

**CAMDEN COUNTY INSURANCE COMMISSION
AGENDA AND REPORTS
THURSDAY, MAY 23, 2024
10:30 AM**

**To attend the meeting via teleconference
Dial 1-312-626-6799 and enter Meeting ID: 739 426 4615**

OR

**Join Zoom Meeting via Computer Link
<https://permainc.zoom.us/j/7394264615>**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Camden County Insurance Commission will conduct its *May 23, 2024* meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- (1) Sending sufficient notice herewith to the Courier Post,
- (2) Filing advance written notice of this meeting with the Commissioners of the Camden County Insurance Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

CAMDEN COUNTY INSURANCE COMMISSION AGENDA
OPEN PUBLIC MEETING: May 23, 2024
10:30 AM

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- PLEDGE OF ALLEGIANCE**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES:** April 29, 2024 Open Minutes.....**Appendix I**
April 29, 2024 Closed Minutes **sent via e-mail**

- CORRESPONDENCE – NONE**

- COMMITTEE REPORTS**
 - Safety Committee:** **Verbal**
 - Claims Committee:** **Verbal**

- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
 - Executive Director’s Report.....**Pages 2-17**

- TREASURER – David McPeak**
 - Resolution **40-24** May Bills List.....**Page 18**
 - Treasurer Reports **Pages 19-20**

- ATTORNEY – Laura J. Paffenroth, Esq.**..... **Verbal**

- CLAIMS SERVICE –AmeriHealth Casualty Services**
 - Medical Savings Report - 2024**Page 21**
 - Medical Savings Report - 2023.....**Page 22**

- NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
 - Monthly Report..... **Pages 23-29**

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- CLOSED SESSION- PARS/SARS**
 - Resolution **41-24** Closed Session.....**Page 30**
 - Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)

- NEXT SCHEDULED MEETING: [Thursday, June 27, 2024, 10:30 AM](#)**
- MEETING ADJOURNMENT**

CAMDEN COUNTY INSURANCE COMMISSION
9 Campus Drive, Suite 216, Parsippany, NJ 07054
Telephone (201) 881-7632
Fax (201) 881-7633

Date: May 23, 2024

Memo to: Commissioners of the Camden County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

- Legal Defense Panel Contracts (Pages 4-8) - Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Responses were due on May 15, 2024 at 11:00 a.m. A copy of the narrative regarding the RFP responses prepared by the Commission Attorney is on file at the Fund Office. Attached on pages 4-6 is Resolution 39-24 prepared by the Commission Attorney. The resolution also includes a provision to authorize the use of the County's legal pool as well. A copy of the County Resolution is included in the agenda on pages 7-8.**
 - Motion to adopt Resolution 39-24 Authorizing Award of Contracts, Pursuant to a Publicly Advertised Request for Proposals, By And Between The Camden County Insurance Fund Commission and Various Law Firms for Inclusion in the Legal Defense Panel And For the Provision of Special/Conflicts Counsel Services**

- Certificate of Insurance Issuance Report (Pages 9-11) – Included in the agenda on pages 9-11 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of April. There were 12 certificates of insurance issued during the month of April.**
 - Motion to approve the Certificate of Insurance Report**

- NJ Counties Excess Joint Insurance Fund (NJCE) (Pages 12-14) – The NJCE conducted its last Meeting on April 25, 2024. A summary report of the meeting is included in the agenda on pages 12-14. The NJCE is scheduled to meet again on Thursday, June 27, 2024 at 9:30 AM, virtually.**

- CCIC Financial Fast Track (Pages 15-17) – Included in the agenda on pages 15-17 is a copy of the Financial Fast Track Report as of **March 31, 2024**. The report indicates the Commission has a surplus of **\$28,094,862**. Line 11 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s surplus of share of the equity in the NJCE. CCIC’s current equity in the NJCE is **\$2,497,874**. The total cash amount is **\$34,686,949**.**

- NJCE Property and Casualty Financial Fast Track - The NJCE Financial Fast Track is not available and will appear in the next agenda.**

- 2024 Assessment Payments – The second assessment payment was due on May 15, 2024. If you have not made your payment, please send a check to Dave McPeak, Treasurer.**

- ❑ **2024 MEL, MR HIF & NJCE JIF Educational Seminar:** The 14th annual seminar was conducted virtually on 2 half-day sessions: Friday April 19th and Friday April 26th. Just over 200 participants attended the seminar each day. We in the process of providing attendance records for Accountants, Lawyers, and Insurance Producers to the Insurance Institutes. If you do not receive your credit by May 31st then please contact the Fund Office.

RESOLUTION NO. 39-24

AUTHORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW FIRMS FOR INCLUSION IN THE LEGAL DEFENSE PANEL AND FOR THE PROVISION OF SPECIAL/CONFLICTS COUNSEL SERVICES

WHEREAS there exists a need for legal services for the Camden County Insurance Fund Commission (the “Commission”) if the Office of County of Counsel or the Office of Counsel for the member entities of the Commission is unable to provide such representation by virtue of a conflict of interest or other appropriate reason; and

WHEREAS, in response to a publicly advertised request for proposals for such services, 20 proposals were received; and

WHEREAS the Evaluation Committee for this Request For Proposals has reviewed the responses and recommended that contracts be awarded to the 20 firms listed herein at the rates set forth in their respective proposals, such rates subject to further negotiation as may be deemed in the best interests of the Commission and upon agreement with the firms listed herein in accordance with the provisions of the advertised Request For Proposals document; and

WHEREAS funds for this purpose shall be encumbered to a maximum not to exceed the Commission’s temporary and/or permanent 2024 and 2025 budgets for this purpose as services are utilized pursuant to N.J.A.C. 5:30-5.5(b)(2); and

WHEREAS these contracts are awarded pursuant to a publicly advertised Request for Proposals, N.J.S.A. 40A:11-5(1)(a)(i), and in accordance with the Commission’s Request for Proposals Policy; and

WHEREAS the term of the contracts authorized herein shall commence on or about June 1, 2024, through May 31, 2025; and

WHEREAS the County of Camden issued a Request for Proposals for Special, Conflicts and Labor Counsel on behalf of all County agencies and authorities and awarded contracts to law firms pursuant to County Resolution No. 78, adopted July 20, 2023, for a term August 1, 2023 to July 31, 2024; and

WHEREAS it is in the best interests of the Commission to authorize use of these firms as may be needed in accordance with the provisions of the County RFP and Resolution referenced herein, a copy of the County Resolution is attached hereto; now, therefore,

BE IT RESOLVED, by the Camden County Insurance Fund Commission that, contingent upon the funding as described herein, the proper Commission officials be and are hereby authorized to execute all documents necessary to effect the contracts described herein with the law firms listed below for inclusion in the Commission’s legal defense panel for Worker’s Compensation, General Litigation and Special/Conflicts Counsel Services in the event that the office of County Counsel or the Office of Counsel for the member entities of the Commission is unable to provide such representation by virtue of a conflict or other appropriate reason at the rates as described in each firm’s proposal:

Brown & Connery, LLP
360 Haddon Avenue
P.O. Box 539
Westmont, NJ 08108

Rainone Coughlin Michello, LLC
555 U.S. Highway One South
Suite 440
Iselin, NJ 08830

Zeller & Wieliczko, LLP
120 Haddontowne Court
Cherry Hill, NJ 08034

Hill Wallack
21 Roszel Road
P.O. Box 5226
Princeton, NJ 08543-5226

Capehart & Scatchard, P.A.
Laurel Corporate Center
8000 Midlantic Drive, Suite 300 S
Mt. Laurel, NJ 08054

Parker McCay, P.A.
9000 Midlantic Drive, Suite 300
P.O. Box 5054
Mount Laurel, NJ 08054-1539

Madden & Madden
108 Kings Highway East, Suite 200
Haddonfield, NJ 08033

Marmero Law, LLC
44 Euclid Street
Woodbury, NJ 08096

Shimberg & Friel, P.C.
20 Brace Road, Suite 350
Cherry Hill, NJ 08034

Savitz Law, LLC
200 Haddonfield Berlin Road, Suite 302
Gibbsboro, NJ 08026

Pietras, Saracino, Smith & Meeks, LLP
2060 Fairfax Avenue
Cherry Hill, NJ 08003

Cooper Levenson
1125 Atlantic Ave
Atlantic City, NJ 08401

Sweeney & Sheehan, P.C.
Sentry Office Plaza, Suite 300
216 Haddon Avenue
Westmont, NJ 08108

