

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – May 22, 2025
ZOOM VIRTUAL MEETING
10:30 A.M.**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes
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Claims Service	Claims Resolution Corporation Linda Tinsley-Page Paulette Kelly Gladys Driggins Denise Dorsey Monica Miller
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	Vanguard Claims Administration Sarah Mentzer
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	PERMA Kerin Drumheiser Shai McLeod
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NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney

Treasurer

Safety Director	J.A. Montgomery Risk Control Glenn Prince
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Elaine Flacco, Camden County College
Edward Hill, Esq., Camden County Board of Social Services
Harry Earle, J.A. Montgomery Risk Control
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MARCH 27, 2025

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF APRIL 24, 2025

Chairman Angilella noted the closed minutes were sent via e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF MARCH 27, 2025

Motion	Commissioner Wright
Second:	Commissioner Williams
Roll Call Vote:	2 Ayes, 0 Nays, 1 Abstention

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF APRIL 24, 2025

Motion	Chairman Angilella
Second:	Commissioner Wright
Roll Call Vote:	2 Ayes, 0 Nays, 1 Abstention

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met yesterday on May 21 and a variety of topics were discussed including the training opportunities that are available and the most commonly cited PEOSH citations that we have recently experienced with some of our other members. Mr. Prince noted the next meeting was scheduled for June 18 via zoom at 2:00 p.m. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Drumheiser advised the Claims Committee met on May 6 and reviewed the PARS and SARS that would be presented during closed session. Ms. Drumheiser concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director thanked the Chairman and said he hoped everybody was doing well. Executive Director said he had a few action items for today's brief agenda.

LEGAL DEFENSE PANEL CONTRACTS: Executive Director reported a Request for Proposals for Legal Services for the Camden County Insurance Commission was issued and advertised. Executive Director said the responses were due on May 15. Executive Director referred to Resolution 37-25 prepared by the Commission Attorney. Executive Director noted the resolution also included a provision to authorize the use of the County's legal pool as well. Executive Director said a copy of the County Resolution was also included in the agenda. Executive Director asked if anyone had any questions and requested a motion to approve Resolution 37-25.

MOTION TO ADOPT RESOLUTION 37-25 AUTHORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW FIRMS FOR INCLUSION IN THE LEGAL DEFENSE PANEL AND FOR PROVISION OF SPECIAL/CONFLICTS COUNSEL SERVICES

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of April. Executive Director advised there were 7 certificates of insurance issued during the month, and they looked fairly routine. Executive Director asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director reported the NJCE met virtually on Monday, April 21, 2025 and a summary report of the meeting was included in the agenda. Executive Director advised the meeting was fairly routine, some professional contracts were awarded for the actuary, auditor, and litigation manager. In response to Executive Director's inquiry, Chairman Angilella said he had no comments.

CCIC FINANCIAL FAST TRACK: Executive Director reported the February Financial Fast Track was included in the agenda. Executive Director advised as of February 28, 2025, there was a surplus of \$32,628,472. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$3,185,538 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount was \$36,600,070.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the NJCE February Financial Fast Track was included in the agenda. Executive Director said as of February 28, 2025 the NJCE had a surplus of \$12,374,694. Executive Director noted the total cash amount was \$21,226,323. Executive Director reported line 7 of the report "Dividend" represented the figure released by the NJCE of \$6,707,551. Executive Director asked if anyone had questions about the Financial Fast Tracks.

BOILER & MACHINERY: Executive Director advised Chubb provides the Equipment Breakdown coverage for the New Jersey Counties Excess Joint Insurance Fund. Executive Director said they are offering free training for Boiler Control and Water Treatment. Executive Director referred to a copy of a flyer outlining the training which was included in the agenda. Executive Director noted we would also send the flyer out separately to the members in case they wanted to forward the information to the Building and Ground Departments or perhaps the MUA. Executive Director said if anyone had any questions or issues with registering, they should contact the Fund Office.

VANGUARD CLAIMS ADMINISTRATION: Executive Director referred to information included in the agenda on how to report a claim to the NJCE JIF's Third Party Administrator, Vanguard Claims Administration.

2025 ASSESSMENT PAYMENTS: Executive Director advised the second assessment payment was due on May 15, 2025. Executive Director stated if you did not remit your payment, please send a check to Dave McPeak, Treasurer.

2025 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: Executive Director reported the 15th Annual Educational Seminar was held virtually again this year with two well attended sessions taking place on April 25 and May 2. Executive Director said the seminars qualified for Continuing Education Credits and advised if you did not receive your credits to contact the Fund Office.

