

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – July 25, 2024
ZOOM VIRTUAL MEETING
10:30 AM**

Meeting was called to order by Commissioner Williams. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes
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Claims Service	AmeriHealth Casualty Services Linda Tinsley-Page Denise Dorsey Monica Coleman Tracy Ware Paulette Kelly
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Qual Lynx

PERMA
Jennifer Concicella
Shai McLeod
Djamal Kirby

NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura Paffenroth, Esq.
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Karl Mc Connell, Camden County College
Harry Earle, J.A. Montgomery Risk Control
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JUNE 27, 2024

Chairman Angilella noted the open minutes were in Appendix I and the closed minutes were sent out by e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF JUNE 27, 2024

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 1 Abstention

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on July 17 and a variety of safety topics were discussed including our upcoming training opportunities and our new written program for heat illness prevention. Mr. Prince noted this is being commonly cited by PEOSH around the State for public entities. Mr. Prince said the next meeting was scheduled for August 14. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Conicella advised the Claims Committee met at the beginning of the month and discussed several payment authorization requests which we will be discussing during closed session. Ms. Conicella said she would also like to introduce our new team member, Djamal Kirby, Senior Associate Claim Consultant. Ms. Conicella noted he comes with thorough worker compensation experience and is excited to learn all the different lines of coverage. Ms. Conicella concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director thanked the Chairman and hoped everybody was doing well. Executive Director said he had several action items on the agenda today.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of June. Executive Director advised there were 7 certificates of insurance issued during the month and they looked routine. Executive Director asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director reported NJCE last met on Thursday, June 27, 2024 and a summary report of the meeting was included in the agenda. Executive Director said he did touch on this last month. Executive Director advised the NJCE was scheduled to meet again on Thursday, September 26, 2024 at 9:30 am.

CCIC FINANCIAL FAST TRACK: Executive Director reported the May Financial Fast Track was included in the agenda. Executive Director advised as of May 31, 2024, there was a surplus of \$27,992,572. Executive Director referred to line 10 of the report, “Investment in Joint Venture” and indicated \$2,323,472 was the CCIC’s share of the equity in the NJCE. Executive Director noted the total cash amount was \$47,405,542.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the Financial Fast Track was included in the agenda. As of May 31, 2024, the Fund had a surplus of \$8,307,927. Executive Director referred to line 7, “Dividend”, and noted the NJCE released dividends in the amount of \$6,707,551. Executive Director noted the cash amount was \$27,195,567.

PROPERTY APPRAISALS: Executive Director reported AssetWorks completed the fieldwork on the property appraisals and the valuation report will follow which takes a couple of weeks. Executive Director advised the evaluation reports would be shared with the member entities and discussed if necessary. Executive Director the Fund Office would upload the information into Origami.

2025 RENEWAL – UNDERWRITING DATA COLLECTION: Executive Director reported the Underwriting Team would be sending out a memorandum highlighting the 2025 renewal. Executive Director advised applications for Optional Ancillary Coverages would be completed again online via Broker Buddha. Executive Director noted an e-mail would be sent out on the application process to identified renewal users.

Executive Director said the Payroll Auditor was conducting payroll audits which would be uploaded by the Fund Office into Origami.

AUGUST COMMISSION MEETING: Executive Director reported the Commission was not scheduled to meet in August. Executive Director noted the Commission previously passed Resolution 18-24 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Executive Director said the next regular meeting is scheduled for Thursday, September 26, 2024, at 10:30 A.M.

Executive Director advised we do have an add item, Resolution 51-24. Executive Director reported this resolution authorizing the assignment by and between the Camden County Insurance Commission and Comp Services, to Claims Resolution Corporation, Inc. Executive Director said this is for provisions for the Claims Administration Services. In response to Executive Director, Commission Attorney advised there was a discussion earlier in the week involving the Treasurer, Chairman, and Comp Services. Commission Attorney reported AmeriHealth was selling the Claims Administration Service line and the firm purchasing was Claims Resolution Corporation. Commission Attorney explained this was just an assignment for the balance of the contract which does expire at February 2025 reorganization so we would be in the process of re-procuring the services regardless. Commission Attorney asked if anyone had any questions.

MOTION TO APPROVE RESOLUTION 51-24 AUTHORIZING AN ASSIGNMENT, BY AND BETWEEN THE CAMDEN COUNTY INSURANCE FUND COMMISSION AND COMPSERVICES, INC. T/A AMERIHEALTH CASUALTY SERVICES, TO CLAIMS RESOLUTION CORPORATION, INC., FOR THE PROVISION OF CLAIMS ADMINISTRATION SERVICES

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

Executive Director concluded his report unless there were any questions and wished everybody a nice rest of summer.

Executive Director Report Made Part of Minutes.

TREASURER: Mr. McPeak referred to a copy of Resolution 49-24, July Bills Lists which was included in the agenda. Mr. McPeak asked if anyone had any questions and requested a motion to approve the June Bills List.

MOTION TO APPROVE RESOLUTION 49-24, JULY BILLS LIST

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella noted the Treasurer reports were included in the agenda.

ATTORNEY: Ms. Paffenroth said she did not have anything to report.

CLAIMS SERVICE - AMERI-HEALTH: Ms. Ware reported the Medical Savings Report for the month of June was included in the agenda and advised they received 289 bills, and the billed amount was \$217,466. Ms. Ware advised the paid amount was \$91,565. with a gross savings of \$125,901. Ms. Ware said the net savings was \$113,401 and the network utilization was 98.3%. Ms. Ware concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the June to July 2024 All Risk Control Activity Report was included in the agenda. Mr. Prince advised all our training opportunities through September 30 were also included in the agenda. Mr. Prince noted as the report reflects, they were able to visit the Public Works Department on July 11. Mr. Prince said they were scheduled to meet with the Library in Voorhees on July 29 and the Board of Social Services on July 30. Mr. Prince advised they would make any recommendations necessary and discuss some of the safety resources to increase their involvement in the Safety Program overall. Mr. Prince reported they were holding the next expo, which was live training on September 25 at Rowan College in Gloucester County. Mr. Prince advised on September 10 they were hosting with the Motor Vehicle Commission, our entry level driver, CDL Training, which is a train the trainer program, so we can train our CDL in house as opposed to sending them out to a driving school. Mr. Prince concluded his report unless there were any questions.

Executive Director added he accompanied Mr. Prince on the Public Works visit and wanted to compliment the nice operation they have, noting it was clean, organized, and safe. Mr. Prince agreed. Chairman Angilella thanked Executive Director and Mr. Prince for recognizing that.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Commissioner Williams moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 50-24, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 50-24 FOR CLOSED SESSION

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

A breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
348	\$ 118,285.09	PAR
348	\$ 30,731.00	SAR
1861	\$ 34,200.00	PAR
1861	\$ 18,750.00	SAR
1347	\$ 33,219.54	SAR
4425	\$ 55,634.36	PAR
4364	\$ 45,243.92	PAR
851	\$ 108,831.77	PAR
4581	\$ 75,251.60	PAR
4320	\$ 344,720.88	PAR
4532	\$ 161,637.54	PAR
1480	\$ 105,314.18	PAR
4625	\$ 8,074.09	PAR
4910	\$ 8,344.76	PAR
4920	\$ 8,984.50	PAR
4973	\$ 25,000.00	PAR

Motion Chairman Angilella
 Second: Commissioner Williams
 Vote: 3 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for September 26, 2024 at 10:30 A.M.

MOTION TO ADJOURN

Motion Chairman Angilella
 Second: Commissioner Wright
 Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 11:24 AM
 Minutes prepared by: Cathy Dodd, Assisting Secretary