Siciliano & Associates, LLC
2 Kings Highway West
Haddonfield, NJ 08033

Cleary Giacobbe Alfieri Jacobs, LLC
255 Kings Highway East
Haddonfield, NJ 08033

Biancamano & DiStefano, P.C.
Executive Plaza
10 Parsonage Road, Suite 300
Edison, NJ 08837

Malamut & Associates, LLC
457 Haddonfield Road, Suite 500
Cherry Hill, NJ 08002

Eric M. Bernstein & Associates, LLC
34 Mountain Blvd. Building A
P.O. Box 4922
Warren, NJ 07059

Law Office of Marco DiStefano, Esq., LLC
2050 Emerson Ave
Union, NJ 07083

Law Offices of Damon G. Tyner, LLC
1010 E. Landis Avenue
P.O. Box 1416
Vineland, NJ 08362

and

BE IT FURTHER RESOLVED the Camden County Insurance Commission hereby authorizes

use of all law firms contained in the County of Camden Special, Conflicts and Labor Counsel pool, authorized by County Resolution No. 78, adopted July 20, 2023, a copy of which is attached hereto for a term expiring July 31, 2024.

BE IT FURTHER RESOLVED that a copy of this resolution or a notice of the contracts awarded be advertised in accordance with N.J.S.A. 40A:11-5(1)(a).

ADOPTED: 5-23-24

CHAIRMAN

ATTEST:

VICE-CHAIRMAN

RESOLUTION

Res-Pg: 78-2

RESOLUTION AUTHORIZING AGREEMENTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE COUNTY OF CAMDEN (OFFICE OF COUNTY COUNSEL) AND VARIOUS LAW FIRMS FOR THE PROVISION OF SPECIAL, CONFLICTS AND LABOR COUNSEL SERVICES FOR THE COUNTY, COUNTY AGENCIES AND AUTHORITIES

WHEREAS there exists a need for legal services, special counsel, conflicts counsel and labor counsel, for the Camden County Board of Commissioners in the event the Office of County of Counsel is unable to provide such representation by virtue of a conflict of interest or other appropriate reasons; and

WHEREAS the County of Camden issued a publicly advertised Request For Proposals for Special, Conflicts and Labor Counsel Services for the County of Camden and its Agencies and Authorities; and

WHEREAS, in response to a publicly advertised request for proposals for such services, thirteen proposals were received; and

WHEREAS the Evaluation Committee for this Request For Proposals has reviewed the responses and recommended that agreements be awarded to the firms listed on the schedule attached hereto at the rates set forth in their proposals; and

WHEREAS funds for this purpose shall be encumbered to a maximum not to exceed the County's 2023 & 2024 temporary and/or permanent budgets for this purpose as authorized pursuant to N.J.A.C. 5:30-5.5(b)(2); and

WHEREAS these agreements are awarded pursuant to a publicly advertised request for proposals and N.J.S.A. 40A:11-5(1)(a)(i) and in accordance with the County's Request For Proposals Policy; and

WHEREAS the term of the agreements authorized herein shall commence on or about August 1, 2023 to July 31, 2024; now, therefore,

Introduced on: July 20, 2023
Adopted on: July 20, 2023
Official Resolution#: 2023-00644

RESOLUTION

Res-Pg: 78-3

BE IT RESOLVED, by the Board of Commissioners of the County of Camden that, contingent upon the funding as described herein, the proper County officials be and are hereby authorized to execute all documents necessary to affect the agreements described herein with the law firms listed on the schedule attached hereto for legal services for Special Counsel, Conflicts Counsel and Labor Counsel Services in the event that the office of County Counsel is unable to provide such representation by virtue of a conflict or other appropriate reason, at the rates listed in the firm's individual proposals for the period of one (1) year commencing on or about August 1, 2023 to July 31, 2024; and

BE IT FURTHER RESOLVED that the participating Agencies and Authorities are hereby authorized to enter into an agreement directly with the firms, pursuant to the terms and conditions of the publicly advertised Request For Proposals for this purpose, after award by its governing body in accordance with funding and applicable law; and

BE IT FURTHER RESOLVED that a copy of this resolution or a notice of the contracts awarded be advertised in accordance with N.J.S.A. 40A:11-5(1)(a).

LJP

File No. 9715.11

Z:\Files\Gen\Special Counsel-Conflicts-Labor Counsel Svcs 2023-2024
Resol. Auth. Agreements Per RFP - 7-20-23

Camden County Insurance Commission

From 4/1/2024 To 5/1/2024

Certificate of Insurance Monthly Report

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ #	Coverage
H - NJ Transit I - Camden County	One Penn Plaza East Newark, NJ 07105	RE: Use of Premises NJ TRANSIT, the State of New Jersey, other railroad(s) operating on the affected property, the State of New Jersey, their successors, assigns, agents, employees, servants, and officials are Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to liability arising out of Licensed premises or any work or operations performed by or on behalf of the Licensee including materials, parts, or equipment furnished in connection with such work or operations.	4/4/2024 #4592855	GL AU EX WC OTH
H - Delaware River Port Authority I - County of Camden, Division Of Insurance	One Port Center 2 Riverside Drive Camden, NJ 08103	RE: Use of Premises The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of DRPA's premises for motor vehicle parking during the XPoNential Music Festival.	4/4/2024 #4592885	GL AU EX WC OTH
H - Parking Authority City of Camden I - County of Camden, Division Of Insurance	10 Delaware Avenue Camden, NJ 08103	RE: Use of Premises/Parking Lots The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect use of premises/parking lots for events during the current calendar year.	4/5/2024 #4594267	GL AU EX WC OTH
H - Camden County College I - County of Camden, Division Of Insurance	Camden County College Campus Madison Hall	Company B: Auto Physical Damage; Policy Term: 01/01/2024 - 01/01/2025; Policy #:NJCE20243-10; Policy Limits: \$10,000,000 Company B: Property; Policy Term: 01/01/2024 - 01/01/2025; Policy #:NJCE20243-10; Policy Limits: \$260,000,000 RE: Camp Sunny Side The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of premises for Camp Sunny Side (Day Camp/Evening Workshop), and pickup/drop off locations listed below, during the current calendar year. Voorhees Town Center 2120 Voorhees Town Center Voorhees Twp., NJ 08043 Magnolia Municipal Building 438 W. Evesham Ave. Magnolia, NJ 08049 Blenheim Fire Department 34 Almonesson Road Blackwood, NJ 08012 Camden County College 200 College Drive Blackwood, NJ 08012	4/5/2024 #4594272	GL AU EX WC OTH
H - City of Camden I - County of Camden, Division Of Insurance	520 Market Street, City Hall 4th floor Camden, NJ 08102	Company B: Auto Physical Damage; Policy Term: 01/01/2024 - 01/01/2025; Policy #:NJCE20243-10; Policy Limits: \$10,000,000 Company B: Property; Policy Term: 01/01/2024 - 01/01/2025; Policy #:NJCE20243-10; Policy Limits: \$260,000,000 Evidence of insurance	4/5/2024 #4594361	GL AU EX WC OTH

