage which will be effective on July 1. Executive Director said we look forward to working with the College.

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak advised the May Bills List was included in the agenda. Mr. McPeak asked if anyone had any questions and requested a motion to approve Resolution 35-23.

MOTION TO APPROVE RESOLUTION 35-23 MAY BILLS LIST

Motion	Commissioner Wright
Second:	Chairmen Angilella
Vote:	3 Ayes, 0 Nays

Mr. McPeak advised copies of the Treasurer Reports were included in the agenda and asked if anyone had any questions.

ATTORNEY: Ms. Paffenroth said she had nothing further to report.

CLAIMS SERVICE - AMERI-HEALTH: Ms. Driggins reported the Medical Savings Report for the month of April was included in the agenda and advised they received 341 bills, and the billed amount was \$311,594. Ms. Driggins advised the paid amount was \$94,282 with gross savings of \$217,312. Ms. Driggins said the net savings was \$204,812. Ms. Driggins said the network penetration was 94.95%. Ms. Driggins concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the April through May 2023 All Risk Control Activity Report was included in the agenda. Mr. Prince said all the training opportunities through July 31 were included in the agenda. Mr. Prince advised there were going to be 3 Loss Control visits during the month of May. Mr. Prince said the golf driving range was complete and the report was pending with a few recommendations to improve their current safety program. Mr. Prince said he assisted Zurich Insurance Company and Mr. Billingham on May 20 at the DiPierro Building in Lakeland. Mr. Prince advise he was also going to visit 508 Lakeland Road to see if we could improve their safety program. Lastly, Mr. Prince reported he spoke with Mr. Earle and earlier this month he conducted a supervisor program for law enforcement in New Hanover and we had seven members of the Camden County Police Department attend. It was a 4-day program, and he also conducted a block of instruction on vehicle response and accident prevention. Mr. Prince advised the training was well received and they had a good conversation regarding those topics that are affecting those exposures at the Metro. Mr. Prince concluded his report unless anyone had any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 36-23, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 36-23 FOR CLOSED SESSION

Motion Chairman Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

A breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion Chairman Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>CLAIM #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
1056	\$ 750,000.00	PAR
2707	\$ 109,809.84	PAR
2707	\$ 55,419.84	SAR
2219	\$ 31,362.24	SAR
4053	\$ 108,182.55	PAR
4042	\$ 111,751.05	PAR
3276	\$ 16,269.35	PAR
3205	\$ 10,175.00	PAR
3343	\$ 9,290.67	PAR

Motion Chairman Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for June 22, 2023 at 10:30 AM.

MOTION TO ADJOURN

Motion Chairman Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 11:34 AM

Minutes prepared by: Cathy Dodd, Assisting Secretary