

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – JULY 23, 2026  
ZOOM VIRTUAL MEETING  
10:30 A.M.**

Meeting was called to order by Chairman Angilella. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

|                   |         |
|-------------------|---------|
| Ross G. Angilella | Present |
| Steve Williams    | Present |
| Anna Marie Wright | Present |

**FUND PROFESSIONALS PRESENT:**

|                    |                                                          |
|--------------------|----------------------------------------------------------|
| Executive Director | PERMA Risk Management Services<br><b>Bradford Stokes</b> |
|--------------------|----------------------------------------------------------|

|               |                               |
|---------------|-------------------------------|
| Fund Attorney | <b>Laura Paffenroth, Esq.</b> |
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|                |                                                                                                                                                                                           |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Claims Service | Claims Resolution Corporation<br><b>Linda Tinsley-Page</b><br><b>Colleen Mortellite</b><br><b>Denise Dorsey</b><br><b>Candace Jorden</b><br><b>Paulette Kelly</b><br><b>Daniel Malloy</b> |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Vanguard Claims Administration  
**Sarah Mentzer**

PERMA  
**Kerin Drumheiser**  
**Shai McLeod**

|                 |                                                                         |
|-----------------|-------------------------------------------------------------------------|
| Safety Director | J.A. Montgomery Consulting<br><b>Glenn Prince</b><br><b>Harry Earle</b> |
|-----------------|-------------------------------------------------------------------------|

**ALSO, PRESENT:**

Cathy Dodd, PERMA Risk Management Services  
Elisabeth Chipman, PERMA Risk Management Services

**APPROVAL OF MINUTES:** OPEN AND CLOSED MINUTES OF APRIL 22, 2026, AND JUNE 23, 2026

*Chairman Angilella noted the closed minutes were sent via e-mail*

**MOTION TO APPROVE OPEN AND CLOSED MINUTES OF APRIL 22, 2026**

|         |                              |
|---------|------------------------------|
| Motion  | Commissioner Wright          |
| Second: | Commissioner Williams        |
| Vote:   | 2 Ayes, 0 Nays, 1 Abstention |

**MOTION TO APPROVE OPEN AND CLOSED MINUTES OF JUNE 23, 2026**

|         |                              |
|---------|------------------------------|
| Motion  | Chairman Angilella           |
| Second: | Commissioner Wright          |
| Vote:   | 2 Ayes, 0 Nays, 1 Abstention |

**CORRESPONDENCE:** None

**SAFETY COMMITTEE:** Mr. Prince reported that the Safety Committee last met on July 15<sup>th</sup> to discuss a variety of topics including recent PEOSH activity, training opportunities through the end of August, and upcoming EXPO programs. Mr. Prince reported the next Safety Committee meeting was scheduled for August 19<sup>th</sup> at 2:00 p.m.

**CLAIMS COMMITTEE:** Ms. Drumheiser advised that the Claims Committee last met on July 7<sup>th</sup> to review the PARS and SARS being presented again today in closed session, along with three additional PARS distributed separately. She reminded the Committee that all property claims should be reported to the local TPA, CRC, for reporting to Vanguard, and that any claims involving potential third-party liability should be reported regardless of whether the retention will be met.

**EXECUTIVE DIRECTOR:**

**CERTIFICATE OF INSURANCE ISSUANCE REPORT** – Included in the agenda was a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of June. Executive Director reported there were 3 certificates of insurance issued during the month of June.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

|         |                       |
|---------|-----------------------|
| Motion  | Chairman Angilella    |
| Second: | Commissioner Williams |
| Vote:   | 3 Ayes, 0 Nays        |

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND** – Executive Director reported that the NJCE Finance Committee met on June 17 and that the NJCE met on June 26, 2026; a summary of that meeting was included in the agenda. The audit was presented, approved, and filed with the State. Executive Director reported that property appraisals remain in good standing and that the next in-person appraisal would likely be in two years. In addition, the Underwriting Manager secured an excess pollution liability coverage quote, although Executive Director noted it was likely not needed for Camden County. The next NJCE meeting is scheduled for Friday, September 18, 2026, at 9:30 a.m. and will be held virtually.

**CCIC FINANCIAL FAST TRACK** – Distributed separately was a copy of the Financial Fast Track Report as of **April 30, 2026**. Executive Director reported the Commission had a surplus of **\$33,314,884**. Executive Director noted for the month of April, the Fund had a deficit of **\$9,892**. Line 11 of the report, “Investment in Joint Venture” is the Camden County Insurance Commission’s surplus of share of the equity in the NJCE. CCIC’s current equity in the NJCE was **\$4,459,905**. The total cash amount was **\$48,846,381**. Executive Director said case reserves had increased while Incurred But Not Reported (IBNR) decreased.

**NJCE FINANCIAL FAST TRACK** – Executive Director reported the NJCE Financial Fast Track was not available and would appear in the next agenda.

**NJCE 2027 RENEWAL PROCESS** – Executive Director reported the NJCE was expected to notify member entities during the week of **July 27** that the exposure database would be open for the annual exposure data update. Executive Director said the required ancillary coverage renewal applications would be distributed shortly thereafter.

**SUBMISSION OF NEW PROPERTY DAMAGE CLAIMS** – Included in the agenda was a copy of instructions for reporting new property claims. Executive Director directed that this information be shared with all individuals responsible for submitting property claims. Ms. Drumheiser reviewed the new submission process and noted that all financial transactions will be processed locally by CRC. Executive Director also advised that a memorandum emphasizing the importance of timely reporting would be distributed shortly, following a recent property claim that was not reported promptly and resulted in a missed subrogation opportunity.