Camden County Insurance Commission

From 4/1/2024 To 5/1/2024

Certificate of Insurance Monthly Report

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ #	Coverage
H - County of Camden I - County of Camden, Division Of Insurance	Division Of Insurance County Courthouse 520 Market St, 9th Fl Camden, NJ 08102	Company B: Auto Physical Damage; Policy Term: 01/01/2024 - 01/01/2025; Policy #:NJCE20243-10; Policy Limits: \$10,000,000 Company B: Property; Policy Term: 01/01/2024 - 01/01/2025; Policy #:NJCE20243-10; Policy Limits: \$260,000,000 Evidence of Insurance	4/5/2024 #4594365	GL AU EX WC OTH
H - Delaware River Port Authority I - County of Camden, Division Of Insurance	One Port Center 2 Riverside Drive Camden, NJ 08103	RE: Use of Premises for Parking The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of DRPA's premises for parking.	4/8/2024 #4594695	GL AU EX WC OTH
H - Borough of Haddonfield I - County of Camden, Division Of Insurance	Office of the Mayor 242 Kings Highway East Haddonfield, NJ 08033	RE: Haddonfield Health & Wellness Festival The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the Camden County Department of Health and Human Service's mobile clinic at the annual Haddonfield Health & Wellness Festival.	4/8/2024 #4594707	GL AU EX WC OTH
H - Delaware River Port Authority I - County of Camden, Division Of Insurance	One Port Center 2 Riverside Drive Camden, NJ 08103	RE: Right of Entry Agreement The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to right of entry agreement for use of DRPA land, premises, and facilities located at the One Port Center parking lot at the Southeast corner of Federal Street and Delaware Ave.	4/9/2024 #4594856	GL AU EX WC OTH
H - State of New Jersey I - County of Camden, Division Of Insurance	Department of Environmental Protection Trenton, NJ 08625	RE: State Equipment Use Agreement The State of New Jersey, its officers, and employees are Additional Insured on the above-referenced Commercial General Liability, Automobile Liability and Excess Liability Policies if required by written contract as respect to the State Equipment Use Agreement.	4/10/2024 #4595456	GL AU EX WC OTH
H - DRPA/PATCO I - County of Camden, Division Of Insurance	One Port Center, 2 Riverside Drive Camden, NJ 08101	RE: Right of Entry, License, and Indemnification Agreement The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the RIGHT OF ENTRY, LICENSE, AND INDEMNIFICATION AGREEMENT in regards to the Parade Staging Area at the PATCO Haddonfield station which will be utilized by the Mummers	4/18/2024 #4600762	GL AU EX WC OTH

Camden County Insurance Commission

From 4/1/2024 To 5/1/2024

Certificate of Insurance Monthly Report

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/	Coverage
H - DRPA/PATCO I - County of Camden, Division Of Insurance	One Port Center, 2 Riverside Drive Camden, NJ 08101	RE: Right of Entry, License, and Indemnification Agreement The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the RIGHT OF ENTRY, LICENSE, AND INDEMNIFICATION AGREEMENT in regards to the Parade Staging Area at the PATCO Haddonfield station which will be utilized by the Camden County Department of Events and Community Outreach, Camden County Parks Department and the Camden County Sheriffs Department.	4/18/2024 #4600763	GL AU EX WC OTH
Total # of Holders: 12				



NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive - Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 25, 2024
Memo to: Commissioners
Camden County Insurance Commission
From: Joseph Hrubash, NJCE Executive Director
Subject: NJCE JIF Report

Executive Directors Report: The following items were discussed:

NJCE Claims Review Committee: The Claims Review Committee met prior to the Fund’s meeting. The Board of Fund Commissioners accepted the recommendations of the Claims Review Committee to approve payment or settlement authority requests.

Closed Session – Property Payment Authority Request (PAR): Closed Session was needed to review a property PAR greater than \$500,000 as per procedure adopted in October 2023; invited participants were the Fund Commissioners, the Fund Attorney and professional staff. During open session the Board of Fund Commissioners approved the PAR for claim #2024323554 in the amount of \$975,000.00.

Qualified Purchasing Agent: The Board of Fund Commissioners adopted a resolution ratifying the Qualified Purchasing Agent’s services from February 22, 2024, through February 2025 reorganization in the amount of \$6,000.

Amend 2024 Plan of Risk Management: Following discussion in February, the Board of Fund Commissioners adopted a resolution amending the 2024 Plan of Risk Management effective 4/10/24 to reflect the exclusion of the Engineered Materials Arresting Systems (EMAS) Blocks located at Mercer County Airport retroactive to 1/1/24.

Manuscript Policies: The Fund Office and Underwriting Manager are finalizing the policy documents and are nearing completion. Once complete the policies will be distributed and/or posted online for members to access; the manuscript policies will also be made available to local JIF third-party administrators to manage claims within the retained layers of underlying Commission and the NJCE layer.

Professional Services: The Fund Office in conjunction with the Qualified Purchasing Agent and Fund Attorney re-procured the services of Actuary, Auditor, Payroll Auditor and Litigation Manager via non-fair and open contracts with the incumbent professionals in the following amounts:

Actuary – Award Actuarial Advantage for a 1-year contract in the amount of \$25,364.

Auditor – Award Bowman & Company for a 1-year contract in the amount of \$19,278.

Litigation Manager - Award Judge E. David Millard of Citta, Holzapfel & Zabarsky a 1-year contract in the amount of \$295 per hour.

Payroll Auditor - Award Bowman & Company for a 1-year contract in the amount of \$23,276.

Cybersecurity Services – A proposal was received from the Chertoff Group in the amount of \$40,000, which is below the QPA threshold. The vendor submitted the required pay2play documents this afternoon; as confirmed by the Fund Attorney and QPA, this vendor was re-procured via non-fair and open contract.

Financial Fast Track: Submitted for information were the revised December 31, 2023 and the February 29, 2024 Financial Fast Tracks. The December report reflected a statutory surplus of \$10.6 million and the February report reflected a statutory surplus of \$9 million. There were several property claims that occurred in 2023 with the NJCE’s property retention at \$3million before attaching to the excess carrier. The reduction in surplus was primarily due to increased reserves on large property claims that occurred in late 2023. For 2024, the Underwriting Manager successfully renewed the property program with a \$1million NJCE property retention limit.

Claims Update:

Hurricane Ida: Zareena Majeed of PERMA Claims reported weekly meetings are held with the excess property adjustor to finalize payments related to one remaining property claim to be settled from the September 1, 2021 event.

Covid-19 Claims: Jennifer Conicella of PERMA Claims reported the Fund office is working with the excess workers’ compensation carrier on quarterly post-claim settlements and recoveries.

NJCE Committees:

Cyber Task Force: A meeting of this task force was held on March 26th to review cyber documents - finalized by the Underwriting Manager and The Chertoff Group - outlining the Cybersecurity Framework. Commissioners Sheehan, Commissioner Marion and Commissioner Jack Kelly serve on the Task Force. The documents will be circulated to the Task Force for final comments prior to presentation at the June 27, 2024 NJCE meeting.

Safety Committee: The Safety Committee met on March 11th and submitted for information were the minutes of that meeting. The committee is scheduled to meet next on Monday June 10th at 10am via Zoom.

Finance Committee: This committee will meet during May to review Named Storm Deductible options.

Membership Renewal: The Counties of Camden, Gloucester and Monmouth are scheduled to renew their three-year membership with the Fund as of January 1, 2025. Renewal documents will be sent to each respective County in the coming month.

Underground Storage Tanks (UST): Underground Storage Tanks (UST) are not included for coverage in the NJCE JIF and are never covered automatically in Pollution Policies. If needed, Underwriting Manager’s team can assist in placement of UST policies and can potentially provide excess policies. Above Ground Storage Tanks (AST) that are considered a part of a covered location are afforded coverage without needing to be scheduled.

Banking Best Practice: In response to increased wire fraud activity and whitewashing of checks with our affiliation with the Municipal Excess Liability Joint Insurance Fund, the Underwriting Manager and The Chertoff developed the “Best Banking Practices – Wire Transfers, Automatic Clearing House (ACH) and Check Issuance” and have since tailored it for the NJCE. Copies will be distributed to members.

2024 MEL, MRHIF & NJCE Educational Seminar: The 14th Annual Educational Seminar first session took place Friday, April 19th with over 200 participants and the second session is set to take place Friday, April 26th, 9:00 AM to 12:00 PM. The seminar qualifies for Continuing Education Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents.

2024 New Jersey Association of Counties Conference: The 73rd Annual Conference is scheduled to be held from May 1st to May 3rd at Caesar's in Atlantic City. The New Jersey Counties Excess Joint Insurance Fund will be exhibiting at the conference and J.A. Montgomery will present a workshop on First Amendment Audits on Thursday May 2nd at 1:30pm.

2024 Financial Disclosures: The Local Finance Board has since issued notification, 2024-08, that the online system is open for Financial Disclosure filings. Commissioners should file as a JIF Commissioner, as well as any County and/or Municipal related positions that require filing. Please note the deadline to file is April 30th and the Local Finance Board has issued fines in the past. To date, 9 of the 10 JIF Commissioners have filed.

Risk Control Report

Safety Director submitted a report noting Risk Control Activities from February 2024 – May 2024, bulletins that were distributed and available training sessions through June 2024.

WC Claims Administration Report

A report was submitted noting the billed amount, paid amount, net savings as of March 2024.

