

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – July 24, 2025  
ZOOM VIRTUAL MEETING  
10:30 A.M.**

Meeting was called to order by Commissioner Williams. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

|                   |         |
|-------------------|---------|
| Ross G. Angilella | Excused |
| Anna Marie Wright | Present |
| Steve Williams    | Present |

**FUND PROFESSIONALS PRESENT:**

|                    |                                                          |
|--------------------|----------------------------------------------------------|
| Executive Director | PERMA Risk Management Services<br><b>Bradford Stokes</b> |
|--------------------|----------------------------------------------------------|

|                |                                                                                                                                                          |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Claims Service | Claims Resolution Corporation<br><b>Linda Tinsley-Page</b><br><b>Paulette Kelly</b><br><b>Tracy Ware</b><br><b>Denise Dorsey</b><br><b>Lauren Joseph</b> |
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|  | Vanguard Claims Administration<br><b>Sarah Mentzer</b> |
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|  | PERMA<br><b>Kerin Drumheiser</b><br><b>Shai McLeod</b> |
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|---------------------------|--------------------------|
| NJCE Underwriting Manager | Conner Strong & Buckelew |
|---------------------------|--------------------------|

Attorney

Treasurer

|                 |                                                      |
|-----------------|------------------------------------------------------|
| Safety Director | J.A. Montgomery Risk Control<br><b>Robert Garish</b> |
|-----------------|------------------------------------------------------|

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|-----------------------------------|-----------------------------|
| Risk Management Consultant (CCIA) | Hardenbergh Insurance Group |
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**ALSO, PRESENT:**

Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JUNE 26, 2025**

*Commissioner Williams said we would have to table the minutes as he was not at the last meeting and Chairman Angilella was not present today.*

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Garish said he was sitting in for Mr. Prince today. Mr. Garish referred to the Safety Director's report which was included in the agenda and covered meetings, loss control visits, safety bulletins and training updates. Mr. Garish said the report covered the activities during June and through July. Mr. Garish emphasized the training opportunities and noted there were Live Zoom training opportunities through September 30 and 3 remaining in person training for the year along with pre-recorded training options. Mr. Garish spoke about regulatory compliance training such as Bloodborne Pathogens, Hazard Communication and Fire Safety. Lastly, Mr. Garish spoke about Leadership Skills Training which was included in the report. Mr. Garish concluded his report unless anyone had any questions.

**CLAIMS COMMITTEE:** Ms. Drumheiser advised the Claims Committee met on July 1 and reviewed the PARS and SARS that would be presented during closed session today. Ms. Drumheiser said invitations and registration details for the Best Practices Workshop should be sent out soon along with a survey. Ms. Drumheiser asked that the survey be completed and returned as it would help with planning the seminar. Ms. Drumheiser concluded her report unless there were any questions.

**EXECUTIVE DIRECTOR:** Executive Director thanked Commissioner Williams and hoped everyone was well.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of insurance report from the NJCE listing the certificates issued for the month of June. Executive Director advised there were 10 certificate of insurances issued during the month, and they looked fairly routine. Executive Director asked if there were any questions and requested a motion.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

|         |                       |
|---------|-----------------------|
| Motion  | Commissioner Williams |
| Second: | Commissioner Wright   |
| Vote:   | 2 Ayes, 0 Nays        |

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND:** Executive Director reported the NJCE was scheduled to meet on Thursday, September 25, 2025, virtually.

**2025 NJCE BEST PRACTICES WORKSHOP:** Executive Director said Ms. Drumheiser just touched on the Best Practice Workshop and we are looking forward to the workshop.

**NJCE JIF 2026 RENEWAL:** Executive Director reported authorized Origami Risk users will receive an e-mail at the beginning of August with instructions to complete the annual Exposure Review Process.

Executive Director advised he wanted to touch base regarding the property appraisals. Executive Director said we conducted appraisals last fall for all buildings worth over \$1 million. These were not entered into Origami at the time due to the renewal period being in full swing. Executive Director stated we will be uploading them into Origami within the next week. Executive Director noted all member entities have already received their respective appraisals, so you will not need to handle any property location values manually.

In response to Executive Director's inquiry, Ms. Dodd said the ancillary applications would be completed through Broker Buddah as in the past. Ms. Dodd stated the links would be sent out shortly.

**CCIC FINANCIAL FAST TRACK:** Executive Director reported the May Financial Fast Track was included in the agenda. Executive Director advised as of May 31 2025; there was a surplus of \$31,569,912. Executive Director referred to line 11 of the report, "Investment in Joint Venture" and indicated \$3,185,538 was the CCIC's share of the equity in the NJCE. Executive Director noted the total cash amount was \$44,457,293.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director said the Financial Fast Track was not available this month.

