

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – March 28, 2024
ZOOM VIRTUAL MEETING
10:30 AM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	AmeriHealth Casualty Services Linda Tinsley-Page Steve Andrick Paulette Kelly Gladys Driggins Monica Coleman
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Qual Lynx

PERMA
Jennifer Concicella
Shai McLeod

NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura Paffenroth, Esq.
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Stephanie Madden, Camden County MUA
Elaine Flacco, Camden County College
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF FEBRUARY 22, 2024

Chairman Angilella noted the closed minutes were sent via e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF FEBRUARY 22, 2024

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 1 Abstention

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on March 20 via Teams and also at City Hall. Mr. Prince said a variety of safety topics were discussed including our live Expo Training Schedule which we're holding around the state of New Jersey. Mr. Prince advised they also discussed the NJCE Leadership Academy, the enrollment requirements, the most commonly cited citations by PEOSH and the Munich Re Safety Grant. Mr. Prince noted the next meeting was scheduled for April 17 at 2:00 PM. Mr. Prince concluded his report unless there were any questions.

Mr. Prince said he did have an addition to his report and advised as we speak his office was hosting a Law Enforcement Supervisors program at the Emergency Training Center and the Camden County Metro has fifteen supervisors enrolled in the program. Mr. Prince reported the program was being instructed by J.A. Montgomery staff including Keith Hummel and Harry Earle. Mr. Prince noted it was a four-day program and was pleased the department was taking advantage of the resources and attending the program.

CLAIMS COMMITTEE: Ms. Conicella advised the Claims Committee met earlier in the month and discussed several payment authorization requests and we would discuss them further during closed session. Ms. Conicella concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director thanked the Chairman and hoped everybody was doing well. Executive Director said he had a light agenda for the month of March.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of February. Executive Director advised there were 9 certificates of insurance issued during the month and they looked fairly routine. Executive Director asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

INTELLISHUN DEVICE: Executive Director said we received a request from the County to cover the annual cost of an Intellishun Device in the amount of \$7,000. Executive Director explained the main function of the device was stop computers from unfriendly countries from accessing the network. This device provides an extra layer of security. Executive Director said we are asking the Commissioners to consider this request as we have done in the past. Executive Director noted this expense would be paid out of the Miscellaneous and Expense Line of the Budget and appeared on this month's bill list. Executive Director asked if there were any questions and requested a motion for approval.

MOTION TO APPROVE THE ANNUAL COST OF AN INTELLISHUN DEVICE IN THE AMOUNT OF \$7,000

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Executive Director advised if any of the member entities on the call have a similar request for a device, they should reach out to the Fund Office.

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director reported the NJCE met on February 22 and conducted the reorganization meeting. Executive Director congratulated Mr. Angilella as he was re-elected as the Chair and Tim Sheehan of Gloucester was re-elected as the Secretary. Executive noted the NJCE was scheduled to meet again on Thursday, April 25, 2024, at 9:30 AM.

BOILER INSPECTIONS: Executive Director advised Chubb, the NJCE's Equipment Breakdown insurer, would be conducting annual boiler inspections. Executive Director reported the frequency of inspections was based on a statutory schedule, which Chubb would review, and contact members as needed. Executive Director noted they did reach out to the Municipal Utilities Authority for an on-site inspection. Executive Director said they would probably reach out to Camden County for the City Hall and a few of the other larger buildings. Executive Director said the agenda included the contact information for the account leads. The information is noted below.

<p>Timothy Bebout Senior Equipment Breakdown Risk Engineer 609-955-6777 Timothy.bebout@chubb.com</p>	<p>Matthew Sanchez, AINS Team Lead 914-552-0982 matthew.sanchez@chubb.com</p>
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CCIC FINANCIAL FAST TRACK: Executive Director reported the January Financial Fast Track was included in the agenda. Executive Director advised as of January 31, 2024, there was a surplus of \$26,921,952. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$2,920,880 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount was \$38,848,977.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director advised the NJCE Financial Fast Track was not available this month.

2024 ACTUARY REQUEST FOR PRICE QUOTES: Executive Director reported the Fund Office would solicit quotations for the services of an Actuary for 2024. Executive Director said we would discuss the responses during the April meeting.

2024 ASSESSMENT PAYMENTS: Executive Director reminded the Commission the first assessment payment was due on March 31, 2024. Executive Director noted payments should be sent to Dave McPeak, Treasurer.

2024 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: As a reminder the 14th Annual Educational Seminar will be held virtually again this year. This year there will be two sessions, Friday, April 19 and Friday, April 26, 9:00 AM to 12:00 PM. The link to register was e-mailed on March 1. If anyone needs the link or needs assistance in registering, they should contact Cathy Dodd, cdodd@permainc.com

APRIL MEETING: Executive Director advised we received a request to change the April meeting date. Executive Director reported after checking with the Commissioners, we would like to schedule the meeting on Monday, April 29, 2024 at 10:30 am via zoom.

MOTION TO CHANGE THE APRIL MEETING DATE TO MONDAY, APRIL 29, 2024 AT 10:30 AM VIA ZOOM

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak referred to a copy of Resolution 26-24, March Bills Lists which was included in the agenda. Mr. McPeak asked if anyone had any questions and requested a motion to approve the March Bills List.

MOTION TO APPROVE RESOLUTION 26-24, MARCH BILLS LIST

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

Mr. McPeak noted the Treasurer reports were included in the agenda.

ATTORNEY: Ms. Paffenroth said she did not have anything to report.

CLAIMS SERVICE - AMERI-HEALTH: Ms. Coleman reported the Medical Savings Report for the month of February was included in the agenda and advised they received 340 bills, and the billed amount was \$285,699. Ms. Coleman advised the paid amount was \$105,539 with a gross savings of \$180,160. Ms. Coleman said the net savings was \$167,660 and the network utilization was 97%. Ms. Coleman concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the February to March 2024 All Risk Control Activity Report was included in the agenda. Mr. Prince said they also included all training opportunities for April and May and noted they also appear on the NJCE website. Mr. Prince said he encouraged all of the departments and member visit the website to review and register for the appropriate training programs for their job, title, and task they perform. Mr. Prince concluded his report unless there were any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 27-24, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 27-24 FOR CLOSED SESSION

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

A breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
4486	\$ 45,550.15	PAR
3684	\$ 23,856.00	SAR
4101	\$ 54,472.90	PAR
4405	\$ 74,775.00	PAR
1437	\$ 65,155.52	PAR
4480	\$ 36,000.00	PAR
1426	\$ 95,010.55	PAR
4459	\$ 15,689.44	PAR
1294	\$ 29,693.71	PAR
751	\$ 43,175.49	PAR
4239	\$ 76,982.18	PAR
4239	\$ 42,818.72	SAR
181	\$ 33,700.00	PAR
181	\$ 18,500.00	SAR
753	\$ 42,500.00	PAR
753	\$ 24,500.00	SAR
4297	\$ 12,650.61	PAR
4080	\$ 13,264.33	PAR
3266	\$ 70,000.00	PAR
9523	\$ 43,333.33	PAR
4358	\$ 18,584.15	PAR

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for April 29, 2024 at 10:30 AM.

MOTION TO ADJOURN

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

MEETING ADJOURNED: 11:34 AM
 Minutes prepared by: Cathy Dodd, Assisting Secretary