Next Meeting & Potential time and location change: The next meeting of the NJCE JIF is scheduled for June 27, 2024 at 9:30AM virtually. A suggestion was made to hold the June meeting in-person at a centralized location. The Board of Fund Commissioners agreed to the suggestion; the Fund office will work with Fund Commissioners and Professionals to determine a location and time to ensure there are no conflicts with other meetings.

CAMDEN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	March 31, 2024		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	1,809,000	5,427,078	202,884,161	208,311,239
2.	CLAIM EXPENSES				
	Paid Claims	325,878	1,041,667	50,738,107	51,779,773
	Case Reserves	(337,822)	(790,867)	8,639,015	7,848,147
	IBNR	(74,873)	991,531	13,640,162	14,631,693
	Excess Insurance Recoverable	(3,813)	(3,813)	(14,925)	(18,738)
	Discounted Claim Value	419,314	277,285	(1,724,909)	(1,447,624)
	TOTAL CLAIMS	328,684	1,515,802	71,277,449	72,793,251
3.	EXPENSES				
	Excess Premiums	1,054,661	3,163,981	91,414,252	94,578,234
	Administrative	88,925	252,254	9,723,794	9,976,048
	TOTAL EXPENSES	1,143,586	3,416,236	101,138,046	104,554,282
4.	UNDERWRITING PROFIT (1-2-3)	336,730	495,040	30,468,665	30,963,705
5.	INVESTMENT INCOME	65,478	211,411	1,769,356	1,980,767
6.	PROFIT (4 + 5)	402,208	706,452	32,238,021	32,944,473
7.	CEL APPROPRIATION CANCELLATION	0	0	212,516	212,516
8.	DIVIDEND INCOME	0	0	2,329,562	2,329,562
9.	DIVIDEND EXPENSE	0	0	(9,189,562)	(9,189,562)
10.	SURPLUS TRANSFER	0	0	(700,000)	(700,000)
11.	INVESTMENT IN JOINT VENTURE	(349,528)	(349,528)	2,847,402	2,497,874
12.	SURPLUS (6 + 7 + 8 - 9 + 10 + 11)	52,680	356,923	27,737,939	28,094,862
SURPLUS (DEFICITS) BY FUND YEAR					
	2010	964	1,764	(462,889)	(461,125)
	2011	(8,390)	(8,325)	247,254	238,930
	2012	(12,937)	(7,871)	584,905	577,034
	2013	522	6,599	2,949,575	2,956,175
	2014	(57,987)	(50,425)	4,511,150	4,460,725
	2015	5,847	14,827	5,522,629	5,537,455
	2016	(32,988)	(22,669)	4,385,106	4,362,437
	2017	7,508	18,715	5,718,510	5,737,225
	2018	372,880	375,198	2,262,438	2,637,636
	2019	392,124	403,620	1,387,510	1,791,129
	2020	161,532	173,473	3,568,575	3,742,048
	2021	(35,729)	(18,007)	(116,998)	(135,005)
	2022	(107,352)	(88,118)	325,581	237,463
	2023	(609,724)	(572,574)	(3,145,408)	(3,717,981)
	2024	(23,591)	130,715		130,715
TOTAL SURPLUS (DEFICITS)		52,680	356,923	27,737,938	28,094,861
TOTAL CASH					34,686,949

CAMDEN COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
AS OF March 31, 2024				
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
CLAIM ANALYSIS BY FUND YEAR				
FUND YEAR 2010				
Paid Claims	65	710	2,736,509	2,737,219
Case Reserves	(265)	(910)	7,674	6,764
IBNR	(0)	(0)	0	0
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	(1)	(1)
TOTAL FY 2010 CLAIMS	(200)	(200)	2,744,182	2,743,982
FUND YEAR 2011				
Paid Claims	0	952	2,157,826	2,158,778
Case Reserves	2,018	1,668	12,406	14,074
IBNR	0	0	0	0
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	1	1
TOTAL FY 2011 CLAIMS	2,018	2,620	2,170,233	2,172,853
FUND YEAR 2012				
Paid Claims	1,177	1,762	1,794,280	1,796,042
Case Reserves	17,958	17,833	2,165	19,997
IBNR	(2,460)	(2,921)	2,921	(0)
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	0	0
TOTAL FY 2012 CLAIMS	16,674	16,674	1,799,366	1,816,040
FUND YEAR 2013				
Paid Claims	0	4,655	3,863,763	3,868,418
Case Reserves	(528)	(528)	41,942	41,415
IBNR	4,655	0	12,927	12,927
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	1	1
TOTAL FY 2013 CLAIMS	4,127	4,127	3,918,633	3,922,760
FUND YEAR 2014				
Paid Claims	386	1,186	5,388,395	5,389,581
Case Reserves	(486)	(966)	9,524	8,558
IBNR	(580)	(900)	19,629	18,729
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	(0)	(0)
TOTAL FY 2014 CLAIMS	(680)	(680)	5,417,547	5,416,867
FUND YEAR 2015				
Paid Claims	0	0	3,447,340	3,447,340
Case Reserves	0	0	78,226	78,226
IBNR	0	0	1,149	1,149
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	0	0
TOTAL FY 2015 CLAIMS	0	0	3,526,716	3,526,716
FUND YEAR 2016				
Paid Claims	31,861	41,502	4,843,830	4,885,332
Case Reserves	29,987	(11,160)	275,523	264,363
IBNR	(21,859)	9,647	35,388	45,035
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	0	0
TOTAL FY 2016 CLAIMS	39,989	39,989	5,154,741	5,194,730
FUND YEAR 2017				
Paid Claims	1,444	3,169	3,361,646	3,364,815
Case Reserves	(2,739)	(3,429)	124,320	120,890
IBNR	1,035	0	117,991	117,991
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	0	0	(0)	(0)
TOTAL FY 2017 CLAIMS	(260)	(260)	3,603,956	3,603,696

CAMDEN COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
AS OF		March 31, 2024		
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
CLAIM ANALYSIS BY FUND YEAR				
FUND YEAR 2018				
Paid Claims	23,598	27,899	5,767,757	5,795,656
Case Reserves	(32,394)	(374,226)	687,093	312,867
IBNR	(368,421)	(30,890)	112,316	81,426
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	8,373	8,373	(8,373)	0
TOTAL FY 2018 CLAIMS	(368,844)	(368,844)	6,558,793	6,189,948
FUND YEAR 2019				
Paid Claims	(48,087)	19,584	5,721,921	5,741,505
Case Reserves	78,848	(169,748)	988,219	818,471
IBNR	(439,262)	(258,337)	557,868	299,532
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	24,052	24,052	(31,185)	(7,134)
TOTAL FY 2019 CLAIMS	(384,449)	(384,449)	7,236,823	6,852,374
FUND YEAR 2020				
Paid Claims	16,888	51,509	2,646,025	2,697,534
Case Reserves	(194,073)	(155,277)	914,401	759,124
IBNR	(17,238)	(90,655)	938,177	847,522
Excess Insurance Recoverable	(3,813)	(3,813)	(14,925)	(18,738)
Discounted Claim Value	44,746	44,746	(93,326)	(48,581)
TOTAL FY 2020 CLAIMS	(153,490)	(153,490)	4,390,352	4,236,862
FUND YEAR 2021				
Paid Claims	44,346	131,651	2,709,746	2,841,397
Case Reserves	(304,917)	(56,841)	2,798,850	2,742,009
IBNR	178,978	(156,402)	2,215,406	2,059,004
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	128,573	128,573	(344,772)	(216,199)
TOTAL FY 2021 CLAIMS	46,981	46,981	7,379,230	7,426,211
FUND YEAR 2022				
Paid Claims	107,044	278,845	2,466,530	2,745,375
Case Reserves	(136,668)	(285,227)	1,515,140	1,229,913
IBNR	2,437	(20,804)	3,905,471	3,884,667
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	146,443	146,443	(489,380)	(342,937)
TOTAL FY 2022 CLAIMS	119,257	119,257	7,397,761	7,517,018
FUND YEAR 2023				
Paid Claims	63,055	350,878	3,832,539	4,183,416
Case Reserves	(131,866)	(181,590)	1,183,534	1,001,944
IBNR	209,486	(35,676)	5,720,919	5,685,243
Excess Insurance Recoverable	0	0	0	0
Discounted Claim Value	144,842	144,842	(757,874)	(613,032)
TOTAL FY 2023 CLAIMS	285,516	278,453	9,979,118	10,257,571
FUND YEAR 2024				
Paid Claims	84,102	127,365		127,365
Case Reserves	337,302	429,534		429,534
IBNR	378,355	1,578,469		1,578,469
Excess Insurance Recoverable	0	0		0
Discounted Claim Value	(77,714)	(219,742)		(219,742)
TOTAL FY 2024 CLAIMS	722,046	1,915,625	0	1,915,625
COMBINED TOTAL CLAIMS	328,684	1,515,802	71,277,449	72,793,251

