

**RESOLUTION NO.: 20-25**

**CAMDEN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION AUTHORIZING AN AGREEMENT, PURSUANT TO A  
PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN  
THE COMMISSION AND PERMA RISK MANAGEMENT SERVICES FOR  
EXECUTIVE DIRECTOR/ADMINISTRATOR SERVICES**

**WHEREAS** the CAMDEN COUNTY INSURANCE FUND COMMISSION (hereinafter the Commission) is duly constituted as a joint insurance fund and is subject to certain requirements of the Local Public Contracts Law; and

**WHEREAS** the Commission requires the services of an Executive Director/Administrator; and

**WHEREAS** the Commission conducted a publicly advertised Request for Proposals process for this professional service pursuant to New Jersey law and the County of Camden Request for Proposals Policy, as adopted by the Commission; and

**WHEREAS** one proposal was received and the evaluation committee for this Request for Proposals has reviewed the response and has recommended that an agreement be awarded to PERMA Risk Management Services as set forth below, and

**WHEREAS** the term of the agreement authorized hereby shall commence March 1, 2025, through December 31, 2027, as permitted by N.J.S.A. 40A:11-5(1)(m) and N.J.S.A. 40A:11-15; and

**WHEREAS** funding for these services is available in the Commission's 2025 permanent budget, and as may be amended, with the balance of funding contingent upon the adoption of the Fund's 2026 and 2027 budgets; now, therefore,

**BE IT RESOLVED** by the Camden County Insurance Fund Commission, that contingent upon the funding described herein, the proper Commission officials be and are hereby authorized to execute an agreement by and between the Commission and PERMA Risk Management Services as provided herein for the period March 1, 2025 through December 31, 2027, in accordance with the Commission's fair and open process and consistent with the County of Camden Request For Proposals Policy and N.J.S.A. 40A:11-5(1)(m) and N.J.S.A. 40A:11-15:

**Executive Director**

Name of Firm:	PERMA Risk Management Services, a division of Conner Strong & Buckelew Companies, Inc.
Address:	Office: 9 Campus Drive, Suite 216, Parsippany, NJ 07054
Compensation:	\$221,687.00 annual fee for Fund Year 2025 based on the commission's current members, plus reimbursable costs as

indicated in its proposal on page 10; 2% increase over expiring annual fee for each subsequent year (2026 and 2027). No fee for services provided to Camden County Police Department.

**BE IT FURTHER RESOLVED** that the members of the Commission shall be charged a fee in proportion to the services provided.

**BE IT FURTHER RESOLVED** that the above firm shall serve pursuant to a Professional Services Contract, which will be entered into and copies of which will be on file in the Commission's office.

**BE IT FURTHER RESOLVED** that notice of this action shall be advertised in the Commission's official newspapers in accordance with law and that notice of this action along with completed contracts shall be filed with the New Jersey Department of Banking and Insurance and the New Jersey Department of Community Affairs.

**ADOPTED: 2-27-25**

**BY:**

  
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**CHAIRPERSON**

**ATTEST:**

  
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**VICE-CHAIRPERSON**