

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – March 27, 2025
ZOOM VIRTUAL MEETING
10:30 A.M.**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Excused
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Jospeh P. Hrubash
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Claims Service	Claims Resolution Corporation Linda Tinsley-Page Tracy Ware Paulette Kelly Gladys Driggins Denise Dorsey Monica Miller
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Vanguard Claims Administration
Sarah Mentzer

PERMA
Kerin Drumheiser
Shai McLeod

NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney	Laura Paffenroth, Esq.
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Elaine Flacco, Camden County College
Rob Garrish, J.A. Montgomery
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF FEBRUARY 27, 2025

Commissioner Williams noted the closed minutes were sent via e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF FEBRUARY 27, 2025

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on March 19 via zoom and discussed a variety of training programs and the calendar of training through the end of March. Mr. Prince advised they also discussed the Safety Grant opportunity through the NJCE, and he received a call in the morning from the MUA looking to place a submission. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Drumheiser advised the Claims Committee met on March 4 and reviewed five of the claims that would be presented today along with three additional add-on claims. Ms. Drumheiser noted the PARS would be reviewed in closed session. Ms. Drumheiser concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Mr. Hrubash thanked Commissioner Williams and said he was filling in for Brad Stokes today and advised there were 2 action items in the Executive Director's report.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of February. Executive Director advised there were 3 certificates of insurance issued during the month, and they looked fairly routine. Executive Director asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

INTELLISHUN DEVICE: Executive Director reported we received a request from the County to cover the annual cost of an Intellishun Device in the amount of \$7,000. The main function of the device is stopping computers from unfriendly countries from accessing the network. This device provides an extra layer of security. We are asking the Commissioners to consider this request as we

have done in the past. This expense will be paid out of the Miscellaneous and Expense Line of the Budget and appears on the March Bills List.

MOTION TO APPROVE THE ANNUAL COST OF AN INTELLISHUN DEVICE IN THE AMOUNT OF \$7,000

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director reported the NJCE held the Reorganization Meeting on February 27, 2025 and a summary report of the meeting was included in the agenda. Executive Director advised he would point out a few items and said Mr. Cooney advised the excess cyber coverage moved from Great American to Cowbell for a premium savings and broader coverage. Executive Director reported Safety National was going to be the lead carrier in the excess liability coverage and Munich would stay on the account with other companies in a quota share. Executive Director reported the NJAC conference was scheduled for May 7th through May 9th, and we would not have a booth this year. Executive Director said we switched over to being a sponsor at the coffee station and welcomed everyone to stop by.

Executive Director advised the NJCE Underwriting Manager held a webinar on Monday, February 24th. Executive Director stated a copy of the renewal webinar, and a recording would be posted to the NJCE website.

Executive Director reported there was a change in the Property TPA and effective February 1, 2025, the Property Claims Administrator was Vanguard Claims Administration Services.

CCIC FINANCIAL FAST TRACK: Executive Director reported the December Financial Fast Track was included in the agenda. Executive Director advised as of December 31, 2024, there was a surplus of \$32,994,676. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$2,881,852 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount was \$48,166.280.

NJCE PROPERTY AND CASUALTY FINANCIAL FAST TRACK: Executive Director advised the Financial Fast Track was not available and would appear in the next agenda.

ACTUARY & AUDITOR CONTRACTS: Executive Director advised the actuary contract expires on April 30, 2025. Executive Director said we also needed to procure an auditor for the 2025 audit. Executive Director stated the Fund Office would request quotes for both positions.

2025 ASSESSMENT PAYMENTS: Executive Director advised the first assessment payment was due on March 15, 2025. In response to Executive Director's inquiry, Mr. McPeak advised all of the member entities paid except one and Ms. Dodd was going to follow up with that entity.

2025 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: Executive Director advised the 15th Annual Educational Seminar would be held virtually again this year. Executive Director reported this year there would be two sessions, Friday, April 25 and Friday, May 2, 9:00 AM to 12:00 PM. Executive Director said if anyone needs the link or needs assistance in registering, they should contact the Fund Office.

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak referred to a copy of Resolution 30-25, March Bills List which was included in the agenda and requested a motion to approve. Mr. McPeak asked if anyone had any questions and noted the Treasurer Reports were also included in the agenda.

MOTION TO APPROVE RESOLUTION 30-25

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

ATTORNEY: Ms. Paffenroth said she did not have anything to report.

CLAIMS SERVICE - AMERI-HEALTH: Ms. Ware reported the Medical Savings Report for the month of February was included in the agenda and advised they received 259 bills, and the billed amount was \$321,767.34. Ms. Ware advised the paid amount was \$96,616.63 with a gross savings of \$225,150.71. Ms. Ware said the net savings was \$212,650.71 and the network utilization was 97.6%. Ms. Ware concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the Safety Director's report for February and March was included in the agenda packet. Mr. Prince said they included all of the training opportunities through the end of May. Mr. Prince advised also included in the agenda was the Expo Flyer, which is live training opportunities that are held around the State. Mr. Prince said they partnered with MEL for this popular program where it gives us an opportunity to provide instructor-led person training for the topics listed in the Flyer. Mr. Prince reported we also included our Leaders Skills for supervisors, another program we are offering again in 2025 and noted the locations were listed on the Flyer. Mr. Prince said he had a meeting at Public Works with Mr. Harris, Director, Mr. Miller, and Mr. Nowakowski to talk about our 2025 training opportunities and some of the items that we recommended were well received. Mr. Prince noted one of the supervisors just attended the program and offered some good feedback. Mr. Prince concluded his report unless there were any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS:	None
NEW BUSINESS:	None
PUBLIC COMMENT:	

MOTION TO OPEN MEETING TO PUBLIC

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Commissioner Williams moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE THE MEETING TO PUBLIC

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

CLOSED SESSION: Commissioner Willilams read Resolution 31-25, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 31-25 FOR CLOSED SESSION

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

The breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

Commissioner Williams made a motion to approve the PARS/SARS discussed during closed session.

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
4042	\$48,662.25	SAR
3282	\$ 53,544.00	PAR
9147	\$ 81,922.68	PAR
9230	\$ 57,165.00	PAR
8767	\$ 111,304.84	PAR
3101	\$ 34,291.48	SAR
2825	\$ 21,575.00	PAR
2825	\$ 7,500.00	SAR
2948	\$ 65,000.00	SAR

MOTION TO APPROVE THE PARS/SARS

Motion Commissioner Williams
Second: Commissioner Wright
Vote: 2 Ayes, 0 Nays

Commissioner Williams said the next meeting was scheduled for April 24, 2025 at 10:30 AM.

MOTION TO ADJOURN

Motion
Second:
Vote:

Commissioner Williams
Commissioner Wright
2 Ayes, 0 Nays

MEETING ADJOURNED: 11:15 A.M.

Minutes prepared by: Cathy Dodd, Assisting Secretary