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

**CAMDEN COUNTY INSURANCE COMMISSION
BILLS LIST**

Resolution No. 40-24

MAY 2024

WHEREAS, the Treasurer has certified that funding is available to pay the following bills: now, therefore,

BE IT RESOLVED that the Camden County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

BE IT FURTHER RESOLVED, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2024

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001278			
001278	COMP SERVICES, INC.	MANAGED CARE-PD 05/24	4,694.35
001278	COMP SERVICES, INC.	MANAGED CARE FEE 05/24	7,805.65
			12,500.00
001279			
001279	CIPRIANI & WERNER PC	METRO POL.- CYBER INCIDENT-713712 4/24	1,360.00
001279	CIPRIANI & WERNER PC	METRO POLICE- CYBER INCIDENT-698826	1,325.00
			2,685.00
001280			
001280	BROWN & CONNERY, LLP	LEGAL- B PATTI INV 337483 03/24	2,622.00
001280	BROWN & CONNERY, LLP	LEGAL- B. PATTI INV 333792 02/24	2,895.00
001280	BROWN & CONNERY, LLP	LEGAL- R. MARTIN INV 244444 8/19-10/19	645.00
001280	BROWN & CONNERY, LLP	LEGAL-D. WILKINS INV 303512 09/22	678.00
			6,840.00
001281			
001281	COMP SERVICES, INC.	CLAIMS ADMIN FEE-PD 05/24	13,696.79
001281	COMP SERVICES, INC.	ADMIN FEE FOR WC 05/24	23,477.63
			37,174.42
001282			
001282	SAFETYSERVE.COM	DEFENSIVE DRIVING COURSE INV 1350 4/24	6,025.00
			6,025.00
001283			
001283	PERMA RISK MANAGEMENT SERVICES	POSTAGE 04/24	4.83
001283	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR 05/24	18,111.66
			18,116.49
001284			
001284	DAVID MCPEAK	TREASURER FEE 05/24	3,034.50
001284	DAVID MCPEAK	TREASURER POSTAGE 05/24	264.05
			3,298.55
001285			
001285	SG RISK, LLC	ACTUARY- CCIC INV 15510 05/24	274.80
001285	SG RISK, LLC	ACTUARY- CCIC-PD INV 15510 05/24	475.20
			750.00
		Total Payments FY 2024	87,389.46
		TOTAL PAYMENTS ALL FUND YEARS	87,389.46

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS								
CAMDEN COUNTY INSURANCE COMMISSION								
ALL FUND YEARS COMBINED								
CURRENT MONTH	March							
CURRENT FUND YEAR	2024							
	Description:	Ins Comm General A/C	Workers Comp Claims	Liability Claims	CCPD - WC	CCPD - Liability	Citizens	
	ID Number:							
	Maturity (Yrs)							
	Purchase Yield:							
TOTAL for All Accts & instruments								
Opening Cash & Investment Balance	\$ 33,135,149.43	32,774,752.11	(2,027.48)	317,259.90	21,477.02	(7,972.52)	31,660.40	
Opening Interest Accrual Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$65,524.23	\$63,702.32	\$211.31	\$656.11	\$72.14	\$764.36	\$117.99
6	Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Net Investment Income	\$65,524.23	\$63,702.32	\$211.31	\$656.11	\$72.14	\$764.36	\$117.99
9	Deposits - Purchases	\$2,489,607.77	\$1,876,061.54	\$292,419.38	\$72,217.51	\$148,447.71	\$100,461.63	\$0.00
10	(Withdrawals - Sales)	-\$1,149,061.52	-\$704,006.32	-\$200,815.64	-\$35,940.22	-\$139,236.00	-\$69,063.34	\$0.00
	Ending Cash & Investment Balance	\$34,686,949.19	\$34,010,509.65	\$89,787.57	\$354,193.30	-\$3,624.49	\$204,304.77	\$31,778.39
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Plus Outstanding Checks	\$673,637.58	\$90,460.09	\$168,854.82	\$34,096.82	\$104,697.29	\$275,528.56	\$0.00
	(Less Deposits in Transit)	-\$1,255.48	\$0.00	\$0.00	\$0.00	-\$1,255.48	\$0.00	\$0.00
	Balance per Bank	\$35,359,331.29	\$34,100,969.74	\$258,642.39	\$388,290.12	\$99,817.32	\$479,833.33	\$31,778.39

CAMDEN COUNTY INSURANCE COMMISSION
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED

Current Fund Year: 2024									
Month Ending: March									
	Property	Liability	Auto	Worker's Comp	CCPD	NJ CEL	Admin	POL/EPL	TOTAL
OPEN BALANCE	2,392,013.15	8,457,230.82	(909,346.49)	25,491,788.31	41,258.07	(4,777,226.28)	(116,080.15)	2,701,241.27	33,280,878.68
RECEIPTS									
Assessments	25,575.91	69,336.53	12,553.31	295,120.20	0.00	805,083.22	16,718.08	7,391.20	1,231,778.46
Refunds	0.00	0.00	5,000.00	90,675.32	0.00	0.00	0.00	0.00	95,675.32
Invest Pymnts	6,096.14	18,408.29	7,210.12	29,317.95	26.50	72.24	3,172.29	1,220.68	65,524.21
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	6,096.14	18,408.29	7,210.12	29,317.95	26.50	72.24	3,172.29	1,220.68	65,524.21
Other *	0.00	0.00	0.00	548,076.76	0.00	0.00	531.00	0.00	548,607.76
TOTAL	31,672.05	87,744.82	24,763.43	963,190.23	26.50	805,155.46	20,421.37	8,611.88	1,941,585.75
EXPENSES									
Claims Transfers	37,673.77	53,329.72	14,000.07	320,952.17	0.00	0.00	0.00	0.00	425,955.73
Expenses	0.00	0.00	0.00	12,500.00	0.00	14,181.24	63,778.85	0.00	90,460.09
Other *	0.00	0.00	0.00	19,099.47	0.00	0.00	0.00	0.00	19,099.47
TOTAL	37,673.77	53,329.72	14,000.07	352,551.64	0.00	14,181.24	63,778.85	0.00	535,515.29
END BALANCE	2,386,011.43	8,491,645.92	(898,583.13)	26,102,426.90	41,284.57	(3,986,252.06)	(159,437.63)	2,709,853.15	34,686,949.14



**MEDICAL SAVINGS REPORT BY MONTH
CAMDEN COUNTY INSURANCE COMMISSION**

2024

Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization	Bills Received
January	\$322,260.00	\$296,758.00	\$140,424.00	\$181,836.00	56.42%	\$12,500.00	\$169,336.00	97.00%	283
February	\$285,699.00	\$212,243.00	\$105,539.00	\$180,160.00	63.00%	\$12,500.00	\$167,660.00	97.00%	340
March	\$240,623.00	\$189,612.00	\$75,503.00	\$165,120.00	69.00%	\$12,500.00	\$152,620.00	95.00%	210
April	\$193,505.00	\$168,273.00	\$87,788.00	\$105,717.00	55.00%	\$12,500.00	\$93,217.00	96.00%	249
May									
June									
July									
August									
September									
October									
November									
December									
Total	\$1,042,087.00	\$866,886.00	\$409,254.00	\$632,833.00	61.00%	\$50,000.00	\$582,833.00	96.25%	1082



