

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – February 27, 2025
ZOOM VIRTUAL MEETING
10:30 A.M.**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
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Claims Service	Claims Resolution Corporation Linda Tinsley-Page Tracy Ware Paulette Kelly Gladys Driggins Denise Dorsey
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	Vanguard Claims Administration Sarah Mentzer Brian Gilliam
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	PERMA Kerin Drumheiser Shai McLeod
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NJCE Underwriting Manager	Conner Strong & Buckelew Jonathon Tavares
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Attorney	Laura Paffenroth, Esq.
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Elaine Flacco, Camden County College
Harry Earle, J.A. Montgomery
Rob Garrish, J.A. Montgomery
Nancy Ghani, PERMA Risk Management Services
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JANUARY 23, 2025

Chairman Angilella noted the closed minutes were sent via e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF JANUARY 23, 2025

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 1 Abstention

CORRESPONDENCE: None

Chairman Angilella asked the Executive Director to run the meeting for the Election of Officers.

Executive Director wished everyone a Good Morning and advised this was the Reorganization Meeting of the Camden County Insurance Commission where we nominate and elect a Chairperson and Vice Chairperson. Executive Director opened the nominations for a Chairperson.

Commissioner Williams nominated Mr. Angilella for Chairperson.

MOTION TO APPOINT ROSS ANGILELLA AS CHAIRPERSON

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

Executive Director then asked for a nomination for Vice Chairperson.

Chairman Angilella nominated Steve Williams for Vice Chairperson.

The Executive Director asked if there were any other nominations.

MOTION TO APPOINT STEVE WILLIAMS AS VICE CHAIRPERSON

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	3 Ayes, 0 Nays

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on February 19 and discussed a variety of topics including, future training opportunities, workshops, and playground safety. Mr. Prince advised the Parks Department was interested in sending a few individuals to that training. Mr. Prince advised the next Safety Committee meeting was scheduled for March 19 at 2:00 p.m. Mr. Prince said he would coordinate with the Chair to get the minutes and agenda out to our members prior to the meeting. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Drumheiser advised the Claims Committee met on February 4 and reviewed the PARS and SARS. Ms. Drumheiser said there were 5 add-ons which would be reviewed in closed session with the other PARS. Ms. Drumheiser said she would like to introduce and welcome Sarah Mentzer from Vanguard. Ms. Mentzer is the supervisor for the new Property TPA. Ms. Drumheiser concluded her report unless there were any questions.

EXECUTIVE DIRECTOR:

REORGANIZATION RESOLUTIONS: Executive Director said this was our Reorganization meeting and he would review the resolutions with the Commission.

- Resolution 9-25 Certifying the Election of Chairperson and Vice-Chairperson
- Resolution 10-25 Appoint Agent for Service of Process for the Commission for the Term of One Year
- Resolution 11-25 Designating Custodian of Commission Records
- Resolution 12-25 Designating Official Newspaper for the Commission
- Resolution 13-25 Designating Authorized Depositories for Fund Assets and Establishing Cash Management Plan
- Resolution 14-25 Designating Commission Treasurer
- Resolution 15-25 Designating Commission Attorney
- Resolution 16-25 Designating Authorized Signatures for Commission Bank Accounts
- Resolution 17-25 Indemnifying Camden County Insurance Fund Commission Official/Employees
- Resolution 18-25 Authorizing Commission Treasurer to Process Contracted Payments and Expenses

Executive Director asked if anyone had any questions on the resolutions and requested a motion.

MOTION TO APPROVE REORGANIZATION RESOLUTIONS 9-25 THROUGH 18-25

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

2025 PLAN OF RISK MANAGEMENT: Executive Director referred to a copy of the Plan of Risk Management which was included in the appendix section of the agenda. Executive Director said the changes were highlighted and asked Mr. Tavares to provide a quick review. Mr. Tavares advised the Risk Management Plan had been reviewed and updated by our office. Mr. Tavares said the key changes included updates on the liability limits to account for the increased NJCE retention from a million and a half to 2 million that was bound for 2025. Mr. Tavares noted there was no change in the amount

retained by the Commission. Mr. Tavares advised an additional comment was added to capture the property name windstorm aggregate retention of 10 million dollars.

Mr. Tavares reported this past Monday we did do a deep dive renewal presentation. Mr. Tavares said to briefly recap the webinar, they were all positive changes in the NJCE Excess and Reinsurance placements for 2025 that led to overall rate decreases in the excess coverage, enhancements, and a strengthening of our carrier panel across the board. Mr. Tavares said if you did not get a chance to attend the webinar it was recorded and will be posted to the NJCE website.

Executive Director asked if there were any questions and requested a motion to approve Resolution 21-25.

MOTION TO APPROVE RESOLUTION 21-25 PLAN OF RISK MANAGEMENT

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

REQUEST FOR PROPOSALS FOR THIRD PARTY CLAIMS ADMINISTRATOR: Executive Director reported the County advertised an RFP for the position of Claims Administrator and a Managed Care Provider. Executive Director advised there were four proposals received, they were reviewed, and the recommendation was to reappoint Claims Resolution Corporation. In response to Executive Director's inquiry, Ms. Paffenroth said she did not have anything to add. Executive Director referred to a copy of Resolution 19-25 prepared by the Commission Attorney Authorizing Award of Contract between the Commission and Claims Resolution Corporation, Inc. effective March 1, 2025 through December 31, 2027.

MOTION TO ADOPT RESOLUTION 19-25 AUTHORIZING AN AGREEMENT PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE COMMISSION AND CLAIMS RESOLUTION CORPORATION

Motion	Commissioner Williams
Second:	Commissioner Wright
Roll Call Vote:	3 Ayes, 0 Nays

REQUEST FOR PROPOSALS FOR EXECUTIVE DIRECTOR: Executive Director reported the County also issued an RFP for the position of Executive Director and there was one response from PERMA. In response to Executive Director's inquiry, Ms. Paffenroth said she had nothing to add, as there was one response from the incumbent. Executive Director referred to a copy of Resolution 20-25 prepared by the Commission Attorney authorizing an agreement between the Commission and PERMA Risk Management Services effective March 1, 2025 through December 31, 2027 which was included in the agenda.

MOTION TO ADOPT RESOLUTION 20-25 AUTHORIZING AN AGREEMENT PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE COMMISSION AND PERMAN RISK MANAGEMENT SERVICES FOR EXECUTIVE DIRECTOR/ADMINISTRATOR SERVICES

Motion	Chairman Angilella
Second:	Commissioner Williams
Roll Call Vote:	3 Ayes, 0 Nays

Executive Director said on behalf of PERMA, everybody at PERMA liked to thank the Fund for our reappointment.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of January. Executive Director advised there were 12 certificates of insurance issued during the month, and they looked fairly routine. Executive Director asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

ONLINE TRAINING COURSES: Executive Director reported we received a request to purchase 250 usages of the National Counsel Defensive Driver Course offered through NSC from Josh Friedman. Executive Director advised the cost for 250 usages was \$6,200. Executive Director said we are asking the Commissioners to consider approving this expense. Executive Director noted if approved the expense would be allocated to the miscellaneous and expense account. Executive Director said if any other member entity was interested in purchasing some codes to reach out to the Fund office.

MOTION TO APPROVE THE COST OF \$6,200 FOR THE ONLINE DEFENSIVE DRIVER TRAINING COURSE FOR 250 USAGES

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director reported the NJCE met on January 7, and we did discuss at the last meeting. Executive Director referred to a copy of a written summary which was included in the agenda. Executive Director advised the NJCE also met on January 31 and appointed Vanguard Claims Administration as the Property Claim Administrator. Executive Director noted they would be adjusting property claims from first dollar. Executive Director reported this was effective March 1 and updated reporting requirements would be going out to the TPA's tomorrow. Executive Director said the NJCE also met prior to our meeting today and conducted the 2025 Reorganization. Executive Director congratulated Mr. Angilella as he was reappointed as Chair of the NJCE along with Tim Sheehan as Secretary.

Executive Director reported professional contracts were awarded for Executive Director, Underwriting Manager, and Safety Director. Executive Director advised a recap of that meeting would be included in the next agenda.

NJCE 2025 RENEWAL OVERVIEW: Executive Director said Mr. Tavares touched on the renewal webinar that was held on February 24 and noted a copy of that will be posted on the NJCE website shortly.

FINANCIAL FAST TRACKS: Executive Director reported the Camden County Insurance Commission Financial Fast Track was not available, however, the NJCE Financial Fast Track was. Executive Director said Ms. Dodd was displaying the report on the screen.

Executive Director reported as of December 31, 2024; the Fund had a surplus of \$10,922,231. Executive Director noted the cash amount was \$34,304,464.

2025 EXCESS INSURANCE AND ANCILLARY COVERAGE POLICIES: Executive Director reported the NJCE renewal policies were available electronically through the Conner Strong & Buckelew OneDrive Program for authorized users. In response to Executive Director's inquiry, Mr. Tavares said they were pressing all the markets for the issuance of the policies, so whatever we have the system was updated and there was more coming. Executive Director noted the Limit Schematics were also posted to the site. Executive Director said if anyone had any difficulty in accessing the website, they should contact the Fund Office.

2025 PROPERTY & CASUALTY ASSESSMENTS: Executive Director advised the Property & Casualty Assessment Bills were e-mailed to the member entities. Executive Director reported the first installment was due on March 15, 2025. Executive Director noted future assessments were due on May 15, 2025 and September 15, 2025.

2025 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: Executive Director reported the 15th Annual Seminar would be conducted virtually again on 2 half-day sessions: Friday, April 25 and Friday, May 2 from 9 a.m. to Noon.

Executive Director advised Michael Chertoff, Former Secretary of Homeland Security, and Ed Cooney would be discussing "Protecting Local Government from Insurance Fraud Involving Computers." Executive Director referred to a copy of the Power of Collaboration advertisement which was included in the agenda.

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak advised there were three Bills Lists included in the agenda and requested a motion to approve Resolutions 22-25, 23-25 and 24-25. Mr. McPeak asked if anyone had any questions.

**MOTION TO APPROVE RESOLUTIONS 22-25, 23-25 AND
RESOLUTION 24-25**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

ATTORNEY: Ms. Paffenroth said she did not have anything to report.

CLAIMS SERVICE - AMERI-HEALTH: Ms. Ware said first she would like to thank the Fund for the reappoint of CRC to continue handling your claims. Ms. Ware reported the Medical Savings Report for the month of January was included in the agenda and advised they received 263 bills, and the billed amount was \$221,818. Ms. Ware advised the paid amount was \$87,385.38 with a gross savings of \$205,342.52. Ms. Ware said the net savings was \$192,842.52 and the network utilization was 98.5%. Ms. Ware concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the Safety Director's report for January - February was included in the agenda packet and included All Risk Control and Safety Activities that are identified. Mr. Prince said they are addressing motor vehicle accidents during the Safety Committee Meetings. Mr. Prince said hopefully the weather will be getting nicer soon and we will be focusing on some of our springtime activities for Public Works and the Parks Departments.

Mr. Prince said we are continuing to offer the Expos as well as live training opportunities and we have included some work zone and flagger safety for some of the newer employees. Mr. Prince advised we had to cancel one of the classes due to the weather, but we were able to reschedule for Winslow Township. Mr. Prince spoke about the Leadership Skills for Supervisors and the Safety Grant opportunities. Mr. Prince concluded his report and asked if there were any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS: None
NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 25-25, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 25-25 FOR CLOSED SESSION

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

A breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
4073	\$ 43,000.00	PAR
4073	\$ 30,000.00	SAR
1999	\$ 115,930.38	PAR
1999	\$ 47,097.17	SAR
1337	\$ 50,000.00	PAR
1337	\$ 13,267.41	SAR
9174	\$ 127,947.75	PAR
3229	\$ 81,126.29	PAR
8216	\$ 35,000.00	PAR
3236	\$ 13,773.29	PAR
3241	\$ 8,579.25	PAR
3265	\$ 11,823.10	PAR
3266	\$ 23,358.00	PAR
3263	\$ 11,107.50	PAR
4459	\$ 68,000.00	PAR
4459	\$ 43,504.50	SAR
1244	\$ 22,025.00	PAR
8424	\$ 13,852.50	PAR
9269	\$ 12,677.50	PAR
9254	\$ 12,617.70	PAR

MOTION TO APPROVE THE PARS/SARS

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for March 27, 2025 at 10:30 AM.

MOTION TO ADJOURN

Motion
Second:
Vote:

Chairman Angilella
Commissioner Wright
3 Ayes, 0 Nays

MEETING ADJOURNED: 11:22 AM

Minutes prepared by: Cathy Dodd, Assisting Secretary