**AUGUST COMMISSION MEETING** – As a reminder, Executive Director said the Commission was not scheduled to meet in August. The Commission previously passed Resolution 10-26 authorizing the Commission Treasurer to process contracted payments and expenses when the Commission did not meet. Executive Director reported the next regular meeting was scheduled for Thursday, September 24, 2026, at 10:30 A.M.

**TREASURER:** Chairman Angilella referred to a copy of Resolution 43-26, July Bills List which was included in the agenda and requested a motion to approve. Chairman Angilella asked if anyone had any questions and noted the Treasurer Reports were also included in the agenda.

**MOTION TO APPROVE RESOLUTION 43-26, JULY BILLS LIST**

|         |                     |
|---------|---------------------|
| Motion  | Chairman Angilella  |
| Second: | Commissioner Wright |
| Vote:   | 3 Ayes, 0 Nays      |

**ATTORNEY:** Ms. Paffenroth advised she did not have anything to report.

**CLAIMS SERVICE - CRC:** Mr. Malloy reported the Medical Savings Report for the month of June was included in the agenda and advised they received 415 bills, and the billed amount was \$432,649.81. Mr. Malloy advised there were gross savings of \$234,804.52 or 59%. Mr. Malloy concluded his report unless anyone had any questions.

**NJCE SAFETY DIRECTOR:** Mr. Prince reported that the Safety Director Report, included in the agenda, summarized all Safety and Risk Control activities from June through July. He noted that all training opportunities through September 30<sup>th</sup> were listed in the report and available at njce.org. Mr. Prince reported the deadline for the Safety Grant applications was approaching on August 1<sup>st</sup> and that they have received a submission from CCMUA and the Library. The EXPO schedule was also included in the agenda.

Mr. Earle reported the Camden County Police Department hosted a supervisor class that was 4 days long and had 15 supervisors from Metro. Mr. Earle reviewed new bulletins that were recently issued, including topics on E-bikes and crossing guards.

In response to Chairman Angilella's inquiry on whether safe driving in the city was mentioned during the class, Mr. Earle said they did not discuss this topic but potentially would in the future.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

**MOTION TO OPEN MEETING TO PUBLIC**

|         |                     |
|---------|---------------------|
| Motion  | Chairman Angilella  |
| Second: | Commissioner Wright |
| Vote:   | 3 Ayes, 0 Nays      |

Seeing no members of the public wishing to speak, Chairman Angilella moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE THE MEETING TO PUBLIC**

|         |                       |
|---------|-----------------------|
| Motion  | Chairman Angilella    |
| Second: | Commissioner Williams |
| Vote:   | 3 Ayes, 0 Nays        |

**CLOSED SESSION:** Chairman Angilella read Resolution 44-26, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

**MOTION TO APPROVE RESOLUTION 44-26 FOR CLOSED SESSION**

|         |                     |
|---------|---------------------|
| Motion  | Chairman Angilella  |
| Second: | Commissioner Wright |
| Vote:   | 3 Ayes, 0 Nays      |

The breakout room was utilized for closed session.

**MOTION TO RETURN TO OPEN SESSION**

|         |                     |
|---------|---------------------|
| Motion  | Chairman Angilella  |
| Second: | Commissioner Wright |
| Vote:   | 3 Ayes, 0 Nays      |

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

| <u>Claim #</u> | <u>AMOUNT</u> | <u>SAR/PAR</u> | <u>-</u> | <u>Claim #</u>           | <u>AMOUNT</u> | <u>PAR/SAR</u> |
|----------------|---------------|----------------|----------|--------------------------|---------------|----------------|
| 0120           | \$23,000.00   | PAR            |          | 3676                     | \$11,133.12   | PAR            |
| 0111           | \$21,000.00   | PAR            |          | 3665                     | \$15,564.36   | PAR            |
| 0065           | \$48,500.00   | PAR            |          | 3669                     | \$8,968.58    | PAR            |
| 0098           | \$116,980.00  | PAR            |          | 3651                     | \$35,145.00   | PAR            |
| 9939           | \$88,249.00   | PAR            |          | 8166                     | \$250,000.00  | PAR            |
| 3421           | \$171,179.36  | PAR            |          | NJC00094                 | Abandon Subro | N/A            |
| 3677           | \$10,219.74   | PAR            |          | NJC00161E                | \$31,000.00   | PAR            |
| 8420           | \$14,000.00   | PAR            |          | NJC00165E &<br>NJC00166E | \$685,000.00  | PAR            |
| 8420           | \$12,500.00   | SAR            |          | NJC00168E                | \$125,000.00  | PAR            |

**MOTION TO APPROVE THE PARS/SARS AS NOTED**

|         |                     |
|---------|---------------------|
| Motion  | Chairman Angilella  |
| Second: | Commissioner Wright |
| Vote:   | 3 Ayes, 0 Nays      |

Chairman Angilella said the next meeting was scheduled for September 24, 2026, at 10:30 AM.

**MOTION TO ADJOURN**

|         |                     |
|---------|---------------------|
| Motion  | Chairman Angilella  |
| Second: | Commissioner Wright |
| Vote:   | 3 Ayes, 0 Nays      |

**MEETING ADJOURNED: 11:15 A.M.**

Minutes prepared by: Elisabeth Chipman