**MEDICAL SAVINGS REPORT BY MONTH
CAMDEN COUNTY INSURANCE COMMISSION**

2023									
Month	Provider Billed Amount	Usual Customary Rate (UCR)80th percentile	Paid Amount	Gross Savings	% of Savings	ACS Network Fee	Net Savings	Network Utilization	Bills Received
January	\$205,629.00	\$171,044.00	\$73,591.00	\$132,038.00	64.21%	\$12,500.00	\$119,538.00	98.35%	228
February	\$481,119.00	\$443,066.00	\$204,173.00	\$276,946.00	58.00%	\$12,500.00	\$264,446.00	96.00%	311
March	\$496,034.00	\$375,477.00	\$180,408.00	\$315,626.00	63.63%	\$12,500.00	\$303,126.00	99.00%	515
April	\$311,594.00	\$219,094.00	\$94,282.00	\$217,312.00	69.74%	\$12,500.00	\$204,812.00	94.95%	341
May	\$582,055.00	\$501,109.00	\$221,625.00	\$360,430.00	61.92%	\$12,500.00	\$347,930.00	94.75%	389
June	\$322,850.00	\$270,906.00	\$134,099.00	\$188,751.00	58.46%	\$12,500.00	\$176,251.00	95.00%	476
July	\$324,428.00	\$276,341.00	\$134,169.00	\$190,259.00	59.00%	\$12,500.00	\$177,759.00	98.00%	427
August	\$253,647.00	\$213,351.00	\$102,297.00	\$151,350.00	60.00%	\$12,500.00	\$138,850.00	94.20%	390
September	\$344,209.00	\$295,954.00	\$131,803.00	\$212,406.00	62.00%	\$12,500.00	\$199,906.00	96.00%	377
October	\$465,564.00	\$394,359.00	\$193,430.00	\$272,134.00	58.00%	\$12,500.00	\$183,878.00	95.00%	390
November	\$595,502.00	\$562,841.00	\$316,921.00	\$278,581.00	47.00%	\$12,500.00	\$266,081.00	97.25%	215
December	\$293,497.00	\$260,082.00	\$165,045.00	\$128,452.00	44.00%	\$12,500.00	\$115,952.00	98%	356
Total	\$4,676,128.00	\$3,983,624.00	\$1,951,843.00	\$2,724,285.00	61.00%	\$150,000.00	\$2,498,529.00	96.40%	4415

SAFETY DIRECTOR REPORT

CAMDEN COUNTY INSURANCE COMMISSION

TO: Fund Commissioners
FROM: J.A. Montgomery Consulting, Safety Director
DATE: May 15, 2024
DATE OF MEETING: May 23, 2024

CCIC SERVICE TEAM

<p>Paul Shives, Vice President, Safety Services pshives@jamontgomery.com Office: 732-736-5213</p>	<p>Glenn Prince, Assistant Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949</p>	<p>Natalie Dougherty, Senior Risk Operations Analyst ndougherty@jamontgomery.com Office: 856-552-4738</p>
<p>Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18th Floor Camden, NJ 08102 P.O. Box 99106 Camden, NJ 08101</p>		

April - May 2024

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **April 22:** Conducted a Loss Control Survey of various County Playgrounds.
- **April 29:** Attended the CCIC meeting.
- **April 29:** Attended the CCMUA safety committee meeting.
- **April 29:** Conducted a Loss Control Survey at 5300 North Park Dr., Pennsauken (patio area).
- **May 7:** Attended the CCIC Claims Committee meeting.

UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED

- **May 15:** Plan to attend the CCIC Safety Committee meeting.
- **May 23:** Plan to attend the CCIC meeting.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - JAM SD Bulletin: CBD Oil Risks – April 24.
- NJCE JIF - JAM SD Bulletin: Lightning Safety - Best Practices – May 8.
- NJCE JIF - JAM LE Bulletin: National Police Week - Officer Safety Resources – May 9.

We are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. In-Person training will be held via the MSI-NJCE Expos and are scheduled throughout New Jersey - [2024 MSI-NJCE Expo Flyer.pdf](#).

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Live Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. *(May thru July 2024 Live Training Schedules and Registration Links are attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

NJCE LEADERSHIP ACADEMY

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

Open Enrollment Dates: Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- June 1 - 22, 2024 (Start Date: July 1, 2024)

The Registration Form will be available to download and complete during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

Please Note: *If a class link is not present on the Monthly Training Schedules or a class date/location is not showing on the NJCE LMS the class may not be offered/available yet so please check back.*

The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you. For more information and details on the Program please visit the NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).



NEW JERSEY COUNTIES
EXCESS JOINT INSURANCE FUND

LEARNING MANAGEMENT SYSTEM (LMS)

New NJCE Learning Management System (LMS)

The New NJCE LMS (BIS) launched on May 1st. J.A. Montgomery has uploaded LMS FAQ's, video tutorials to <https://njce.org/safety/>. If you have any questions or need further assistance, please contact Natalie Dougherty ndougherty@jamontgomery.com.

As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website (under the Safety tab).

*In-Person training is being held via the MSI-NJCE Expo. These Expos are scheduled throughout the state and are for training programs that are not available virtually. **Please Note: Registration for in-person* classes will be completed through Eventbrite, by clicking on the Training Topic registration link(s) below.**

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://njce.org/safety> and for a direct link to the Monthly Training Schedules go to: [NJCE LIVE Monthly Training Schedules](#)

NOTE: If a class registration link is not taking you to a registration page for completion it means that the class was either cancelled or the class is full, Thank you.

May thru July 2024 Safety Training Schedule
Click on the "Training Topic" to Register and for the Course Description

DATE	TRAINING TOPIC	TIME
5/16/24	Driving Safety Awareness	8:30 - 10:00 am
5/16/24	Fire Safety	10:30 - 11:30 am
5/16/24	Fire Extinguisher Safety	1:00 - 2:00 pm
5/16/24	Work Zone Training for Police Officers - Initial Course	1:00 - 5:00 pm
5/17/24	Lock Out/Tag Out (Control of Hazardous Energy)	8:00 - 10:00 am
5/17/24	Fall Protection Awareness	1:00 - 3:00 pm
5/20/24	Hearing Conservation	8:30 - 9:30 am
5/20/24	Mower Safety	10:00 - 11:00 am
5/20/24	Hoists, Cranes, and Rigging	1:00 - 3:00 pm
5/21/24	MSI-NJCE EXPO 2024: Excavation, Trenching, and Shoring (Atlantic)*	8:30 - 12:30 pm
5/21/24	MSI-NJCE EXPO 2024: Fast Track to Safety (HazCom, BBP, Fire Safety, Driving Safety) (Atlantic)*	8:30 - 12:30 pm
5/21/24	MSI-NJCE EXPO 2024: Flagger Work Zone Safety (Atlantic)*	8:30 - 12:30 pm
5/21/24	MSI-NJCE EXPO 2024: Practical Leadership - 21 Irrefutable Laws (Atlantic)*	8:30 - 11:30 am
5/22 - 5/23/24	Leadership Skills for Supervisors Workshop (2-Day) (Burlington)	9:00 - 3:30 pm w/lunch brk
5/22/24	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
5/22/24	Personal Protective Equipment	1:00 - 3:00 pm
5/23/24	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
5/23/24	Preparing for the Unspeakable	9:00 - 10:30 am
5/23/24	Bloodborne Pathogens	1:00 - 2:00 pm
5/29/24	Ladder Safety/Walking & Working Surfaces	8:30 - 10:30 am
5/29/24	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
5/30/24	Confined Space Entry	8:30 - 11:30 am
5/30/24	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
5/31/24	Flagger Skills and Safety	8:30 - 9:30 am
5/31/24	Jetter/Vacuum Safety Awareness	10:00 - 12:00 pm
6/3/24	Hazard Communication/Globally Harmonized System (GHS)	8:30 - 10:00 am
6/3/24	Hearing Conservation	10:30 - 11:30 am
6/3/24	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm

6/4/24	Productive Meetings Best Practices	8:30 - 10:00 am
6/4/24	Fire Safety	10:30 - 11:30 am
6/4/24	Heavy Equipment Safety: General Safety	1:00 - 3:00 pm
6/5/24	Implicit Bias in the Workplace	9:00 - 10:30 am
6/5/24	Bloodborne Pathogens	11:00 - 12:00 pm
6/5/24	Playground Safety Inspections	1:00 - 3:00 pm
6/6/24	Work Zone Training for Police Officers - Initial Course	9:00 - 1:00 pm
6/6-6/7/2024	Leadership Skills for Supervisors Workshop - Day One (Middlesex)	9:00 - 3:30 pm w/lunch brk
6/6/24	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
6/7/24	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
6/10/24	Mower Safety	8:30 - 9:30 am
6/10/24	Lock Out/Tag Out (Control of Hazardous Energy)	10:00 -12:00 pm
6/10/24	Personal Protective Equipment	1:00 - 3:00 pm
6/11/24	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
6/11/24	Ethical Decision Making	9:00 - 11:30 am
6/11/24	Fire Extinguisher Safety	1:00 - 2:00 pm
6/12/24	Confined Space Entry	8:00 - 11:00 am
6/12/24	Work Zone: Temporary Traffic Controls	1:00 - 3:00 pm
6/13/24	Flagger Skills and Safety	8:30 - 9:30 am
6/13/24	CDL Entry Level Driver Training (ELDT) Train-the-Trainer Program	9:00 - 10:30 am
6/13/24	Jetter/Vacuum Safety Awareness	10:00 - 12:00 pm
6/13/24	Introduction to Understanding Conflict	1:00 - 3:00 pm
6/17/24	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
6/17/24	Summer Seasonal Employee Orientation	1:00 - 3:00 pm
6/18/24	Harassment in the Workplace for Elected Officials, Managers, & Supervisors (Morris)*	9:00 - 11:00 am
6/18/24	MSI-NJCE EXPO 2024: Excavation, Trenching, and Shoring (Middlesex)	8:30 - 12:30 pm
6/18/24	MSI-NJCE EXPO 2024: Fast Track to Safety (HazCom, BBP, Fire Safety, Driving Safety) (Middlesex)	8:30 - 12:30 pm
6/18/24	MSI-NJCE EXPO 2024: Flagger Work Zone Safety (Middlesex)	8:30 - 12:30 pm
6/18/24	MSI-NJCE EXPO 2024: Practical Leadership - 21 Irrefutable Laws (Middlesex)	8:30 - 11:30 am
6/20/24	Fall Protection Awareness	8:30 - 10:30 am
6/20/24	Bloodborne Pathogens	11:00 - 12:00 pm
6/20/24	Special Event Management	1:00 - 3:00 pm
6/21/24	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 - 10:30 am
6/21/24	Shop and Tool Safety	11:00 - 12:00 pm
6/21/24	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
6/24/24	Confined Space Entry	9:00 - 12:00 pm
6/24/24	Hearing Conservation	1:00 - 2:00 pm
6/25/24	Housing Authority Safety & Regulatory Awareness Training	8:30 - 12:00 pm
6/25/24	Driving Safety Awareness	9:00 - 10:30 am
6/25/24	Personal Protective Equipment	1:00 - 3:00 pm
6/26/24	Chipper Safety	7:30 - 8:30 am
6/26/24	Chainsaw Safety	9:00 - 10:00 am
6/26/24	Mower Safety	10:30 - 11:30 am
6/26/24	CDL: Supervisors' Reasonable Suspicion	1:00 - 3:00 pm

6/27/24	Fire Safety	8:30 - 9:30 am
6/27/24	Fire Extinguisher Safety	10:00 - 11:00 am
6/27/24	Bloodborne Pathogens	1:00 - 2:00 pm
6/28/24	Hazard Communication/Globally Harmonized System (GHS)	9:00 - 10:30 am
6/28/24	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
7/8/24	Mower Safety	8:30 - 9:30 am
7/8/24	Hearing Conservation	10:00 - 11:00 am
7/8/24	Bloodborne Pathogens	1:00 - 2:00 pm
7/9/24	Preparing for First Amendment Audits	9:00 - 11:00 am
7/9/24	Flagger Skills and Safety	1:00 - 2:00 pm
7/10/24	Confined Space Entry	9:00 - 12:00 pm
7/10/24	Work Zone: Temporary Traffic Controls	1:00 - 3:00 pm
7/11/24	Personal Protective Equipment	8:30 - 10:30 am
7/11/24	Fire Safety	11:00 - 12:00 pm
7/11/24	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
7/12/24	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
7/12/24	Shop and Tool Safety	1:00 - 2:00 pm
7/15/24	Bloodborne Pathogens	8:00 - 9:00 am
7/15/24	Driving Safety Awareness	9:30 - 11:00 am
7/15/24	Microlearning Theory and Practice	1:00 - 3:00 pm
7/16/24	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
7/16/24	Implicit Bias in the Workplace	9:00 - 10:30 am
7/16/24	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm
7/17/24	Ladder Safety/Walking & Working Surfaces	7:30 - 9:30 am
7/17/24	Hazard Communication/Globally Harmonized System (GHS)	10:00 - 11:30 am
7/18/24	Back Safety/Material Handling	9:00 - 10:00 am
7/18/24	Lock Out/Tag Out (Control of Hazardous Energy)	1:00 - 3:00 pm
7/19/24	Safety Committee Best Practices	9:00 - 10:30 am
7/19/24	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
7/22/24	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
7/22/24	Fire Extinguisher Safety	1:00 - 2:00 pm
7/23/24	Personal Protective Equipment	7:30 - 9:30 am
7/23/24	Hoists, Cranes, and Rigging	10:00 - 12:00 pm
7/24/24	Asbestos Awareness	8:00 - 10:00 am
7/24/24	Fire Safety	10:30 - 11:30 am
7/24/24	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
7/25/24	Hazard Communication/Globally Harmonized System (GHS)	8:30 - 10:00 am
7/25/24	Bloodborne Pathogens	10:30 - 11:30 am
7/26/24	Hearing Conservation	8:30 - 9:30 am
7/26/24	Dealing with Difficult People	10:00 - 11:30 am
7/29/24	Confined Space Entry	8:30 - 11:30 am
7/29/24	Chainsaw Safety	1:00 - 2:00 pm
7/30/24	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 - 10:30 am
7/30/24	Mower Safety	11:00 - 12:00 pm
7/31/24	Fire Extinguisher Safety	8:30 - 9:30 am
7/31/24	Fall Protection Awareness	10:00 - 12:00 pm

Zoom Safety Training Guidelines:

Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion. To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **This guideline also applies to any participant taking the class as part of the NJCE Leadership Academy Program. The Leadership participant must be in attendance for the entire class runtime (no exceptions) in order to receive credit for the class.**

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs (or Leadership Academy Participants) to attendees who log in 5 minutes late or leave early. The same
- Group Training procedures:
 - Please have one person register for the safety training webinar and also ensure that person will have access to the webinar link to launch on the day of the class.
 - Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [NJCE Live Virtual Training Group Sign in Sheet](#)

RESOLUTION NO. 41-24

**CAMDEN COUNTY INSURANCE FUND COMMISSION
RESOLUTION FOR CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; now, therefore,

BE IT RESOLVED by the Camden County Insurance Fund Commission, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

CONTRACTS:

LITIGATION: 4540, 1447, 1448, 0986, 3753, 1449, 1452 & 4840

PERSONNEL:

3. It is anticipated at this time that the above subject matter will be made public when the members of the Camden County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

ADOPTED: May 23, 2024

CHAIRMAN

ATTEST:

VICE-CHAIRMAN

APPENDIX I

Minutes

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – April 29, 2024
ZOOM VIRTUAL MEETING
10:30 AM**

Meeting was called to order by Commissioner Williams. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Excused
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director Hrubash	PERMA Risk Management Services Joseph Hrubash
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Claims Service	AmeriHealth Casualty Services Linda Tinsley-Page Denise Dorsey Paulette Kelly Gladys Driggins Monica Coleman
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Qual Lynx
Chris Roselli

PERMA
Jennifer Concicella
Shai McLeod

NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura Paffenroth, Esq.
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Harry Earle, J.A. Montgomery Risk Control
Stephanie Madden, Camden County MUA
Edward Hill, Esq., Camden County Board of Social Services
Elaine Flacco, Camden County College
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MARCH 28, 2024
Commissioner Williams noted the closed minutes were sent via e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF MARCH 28, 2024

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on April 17 at City and a variety of safety topics were discussed including all our upcoming training opportunities. Mr. Prince reported the next meeting was scheduled for May 17 and he would consult with the Chairman prior to the distribution of the minutes and the agenda for the appropriate topics. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Conicella advised the Claims Committee met earlier in the month and discussed several payment authorization requests and we would discuss them further during closed session. Ms. Conicella concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director Hrubash thanked Commissioner Williams and advised he was filling in for Mr. Stokes today. Executive Director Hrubash said he had three action items in his report.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director Hrubash referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of March. Executive Director Hrubash advised there were 5 certificates of insurance issued during the month and they looked routine. Executive Director Hrubash asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

ONLINE TRAINING COURSES: Executive Director Hrubash said we received a request to purchase 250 usages of the National Counsel Defensive Driver Course offered through SafeServe.com from Josh Friedman. Executive Director Hrubash said the cost for 250 usages was \$6,025.00. Executive Director

Hrubash asked the Commissioners to consider approving this expense. Executive Director Hrubash advised the expense would be allocated to the miscellaneous and expense account.

