

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – FEBRUARY 25, 2026
ZOOM VIRTUAL MEETING
10:30 A.M.**

Meeting was called to order by Commissioner Williams in lieu of Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Excused
Steve Williams	Present
Anna Marie Wright	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes
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Claims Service	Claims Resolution Corporation Linda Tinsley-Page Lauren Joseph Tracy Ware
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	Vanguard Claims Administration Sarah Mentzer
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	PERMA Kerin Drumheiser Shai McLeod
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Attorney	Laura Paffenroth, Esq.
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Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince, Harry Earle
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Underwriting Manager	Connor Strong & Buckelew Jonathon Taveres
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ALSO, PRESENT:

Elaine Flacco, Camden County College
Ed Hill, Esq., Camden County Board of Social Services
Cathy Dodd, PERMA Risk Management Services
Elisabeth Chipman, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JANUARY 22, 2026

Commissioner Williams noted the closed minutes were sent via e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF JANUARY 22, 2026

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met February 18th where a variety of topics were discussed including the NJCE safety grant announcement, 2026 Expo schedule, Leadership Academy, and bulletins added to the website. Updated bulletin topics included ADA accessible websites, PEOSH reporting occupation of injuries, winter ice activities best practices, blue light for volunteer emergency responders, motor vehicle record checks for non-CDL drivers, CDL drivers record checks and annual review. Mr. Prince also said the new Snowplow Warning Light law was updated allowing green lights.

Mr. Prince reported the next Safety Committee meeting was scheduled for March 18th and the minutes and agenda would be distributed electronically.

CLAIMS COMMITTEE: Ms. Drumheiser advised the Claims Committee met on February 3, 2026 to review the PARS and SARS that would be presented again today during closed session.

EXECUTIVE DIRECTOR:

2026 PLAN OF RISK MANAGEMENT: Executive Director reported the Plan of Risk Management was included in the agenda. The Plan was an overview of the Commission’s coverage, risks retained by the Commission, reserving philosophy, method of assessing member contributions, claims payment authority, etc. The changes were highlighted in yellow. The changes were reviewed by Mr. Taveres during the meeting. The updates reviewed included excess liability coverage limits increasing from \$22M to \$32M and the NJCE reduced their Named Storm deductible from 5% with a \$10M cap to 2.5% to \$5M cap, all within budget. It was noted all underlying commissions are receiving active shooter coverage as of 2026.

MOTION TO APPROVE RESOLUTION 18-26 PLAN OF RISK MANAGEMENT

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Included in the agenda was a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of January. Executive Director reported there were 3 certificates of insurance issued during the month of January, all of which are routine.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

INTELLISHUN DEVVICE: Executive Director reported the Fund office received a request from the County to cover the annual cost of an Intellishun Device in the amount of \$7,000. The main function of the device is to stop computers from unfriendly countries from accessing the network. Executive Director said this device provides an extra layer of security and asked the Commissioners to consider this request as they have done in the past. Executive Director said this expense will be paid out of the Miscellaneous and Expense Line of the Budget and appeared on the February Bills List.

MOTION TO APPROVE THE ANNUAL COST OF AN INTELLISHUN DEVICE IN THE AMOUNT OF \$7,000

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director reported the NJCE will now hold their Reorganization Meeting virtual-only on February 26, 2026, at 10:30 A.M. due to weather conditions. J.A. Montgomery will discuss initiatives being launched for the NJCE Program. Executive Director will also discuss potential changes in property claims funding. Executive Director said a meeting invitation was extended to Commissioners of the member Insurance Commissions.

NJCE 2026 RENEWAL OVERVIEW: Executive Director reported the NJCE Underwriting Manager and Executive Director of the NJCE held a webinar on Tuesday, February 24th. A copy of the renewal presentation was included in the agenda. Executive Director said a recording of the webinar will be posted to njce.org and if there were any questions to contact the Fund Office.

CCIC FINANCIAL FAST TRACK: Executive Director reported the December Financial Track was not available and will appear in the next agenda.

NJCE PROPERTY AND CASUALTY FINANCIAL FAST TRACK: Included in the agenda was a copy of the NJCE Financial Fast Track Report for the month of November. Executive Director reported the month of November had an **\$812,433** increase in surplus and as of **November 30, 2025** the NJCE had a surplus of **\$18,959,601**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$6,707,551**. The cash amount was **\$39,682,885**. Executive Director noted that several property claims due to adverse weather conditions will be discussed at the upcoming NJCE meeting and are likely to impact these figures.

AUDITOR & ACTUARY CONTRACTS: Executive Director reported the Actuary and Auditor’s contract will expire at the end of April. The Fund Office will request quotes for both positions. Executive Director said the responses will be available for discussion and approval at the March meeting.

2026 EXCESS INSURANCE AND ANCILLARY COVERAGE: Executive Director reported the NJCE renewal policies were available electronically through the Conner Strong & Buckelew OneDrive Program for authorized users. Mr. Taveres said everything, including the Limit Schematics, should be uploaded onto the One Drive within the next few months. Executive Director said if anyone has any difficulty in accessing the website, they should contact the Fund Office.

