

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – October 23, 2025
ZOOM VIRTUAL MEETING
10:30 A.M.**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes
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Claims Service	Claims Resolution Corporation Linda Tinsley-Page Denise Dorsey Lauren Joseph Monica Miller Paulette Kelly
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	Vanguard Claims Administration Sarah Mentzer
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	PERMA Kerin Drumheiser Shai McLeod
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NJCE Underwriting Manager	Conner Strong & Buckelew
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Attorney

Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control Glenn Prince Robert Garrish
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti
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ALSO, PRESENT:

Elaine Flacco, Camden County College
Edward Hill, Esq., Camden County Board of Social Services
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF SEPTEMBER 25, 2025

Chairman Angilella noted the closed minutes were sent via e-mail.

MOTION TO APPROVE OPEN AND CLOSED MINUTES OF SEPTEMBER 25, 2025

Motion	Commissioner Wright
Second:	Commissioner Williams
Roll Call Vote:	2 Ayes, 0 Nays, 1 Abstention

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on September 17 and this month’s meeting had to be rescheduled. Mr. Prince advised the next meeting was scheduled for November 19 where we plan on addressing a written program review for the year and the most commonly cited Peosh citations we are seeing around the State. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Drumheiser advised the Claims Committee met earlier in the month to review the PARS and SARS that would be presented again today during closed session. Ms. Drumheiser concluded her report unless there were any questions.

EXECUTIVE DIRECTOR: Executive Director thanked Chairman Angilella and hoped everyone was well. Executive Director said he had just a few action items today.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of insurance report from the NJCE listing the certificates issued for the month of September. Executive Director advised there were 5 certificate of insurances issued during the month. Executive Director asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

EMPLOYEE DISHONESTY COVERAGE: Executive Director reported the Employee Dishonesty Coverage policy with Selective Insurance Company was renewing on 11/01/25. Executive Director advised the policy covered the positions of Executive Director, Third Party Administrator, and the Treasurer. Executive Director said the annual premium was \$1,452 and the limit per loss was \$1,000,000 with a \$10,000 deductible. Executive Director noted the cost of this coverage would be paid out of the miscellaneous and contingency budget line.

**MOTION TO APPROVE EXPENDITURE FOR EMPLOYEE DISHONESTY
COVERAGE IN THE AMOUNT OF \$1,452**

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director reported the NJCE met prior to our meeting. Executive Director noted the Finance Sub-Committee met on October 17 to look at the preliminary budget and the indication right now is that it is at a 4.86% increase, which is a very good number. Executive Director said he thought last year we were up about 6 or 7% so hopefully this will not change. Executive Director advised Professional Service contracts were awarded for the Actuary, Auditor, Payroll Auditor and Litigation Manager. Executive Director noted that all the incumbents were re-appointed.

CCIC FINANCIAL FAST TRACK: Executive Director reported the July Financial Fast Track was included in the agenda. Executive Director advised as of July 31, 2025; there was a surplus of \$32,686,242. Executive Director referred to line 11 of the report, “Investment in Joint Venture” and indicated \$3,741,312 was the CCIC’s share of the equity in the NJCE. Executive Director noted the total cash amount was \$42,399,402.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the NJCE July Financial Fast Track was included in the agenda. Executive Director said as of July 31, 2025 the NJCE had a surplus of \$16,127,508. Executive Director noted the total cash amount was \$41,077,577. Executive Director reported line 7 of the report “Dividend” represented the figure released by the NJCE of \$6,707,551. Executive Director asked if anyone had questions about Financial Fast Tracks.

2026 CCIC BUDGET: Executive Director advised we would introduce the 2026 Budget at the December 11, 2025 meeting a schedule a public Hearing and adoption in January.

2026 AUTO ID CARDS/WC POSTING NOTICES/RENEWAL CERTIFICATE OF INSURANCES: Executive Director reported the 2026 auto ID cards and WC Posting Notices would be sent to each member entity representative for distribution the beginning of December. Executive Director noted the NJCE Underwriting Manager’s Team would review any certificates which need to be re-issued for the 2026 renewal.