MOTION TO APPROVE THE COST OF \$6,025.00 FOR THE ONLINE DEFENSIVE DRIVER TRAINING COURSE FOR 250 USAGES

Motion	Commissioner Williams
Second:	Commissioner Wright
Roll Call Vote:	2 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director Hrubash reported the NJCE met on April 25, and he would provide a quick verbal report. Executive Director Hrubash advised the contract for the QPA was renewed. Executive Director Hrubash advised they also amended the Plan of Risk Management to exclude certain airport runway blocks. We had an incredibly significant claim in the NJCE for about \$2M. Executive Director Hrubash said we did not realize that we had that exposure and the Underwriting Manager trying to help the county place coverage in the commercial market. Executive Director Hrubash reported through the non-fair and open process, the actuary, auditor, litigation manager and payroll auditor were all re-appointed for another year. Executive Director Hrubash said there was a reminder about Underground Storage Tanks (UST). Executive Director Hrubash advised UST are not included for coverage in the NJCE JIF and are normally not automatically covered with Pollution Policies. Executive Director Hrubash said if you have any issues, they should be addressed with the Underwriting Manager. Executive Director Hrubash asked if anyone had any questions on the NJCE report.

CCIC FINANCIAL FAST TRACK: Executive Director Hrubash reported the February Financial Fast Track was included in the agenda. Executive Director Hrubash advised as of February 29, 2024, there was a surplus of \$28,042,182. Executive Director Hrubash referred to line 10 of the report, “Investment in Joint Venture” and indicated \$2,847,402 was the CCIC’s share of the equity in the NJCE. Executive Director Hrubash noted the total cash amount was \$33,280,879.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director Hrubash reported the Financial Fast Track was included in the agenda. As of February 29, 2024, the Fund had a surplus of \$9,000,576. Executive Director Hrubash referred to line 7, “Dividend”, and noted the NJCE released dividends in the amount of \$6,707,551. Executive Director Hrubash noted the cash amount was \$22,560,672.

2024 ACTUARY POSITION: Executive Director Hrubash advised the Fund Office issued a request for price proposals for the actuary position. Executive Director Hrubash noted we received two responses, one from our current vendor, SG Risk Actuaries Consultants, and the other from The Actuarial Advantage. Executive Director Hrubash said both responses included the required checklist information. Executive Director Hrubash reported SG Risk Actuaries Consultants quote was \$9,000 and The Actuarial Advantage quote was \$9,572. Executive Director Hrubash said copies of the responses were sent to the Commissioners for review.

**MOTION TO AWARD A ONE-YEAR CONTRACT TO SG RISK ACTUARIES
CONSULTANT EFFECTIVE 5-1-24**

Motion	Commissioner Williams
Second:	Commissioner Wright
Roll Call Vote	2 Ayes, 0 Nays

LEGAL DEFENSE PANEL CONTRACTS: Executive Director Hrubash reported the Defense Panel Contracts would expire on May 31, 2024. Executive Director Hrubash advised the Commission Attorney issued Request for Proposals for Legal Services for the Insurance Commission. Executive Director Hrubash noted the responses were scheduled to be opened on Wednesday, May 15, 2024, at 11:00 A.M. Executive Director Hrubash said the results would be discussed at the May meeting.

2024 ASSESSMENT PAYMENTS: Executive Director Hrubash advised the Treasurer advised most of the member entities had paid their first assessment payment. Executive Director Hrubash said we would follow up for any outstanding payments. Executive Director Hrubash noted the second installment was due on May 15, 2024 and payments should be sent to Dave McPeak, Treasurer.

2024 NEW JERSEY ASSOCIATION OF COUNTIES CONFERENCE: Executive Director Hrubash reported the 73rd Annual Conference was scheduled to be held from May 1st to May 3rd at Caesar’s in Atlantic City. Executive Director Hrubash said the New Jersey Counties Excess Joint Insurance Fund would be exhibiting at the conference. Executive Director Hrubash noted J.A. Montgomery would present on First Amendment Audits on Thursday May 2nd at 1pm.

MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: Executive Director Hrubash advised the first session of the 12th Annual Education Seminar took place on Friday, April 19 with over 200 participants and the second session was held on Friday, April 26. Executive Director Hrubash said the keynote speaker for the first session was Justin Zimmerman, the acting Commissioner of the Department of Banking and Insurance. Executive Director Hrubash advised the keynote speaker for the second session was David Wolf, acting Assistant Commissioner for the Department of Banking and Insurance.

Executive Director Hrubash concluded his report unless there were any questions.

Commissioner Williams said he did not have any questions but attended the presentations and thought they were great. Commissioner Wright agreed with Commissioner Williams and noted Ms. Paffenroth attended as well. Executive Director Hrubash thanked them for attending and their comments.

Executive Director Report Made Part of Minutes.

TREASURER: Mr. McPeak referred to a copy of Resolution 32-24, April Bills Lists which was included in the agenda. Mr. McPeak asked if anyone had any questions and requested a motion to approve the April Bills List.

MOTION TO APPROVE RESOLUTION 32-24, APRIL BILLS LIST

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Mr. McPeak noted the Treasurer reports were included in the agenda.

ATTORNEY: Ms. Paffenroth said she did not have anything to report.

CLAIMS SERVICE - AMERI-HEALTH: Ms. Kelly reported the Medical Savings Report for the month of March was included in the agenda and advised they received 210 bills, and the billed amount was \$240,623. Ms. Kelly advised the paid amount was \$75,503 with a gross savings of \$165,120. Ms. Kelly said the net savings was \$152,620 and the network utilization was 95%. Ms. Kelly concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the March to May 2024 All Risk Control Activity Report was included in the agenda. Mr. Prince said he also included all the Safety Director Bulletins that were electronically distributed since our last meeting. Mr. Prince advised he also included information on the NJCE Leadership Academy. Mr. Prince noted open enrollment was available during June 1-22 with a start date of July 1, 2024. Mr. Prince reported there was a dedicated page on the NJCE website and as always, any questions can be directed to his office. Mr. Prince reported he also included all training opportunities through June 28, 2024 in the agenda. Mr. Prince said as you know, Camden County offers a variety of special events and recreational opportunities for everyone. Mr. Prince said he was asked to a loss control visit survey at the Boathouse, North Park Drive in Pennsauken. Mr. Prince advised he identified some minor items and contacted Mr. Billingham. Mr. Prince will meet with him this afternoon and forward a report to Mr. Friedman for review. Mr. Prince concluded his report unless there were any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Commissioner Williams moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

CLOSED SESSION: Commissioner Williams read Resolution 33-24, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 33-24 FOR CLOSED SESSION

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

A breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

Commissioner Williams made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
4071	\$ 27,195.84	SAR
4510	\$ 86,125.76	PAR
4519	\$ 83,988.00	PAR
4053	\$ 132,624.52	PAR
4053	\$ 70,096.32	SAR
4494	\$ 90,400.00	PAR
1604	\$ 126,484.72	PAR
1604	\$ 33,385.60	SAR
1441	\$ 47,298.50	PAR
4506	\$ 36,330.74	PAR
531	\$ 66,114.72	SAR
1435	\$ 73,140.92	PAR
1440	\$ 89,251.97	PAR
2411	\$ 23,556.96	SAR
1439	\$ 80,278.30	PAR
354	\$ 110,000.00	PAR
4039	\$ 60,000.00	PAR
4566	\$ 8,456.06	PAR
4626	\$ 8,329.50	PAR
4444	\$ 8,028.04	PAR
4602	\$ 10,040.50	PAR
3995	\$ 9,716.96	PAR
4714	\$ 8,443.50	PAR

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Commissioner Williams said the next meeting was scheduled for May 23, 2024 at 10:30 AM.

MOTION TO ADJOURN

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

MEETING ADJOURNED: 11:40 AM

Minutes prepared by: Cathy Dodd, Assisting Secretary