**AUGUST COMMISSION MEETING:** Executive Director reported the Commission was not scheduled to meet in August. Executive Director said the Commission previously passed Resolution 18-25 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Executive Director stated the next regular meeting was scheduled for Thursday, September 25, 2025, at 10:30 A.M.

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

**TREASURER:** Commissioner Williams referred to a copy of Resolution 45-25, July Bills List which was included in the agenda. Mr. McPeak said he did not have anything else to report unless anyone had any questions. Commissioner Williams advised he would make the motion to approve Resolution 45-25.

**MOTION TO APPROVE RESOLUTION 45-25, JULY BILLS LIST**

|         |                       |
|---------|-----------------------|
| Motion  | Commissioner Williams |
| Second: | Commissioner Wright   |
| Vote:   | 2 Ayes, 0 Nays        |

**ATTORNEY:** Ms. Paffenroth advised she did not have anything to report.

**CLAIMS SERVICE - CRC:** Ms. Ware reported the Medical Savings Report for the month of June was included in the agenda and advised they received 212 bills, and the billed amount was \$334,661.40. Ms. Ware advised the paid amount was \$183,322.42 with gross savings of \$129,511.47. Ms. Ware said the percentage of savings was 42% and the network utilization was 94%. Ms. Ware concluded her report unless anyone had any questions.

**NJCE SAFETY DIRECTOR:** Mr. Garish said he actually covered the Safety Director report earlier and apologized for doing it backwards. Mr. Garish reported he did have two additional items to comment on. Mr. Garish spoke about employee heat safety and advised all employees should be closely monitored for signs of heat stress. Supervisors are urged to ensure workers get necessary breaks and prompt medical attention if needed. Mr. Garish said he would like to give everyone the same recommendation and to stay safe for the rest of the summer. Mr. Garish concluded his report unless there were any questions.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

**MOTION TO OPEN MEETING TO PUBLIC**

|         |                       |
|---------|-----------------------|
| Motion  | Commissioner Williams |
| Second: | Commissioner Wright   |
| Vote:   | 2 Ayes, 0 Nays        |

Seeing no members of the public wishing to speak, Commissioner Williams moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE THE MEETING TO PUBLIC**

|         |                       |
|---------|-----------------------|
| Motion  | Commissioner Williams |
| Second: | Commissioner Wright   |
| Vote:   | 2 Ayes, 0 Nays        |

**CLOSED SESSION:** Commissioner Williams read Resolution 46-25, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 46-25 FOR CLOSED SESSION**

|         |                       |
|---------|-----------------------|
| Motion  | Commissioner Williams |
| Second: | Commissioner Wright   |
| Vote:   | 2 Ayes, 0 Nays        |

The breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

|         |                       |
|---------|-----------------------|
| Motion  | Commissioner Williams |
| Second: | Commissioner Wright   |
| Vote:   | 2 Ayes, 0 Nays        |

Commissioner Williams made a motion to approve the PARS/SARS discussed during closed session.

| <u>Claim #</u> | <u>AMOUNT</u> | <u>SAR/PAR</u> |
|----------------|---------------|----------------|
| 1328           | \$ 21,227.85  | SAR            |
| 4296           | \$ 19,458.86  | SAR            |
| 3360           | \$ 71,847.20  | PAR            |
| 9423           | \$ 135,680.00 | PAR            |
| 3282           | \$ 107,191.14 | PAR            |
| 3359           | \$ 43,931.00  | PAR            |
| 3273           | \$ 10,124.70  | PAR            |
| 3281           | \$ 21,917.88  | PAR            |
| 3337           | \$ 18,793.57  | PAR            |

| <u>Claim #</u> | <u>AMOUNT</u>       | <u>SAR/PAR</u> |
|----------------|---------------------|----------------|
| 3348           | \$ 19,718.69        | PAR            |
| 3368           | \$ 12,614.94        | PAR            |
| 3373           | \$ 13,212.64        | PAR            |
| 3966           | \$ 28,257.40        | SAR            |
| 4415           | <u>\$ 28,724.76</u> | SAR            |
| 3334           | \$ 61,500.00        | SAR            |
| 2814           | \$ 30,000.00        | SAR            |
| 4850           | \$ 197,695.30       | PAR            |

### **MOTION TO APPROVE THE PARS/SARS AS NOTED**

Motion  
Second:  
Vote:

Commissioner Williams  
Commissioner Wright  
2 Ayes, 0 Nays

Commissioner Williams said the next meeting was scheduled for September 25, 2025 at 10:30 AM.

### **MOTION TO ADJOURN**

Motion  
Second:  
Vote:

Commissioner Williams  
Commissioner Wright  
2 Ayes, 0 Nays

**MEETING ADJOURNED: 11:28 a.m.**

Minutes prepared by: Cathy Dodd, Assisting Secretary