2026 PROPERTY & CASUALTY ASSESSMENTS: Executive Director reported that in accordance with the Commission's By Law's, the Property & Casualty Assessment Bills will be e-mailed to the member entities. The first installment is due on March 31, 2026. Future assessments will be due on May 15, 2026 and September 15, 2026.

2026 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: Executive Director reported the 16th annual seminar is to be conducted virtually on 2 half-day sessions: Friday, April 24th and Friday, May 1st from 9AM to 12PM. A flyer announcing the seminar was included in the agenda. Executive Director said the seminar was pending approval for Continuing Educational Credits including CFO/CMFO, Public Works and Clerks, Insurance Producers, Accountants, Lawyers, Water Supply and Wastewater Licensed Operators, Registered Public Purchasing Officials and Qualified Purchasing Agents. There is no fee for employees, insurance producers, as well as personnel who work for services companies associated with the Municipal Excess Liability Joint Insurance Fund (MEL JIF), Municipal Reinsurance Health Insurance Fund (MRHIF) and New Jersey Counties Excess Joint Insurance Fund (NJCE JIF). Executive Director said the Fund office would distribute a notice to all members and risk managers, which would include a registration link for the educational seminar.

TREASURER: Mr. McPeak referred to a copy of Resolution 19-26, the January Supplement Bills List and Resolution 20-26, the February Bills List, which was included in the agenda. Mr. McPeak noted the Treasurer Reports were also included in the agenda. Mr. McPeak said if anyone had any questions, he would be happy to answer, if not requested a motion to approve the Bills List.

**MOTION TO APPROVE RESOLUTION 19-26, JANUARY SUPPLEMENT
BILLS LIST AND RESOLUTION 20-26, FEBRUARY BILLS LIST**

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

ATTORNEY: Ms. Paffenroth advised she did not have anything to report.

CLAIMS SERVICE - CRC: Ms. Ware reported the Medical Savings Report for the month of January was included in the agenda and advised they received 193 bills, and the billed amount was \$266,598.28. Ms. Ware advised the paid amount was \$78,520.00 with gross savings of \$150,414.00. Ms. Ware said the percentage of savings was 65% and the network utilization was 98%. Ms. Ware concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported that the Safety Directors Report, included in the agenda, summarized all Safety and Risk Control activities from January through February. He noted that all training opportunities through April 30th were listed in the report and available at njce.org. Mr. Prince reported he visited the Hall of Justice to investigate a leak and provide recommendations for employee safety and visited the driving range to provide written templates, programs, and minor recommendations. Mr. Prince also noted he would be scheduling a visit to the playgrounds.

Mr. Earle reported they were hosting a 4-day supervisory course, hosted by Gloucester Township Police where they have five Camden County Sheriff's Officers, internal affairs members, and supervisors in the class. Mr. Earle said they are planning at least one more session for the Metro Police Department for this course in 2026.

Mr. Earle reported the active shooter course will be held on March 17th at 9 A.M. for municipality leaders. It is a 2.5-hour live webinar.

Mr. Earle noted two bulletins were uploaded regarding law changes around e-bikes and the different usages of them.

OLD BUSINESS: None
NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion Commissioner Williams
 Second: Commissioner Wright
 Vote: 2 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Commissioner Williams moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE THE MEETING TO PUBLIC

Motion Commissioner Wright
 Second: Commissioner Williams
 Vote: 2 Ayes, 0 Nays

CLOSED SESSION: Commissioner Williams read Resolution 21-26, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 21-26 FOR CLOSED SESSION

Motion Commissioner Williams
 Second: Commissioner Wright
 Vote: 2 Ayes, 0 Nays

The breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion Commissioner Williams
 Second: Commissioner Wright
 Vote: 2 Ayes, 0 Nays

Commissioner Williams made a motion to approve the PARS/SARS discussed during closed session.

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>		<u>Claim #</u>	<u>AMOUNT</u>	<u>PAR/SAR</u>
4315	\$49,942.29	PAR		3312	\$25,597.47	PAR
4315	\$27,798.37	SAR		3544	\$7,849.32	PAR
2605	\$129,246.48	PAR		3548	\$13,400.28	PAR
3563	\$102,371.64	PAR		3431	\$14,135.97	PAR
9658	\$112,088.30	PAR		4444	\$84,201.63	PAR
9708	\$77,423.64	PAR		4444	\$41,610.45	SAR

MOTION TO APPROVE THE PARS/SARS AS NOTED

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	2 Ayes, 0 Nays

Commissioner Williams said the next meeting was scheduled for March 26, 2026 at 10:30 AM.

MOTION TO ADJOURN

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays

MEETING ADJOURNED: 11:06 A.M.

Minutes prepared by: Elisabeth Chipman