BEST PRACTICES SEMINAR – OCTOBER 30, 2025: Executive Director announced the Best Practices Seminar will be held virtually on Thursday, October 30, 2025, 9:30 a.m. to 12:30 p.m. this year. Executive Director said anyone interested in planning the seminar should reach out to Ms. Walcoff or Ms. Drumheiser. Executive Director said to mark your calendars and save the date. Additional details will be shared closer to the event.

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

TREASURER: Chairman Angilella reported Mr. McPeak was not attending and he would present Resolution 38-25, May Bills List. Chairman Angilella noted the Resolution was included in the agenda, asked if anyone had any questions and made a motion for approval.

MOTION TO APPROVE RESOLUTION 38-25, MAY BILLS LIST

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella said the next item was the May Supplement Bills List which was also included in the agenda. Chairman Angilella said if there were no questions he would propose Resolution 39-25 for approval.

MOTION TO APPROVE RESOLUTION 39-25, MAY SUPPLEMENT BILLS LIST

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

CLAIMS SERVICE - AMERI-HEALTH: Ms. Kelly reported the Medical Savings Report for the month of April was included in the agenda and advised they received 120 bills, and the billed amount was \$259,312.52. Ms. Kelly advised the paid amount was \$135,794.67 with gross savings of \$123,517.84. Ms. Kelly said the net savings were \$111,017.84 and the network utilization was 100%. Ms. Kelly concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the Safety Director's Report for April through May was included in the agenda packet. Mr. Prince said they included all of the training opportunities for May, June, and July. Mr. Prince advised as he mentioned earlier the training opportunities were also discussed at our Safety Committee Meeting, encouraging employees to review all the training opportunities that were available and schedule accordingly. Mr. Prince noted any questions regarding the training can be directed to the Safety Director's office. Mr. Prince referred to the Expo Schedule, which is live training held around the State at different venues throughout the year. Mr. Prince said it was a great opportunity for some employees that do not receive training at their current employment locations. Mr. Prince referred to the information on the Leadership Academy which was included in the agenda. Mr. Prince noted there were 2 flyers, one for civilian employees and the second for law enforcement. Mr. Prince mentioned a session was held at his office in Camden yesterday and noted we promoted the session on the NJCE website and at Safety Committee Meetings as well. Mr. Prince said as this time he was going to defer to his colleague, Mr. Earle, who was on the call for the Law Enforcement Services we have been providing and promoting.

Mr. Earle reported we held a session for Risk Management for Command Staff this past Monday in Collingswood. Mr. Earle advised it was a full house, nearly 135 leadership positions from Camden County almost exclusively. There were 4 Deputy Chiefs from Camden County Police Department as well as Tom McCauley, Undersheriff, Camden County Sheriff's Department and John Fetzer, Chief Warrant Officer, Camden County Sheriff's Department.

Mr. Earle advised the Camden County Police Department will host a new Pilot Course on Mid-Level Supervision this July. Mr. Earle noted that we are currently working on this to finalize the details and the location. Mr. Earle mentioned as he spoke before they have partnered with the National Policing Institute and received funding from the Bureau of Justice Assistance. Mr. Earle explained this has been in development for some time, but it is getting closer in September. The program known as National Law Enforcement Roadway Safety Program is designed to prevent police vehicle crashes. Camden County Police Department will be sending officers to participate in this train-the-trainer-course designed to train other officers. Mr. Earle said finally, last week was National PoliceWeek and we issued a bulletin covering several key points including medical care and another addressing animals and the cost of rabies vaccination.

Mr. Earle said that concluded the Safety Director report unless there were any questions.

Chairman Angilella said before we move on to Old Business, he wanted to note for the record that he did skip over the attorney's report, because Ms. Paffenroth was not here. Chairman Angilella said she was on vacation so we will wait for her report next month.

Correspondence Made Part of Minutes.

OLD BUSINESS: None
NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE THE MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 40-25, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 40-25 FOR CLOSED SESSION

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

The breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE PARS/SARS AS NOTED

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>
1292	\$ 43,599.25	PAR
1292	\$ 22,500.00	SAR
1452	\$ 180,894.20	PAR
3296	\$ 50,677.15	PAR
3317	\$ 74,500.00	PAR
1295	\$ 282,061.71	PAR
2634	\$ 142,122.79	PAR
9297	\$ 99,634.00	PAR
3321	\$ 11,172.50	PAR
2921	\$ 53,962.50	PAR
3323	\$ 11,323.02	PAR

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for June 26, 2025 at 10:30 AM.

MOTION TO ADJOURN

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

MEETING ADJOURNED: 11:23 a.m.

Minutes prepared by: Cathy Dodd, Assisting Secretary