

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – May 23, 2024  
ZOOM VIRTUAL MEETING  
10:30 AM**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford Stokes</b>
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Claims Service	AmeriHealth Casualty Services <b>Linda Tinsley-Page</b> <b>Denise Dorsey</b> <b>Gladys Driggins</b>
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PERMA  
**Jennifer Concicella**  
**Shai McLeod**

NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney	<b>Laura Paffenroth, Esq.</b>
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Treasurer	<b>David McPeak</b>
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Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group <b>Christina Violetti</b>
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**ALSO, PRESENT:**

Edward Hill, Esq., Camden County Board of Social Services  
Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF APRIL 25, 2024**

*Chairman Angilella noted the open minutes were in Appendix I and the closed minutes were sent out by e-mail.*

**MOTION TO APPROVE OPEN AND CLOSED MINUTES OF APRIL 25, 2024**

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 1 Abstention

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee last met on May 15 and a variety of safety topics were discussed including all the training opportunities through the end of June. Mr. Prince said in addition to that we also discussed the most commonly cited PEOSH citations, and we distributed the quarterly report to the committee member present. Mr. Prince reported the next meeting was scheduled for June 26. Mr. Prince concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. Conicella advised the Claims Committee met at the beginning of the month and discussed a number of payment authorization requests and we would discuss them further during closed session. Ms. Conicella concluded her report unless there were any questions.

**EXECUTIVE DIRECTOR:** Executive Director thanked Chairman Angilella hoped everybody was well. Executive Director said his report was light this month.

**LEGAL DEFENSE PANEL CONTRACTS:** Executive Director reported a Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Executive Director noted the responses were due on May 15, 2024 at 11:00 a.m. Executive Director said a copy of the narrative regarding the RFP responses prepared by the Commission Attorney was on file at the Fund Office. In response to Executive Director’s inquiry, Ms. Paffenroth said she did not have anything to add. Executive Director referred to Resolution 39-24 prepared by the Commission Attorney which was included in the agenda. Executive Director advised the resolution also included a provision authorizing the use of the County’s legal pool as well. Executive Director noted a copy of the County Resolution was included in the agenda.

**MOTION TO ADOPT RESOLUTION 39-24 AUTHORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW FIRMS FOR INCLUSION IN THE LEGAL DEFENSE PANEL AND FOR THE PROVISION OF SPECIAL CONFLICTS COUNSEL SERVICES**

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of April. Executive Director advised there were 12 certificates of insurance issued during the month and they looked routine. Executive Director asked if there were any questions and requested a motion.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND:** Executive Director reported the NJCE met on April 25, and a written summary report of the meeting was included in the agenda. Executive Director said most of us attended that meeting. Executive Director said the next meeting was scheduled for June 27, 2024, virtually.

**CCIC FINANCIAL FAST TRACK:** Executive Director reported the March Financial Fast Track was included in the agenda. Executive Director advised as of March 31, 2024, there was a surplus of \$28,094,862. Executive Director referred to line 10 of the report, “Investment in Joint Venture” and indicated \$2,497,874 was the CCIC’s share of the equity in the NJCE. Executive Director noted the total cash amount was \$34,686,949.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the NJCE Financial Fast Track was not available and would appear in the next agenda.

**2024 ASSESSMENT PAYMENTS:** Executive Director advised the second assessment payment was due on May 15, 2024. In response to Executive Director’s inquiry, Mr. McPeak said he would check, but he believed everyone has paid except 2 members.

**2024 MEL, MR HIF & NJCE JIF EDUCATIONAL SEMINAR:** Executive Director reported the 14th annual seminar was conducted virtually with 2 half-day sessions: Friday April 19th and Friday April 26th. Executive Director noted just over 200 participants attended the seminar each day. Executive Director said we in the process of providing attendance records for Accountants, Lawyers, and Insurance Producers to the Insurance Institutes. Executive Director advised if you do not receive your certificate by May 31st, you should contact the Fund Office.

Executive Director concluded his report unless there were any questions.

Executive Director Report Made Part of Minutes.

**TREASURER:** Mr. McPeak referred to a copy of Resolution 40-24, May Bills Lists which was included in the agenda. Mr. McPeak asked if anyone had any questions and requested a motion to approve the May Bills List.

**MOTION TO APPROVE RESOLUTION 40-24, MAY BILLS LIST**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella noted the Treasurer reports were included in the agenda.

**ATTORNEY:** Ms. Paffenroth said she did not have anything to report.

**CLAIMS SERVICE - AMERI-HEALTH:** Ms. Page reported the Medical Savings Report for the month of April was included in the agenda and advised they received 249 bills, and the billed amount was \$193,505. Ms. Page advised the paid amount was \$87,788 with a gross savings of \$105,717. Ms. Page said the net savings was \$93,217 and the network utilization was 96%. Ms. Page concluded her report unless anyone had any questions.

**NJCE SAFETY DIRECTOR:** Mr. Prince reported the April to May 2024 All Risk Control Activity Report was included in the agenda. Mr. Prince advised all our training opportunities through July 30 were also included in the agenda and placed on njce.org. Mr. Prince concluded his report unless there were any questions. In response to Chairman Angilella's comment regarding the behavior of folks we drive around the city of Camden for a living, Mr. Prince said it was a priority at the office. Mr. Prince said we have been presenting some supervisor programs where Metro has been sending a variety of supervisors and they were stressing the fact as well. Chairman Angilella said he did meet with Mr. Earle and went over his report and it was very good and hopeful that we would start to see some results.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

**MOTION TO OPEN MEETING TO PUBLIC**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**CLOSED SESSION:** Chairman Angilella read Resolution 33-24, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 33-24 FOR CLOSED SESSION**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

A breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

**MOTION TO APPROVE THE FOLLOWING PARS/SARS**

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
4540	\$ 134,461.60	PAR
1447	\$ 48,898.00	PAR
1448	\$ 57,528.88	PAR
986	\$ 78,737.26	PAR
986	\$ 23,839.20	SAR
3753	\$ 47,392.80	SAR
1449	\$ 53,267.68	PAR
1452	\$ 153,894.20	PAR
4840	\$ 196,838.63	SAR

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for June 27, 2024 at 10:30 AM.

**MOTION TO ADJOURN**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

**MEETING ADJOURNED: 11:30 AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary