

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – April 24, 2025  
ZOOM VIRTUAL MEETING  
10:30 A.M.**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Excused

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Bradford Stokes</b>
--------------------	--

Claims Service	Claims Resolution Corporation <b>Linda Tinsley-Page</b> <b>Tracy Ware</b> <b>Paulette Kelly</b> <b>Gladys Driggins</b> <b>Lauren Joseph</b> <b>Monica Miller</b>
----------------	--

Vanguard Claims Administration  
**Sarah Mentzer**

PERMA  
**Kerin Drumheiser**  
**Shai McLeod**

NJCE Underwriting Manager	Conner Strong & Buckelew
---------------------------	--------------------------

Attorney	<b>Laura Paffenroth, Esq.</b>
----------	-------------------------------

Treasurer	<b>David McPeak</b>
-----------	---------------------

Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
-----------------	---

Risk Management Consultant (CCIA)	Hardenbergh Insurance Group <b>Christina Violetti</b>
-----------------------------------	--

**ALSO, PRESENT:**

Elaine Flacco, Camden County College  
Edward Hill, Esq., Camden County Board of Social Services  
Nancy Ghani, PERMA Risk Management Services  
Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MARCH 27, 2025**

*Chairman Angilella said we would not be able to approve the minutes at this meeting as he was not at the last meeting and Commissioner Williams was not present at this meeting.*

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported the Safety Committee last met on April 16 and a variety of safety topics were discussed including all of the training opportunities available through the end of June. Mr. Prince advised they also discussed the Leadership Academy and the Leadership Skills for Supervisors Workshop. Mr. Prince noted the next Workshop was being held at the Triad Centre in Camden. Mr. Prince explained this was a 2-day program and they were receiving a lot of good positive feedback. Mr. Prince said the next Safety Committee meeting was scheduled for May 21 and he would coordinate with the Chair regarding the topics for the agenda. Mr. Prince concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. Drumheiser advised the Claims Committee met on April 1 and reviewed the claims that would be presented today along with two additional add-on claims. Ms. Drumheiser noted the claims would be reviewed in closed session. Ms. Drumheiser concluded her report unless there were any questions.

**EXECUTIVE DIRECTOR:** Executive Director thanked the Chairman and said he hoped everybody was doing well. Executive Director said he had a few action items on the rather brief agenda for today.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of March. Executive Director advised there were 8 certificates of insurance issued during the month, and they looked fairly routine. Executive Director asked if there were any questions and requested a motion.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND:** Executive Director reported the NJCE met on Monday, April 21. Executive Director advised the contracts for the Actuary, Auditor, Payroll Auditor and Litigation Manager were extended. Executive Director said plans were underway for the 2025 NJCE Best Practices Workshop this fall. Executive Director advised Ms. Walcoff sent out a survey trying to obtain some ideas. Executive Director stated the Counties of Union, Hudson, Mercer, and Ocean were scheduled to renew their three-year membership with the Fund as of January

1, 2026. Executive Director reminded everyone that effective February 1, Vanguard Claims Administration took over the property services. Executive Director said a revised notice would be sent out to members with some new information within the next week or so.

**CCIC FINANCIAL FAST TRACK:** Executive Director reported the January Financial Fast Track was included in the agenda. Executive Director advised as of January 31, 2025, there was a surplus of \$32,184,942. Executive Director referred to line 10 of the report, “Investment in Joint Venture” and indicated \$2,881,852 was the CCIC’s share of the equity in the NJCE. Executive Director noted the total cash amount was \$48,166.280.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the NJCE January Financial Fast Track was included in the agenda. Executive Director said as of January 31, 2025 the NJCE had a surplus of \$12,188,662. Executive Director noted the total cash amount was \$14,833,590. Executive Director reported line 7 of the report “Dividend” represented the figure released by the NJCE of \$6,707,551. Executive Director asked if anyone had questions about the Financial Fast Tracks.

**2025 ACTUARY POSITION:** Executive Director reported the Fund Office issued a request for price proposals for the actuary position. Executive Director said we received two responses, one from our current vendor, SG Risk Actuaries Consultants, and the other from The Actuarial Advantage. Executive Director noted both responses included the required checklist information. Executive Director reported SG Risk Actuaries Consultants’ quote was \$9,255 and The Actuarial Advantage quote was \$12,000. Executive Director stated it was our suggestion that we continue with the incumbent. Executive Director asked if everyone agreed and seeing no objections, he requested a motion to award a one-year contract to SG Risk Actuaries Consultants.

**MOTION TO AWARD A ONE YEAR CONTRACT TO SG RISK  
ACTUARIES CONSULTANTS EFFECTIVE 5-1-25**

Motion	Commissioner Wright
Second:	Chairman Angilella
Vote:	2 Ayes, 0 Nays

**2025 AUDITOR REQUEST FOR PRICE QUOTES:** Executive Director reported that the Fund Office also solicited quotations for the services of an Auditor for 2025. Executive Director advised we received one response from the incumbent, Bowman & Company, LLP. Executive Director said the proposed fee was \$16,286, representing a 2% rate increase over the 2024 fee. This proposed fee was within the 2025 approved budget.