2025 BEST PRACTICES WORKSHOP: Executive Director advised we previously announced that the NJCE Best Practices Workshop would be held virtually on October 30, 2025, from 9:30 a.m. to 12:30 p.m. Executive Director asked Ms. Drumheiser to provide the details. Ms. Drumheiser reported John Geaney, Esq. of Capehart Scatchard would be the keynote speaker. Ms. Drumheiser said a reminder e-mail invitation was distributed on October 20, 2025. Ms. Drumheiser noted it was not too late to register and was looking forward to seeing everyone during the workshop.

2025 NEW JERSEY STATE LEAGUE OF MUNICIPALITIES (NJSLOM) ANNUAL CONFERENCE: Executive Director reported the 110th Annual Conference was scheduled for November 18–20 at the Atlantic City Convention Center in Atlantic City. Executive Director advised there were some educational opportunities for those attending. Executive Director referred to the information included in the agenda on the MEL events and the Annual Professionals Reception. Executive Director said he hoped to see everyone there.

NOVEMBER MEETING: Executive Director reported the Commission was not scheduled to meet in November. Executive Director advised the next meeting was scheduled for Thursday, December 11, 2025 at 10:30 a.m.

Executive Director concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.

TREASURER: Mr. McPeak referred to a copy of Resolution 60-25, October Bills List which was included in the agenda. Mr. McPeak noted the Treasurer Reports were also included in the agenda. Mr. McPeak said if anyone had any questions, he would be happy to answer, if not requested a motion to approve the Bills List.

MOTION TO APPROVE RESOLUTION 60-25, OCTOBER BILLS LIST

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

ATTORNEY: Ms. Paffenroth advised she did not have anything to report.

CLAIMS SERVICE - CRC: Ms. Joseph reported the Medical Savings Report for the month of September was included in the agenda and advised they received 308 bills, and the billed amount was \$340,628. Ms. Joseph advised the paid amount was \$137,033 with gross savings of \$161,275. Ms. Joseph said the percentage of savings was 54.06% and the network utilization was 96%. Ms. Joseph concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince reported the Safety Directors Report was included in the agenda and included all Safety and Risk Control activities for September through October. Mr. Prince noted all of the training opportunities through December 11 were listed. Mr. Prince advised we also discussed training opportunities at our Safety Committee Meetings and tried to advocate for any department-specific training that employees may wish to participate in. Mr. Prince noted the training was added to the NJCE website for review and registration. Mr. Prince reported all of our video briefings and other resources such as our written programs and Safety Directors' Bulletins were posted to the website as well. Lastly, Mr. Prince referred to a copy of the flyer included in the agenda for the final Expo of the year. Mr. Prince said this was a live training opportunity and the topics were included in the flyer. Mr. Prince advised that concluded his report unless there were any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE THE MEETING TO PUBLIC

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Angilella read Resolution 61-25, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 61-25 FOR CLOSED SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

The breakout room was utilized for closed session.

MOTION TO RETURN TO OPEN SESSION

Motion Chairman Angilella
Second: Commissioner Wright
Vote: 3 Ayes, 0 Nays

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

<u>Claim #</u>	<u>AMOUNT</u>	<u>SAR/PAR</u>	<u>Claim #</u>	<u>AMOUNT</u>	<u>PAR/SAR</u>
4519	\$ 53,230.55	PAR	3419	\$ 89,044.00	PAR
4519	\$ 13,544.70	SAR	3441	\$ 104,406.00	PAR
3167	\$ 14,686.55	SAR	3440	\$ 387,268.00	PAR
3142	\$ 50,140.69	PAR	3421	\$ 48,570.72	PAR
3142	\$ 10,000.00	SAR	3416	\$ 65,772.00	PAR
1281	\$ 206,213.67	PAR	3464	\$ 10,653.50	PAR
1281	\$ 50,996.00	SAR	3435	\$ 14,721.59	PAR
9565	\$ 128,770.00	PAR	3470	\$ 12,140.15	PAR
9386	\$ 121,624.00	PAR	57	\$ 30,265.00	PAR
4621	\$ 236,358.00	PAR			

MOTION TO APPROVE THE PARS/SARS AS NOTED

Motion	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

Chairman Angilella said the next meeting was scheduled for December 11, 2025 at 10:30 AM.

MOTION TO ADJOURN

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

MEETING ADJOURNED: 11:17 a.m.
Minutes prepared by: Cathy Dodd, Assisting Secretary