**MOTION TO AWARD A ONE YEAR CONTRACT TO BOWMAN &  
COMPANY, LLP EFFECTIVE 5-1-25**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**LEGAL DEFENSE PANEL CONTRACTS:** Executive Director advised the Defense Panel Contracts would expire on May 31, 2025. Executive Director said the Commission Attorney was

issuing a Request for Proposals for Legal Services for the Insurance Commission. Executive Director noted the responses and results would be discussed at the May meeting.

**2025 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR:** Executive Director said as a reminder the 15th Annual Educational Seminar would be held virtually again this year. This year there will be two sessions, Friday, April 25 and Friday, May 2, 9:00 AM to 12:00 PM. Executive Director noted it was not too late to register and if anyone needed the link or needs assistance in registering, they should contact the Fund Office.

**2025 NEW JERSEY ASSOCIATION OF COUNTIES CONFERENCE:** Executive Director reported the 74th Annual Conference was scheduled to be held from May 7 to May 9 at Caesar's in Atlantic City. Executive Director noted the New Jersey Counties Excess Joint Insurance Fund would be sponsoring a Coffee Station during the event. Executive Director noted Harry Earle, Assistant Director of J.A. Montgomery Consulting, would present Artificial Intelligence and Risk Considerations for Local Government on Thursday, May 8 at 11:30 A.M.

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

**TREASURER:** Mr. McPeak referred to a copy of Resolution 35-25, April Bills List which was included in the agenda and requested a motion to approve. Mr. McPeak asked if anyone had any questions and noted the Treasurer Reports were also included in the agenda.

**MOTION TO APPROVE RESOLUTION 35-25, APRIL BILLS LIST**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**ATTORNEY:** Ms. Paffenroth said she did not have anything to report.

**CLAIMS SERVICE - AMERI-HEALTH:** Ms. Ware reported the Medical Savings Report for the month of March was included in the agenda and advised they received 210 bills, and the billed amount was \$460,042.40. Ms. Ware advised the paid amount was \$390,756.10 with gross savings of \$223,957.60. Ms. Ware said the net savings were \$211,457.60 and the network utilization was 94.30%. Ms. Ware concluded her report unless anyone had any questions.

**NJCE SAFETY DIRECTOR:** Mr. Prince reported the Safety Director's Report for March through May was included in the agenda packet. Mr. Prince said they included all of the training opportunities for April, May and June. Mr. Prince noted the training opportunities, resources for written programs, safety director bulletins and video briefings were posted to the NJCE website. Mr. Prince said, as the report reflected, I have been spending time in the field particularly with the Parks Department. Mr. Prince noted he conducted several loss control visits in the last 2 months. Mr. Prince said he visited New Brooklyn Park, Forest Hills behind Camden High, Von Nieda Park, East Camden, and Pyne Poynt, in North Camden. Mr. Prince advised there were some minor issues, and he met with the Deputy Director of Parks, Ashley Pagan. Mr. Prince said a loss control visit was conducted at the Parks Department where several items were identified and discussed. Mr. Prince advised the department was working on a corrective action plan. Mr. Prince reported he also discussed with the Parks Department the resources and training

opportunities available and would schedule some in-person training sessions as well as forklift training. Mr. Prince concluded his report unless anyone had any questions.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

**MOTION TO OPEN MEETING TO PUBLIC**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE THE MEETING TO PUBLIC**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

**CLOSED SESSION:** Chairman Angilella read Resolution 36-25, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 36-25 FOR CLOSED SESSION**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

The breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

**MOTION TO APPROVE THE PARS/SARS AS NOTED**

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
3094	\$ 210,537.57	PAR
3094	\$ 120,000.00	SAR
3573	\$ 51,687.47	PAR
3573	\$ 15,000.00	SAR
3295	\$ 67,000.00	PAR
1501	\$ 85,677.80	PAR
9256	\$ 110,134.00	PAR
9311	\$ 67,500.00	PAR
9292	\$ 100,634.00	PAR
4535	\$ 72,208.86	PAR
3305	\$ 871,507.64	PAR
3293	\$ 72,500.00	PAR
8972	\$ 63,408.80	PAR

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
9182	\$ 8,828.92	PAR
2973	\$ 50,270.00	PAR
3227	\$ 18,574.00	PAR
3294	\$ 11,150.00	PAR
3264	\$ 13,897.50	PAR
8551	\$ 22,500.00	PAR
8551	\$ 20,000.00	SAR
1395	\$ 95,787.24	PAR
1395	\$ 25,271.25	SAR
1999	\$ 52,097.17	SAR
4850	\$ 97,695.30	PAR

Motion  
Second:  
Vote:

Chairman Angilella  
Commissioner Wright  
2 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for May 22, 2025 at 10:30 AM.

#### **MOTION TO ADJOURN**

Motion  
Second:  
Vote:

Chairman Angilella  
Commissioner Wright  
2 Ayes, 0 Nays

#### **MEETING ADJOURNED: 11:04 A.M.**

Minutes prepared by: Cathy Dodd, Assisting Secretary